



REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, February 27, 2024, 7:00 PM

*The Aromas Water District Board of Directors meeting will be held at the District office.
Staff and the public may attend the meeting remotely or in person. Public participation is
encouraged – remote participation instructions are on the following page.*

President- Vicki Morris Vice President- Wayne Holman Director- Wayne Norton Director- Timothy Powers Director- Seth Capron General Manager- Robert Johnson

I. CALL TO ORDER

II. ROLL CALL OF DIRECTORS: President Vicki Morris and Vice President Wayne Holman, Directors Wayne Norton, Timothy Powers, and Seth Capron.

III. PLEDGE OF ALLEGIANCE

IV. STATEMENTS OF DISQUALIFICATION

V. ADDITIONS AND DELETIONS

VI. REPORT OUT FROM CLOSED SESSION ON JANUARY 23, 2024

VII. MINUTES: Review the Minutes of January 23, 2024, Regular Board Meeting for Board approval. p. 3-5

VIII. ORAL COMMUNICATION: *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*

IX. PRESENTATIONS & REPORTS

- A. PRESENTATIONS
- B. DIRECTORS' REPORTS
- C. ATTORNEY'S REPORT
- D. MANAGER'S REPORT
- E. CORRESPONDENCE

p. 6-9
p. 10

X. ACTION ITEMS:

A. Consider approving the Rate Study proposal from Pavletic Consulting LLC in the amount of \$17,160.00, and providing direction to staff

p. 11-27

Staff will present the Rate Study proposal from Pavletic Consulting LLC, for discussion and Board action.

B. Financial Reports for the Month of January 2024

p. 28-33

Including both Assessment Districts, the financial reports show a Total revenue of \$118,975.18; Total expenditures were \$286,146.72 between January 17, 2024, and February 16, 2024. These financials and monthly expenditures will be presented for discussion and Board approval.

XI. FUTURE MEETINGS & AGENDA ITEMS – Next meeting – March 26, 2024

XII. CLOSED SESSION

Pursuant to California Government Code section 54956.8,

a) Concerning real property located at 0 Quarry Road, owned by Driscoll's Business Affiliates.

Provide Robert Johnson, District Negotiator, with directions on price, terms and possible next steps.

XIII. RETURN TO OPEN SESSION

XIV. ADJOURNMENT

Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/89040137736>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: 89040137736

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District.

Minutes of the Regular Meeting of the Aromas Water District Board of Directors January 23, 2024

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Monday, January 23, 2024, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. ELECTION OF BOARD OFFICERS.** President Morris and Vice-President Holman were re-elected to a second term.
- V. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- VI. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VII. REPORT OUT FROM CLOSED SESSION ON DECEMBER 18, 2023.** GM Johnson was given direction.
- VIII. MINUTES.** The minutes of the December 18, 2023, Board Meeting were presented for review and approval. Director Powers moved for approval of the minutes; Vice-President Holman seconded. Minutes were unanimously approved.
- IX. ORAL COMMUNICATION.** Ms. Vierra from Supervisor Church's office introduced herself to the Board via Zoom.

X. PRESENTATIONS & REPORTS

- A. Director's Report.** There were no Directors' reports.
- B. Attorney's Report.** Counsel Bosso reported there was no new legal items that would affect a District our size. He also reported that he and GM Johnson had communicated regarding a couple issues, and those would be discussed in Closed Session.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in December 2023 was 5,865,589 gallons; roughly 13% lower than November's production, and 1% lower than December's average production. The average daily production was 189,213 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was operated only one day. All water testing reports were filed on time.

Operational well levels: Carpenteria well was up three feet from last month, and San Juan well was up five feet from the previous month. Observational wells: The Marshall well level showed an increase of two feet from the previous month, while the Aimee Meadows level was up three feet.

INCIDENTS

A break in a service lateral which is the District's responsibility was discovered on January 8, 2024 and fixed on January 10, 2024. The location was at the base of a long driveway adjacent to 473 Carr Avenue. A neighbor indicated that the leak had been going for a week, so no estimate of water lost was attempted.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Accounting Clerk Cooky Hurst provided information for the Budget Adjustment, 2) Management Analyst (MA) Girõn worked with a parcel owner regarding an annexation, and assisted with the Budget Adjustment proposal, 3) Chief Operator (CO) DeAlba and Operator Smith assisted West Valley in the repair on the leak at 473 Carr Avenue, 4) GM Johnson, CO DeAlba and MA Girõn worked on the citation document requirements from the SWRCB DDW group that were a result of the Level 1 Assessment and violation, as well as a violation from November 2022 that was brought to the District's attention at the end of the current calendar year, and 5) GM Johnson researched a District easement as directed by the Board of Directors.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2023. Since then, 9.04 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 3.96 inches recorded in January (to date).

PROJECTS

Cole and Rocks Road Annexation

Customers have been connected, based on initial request and payment timing. No new installations were performed this month.

New Water Source

This matter was discussed in the December Closed Session, and the General Manager was given direction.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023, and after tabling it, was approved at their April meeting.

Staff continues to work on the LAFCo application as time allows, and hope to finish by the early part of this calendar year.

D. Correspondence:

GM Johnson went through the monthly correspondence list and provided information on specific items, especially regarding the State Water Resources Control Board related correspondence.

(continued on next page)

XI. ACTION ITEMS

A. Presentation of Annual Financial Report for the Fiscal Years Ended June 2023 and 2022

Staff introduced Jonathan Abadesco (via Zoom) from C.J. Brown and Company CPAs, who presented the annual financial report information for fiscal years ending June 2023 and June 2022. Mr. Abadesco provided a summation of the financial reports, and answered Board of Directors’ questions. There was a motion to approve this action by Director Norton that was seconded by Director Capron. The motion was unanimously approved.

B. Consider adopting a revision to the Fiscal Year 2023-2024 Expense Budget, and providing direction to staff

Staff presented the proposed revision to the Fiscal Year 2023-2024 Expense Budget. Staff discussed the budget revision, highlighting changes that were made to the original budget. There was a motion to approve this action by Director Capron that was seconded by Director Powers. The motion was unanimously approved.

C. Financial Reports for the Month of December 2023

Total Assets / Liabilities & Equity are \$16,452,333.45. In the P&L Report, Revenue for December was \$263,588.13. Total Expenditures were \$103,387.07 between December 12, 2023, and January 16, 2024.

President Morris moved to adopt the Financial Reports; seconded by Vice-President Holman. The Financial reports were unanimously approved.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next meeting date will be Tuesday, February 27, 2024, at the District office. At that meeting, there will be a Closed Session related to real property negotiations.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.

The regular meeting was adjourned at 8:23 pm.

XIII. CLOSED SESSION.

Closed Session discussion consisted of real property negotiations status and direction to the GM.

XIV. RETURN TO OPEN SESSION.

The Board returned to Open Session at 8:45pm.

XV. REPORT OUT FROM CLOSED SESSION.

The General Manager was given direction for real property negotiations.

XVI. ADJOURNMENT.

President Morris adjourned this meeting at 8:46 pm.

Read and approved by: _____
President, Vicki Morris

Attest: _____
Board Secretary, Robert Johnson

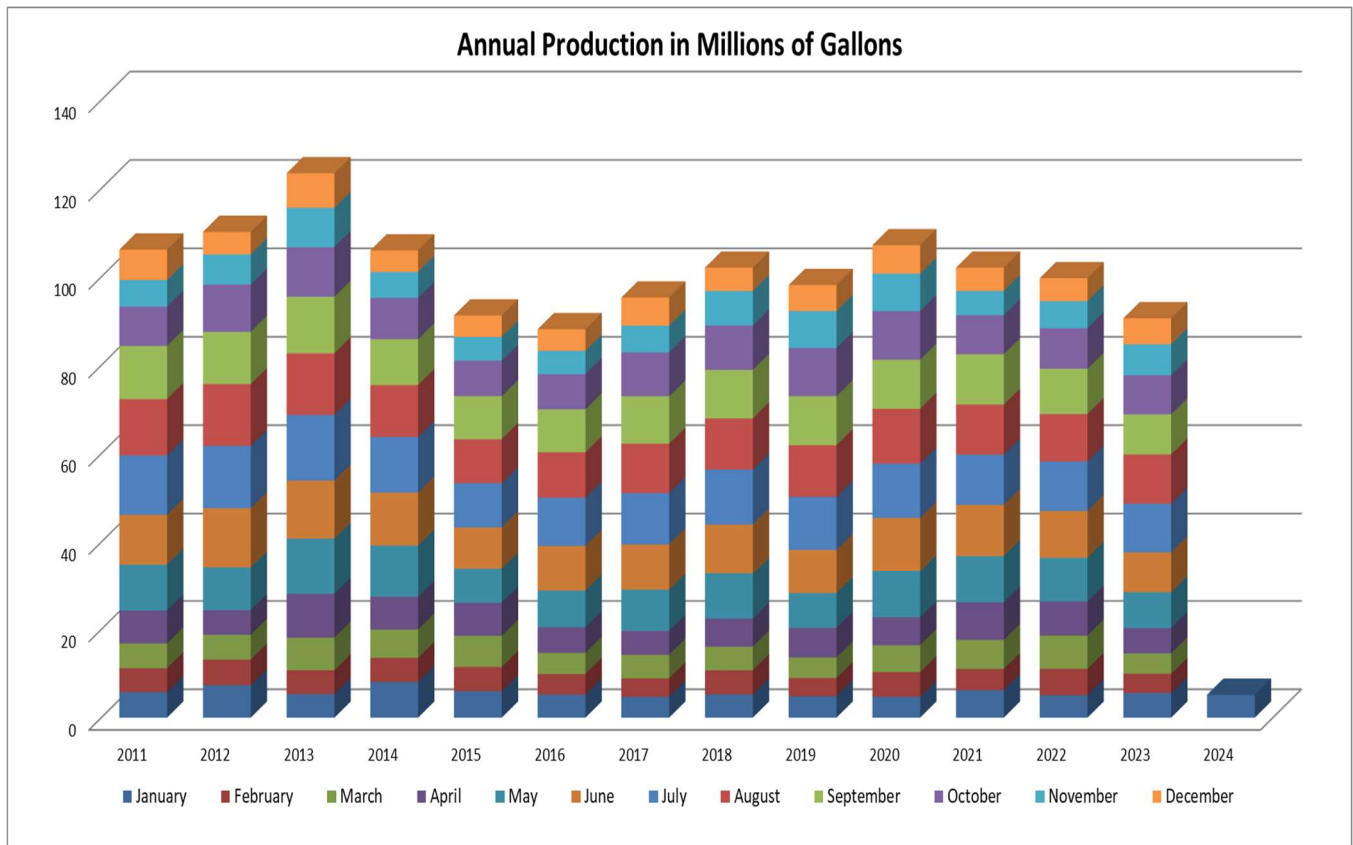
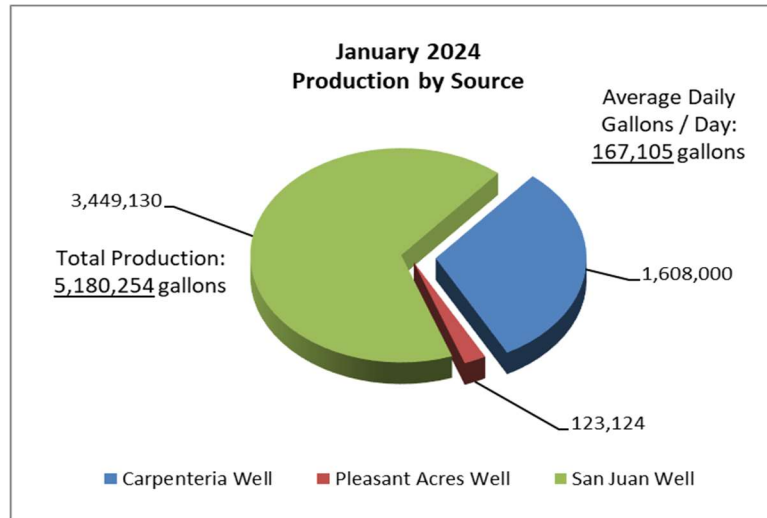
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Date: _____

General Manager's Report January 2024



PRODUCTION REPORT



Totals	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Million Gal	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	5.18
Acre Ft	378.7	325.16	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	15.89

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 976 meters installed.
- San Juan well operated the entire month, while Carpenteria well was operated 30 days and Pleasant Acres well was operated one day this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- For the Board's information: A customer called about a leak on their property around February 13. Staff performed some research, and meter interrogation, and it was determined that the loss was over 500,000 gallons in less than two-week's time.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girõn and GM Johnson worked to complete the LAFCo application for the Kang Annexation. The application will be sent in soon. Once the application is accepted, the wait to get on the LAFCo agenda will commence
- Chief Operator (CO) DeAlba and Operator Smith worked on some puzzling operations issues related to pressure transducers and their respective accuracies.
- MA Girõn and GM Johnson worked on the Lead and Copper Public Information Program. Letters and informational handouts were delivered to all customers, as well as provided to the Aromas School. A campaign to gain additional homes for the lead/copper sampling was also initiated.
- GM Johnson worked with Pavletic Consulting LLC to develop the Rate Study proposal

CONSERVATION UPDATE:

January's 2024 water usage figures indicated a decrease in water use when compared to December's water use: a decrease of 685,335 gallons, or roughly 12%.

October 1, 2023, marked the start of a new water year. As of the date of this report (January 17), the rain gauge at Chittenden Pass has recorded 15.56 inches of precipitation for this water year, with 5.24 inches of rain this month. As a reminder, last year's precipitation total (October 2022 to September 2023) was 38.52 inches.

PROJECTS:

1. Response to COVID-19 virus

Staff have been staying current on the ever-changing COVID-19 situation. Governor Newsom called the COVID Emergency over as of February 28, 2023. Staff will continue to monitor the situation and adjust accordingly.

2. Finding a New Water Source Project

Staff was given additional direction at the January Closed Session meeting and is moving forward.

3. Progress on the District's Capital Improvement Plan

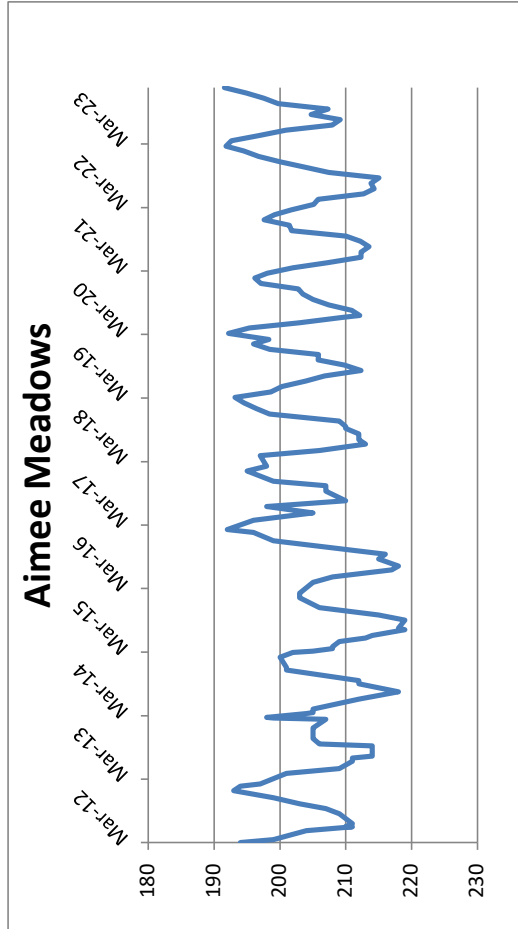
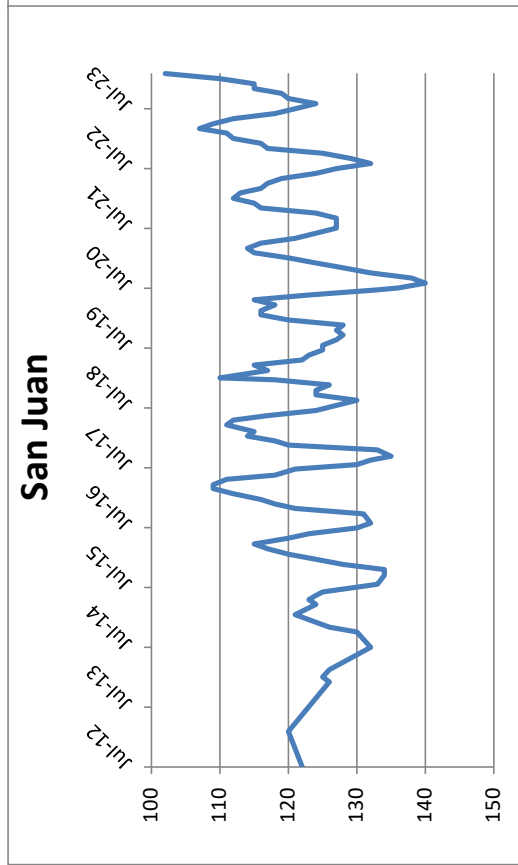
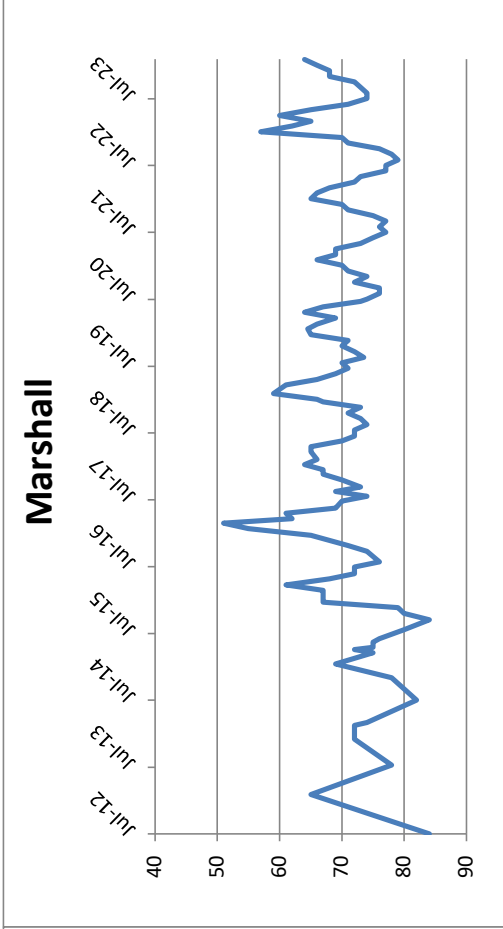
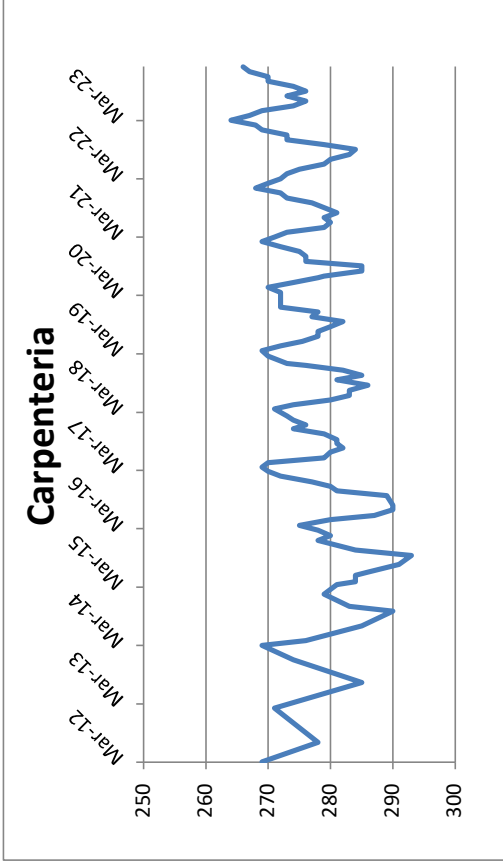
Staff has provided comments on the DRAFT Capital Improvement Plan, and is currently awaiting revisions, before bringing it to the Board for discussion and approval.

4. Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023. After additional discussion and another PVWMA Board meeting, the Kang annexation was approved to move forward to San Benito LAFCo. The application will be completed and sent in soon.

Robert Johnson
General Manager
February 22, 2024

Well Water Level Monitoring
 Depth to Water Measurements
 Date: February 14, 2024



CORRESPONDENCE LIST: 01/17/2024 – 02/16/2024

DATE	TYPE	TO	FROM	SUBJECT
01/22/24	E	Aromas Water District	J. Bird, SWRCB	Update drinking water service area boundary
01/29/24	E	AWD Customers	R. Johnson, AWD	Public Notification regarding Lead in Drinking Water
02/06/24	E	D. McBain, MC LAFCo	R. Johnson, AWD	AWD – possible project
02/06/24	E	B. Driscoll, Driscoll Family Farms	R. Johnson, AWD	AWD – possible project (informational)
02/08/24	E	Aromas Water District	SWRCB	Notice of Adoption of the Cross Connection Control Policy Handbook
02/09/24	E	R. Johnson, AWD	D. McBain, MC LAFCo	AWD – possible project
02/09/24	E	SWRCB, DDW	E. Girõn, AWD	CA3510004-2024-February-TCR
02/09/24	E	SWRCB, DDW	E. Girõn, AWD	CA3510004-2024-January-WTP
02/16/24	E	R. Johnson, AWD	J. Brinkmann, MC LAFCo	AWD – possible project
02/16/24	E	B. Driscoll, Driscoll Family Farms	R. Johnson, AWD	AWD – possible project (informational)

Staff Report



To: Board of Directors

Re: Item X.A – Consider approving the Rate Study proposal from Pavletic Consulting LLC in the amount of \$17,160.00, and providing direction to Staff

Date: February 22, 2024

Summary / Discussion

The Aromas Water District (District) looks to perform rate studies on a regular basis to evaluate its rates versus the cost of doing business. The last Rate Study for the District was completed in 2019 and implemented a five-year rate structure that allowed for incremental increases each of those five years. The last incremental increase was applied in July of 2023.

The last few Financial Audits have shown a negative net position; however, the trend is going in a positive direction. A new Rate Study to cover the next five years of possible rate increases is necessary to maintain and hopefully improve the District’s financial position. The District can utilize a strong financial position into the future for potential borrowing needs, the building of capital reserves and reserves for emergency situations.

Pavletic Consulting LLC (formally Municipal Financial Services) was chosen to perform this Rate Study based on their history with the District. Pavletic Consulting LLC has previously performed the rate study tasks for the District in 2014 and 2019. Both times the work was performed professionally, on time, and within budget. Interestingly, the proposed cost is the same as the rate study performed in 2019.

The schedule for the proposed rate study process (if the BOD accepts the proposal tonight) is:

- 1) February 27, 2024 – BOD accepts proposal,
- 2) February 28, 2024 – Consultant starts work,
- 3) April 23, 2024 – BOD meeting / Rate Study workshop / set Public Hearing date,
- 4) May 21, 2024 – BOD meeting / authorize mailing of Proposition 218 ballot, and
- 5) July 23, 2024 – BOD meeting / Public Hearing

Staff Recommendation

Approve the Rate Study proposal from Pavletic Consulting LLC and direct staff to initiate the Rate Study process

Submitted by:

Robert Johnson
General Manager



Proposal to Conduct a
Water Rates and Capacity Charges Study
Aromas Water District
Aromas, California

Submitted February 14, 2024

PAVLETIC CONSULTING LLC

2014 Mann Parkway, Celina, TX 75009

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Table of Contents

Letter of Transmittal	1
1. Firm Background	1-1
1.1 Background	1-1
1.2 Pavletic Profile.....	1-1
1.3 Recent Clients	1-2
2. Project Approach and Scope of Work.....	2-1
2.1 Project Approach.....	2-1
2.2 Scope of Work	2-1
2.2.1 Task 1 - Develop Customer Characteristics	2-2
2.2.2 Task 3 - Develop Water Rates.....	2-2
2.2.3 Task 3 - Develop Water Capacity Charges.....	2-5
2.2.4 Task 4 - Preliminary, Draft and Final Reports	2-6
2.2.5 Task 5 - Proposition 218 Notice and Public Outreach	2-6
2.2.6 Task 6 - Prepare Presentations / Attend Meetings	2-6
2.3 Project Deliverables	2-6
3. Fee and Work Schedules and Other Contract Items.....	3-1
3.1 Fee Schedule.....	3-1
3.2 Work Schedule	3-2
3.3 Conflict of Interest.....	3-2

Letter of Transmittal

February 14, 2024

Mr. Robert Johnson
General Manager
Aromas Water District
388 Blohm Avenue
Aromas, CA 95004

Subject: Proposal to Conduct a Water Rates and Capacity Charges Study

Dear Mr. Johnson:

Pavletic Consulting LLC (PC) is pleased to submit a proposal to work with the Aromas Water District (District) staff and Board to perform an independent review of Water Rates and Capacity Charges. This proposal documents our team's experience and qualifications, project approach, time commitments, estimated time to complete the project and hourly rates.

Mr. Pavletic has extensive experience developing water, wastewater, storm water and nonpotable water rate structures for both municipal and investor-owned water utilities. He has completed over 150 studies.

General Nature of Services. He has 72 years of experience completing rate and capacity charge studies for municipal utilities; conducting utility replacement fund accrual studies, utility valuation studies and water price elasticity studies; reviewing and updating municipal enterprise fund policies, rules and regulations; and working on Attorney – Client privileged and confidential projects and as expert witnesses. He has also conducted outside peer reviews of the work of other financial consultants.

Local and Regional Presence. He has worked for municipalities in and nearby Monterey and San Benito Counties including the City of King (wastewater rates and capacity charges), Monterey Regional Water Pollution Control Agency (wastewater rates and capacity charges), City of Salinas (agriculture process water treatment rates), Salsipuedes Sanitary District (wastewater rates), San Lorenzo Valley Water District (water and wastewater rates), City of Seaside (storm water rates), Soquel Creek Water District (water rates and capacity charges) and Watsonville (water rates).

Projects of Similar Size or Scope. He recently developed water rates for other associations, cities and special districts of size similar to the District. Clients include the California cities of Antioch, Fresno, Lathrop, Martinez, Pittsburg, Ripon, and Turlock; the Town of Minden (Nevada); and the Tahoe Keys Property Owners Association.

Previous Work for Aromas Water District. MFS prepared the *2019 Water Rates and Capacity Charges Study* for the District. Work began on March 19, 2019. A preliminary report was completed on May 6 and a draft report on May 20. A final report was completed on June 10. The consultant met with the Board in a May 30 meeting to authorize sending the Notice of Hearing, and the July meeting at which the hearing was closed and the Proposition 218 ballots counted.

Unique Qualifications. Tom was previously an employee of the Jurupa Community Services District and the East Bay Municipal Utility District. While working for these special districts he worked as an Operator in Training and as Supervisor of the Industrial Discharger Section. Duties included work as an “Operator-in-Training”, review of the Federal Register and California legislation, implementation of Pretreatment and Source Programs, and development of special fees and charges.

Commitment to Providing Services to the District. He has worked for some clients for decades. For example, he has worked for the City of Pittsburg from 2005-present and the City of Fresno from 2002-present.

Knowledge of, and Experience with, California’s Proposition 218 and Litigation. He has extensive experience working with staff and political bodies of municipalities to implement procedures required by California’s Proposition 218 for the adoption of fees.

Expertise with American Water Works Association Methodology. He has expert knowledge of the American Water Works Association (AWWA) Manual of Water Supply Practices M1 Manual, *Principles of Water Rates, Fees and Charges*. During April 2013, Tommy attended the AWWA Cost of Service Rate Making Seminar.

I appreciate the opportunity to submit a proposal to perform this project. If you have any questions, please call me at (510) 439-6264 (cell).

Very truly yours,



Tommy Pavletic

PAVLETIC CONSULTING LLC

Section 1

Firm Background

This section describes Pavletic Consulting LLC and the unique qualifications and training of our Mr. Pavletic.

1.1 Background

Prior to establishing MFS in 2005, Tommy was Brown and Caldwell's Regional Manager of Financial Services. MFS offers a wide variety of financial consulting services to municipal governments. MFS contracts with associations, cities and special districts to evaluate water, sewer, storm water and solid waste enterprise funds. Evaluation includes analysis of revenue requirements, cost of service allocations and rate structures. MFS then prepares reports that document findings and recommendations and presents findings and recommendations to the public and elected officials in workshops and public hearings.

1.2 Pavletic Profile

Tommy will be responsible for development of Excel-based rate spreadsheets and the production of all deliverables. He will coordinate all activities and be the primary point of contact. Tommy is the Owner of Pavletic Consulting LLC and will have the authority to negotiate and bind the firm in a contract.

Tommy's unique qualifications for this project include the following:

- Previous employee of two municipalities (Jurupa Community Services District and East Bay Municipal Utility District). Duties included gathering customer and financial data for implementation of rates and charges and coordinating with billing department personnel and legal counsel.
- Previous employee of a competing rate consultant firm. Duties included working on water and wastewater rate studies.
- Previous work experience in regulatory analysis, regulatory reporting to the San Francisco Region RWQCB, storm water and wastewater pretreatment program supervision, litigation support, and construction project management.
- Expert user of Excel in the creation of models for the development water, wastewater, and storm drainage rates.
- Primary author of over 150 rate study reports.

Education

M.B.A., Finance Option, California State University-Hayward (1997)

B.S., Biochemistry, Purdue University-West Lafayette, Indiana (1980)

Experience

Pavletic Consulting LLC – 22 years

Brown and Caldwell – 5 years

Hilton, Farnkopf & Hobson, LLC – 2 years

East Bay Municipal Utility District – 8 years

Jurupa Community Services District – 2 years

1.3 Recent Clients

A list of recent and in progress water rate study clients is shown below in Table 1-1. This list includes only water rate study clients. Mr. Pavletic has also worked for numerous other clients to perform wastewater and storm water rate or capacity charge studies.

Table 1-1. List of Recent Water Rate Study Clients		
Client	Year of Completion/Status	Type of Study
City of Antioch	2015, 2016, 2017, 2018, 2022, <i>2024 ongoing</i>	Water Rates and Capacity Charges, Brackish Water Treatment Feasibility
Aromas Water District	2014, 2019, <i>2024 proposed</i>	Water Rates and Capacity Charges
City of Fresno	2006 - 2013, 2015, 2019, <i>2024 ongoing</i>	Water Rates, Water Affordability
City of Lathrop	2009, 2013, 2016, 2019 <i>2024 ongoing</i>	Water Rates
City of Pittsburg	2005, 2008, 2012, 2018, 2022	Water Rates and Capacity Charges
City of Martinez	2002, 2008, 2009, 2019	Water Rates
City of Turlock	2014, 2015, 2016, 2017, 2019	Water Rates and Long-Term Financial Plan
City of Ripon	2009, 2011, 2015 - 2023	Water Rates
Stanislaus Regional Water Authority	2017	Water Rates for the Cities of Turlock and Ceres
Town of Minden, NV	2013, 2016	Wholesale/Retail Water Rates and Capacity Charges
Sacramento County Water Agency	2016	Water Capacity Charges
City of Daly City	2015	Water Rates
San Lorenzo Valley Water District	2006, 2008, 2013, 2015	Water Rates and Long Term Financial Plan
San Luis Water District	2014	Evaluation of Price Index for Use in Contract
Soquel Creek Water District	2001-2009, 2013	Water Rates and Capacity Charges

Section 2

Project Approach and Scope of Work

We understand that it is important to document the development of water rates and capacity charges and communicate the development process to water system customers. In accomplishing these and other objectives, we recognize that the District values the ability to work with the District Board, District Staff and other interested parties (Homeowners Associations, Chamber of Commerce, etc.).

2.1 Project Approach

Our approach to the development of water rates and capacity charges has a few basic elements. Those elements are:

- Determine the amount of revenues from rates needed to meet operating and capital expenditures, satisfy debt service coverage requirements and maintain adequate fund reserves.
- Extensive and detailed evaluation of water use and use of the water system infrastructure by each customer class (residential, commercial, schools, fire service, etc.).
- Allocation of revenues required from rates among customers in proportion to their beneficial use of the water system based on American Water Works Association (AWWA) methodology.
- Recovery of revenues using a rate structure that adheres to the District's rate-making objectives and consistent with the requirements of Proposition 218 as codified in the State of California Constitution, Articles XIII C and XIII D.
- Development of capacity charges that recover the proportional share of the cost of facilities needed to serve new connections to the water system.



Collectively, these basic elements of the rate and fee development process demonstrate a nexus between fees and charges imposed and use of the water system.

2.2 Scope of Work

Preparation of a water rate and capacity charges study involves the following steps:

- Evaluate customer account and usage data and water supply data.
- Prepare a financial plan showing revenues, expenditures, cash flow and reserves.
- Determine a pattern of revenue increases to be funded by water rates.
- Develop water capacity charges that ensure that growth pays for growth.
- Discuss considerations and alternatives in the design of rates.
- Facilitate involvement of the District and public in the study process.
- Prepare reports and presentations.

These steps are described in the following scope of work.

2.2.1 Task 1 - Develop Customer Characteristics

We will obtain billing system data from the District of the past 24 months of water use and the number and type of active accounts. We will sort and summarize the data to enable the discussion and evaluation of alternative rate structure scenarios. **The customer usage data base will be constructed in a manner that will enable us to test each rate structure scenario and calculate the impact on individual customer bills.**

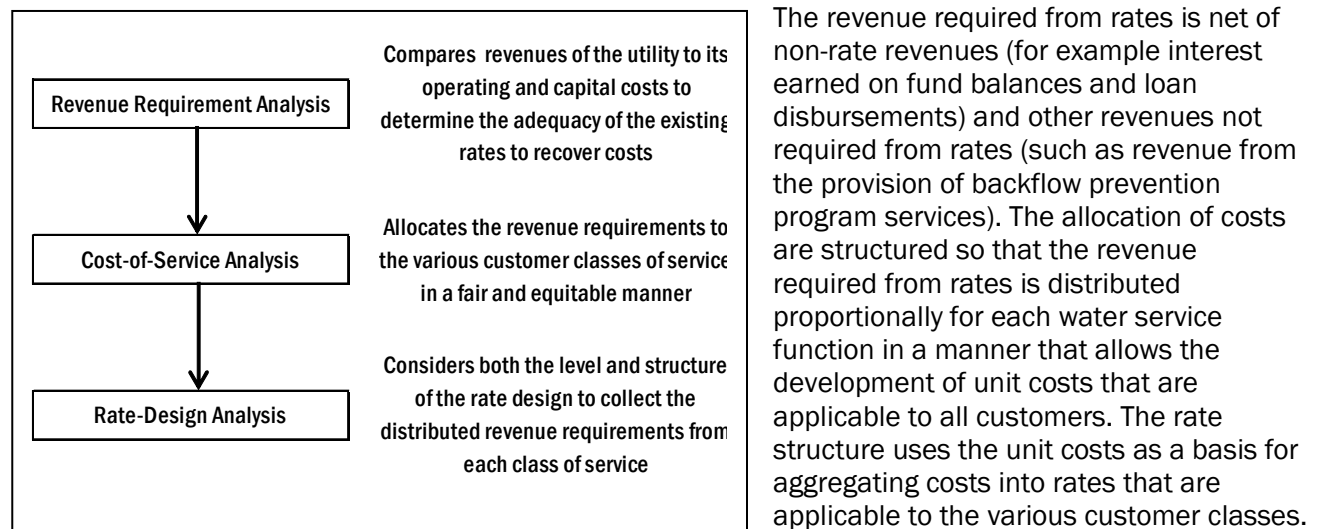
We will present findings of customer usage data review and discuss key issues in a meeting dedicated to the topic. The key issues may include:

- How much revenue should be collected using quantity charges versus meter charges?
- What is the current percent of revenue and water use in each of the three tiers?
- What assumptions are to be used to project water use impacts due to conservation?
- What documents support the projection of growth rates to be used in the rate model?
- How many and what type of rate scenarios should be included in the final report?
- What time frame yields peak water use values that are representative for use in the development of capacity charges?

We will evaluate historical water production and water sales for the preceding 10 years to develop a perspective of past water use patterns.

2.2.2 Task 2 - Develop Water Rates

Water rate studies classically have three categories of technical analysis – the development of revenue required from rates, the allocation of costs among functional cost categories (cost-of-service analysis) and the design of a rate structure. An overview of the rate-setting analytical steps from the AWWA Manual of Water Supply Practices M1 Manual, *Principles of Water Rates, Fees and Charges*, Sixth Edition, (*AWWA M1 Manual*) is shown below.



Overview of Rate Setting Analytical Steps

As part of the project initiation process, we will meet with key personnel to gain a solid understanding of the physical system, current operations and maintenance practices. We will also meet with personnel to discuss financial goals and policy objectives, current budgets and existing debt obligations.



Based on our review of the data we will prepare a list of key policy and technical issues that should be discussed with the District prior to the development of rates and charges. Policy issues include items such as whether the tier break points should be adjusted and whether a different block rate structure for commercial customers should be considered (inclining block or single block). Technical issues include what assumptions to use regarding projected water use impacts due to conservation and how many and what type of

rate scenarios should be included in the final report.

We will develop unit costs for water rates that may be used to develop different water rate structures.

Revenue Requirements. We will prepare expense projections, recommend facilities replacement requirements, and include capital projects that may be required in the relatively near future. We will determine the annual revenue requirements of the District and project year-end fund balances. We will recommend reserve fund levels and calculate debt service coverage. We will make financial projections for the current fiscal year (ending June 30, 2024) and use the current year as our benchmark. We will develop projections for the next six fiscal years or as many years as requested by the District.

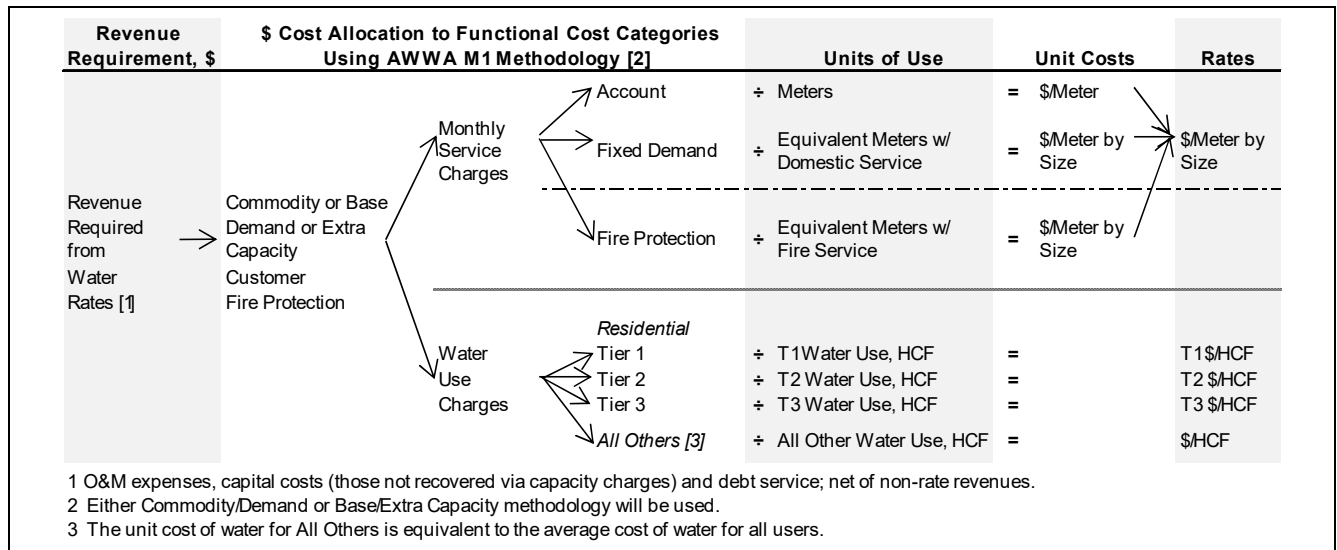
Allocation of Costs (Cost of Service Analysis). All annual revenue requirements to be recovered from rates will be allocated to functional cost categories in accordance with the *AWWA M1 Manual*. We will use either the commodity/demand or the base/extra capacity methods for allocation costs.

The allocations developed as part of the cost-of-service analysis will allow for the calculation of unit costs of service for each functional cost category and the subsequent calculation of water rates for each customer category.

Note that although the calculation of both water rates and water capacity charges to recover the costs of *public fire protection* (via hydrants) is well developed, the calculation of capacity charges to recover the cost of *private fire protection* service is relatively new and not as well developed (see the *AWWA M1 Manual*). Until recently, when residential connections were required to have sprinkler systems, there was little interest in recovering the cost of water system capacity associated with private fire protection. As a consequence, we have developed an alternative method for calculating capacity charges for private fire protection connections in a manner similar to that for calculating capacity charges for public fire protection (hydrant charges). We will work with the District to ensure that development of rates and capacity charges for private fire protection meet the District's policy objectives.

An example of the cost allocation approach to be used is shown in the figure below. Fixed service charges could be developed based on the allocation of revenue requirements among three components – account (customer) costs, fixed demand costs and fire protection costs. This method of allocation will enable the development of fixed meter charges for different size meters and for fire service connections.

The general method of cost allocation for quantity charges is also summarized in the figure. There are many variations on the method of cost allocation for quantity charges that may be acceptable to the District. We will work with the District to craft a rate structure for quantity charges that adheres to the different rate-making objectives.



Example of Cost Allocation Approach

Rate Structure. We will work with the District to craft a rate structure for meter charges and quantity charges that adheres to the different rate-making objectives and District objectives. Water rates to be developed in this study may include the following:

- Quantity charges for all accounts (including different tiers as necessary)
- Meter charges for potable water use
- Charges for private and commercial fire protection service
- Quantity charges for hydrant meter use
- Meter charges for hydrant meters (construction meters)

Our approach to the development of rates will adhere to all the rate-making objectives but will emphasize objectives that ensure revenue sufficiency and stability (barring water shortages when rationing is required).

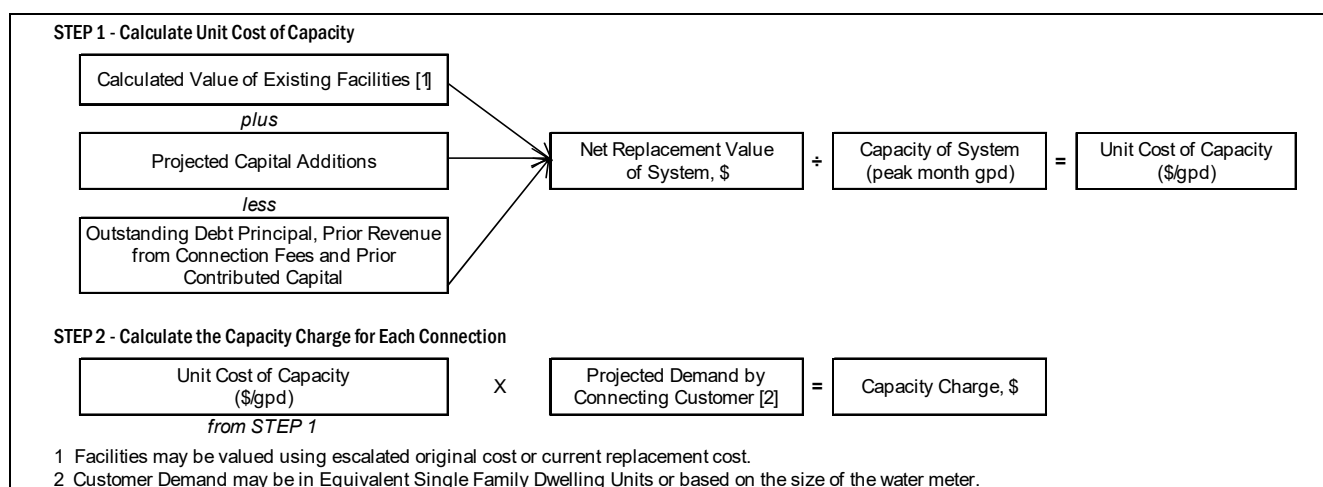
2.2.3 Task 3 - Develop Water Capacity Charges

We will evaluate the current capacity charges, recommend alternative calculation methods (if necessary) and update the charges.¹ A capacity charge is a charge to pay for public agencies’ facilities in existence at the time the charge is imposed or to pay for new facilities that will be constructed in the future that are of benefit to the person or property being charged (new development or increases to existing service capacity). Capacity charges help ensure that the “growth pays for growth” by allocating the cost of new facilities and the cost of unused capacity in existing facilities to new development while allocating the cost of repairing and refurbishing facilities used by current customers to rates.

In developing capacity charges, we have endeavored to satisfy the rational nexus criteria generally applied to these types of charges. A rational nexus-based capacity charge must:

- Be rationally based on public policy that demonstrates a nexus between new development (connections) and the need to expand or build facilities to accommodate it.
- Not exceed the new development’s proportional share of the cost of facilities needed to serve that development, after crediting it for other contributions that it has already made or will make toward that cost.
- Not be arbitrary or discriminatory in its application to individuals or customer classes.

An example of capacity charge development methodology is shown in the figure below.



Example of Capacity Charge Development Methodology

¹ The terms “connection/buy-in fees” and “capacity charge” are not synonymous. Section 66013 of the State of California Government Code defines a connection fee as a fee for the physical facilities necessary to make a water connection or a sewer connection, including, but not limited to, meters, meter boxes, and pipelines from the structure or project to a water distribution line or sewer main, and that does not exceed the estimated reasonable cost of labor and materials for installation of those facilities. A capacity charge is defined as a charge to pay for public agencies’ facilities in existence at the time the charge is imposed or to pay for new facilities that will be constructed in the future that are of benefit to the person or property being charged (new development or increases to existing service capacity). In this proposal we are describing the development of capacity charges.

We will update the current capacity charges in a manner that meets the nexus requirements characteristic of these charges. We will review the ordinance and resolutions related to adoption of the current capacity charges and discuss with the District in detail the method by which current capacity charges are implemented. Implementation usually entails the assignment of peak use characteristics to applications for new service and the calculation of charges for that peak use based on unit costs of capacity. We will ensure that changes, if any, to the capacity charges structure (as opposed to changes to the charges level) can be implemented by the District. The capacity charges developed will be in conformance with the requirements of Sections 66012-66014 of the State Government Code.

2.2.4 Task 4 - Preliminary, Draft and Final Reports

We will prepare a preliminary report that presents findings and recommendations for staff review and submit the document electronically. We will discuss our findings and preliminary recommendations with staff before completing a draft report.

We will prepare a draft report that incorporates comments from the Board and staff. We will present the draft report to the staff and/or the Board of Directors.

We will incorporate comments from the Board and staff into the next version of the report – a final report. We will provide eight bound copies, one unbound copy and an electronic copy of the final report. We will present the final report at a public meeting or workshop (see Task 6).

2.2.5 Task 5 - Proposition 218 Notice and Public Outreach

We will work with staff and the District’s legal counsel to prepare a Proposition 218 notification of rate increases and a “FAQ” document (if necessary). Our work will consist only of technical advice and the development of technical text, tables and figures to be included in the notice and FAQ documents. The level of effort on this task will be limited by the amount hours assigned to this task unless directed differently by the District.

2.2.6 Task 6 - Prepare Presentations / Attend Meetings

We will attend up to three meetings at the District, including public meetings and workshops. We will prepare and deliver presentations at each meeting as appropriate and necessary. Presentations will be provided to staff in advance of each meeting for review and comment.

2.3 Project Deliverables

MFS will provide the following deliverables during the course of the study and at its conclusion:

- Up to three (3) on-site meetings
- Schedule of water rates to be adopted by Proposition 218 procedures
- Schedule of capacity charges to be adopted by ordinance hearing procedures
- Excel-based model with tables and figures used in reports and presentations
- Surveys of water rates, customer bills and capacity charges of other nearby utilities / cities
- Hard and electronic copies of Draft and Final Reports
- Electronic copies of PowerPoint Presentations
- Monthly invoices showing project status in terms of hours and costs

Section 3

Fee and Work Schedules and Other Contract Items

3.1 Fee Schedule

The estimated hours and cost for the scope of work is shown below in Table 3-1. The fee proposal is a “not to exceed” cost for all work identified in the District’s RFP. Only hours actually used will be charged. Labor hours not used will not be invoiced. All costs for travel, shipping, phone, copying etc. are included in the hourly rates.

Table 3-1. Estimated Hours and Cost

Task	<i>Project Manager</i>		Budget
	<i>Pavletic</i>	Hourly Rate	
Task 1 - Develop Customer Characteristics	20	\$130	\$2,600
Task 2 - Develop Water Rates	34	\$130	\$4,420
Task 3 - Develop Water Capacity Charges	20	\$130	\$2,600
Task 4 - Preliminary, Draft and Final Reports	30	\$130	\$3,900
Task 5 - Proposition 218 Notice and Public Outreach	6	\$130	\$780
Task 6 - Prepare Presentations / Attend Up to 3 Meetings	22	\$130	\$2,860
Total Costs and Hours	132		\$17,160

We would submit an invoice for work performed no more than once a month. Invoices will include a list of all tasks, a total amount due, the amounts previously billed, budget remaining and the net amount due on the invoice.

The hourly rate for this project will be \$130 per hour. This hourly rate is applicable for all hours billed by Pavletic Consulting LLC for the duration of the project even if the project extends beyond the anticipated completion date or expansion of the scope of work.

3.2 Work Schedule

We are available immediately to begin work upon completion of a signed contract or receipt of a written notice to proceed. Our estimated timeline for completion of the work is shown below in Table 3-2 and is predicated on a final report delivered approximately 80 days after the Notice to Proceed date (March 4, 2019). In the table, weeks of regularly scheduled Board meetings are outlined with a heavy border. In the month of May, the meeting is moved from the fourth Tuesday of the month to the third Tuesday of the month to avoid conflict with the federal holiday in the fourth week of the month.

Table 3-2. Schedule

Week Start Day/Month >	26-Feb	4-Mar	11-Mar	18-Mar	25-Mar	1-Apr	8-Apr	15-Apr	22-Apr	29-Apr	6-May	13-May	20-May	27-May	3-Jun	10-Jun	17-Jun	24-Jun	1-Jul	8-Jul	15-Jul	22-Jul	29-Jul
Cumulative Number of Days for Week Ending >	7	14	21	28	35	42	49	56	63	70	77	84	91	98	105	112	119	126	133	140	147	154	161
Notice to Proceed on February 28th																							
Task 1 - Develop Customer Characteristics																							
Task 2 - Develop Water Rates																							
Task 3 - Develop Water Capacity Charges																							
Task 4 - Preliminary, Draft and Final Reports				Prelim				Draft					Final										
Task 5 - Proposition 218 Notice and Public Outreach																							
Task 6 - Prepare Presentations / Attend 3 Meetings									Wkshp				218op										218 cl

Note: Weeks with Board meetings (fourth Tuesday of every month) are outlined with a bold line; Board meetings to be attended by the consultant are highlighted in orange.
 In the month of May, the meeting is moved to the third Tuesday of the month to avoid conflict with the federal holiday in the following week.

Legend: Prelim / Draft / Final = Preliminary / Draft / Final reports
 Wkshp = Board meeting April 23; workshop to review findings/recommendations /set hearing date
 218 op = Board meeting May 21; authorize mailing of Prop 218 Notice of Hearing
 218 cl = Board meeting July 23; close Prop 218 hearing

3.3 Conflict of Interest

Pavletic Consulting LLC has no conflict of interest in connection with the conduct of this study. There are no actual, apparent, potential, direct or indirect conflicts of interest with respect to Pavletic Consulting LLC. Pavletic Consulting LLC has no public or private clients doing business with the Aromas Water District.

Aromas Water District
Balance Sheet Prev Year Comparison

As of January 31, 2024

	Jan 31, 24	Jan 31, 23
ASSETS		
Current Assets		
Checking/Savings		
US Checking 1715	66,613.51	101,791.52
US BANK Money Market 1842	404,015.88	559,375.82
LAIF-State of Ca xx-05	6,820,971.45	6,588,970.17
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA US Bank 102 Reserve	36,317.16	38,781.58
OAWA US Bank 101 Redemption	4,406.79	0.00
OAWA US Bank Checking 0664	36,835.23	35,449.62
Oakridge US BANK Checking 0701	410,547.42	431,749.75
Total Assessment District Banks	488,106.60	505,980.95
Total Checking/Savings	7,779,807.44	7,756,218.46
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	28,296.34	7,088.76
Total Accounts Receivable	28,296.34	7,088.76
Other Current Assets		
1292 · Accounts Rec - USDA Loan	1,944,486.01	1,988,523.73
1291 · Accounts Rec - Orchard Acres	281,922.45	296,431.41
Prepaid Insurance	22,285.16	16,930.20
128 · Inventory	83,410.55	77,997.68
1200.1 · Accounts Receivable--UBMax	109,268.29	105,475.88
1201.9 · Less Allowance for doubtful ...	-500.00	-500.00
Total Other Current Assets	2,440,872.46	2,484,858.90
Total Current Assets	10,248,976.24	10,248,166.12
Fixed Assets		
1900 · Water System	12,367,492.32	12,282,204.15
1910 · Construction in Progress	312,357.36	273,010.36
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	244,698.85	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,134,848.75	-7,633,229.75
Total Fixed Assets	5,655,653.94	5,905,516.31
Other Assets		
Deferred Outflow of Resources	315,213.00	136,914.00
Total Other Assets	315,213.00	136,914.00
TOTAL ASSETS	16,219,843.18	16,290,596.43

Aromas Water District
Balance Sheet Prev Year Comparison

As of January 31, 2024

	Jan 31, 24	Jan 31, 23
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	21,258.32	14,574.56
Total Accounts Payable	21,258.32	14,574.56
Credit Cards		
First Bankcard - S Smith #0239	794.00	245.04
First Bankcard - E Giron #1086	67.32	887.74
First Bankcard -R.Johnson #8178	2,210.53	62.61
First Bankcard - D DeAlba #2486	1,253.12	0.00
Valero Fleet	11.97	149.52
Total Credit Cards	4,336.94	1,344.91
Other Current Liabilities		
Accrued Sick Payable	5,242.81	5,016.44
Accrued Vacation Payable	45,207.75	44,338.03
Current Portion City National	45,419.27	44,727.68
2100 · Payroll Liabilities	582.40	549.24
Deferred Inflows- Actuarial	66,849.00	335,224.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	10,000.00	17,500.00
Hydrant Meter Deposit	10,800.00	7,800.00
Total CUSTOMER DEPOSITS	20,800.00	25,300.00
Interest Payable	114,119.86	0.00
PVWMA Payable	9,047.28	8,719.48
Total Other Current Liabilities	307,268.37	463,874.87
Total Current Liabilities	332,863.63	479,794.34
Long Term Liabilities		
Truist Bank	5,400,840.00	5,558,389.00
2392 · Long-term Debt - USDA (Oakr...	2,356,489.90	2,396,489.90
2391 · Long-term Debt - Orchard Acres	350,000.00	365,000.00
GASB 68 Pension Liability	680,082.00	384,014.00
City National Bank	604,903.75	693,136.71
Total Long Term Liabilities	9,392,315.65	9,397,029.61
Total Liabilities	9,725,179.28	9,876,823.95
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,648,396.15	2,618,538.53
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	63,835.81	12,802.01
Total Equity	6,494,663.90	6,413,772.48
TOTAL LIABILITIES & EQUITY	16,219,843.18	16,290,596.43

Aromas Water District
Profit & Loss Budget Performance

January 2024

	Jan 24	Budget	Jul '23 - Jan 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	95,082.31	95,000.00	933,044.94	945,500.00	1,584,700.00
307 · Bulk Water	740.96	800.00	9,125.79	5,600.00	9,600.00
302 · Connection	0.00	0.00	80,280.00	76,160.00	85,700.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	86,385.33	89,200.00	178,400.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	54,440.31	38,000.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	140,825.64	127,200.00	254,400.00
304 · Other Office Income & Reimbu...	0.00	125.00	946.00	875.00	1,500.00
306 · Interest	23,151.91	12,500.00	153,388.81	87,500.00	150,000.00
312 · Grant Revenue	0.00	0.00	0.00	0.00	1,000.00
Total Income	118,975.18	108,425.00	1,317,611.18	1,242,835.00	2,086,900.00
Gross Profit	118,975.18	108,425.00	1,317,611.18	1,242,835.00	2,086,900.00
Expense					
Operations					
403 · Fuel	1,440.29	2,000.00	12,635.87	14,200.00	24,000.00
404 · Truck Maint	540.10	550.00	7,197.86	6,600.00	8,000.00
431 · System Repair & Maint	9,127.30	10,000.00	60,933.62	75,000.00	125,000.00
463 · Water Analysis	788.00	625.00	3,250.00	4,375.00	7,500.00
464 · Water Treatment	0.00	1,000.00	17,417.77	18,500.00	27,000.00
468 · Tools	0.00	0.00	4,312.40	4,200.00	7,000.00
470 · Public Outreach / Annexation	3,544.64	2,100.00	4,778.64	14,500.00	25,000.00
Total Operations	15,440.33	16,275.00	110,526.16	137,375.00	223,500.00
Power					
449.75 · 388 Blohm, # C	165.27	97.00	563.58	361.00	850.00
449.5 · 388 Blohm, A & B Office	174.11	79.00	478.37	553.00	950.00
461.5 · RLS Tank Booster	1.68	6.00	23.07	42.00	75.00
447 · Leo Ln Booster	80.94	55.00	463.54	385.00	660.00
448 · Aimee Mdws Well	10.85	6.00	-5.78	42.00	75.00
451 · Marshall Corp Yard	248.40	229.00	1,304.94	955.00	2,100.00
452 · Rea Booster @ Seely	73.95	62.50	441.86	437.50	750.00
454 · Carr Booster	633.97	625.00	4,322.23	4,475.00	7,500.00
458 · Pleasant Acres Well	84.59	100.00	603.64	700.00	1,200.00
459 · Seely Booster @ Carpenteria	621.46	500.00	4,689.02	2,850.00	7,000.00
460 · San Juan Well	5,751.63	5,000.00	45,102.77	42,700.00	65,890.00
461 · Cole Tank	15.74	6.00	54.94	42.00	75.00
462 · Rea Tank	16.64	6.00	59.82	42.00	75.00
465 · Lwr Oakridge Boost	106.91	95.00	859.42	655.00	1,105.00
465.5 · Upper Oakridge Booster	0.00	0.00	300.00	300.00	440.00
466 · Pine Tree Tank	14.16	8.00	51.47	58.00	100.00
Total Power	8,000.30	6,874.50	59,312.89	54,597.50	88,845.00
Payroll					
Gross	38,956.23	39,300.00	290,317.48	294,087.00	509,575.00
Comp FICA	2,428.17	2,633.00	17,308.37	18,431.00	31,594.00
Comp MCARE	567.88	616.00	4,212.99	4,312.00	7,389.00
Comp SUI	490.35	182.00	669.17	1,274.00	2,188.00
Payroll Expenses	208.00		234.00		
Total Payroll	42,650.63	42,731.00	312,742.01	318,104.00	550,746.00
Employee / Labor Costs					
407 · Outside Services	1,119.98	2,000.00	4,168.04	14,000.00	45,000.00
408 · Uniform Allowance	354.97	333.00	1,214.69	2,331.00	4,000.00
409 · Workers Comp	718.09	1,297.00	6,657.40	9,079.00	15,562.00
410 · Health Ins	8,367.91	7,530.00	61,908.44	52,710.00	90,360.00
474 · Education	0.00	667.00	675.00	4,669.00	8,000.00
477 · Retirement	3,829.88	4,960.00	88,447.89	94,410.00	170,000.00
Total Employee / Labor Costs	14,390.83	16,787.00	163,071.46	177,199.00	332,922.00

Aromas Water District
Profit & Loss Budget Performance

January 2024

	Jan 24	Budget	Jul '23 - Jan 24	YTD Budget	Annual Budget
Office					
440 · Misc Exp	84.98	405.00	923.14	2,827.00	4,840.00
444 · Postage	274.86	360.00	2,378.94	2,598.00	4,400.00
445 · Office Supplies	374.75	427.00	2,055.62	2,722.00	4,400.00
446 · Office Eqpmt and Maint	177.75	300.00	3,861.24	3,650.00	10,000.00
Total Office	912.34	1,492.00	9,218.94	11,797.00	23,640.00
Communications					
455 · Phone, Off	592.04	574.00	4,100.02	4,000.00	7,000.00
456 · Telemetry	568.71	550.00	4,485.17	3,850.00	20,300.00
457 · Answ Serv/Cellular Phone	266.34	350.00	1,983.09	2,450.00	4,200.00
Total Communications	1,427.09	1,474.00	10,568.28	10,300.00	31,500.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	2,053.80	2,100.00	5,200.00
4590 · Bond Interest Exp - Assess...	10,590.00	10,590.00	68,762.29	71,276.00	121,000.00
417 · Capital Loan Interest	83,025.15	83,020.38	177,605.36	177,610.00	187,310.00
467 · Depreciation Reserve	25,737.00	25,737.00	266,535.00	266,535.00	395,217.00
405 · Election	0.00	0.00	0.00	0.00	500.00
406 · Liability Ins	2,687.00	2,680.00	17,736.23	16,600.00	30,000.00
420 · Legal Fees	1,400.00	1,417.00	9,800.00	9,919.00	17,000.00
422 · Bank Charges	129.55	150.00	925.90	1,259.00	2,000.00
423 · Litigation Contingency	0.00	2,917.00	0.00	20,419.00	35,000.00
425 · Audit	2,142.00	1,100.00	12,995.00	11,360.00	14,520.00
471 · Bad Debts	0.00	42.00	3,785.37	294.00	500.00
473 · Memberships	9,737.61	8,200.00	28,136.68	26,355.00	27,500.00
Total Administrative & General	135,448.31	135,853.38	588,335.63	603,727.00	835,747.00
Total Expense	218,269.83	221,486.88	1,253,775.37	1,313,099.50	2,086,900.00
Net Ordinary Income	-99,294.65	-113,061.88	63,835.81	-70,264.50	0.00
Net Income	-99,294.65	-113,061.88	63,835.81	-70,264.50	0.00

02/21/24

Aromas Water District
Monthly Expenditures
 January 17 through February 16, 2024

Date	Num	Name	Amount
US Checking 1715			
01/17/2024	19649	Aromas Water District (Petty Cash)	-180.00
01/17/2024	19650	Core & Main (Formerly HD Supply)	-9.78
01/17/2024	19651	PVWMA(Pajaro Valley Water Mgmt Agency)	-21,589.92
01/17/2024	19652	Robert E. Bosso	-1,400.00
01/17/2024	19653	Shaun Smith	-26.80
01/17/2024	19654	XIO, INC.	-474.00
01/17/2024	NSF	Bill Adjustment Report	-232.00
01/22/2024	Pd Online	First Bankcard	-2,505.33
01/22/2024	EFT	Intuit	-96.98
01/22/2024	Pd online	P G & E	-205.66
01/22/2024	Pd online	Charter Communications - Spectrum	-107.98
01/22/2024	19655	Linde Gas & Equipment Inc.	-32.33
01/22/2024	19656	Monterey Bay Analytical Services Inc	-788.00
01/22/2024	19657	Old Firehouse Market	-1,140.80
01/22/2024	19658	Recology San Benito County	-63.59
01/22/2024	19659	Rob Johnson	-240.00
01/22/2024	19660	USA BlueBook	-796.75
01/22/2024	Pd online	Oppidea, LLC	-780.00
01/22/2024	NSF	Bill Adjustment Report	-171.61
01/22/2024	19661	CSSC	-124.00
01/25/2024	E-pay	Employment Development Dept	-59.83
01/25/2024	EFT	QuickBooks Payroll Service	-7,062.12
01/26/2024	DD2044	Bowman (P), Naomi	0.00
01/26/2024	19662	DeAlba (P), David	-3,599.45
01/26/2024	DD2045	Giron (P), Ester	0.00
01/26/2024	DD2046	Hurst (P), Cooky	0.00
01/26/2024	DD2047	Johnson (P), Robert L	0.00
01/26/2024	19663	Smith (P), Shaun	-2,011.81
01/26/2024	E-pay	Employment Development Dept	-855.02
01/26/2024	E-pay	United States Treasury (EFTPS)	-4,393.88
01/26/2024	EFT	CalPERS	-986.67
01/26/2024	EFT	CalPERS	-3,213.97
01/26/2024	Wire Trsf	Truist Governmental Finance	-162,392.15
01/31/2024	Pd online	P G & E	-7,786.16
01/31/2024	19664	C & N Tractors	-307.74
01/31/2024	19665	CALNET3	-578.77
01/31/2024	19666	Monterey Bay Solutions, LLC	-225.00
01/31/2024	19667	Old Firehouse Market	-800.78
01/31/2024	19668	Rob Johnson	-50.00
01/31/2024	19669	Shaun Smith	-53.60
01/31/2024	19670	State Water Resource Control Board, SWRCB	-9,558.08
01/31/2024	19671	Xerox Corp	-15.26
01/31/2024	Pd online	Verizon Wireless	-86.36
01/31/2024	Pd online	Valero Fleet	-100.00
01/31/2024	EFT	Bank Service Fees	-161.55
02/05/2024	19672	USPO	-27.20
02/05/2024	EFT	Google	-18.00
02/05/2024	19673	ACWA JPIA, Emp. Ben. Prog.	-8,367.91

02/21/24

Aromas Water District
Monthly Expenditures
 January 17 through February 16, 2024

Date	Num	Name	Amount
02/05/2024	19674	County of Monterey	-88.00
02/05/2024	19675	MNS Engineers Inc.	-215.00
02/05/2024	19676	Pajaro Valley Lock Shop	-19.69
02/05/2024	19677	Recology San Benito County	-63.59
02/05/2024	19678	West Valley Construction	-15,205.74
02/05/2024	19679	USPO	-274.86
02/07/2024	NSF	Bill Adjustment Report	-72.89
02/07/2024	NSF	Bill Adjustment Report	-83.71
02/09/2024	DD2048	Bowman (P), Naomi	0.00
02/09/2024	19680	DeAlba (P), David	-3,599.47
02/09/2024	DD2049	Giron (P), Ester	0.00
02/09/2024	DD2050	Hurst (P), Cooky	0.00
02/09/2024	DD2051	Johnson (P), Robert L	0.00
02/09/2024	19681	Smith (P), Shaun	-1,906.49
02/09/2024	DD2052	Capron (P), Seth	0.00
02/09/2024	19682	Holman (P), Wayne R	-243.64
02/09/2024	DD2053	Morris (C), Vicki	0.00
02/09/2024	DD2054	Norton (P), K W	0.00
02/09/2024	DD2055	Powers (P), Timothy W	0.00
02/09/2024	EFT	QuickBooks Payroll Service	-8,089.54
02/09/2024	E-pay	Employment Development Dept	-852.06
02/09/2024	E-pay	United States Treasury (EFTPS)	-4,550.12
02/09/2024	EFT	CalPERS	-1,149.57
02/09/2024	EFT	CalPERS	-3,250.45
02/12/2024	Pd online	Charter Communications - Spectrum	-107.98
02/12/2024	19683	County of Monterey	-88.00
02/12/2024	19684	Mid Valley Supply	-1,366.10
02/12/2024	19685	Monterey Bay Analytical Services Inc	-230.00
02/12/2024	19686	Southern Counties Lubricants	-886.98
02/12/2024	19687	Streamline	-126.00
Total US Checking 1715			-286,146.72
TOTAL			-286,146.72