

Minutes of the Regular Meeting of the Aromas Water District Board of Directors December 18, 2023

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Monday, December 18, 2023, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. REPORT OUT FROM CLOSED SESSION ON NOVEMBER 28, 2023.** GM Johnson was evaluated.
- VII. MINUTES.** The minutes of the November 28, 2023, Board Meeting were presented for review and approval. Vice-President Holman moved for approval of the minutes; Director Norton seconded. Minutes were unanimously approved.
- VIII. ORAL COMMUNICATION.** No public were present at the meeting.

IX. PRESENTATIONS & REPORTS

- A. Director's Report.** There were no Directors' reports.
- B. Attorney's Report.** Counsel Bosso reported about new state legislation that would prohibit watering of ornamental turf. Enforcement would be phased in and the responsibility of the District.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in November 2023 was 7,011,380 gallons; roughly 21% lower than October's production, and 1% higher than November's average production (about one million gallons was used on fire prevention activities adjacent to the District's Operations Yard). The average daily production was 233,713 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was not operated this month. All water testing reports were filed on time.

Operational well levels: Carpenteria and San Juan wells showed no change from the previous month. Observational wells: Marshall Well showed no change from the previous month and Aimee Meadows was up two feet.

INCIDENTS

There were no incidents since the previous Board meeting.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Accounting Clerk (AC) Cooky Hurst continues to gain experience with the various facets of her position, 2) Management Analyst (MA) Girōn completed the Audit follow-up tasks, as well as developed next year's water quality sampling schedule, 3) Chief Operator (CO) DeAlba and Operator Smith completed the replacement of two check valves, one at the Carpentaria well and the other at the San Juan well, 4) GM Johnson and CO DeAlba worked on citation document requirements from the SWRCB DDW group that were a result of the Level 1 Assessment and violation, and 5) GM Johnson researched a District easement as directed by the Board of Directors

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2022. Since then, 2.20 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 0.48 inches recorded in December (to date).

PROJECTS

Cole and Rocks Road Annexation

Customers have been connected, based on initial request and payment timing. No new installations were performed this month.

New Water Source

This matter was discussed in the October Closed Session, and the General Manager was given direction.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023, and after tabling it, was approved at the April meeting.

Staff continues to work on the LAFCo application as time allows, and hope to finish by the end of the calendar year.

D. Correspondence:

GM Johnson went through the monthly correspondence list and provided information on specific items.

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IX. ACTION ITEMS

A. Consider District support of the Chipper Program restart, as well as other possible methods to provide community support to the Firewise effort, and providing direction to staff.

Staff presented information regarding the Chipper Program restart request, and suggested developing letter of support from the District for a grant to help fund the restart of the Chipper Program activities. There was a motion to approve this action by Director Capron that was seconded by President Morris. The motion was unanimously approved.

B. Consider approving the XiO Acuity Hub Operations Proposal, in the amount of \$20,640.00, and providing direction to staff

Staff presented the proposal from XiO depicting the new Acuity Operation Hub and the related costs. Staff's recommendation was to pay for the asset management portion of the proposal, but not expend the additional \$3,000 annually for Premium Technical Support. There was a motion to approve this action by Director Capron that was seconded by Director Powers. The motion was unanimously approved.

C. Financial Reports for the Month of November 2023

Total Assets / Liabilities & Equity are \$16,354,793.41. In the P&L Report, Revenue for November was \$148,270.91 Total Expenditures were \$111,350.54 between November 16 and December 11, 2023.

President Morris moved to adopt the Financial Reports; seconded by Vice-President Holman. The Financial reports were unanimously approved.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next meeting date will be Tuesday, January 23, 2024, at the District office. At that meeting, there will be a Closed Session related to real property negotiations.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.

The regular meeting was adjourned at 8:15pm.

XIII. CLOSED SESSION.

Closed Session discussion consisted of real property negotiations status and direction to the GM.

XIV. RETURN TO OPEN SESSION.

The Board returned to Open Session at 8:40pm.

XV. REPORT OUT FROM CLOSED SESSION.

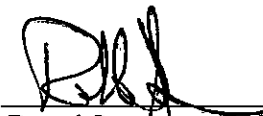
The General Manager was given direction for real property negotiations.

XVI. ADJOURNMENT.

President Morris adjourned this meeting at 8:41pm.

Read and approved by: 
President, Vicki Morris

Date: 1/23/24

Attest: 
Board Secretary, Robert Johnson

Date: 1/23/24