



## REGULAR MEETING OF THE BOARD OF DIRECTORS

President- James Leap  
Vice President- Richard Smith  
Director- Marcus Dutra  
Director- Wayne Holman  
Director- Wayne Norton  
General Manager- Vicki Morris  
District Secretary-Laurie Goodman

**AGENDA**  
**Tuesday, April 26, 2016**  
**7:00 PM**

Meeting held at  
District Office:  
388 Blohm Ave.,  
Aromas CA 95004

- I. **CALL TO ORDER:**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- p.3-5 VI. **MINUTES:** Motion to approve the Minutes of the March 22, 2016 Regular Board Meeting.
- VII. **ORAL COMMUNICATION** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS:**
  - A. DIRECTORS REPORT
  - B. ATTORNEY'S REPORT
  - p.6-8 C. MANAGER'S REPORT
  - p.9-10 D. CORRESPONDENCE
- IX. **ACTION ITEMS**
  - p.11-12 A. **Resolution 2016-01 to Proclaim May as Water Awareness Month:** This annual resolution is for the purpose of encouraging awareness and conservation of our precious resource.
  - p. 13-16 B. **Conflict of Interest Code Revision:** Review the proposed changes to the COI as recommended by the Fair Political Practices Commission. Board to discuss and vote on revised document prior to public review period.
  - p. 17-21 C. **Financial Reports for the Month of March 2016:** Revenue for March is \$59,036.65. Expenditures between March 17 and April 20, 2016 total \$66,293.19. These financials and monthly expenditures will be presented for discussion and approval.
- X. **FUTURE MEETINGS & AGENDA ITEMS** - Next meeting – May 24, 2016
- XI. **ADJOURNMENT**

Next Res. # 2016-02

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.

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**Minutes of the Regular Meeting of  
The Board of Directors of the  
Aromas Water District  
March 22, 2016**

**I. CALL TO ORDER:**

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, March 22, 2016 at 7:01 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

**II. ROLL CALL:**

President Leap, Vice President Smith, Directors Dutra, Holman and Norton were present. General Manager Vicki Morris, Counsel Bob Bosso and staff Maureen Cain and Louise Coombes were also in attendance.

**III. PLEDGE OF ALLEGIANCE:** President Leap led the pledge of allegiance.

**IV. STATEMENTS OF DISQUALIFICATION:** There were no disqualification statements.

**V. ADDITIONS AND DELETIONS:** There were no additions or deletions.

**VI. MINUTES:** The minutes of the February 23, 2016 Regular Meeting were presented for acceptance and approval.

Director Dutra moved to approve the meeting minutes. The motion was seconded by Director Norton and the minutes were approved unanimously.

**VII. ORAL COMMUNICATION:** None

**VIII. PRESENTATIONS**

**A. Director's Report**

- Director Norton reported he attended a PVWMA meeting to address the Sustainable Groundwater Management Act to learn more about the formation of the state-required Groundwater Sustainability Agency (GSA). GM Morris and Directors Leap and Smith also attended the meeting.

**B. Attorney's Report:**

- Counsel Bosso reported they are still waiting on court appeals including Great Oaks Water in Santa Clara and the Ventura County Cases. Supreme Court will decide by April 16 if they will grant hearings to rule on whether Proposition 218 applies to pumping charges in the cases being considered.
- He added information that the Howard Jarvis Taxpayers Association is trying to amend the State procedure for validating assessment bonds so that it could be challenged during a review period after an agency has already validated it.

**C. Manager's Report:** Detailed report in agenda packet. Highlights include:

### Operations:

- February 2016 production was 4.687 million gallons, the lowest in at least the past 10 years.
- Operators are using the new brush mower, instead of Round-up to control weeds.

### Staff

- Operators DeAlba and Zelmar attended a safety seminar and have implemented some new procedures and purchased equipment for safety compliance, especially in road and traffic situations.
- The new intern is working with operators two days a week.

### Oakridge/VDS

- A questionnaire has been sent to all property owners for future Lead and Copper testing program.
- USDA final inspection was completed and final retention was made to AWD for payment to contractors.
- Annexation of two additional parcels will be considered by LAFCO of Monterey on March 28.

### Marshall Well

- Marshall Well pump test will be conducted by Martin Feeney in April.

### Other News

- GM Morris noted that CalFire is resuming their chipper program and mulch is available at the Carpenteria well site (490 Carpenteria).

### **D. Correspondence:**

Directors asked about communications with Elkhorn Nursery. GM Morris reported that plants for landscaping/screening at the solar arrays will be ordered soon.

## **IX. ACTION ITEMS**

- A. Presentation of Audited Financial Statements for Fiscal Year 2014-15:** Robert Smiley of Armanino, LLP was introduced. He thanked Directors Leap and Smith for meeting with GM Morris and him to review the Audited Financial Statements. He presented the report with explanations of the purpose and scope of the audit. Revenue for the period is stable as offset by the rate increase. New connections (Oakridge/Via Del Sol) provided income. Cash flow is similar to the previous year. The increase in accounts payable is higher because of the Solar project. There were changes in the accountancy of pensions through CalPERS which resulted from the Governmental Accounting Standards Board (GASB 68) implementation. Mr. Smiley reported that the District is in good shape. Additionally, Mr. Smiley presented a single audit for the loan through USDA for the Oakridge/Via Del Sol

Water Supply Project.

- B. Presentation by Brian Lockwood, Senior Water Resources Hydrologist for PVWMA.** Mr. Lockwood gave a power point presentation on the Sustainable Groundwater Management Act, a statewide formation of agencies to produce plans to implement the enforcement of groundwater protection and management. Currently, the boundaries of the management areas are forming. The AWD is in one of the high priority areas designated by the State. Although PVWMA will most likely be the Groundwater Sustainability Agency (GSA) for Pajaro Valley Basin 3-02, there are additional areas served by AWD outside of the area PVWMA is likely to manage. The complexities of the geography and overlapping political boundaries cause this to be a problematic issue. There is a possibility that AWD will form a GSA for portions of our sphere of influence which are part of Pajaro Valley Basin 3-02 and outside of PVWMA's political boundary. The staffing needs and financing involved in such an endeavor would need to be addressed.

The Board thanked Mr. Lockwood for his presentation and then discussed some of the implications of the Sustainable Groundwater Management Act. GM Morris will follow up with contacting attorney Russell McGlothlin, an expert in water use and management. An ad hoc Committee was formed with Pres. Leap and VP Smith to develop questions needing to be answered. Counsel Bosso offered to be available by conference call.

- C. Financials:** Revenue for February was \$57,942.33. Total assets are \$6.59 million. The expenditures between February 18 and March 16, 2016 are \$59,671. President Leap reviewed the expenditures.

Director Dutra moved to accept the financials as presented and VP Smith seconded. The financials were accepted unanimously.

- X. FUTURE MEETINGS & AGENDA ITEMS:** Next meeting will be April 26, 2016.
- XII. ADJOURNMENT** - Pres. Leap adjourned the meeting at 9:25 pm.

Date: April 26, 2016

Read and approved by:

\_\_\_\_\_  
Board President, Jim Leap

Attest: \_\_\_\_\_  
District Secretary

## Aromas Water District General Manager's Report March 2016

**PRODUCTION**

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	2,635,160	87,389	30
Pleasant Acres Well	29,000	29,000	1
Carpenteria Well	2,133,000	68,806	31
<b>Total Production</b>	<b>4,797,160</b>	<b>154,747</b>	

**ANNUAL PRODUCTION IN MILLIONS/GALLONS:**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	<b>2016</b>
January	5.52	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	<b>5.195</b>
February	4.81	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	<b>4.687</b>
March	5.66	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	<b>4.797</b>
April	6.93	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	
May	11.01	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	
June	14.60	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	
July	15.98	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	
August	16.28	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	
September	13.68	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	
October	12.35	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	
November	9.74	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	
December	6.70	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	
Totals MG	123.2	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	<b>14.679</b>
Total AcFt	<b>378</b>	<b>391.1</b>	<b>410.0</b>	<b>415.4</b>	<b>389.4</b>	<b>344.8</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>45.04</b>

## **OPERATIONS:**

- Loss Production system wide has maintained below 6% for over eighteen+ months.
- Water Treatment Plant- Removing Mn & Fe, Lab results show-Mn not detected in effluent
- Backwashing filters approx every 4-7 +/- days, or 1.5 mg
- Distribution testing for total Coliform- all samples Negative
- All Coliform, iron and manganese & monthly and quarterly DWR reports were filed timely
- There are 952 total meters, on 897 parcels,
- Carpenteria Well, San Juan Well and Pleasant Acres Well are operational
- Monthly Generator 15 minute testing under load
- Final inspection with USDA engineers and Mike Freitas for the Oakridge & Via Del Sol system on 3/10.

## **MAINTENANCE:**

- Brush, major weed abatement & hydrant clearing & painting, wiring caps
- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance
- Actuating valve replacements at SJW Treatment plant
- Preparing for PAW VFD & service upgrade & replacement
- Drip irrigation lines & landscaping installed at Carpenteria site and Oakridge Tank site
- AWD continues to offer mulch to the community, located at our Carpenteria site.
- The Aromas Fire Department is offering the Chipper Program again this year, staged at our Carpenteria site for the month of April.

**SAFETY MEETINGS:** Emotional Wreck- Aggressive Driving;

**STAFF DEVELOPMENT:** Operators De Alba & Zelmar attended a Confined Space Safety workshop on 4/5, both operators are enrolled in an Operator Safety Certification Program consisting of a series of eight classes.

**STAFF RECOGNITION:** Thank you to Laurie Goodman and staff for completing and receiving the District Transparency Award renewal from the California Special Districts Association.

## **DROUGHT & CONSERVATION UPDATE:**

Governor Brown declared California in a Drought State of Emergency on Jan. 17<sup>th</sup> 2014. Rainfall (from the gauge at Chittenden Pass), during rain year 10/2013-9/2014 was recorded at 9.98 inches, during 10/2014-9/2015 there was 16.36 inches of rainfall. The new rain year record began October 1<sup>st</sup> ; as of **April 20, 2016 there has been 23.8 inches of rainfall** recorded.

Last year we requested our customers make a voluntary 25% reduction in use and reduce water use for outdoor irrigation to two days per week. During this six (6) month period from June through November 2015, the reduction in production was 30.0% lower than this same period in 2013.

Recently the DWR continued the urban water restrictions until October 2016; if the snow pack and rainfall is excessive in March and April the DWR will notify by May 2016 of any changes to the restrictions. The expectation is that the same conservation regulations will follow for small purveyors, such as AWD.

AWD customers are commended for making considerable and significant strides in water conservation. Water production for calendar year 2015 was 280af, considerably lower than it has been in over 10 years.

**PROJECTS:**

1. Annexation: APN 141-011-006 & 141-041-007

These two parcels are bundled into one annexation to reduce the costs to each property owner; were approved by LAFCO on their March 28, 2016 agenda, finalization of annexation will be completed by filing with the State Board of Equalization.

2. The construction of the steel shop building at the Marshall site: The Board approved the Capital Budget in October 2015 to proceed with the next steps in needs, designing and contracting for a steel shop building. The placement of the new shop and septic leach field will be on the far south side of the lot and contingent on the recommended location (likely the far north edge of property) for the potential Marshall Well replacement. Director Dutra researched additional details with a supplier. A third contractor, ER Bacon, was contacted and their site visit completed; the proposal is forthcoming.

3. Marshall Well: Martin Feeney, hydrogeologist prepared the phased feasibility study for the rehabilitation of the Marshall Well and AWD board approved the contract for \$15,035. The well video was completed by Craig Newman Well Surveys on 1/12/2016, Martin Feeney was present; the 60+ year old riveted casing looks intact so we will move forward with the test pumping and water quality data, scheduled for May 2<sup>nd</sup>. This will determine the next steps of the study.

4. Job description and advertisement for the new position of Assistant Manager will be disseminated on April 22<sup>th</sup>, the final date to submit resumes is May 23<sup>rd</sup>.

5. Ad Hoc meetings with Directors Leap and Smith regarding the GSA and the portion of our district that is located in the PUMA are continuing to gather data.

Vicki Morris  
General Manager  
April, 20, 2016



## CORRESPONDENCE LIST

Date	Type	To	From	Subject
3/4/16	M	AWD	Ca Dept. of Industrial Relations	Permit to Operate Air Pressure Tank
3/15/16	M	AWD	Elizabeth Ryan, Office of R. Bosso	Form 700
3/16/16	M	AWD	V. Morris, AWD	March 8477 and 1st qtr Disinfectant Residual
3/17/16	E	AWD	Harry How, E.R. Bacon	Generator Service
3/21/16	M	AWD	G. Hall, SDRMA	Updated Laws Regarding Pregnancy Disability
3/25/16	E	AWD	Ca Dept of Water Resources	Receipt of AWD Annual Report
3/25/16	E	Darin Thompson, San Benito Co. Sheriffs and Anthony Botelho	V. Morris, AWD	Possible Sheriff's Substation
3/25/16	E	Anthony Nicola, Taylor Farms	V. Morris, AWD	Question on water service to out of area property
3/26/16	E	AWD	Anthony Botelho, SB Co. Supervisor	Support of Possible Sheriff's Substation
3/28/16	M	Armanino LLP	V. Morris, AWD	Representation Letter in Connection with 2014-15 Audit
3/28/16	M	Nancy Trevino, PVWMA	V. Morris, AWD	Corrected Quarterly Water Production Report
3/29/16	E	AWD	Federal Audit Clearinghouse	Processing of Single Audit
3/30/16	E	AWD	Federal Audit Clearinghouse	Acceptance of Single Audit
4/5/16	M	AWD	David Aranda, SDLF	AWD award of District Transparency Certificate of Excellence
4/5/16	M	Mark Stone, Ca State Assembly	Special District Leadership Foundation	AWD District Transparency Certificate of Excellence
4/6/16	M	AWD	Ca State Water Resources Control Board	Change to Electronic Document Submittal
4/5/16	E	Gail Borkowski, Monterey County Clerk	AWD	Records for Biennial Notice
4/6/16	E	Dan Dour, Customer	M. Cain, AWD	California Lawn Rebate Program
4/7/16	E	AWD	Jerry Teeter, Monterey County	Sheriff Substation
4/11/16	E	US Dept of Commerce	V. Morris, AWD	2017 Census of Governments Survey
4/11/16	M	Shaminder Kler, DWR	V. Morris, AWD	Fe & Mn Report
4/12/16	E	AWD	Shaminder Kler, DWR	2016 Lead & Copper Monitoring

## CORRESPONDENCE LIST

Date	Type	To	From	Subject
4/13/16	M	Shaminder Kler, DWR	V. Morris, AWD	8477
4/13/16	M	Aromas Eagles	V. Morris, AWD	Aromas Day 2016 Booth Application
4/13/16	E	Ivy Branaman, FPPC	L. Goodman	Conflict of Interest Code
4/14/16	E	AWD	Darren McBain, LAFCO Monterey County	Annexation Costs for Two Parcels and SBOE
4/15/16	E	AWD	Jan Sweigert, DWR	Training for Revised Total Coliform Rule

**RESOLUTION 2016-01**  
**To declare the Month of MAY 2016 as**  
**WATER AWARENESS MONTH**

WHEREAS, California's arid and semiarid climate, its ambitious and evolving economy, and its continually growing population have combined to make shortages and conflicting demands the norm; and

WHEREAS, The rising concern of Climate Change could limit the state and federal governments water infrastructure due to less snow pack; and

WHEREAS, the health, welfare and quality of life for our community depends on a reliable, high quality water supply; and

WHEREAS, the need to develop a diverse portfolio approach to water supply reliability that includes a balanced combination of conservation, water reuse and new supplies is critical to our region's future; and

WHEREAS, municipal agencies and governments continue to seek cost-effective and efficient systems to obtain and deliver water to meet the needs of residents, agriculture and the economy; and,

WHEREAS, the state, county, cities and concerned citizens make strong efforts to foster wise decisions concerning water issues and water use; and,

WHEREAS, home water use and wastewater production can be significantly reduced by finding and repairing leaks, replacing inefficient toilets, washing machines, water softeners, and adopting personal water conserving practices; and

WHEREAS, the fact that California will experience periodic droughts and water conservation is critical not only during drought periods, but at all times; and

WHEREAS, landscape irrigation makes up over half of home water use - a percentage that can be significantly reduced by adjusting and monitoring irrigation systems and adopting water efficient landscaping and gardening practices; and

WHEREAS, the Aromas Water District, along with local governments and water agencies are working to provide residents with cost-effective means to reduce water use and the degradation of our water supply from water softener salts; and

WHEREAS, during May 2016, the Aromas Water District is inviting everyone to find out ways to save water both at work and at home;

NOW, THEREFORE, the Aromas Water District does proclaim May 2016 as Water Awareness Month and urge all citizens, businesses, industries, institutions and public agencies to review their water use and water systems for water use efficiency and to contact their water supplier for water saving ideas and assistance.

Passed and adopted by the Board of Directors this 26th day of April, 2016,

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
President of the Board

Attest: \_\_\_\_\_  
Secretary of the Board

## Staff Report

To: Board of Directors

Re: Item IX B Revision of Conflict of Interest Code

Date: April 26, 2016

At our February Board of Directors meeting, we reviewed our Conflict of Interest Code as required by the Fair Political Practices Commission (FPPC). The Political Reform Act requires every local government agency to review its Conflict of Interest Code at least once every two years, or as necessary, to determine which employees (and all elected officials) should file Form 700. At that time, it was determined that there were no changes necessary. However, in an effort to ask some questions of the FPPC, they recommended that we do update our code to reflect disclosure categories. An Assistant General Manager position was also added. Directors are not covered in the code because they are required to file under Government Code 87200.

Directors should review the attached Draft Conflict of Interest Code for the Aromas Water District and determine if the revisions are acceptable. If revisions are approved by vote, a notice will be filed with the FPPC and a 45-day comment period will be established.

Staff recommendation is to approve the amendment and begin the 45 day review period immediately.

Laurie Goodman  
Administrative Assistant/District Secretary

DRAFT

**CONFLICT OF INTEREST CODE FOR THE  
AROMAS WATER DISTRICT**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Sec 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the AROMAS WATER DISTRICT.

Individuals holding designated positions, as shown in Appendix A, shall file their statements of economic interest with the AROMAS WATER DISTRICT who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Statements for all designated positions will be retained by the AROMAS WATER DISTRICT.

APPENDIX A  
Designated Positions

<u>Designated Positions</u>	<u>Disclosure Categories (Appendix B)</u>
General Manager	1,2
Assistant General Manager	1,2
Attorney for the Board	1,2
Consultants (including, but not limited to, employees assigned to special projects)*	1,2

\* The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Officials Who Manage Public Investments

It has been determined that the following positions manage public investments and will file a Statement of Economic Interest pursuant to Government code Section 87200 (Statutory Filers):

Members of the Board of Directors

## APPENDIX B

### Disclosure Categories Defined

#### Category 1

Interests in real property located within the current boundaries of the Aromas Water District or within two miles the boundaries of the District or within two miles of any lands owned or used by the District as well as investments and business positions in business entities, and income, including receipt of loans, gifts and travel payment from sources that provide real estate services (e.g. consulting, appraisal, development, construction) of the type used by the District.

#### Category 2

Investments and business position in business entities, and income, including receipt of loans, gifts, and travel payment, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the District. Sources may include, but are not limited to engineering and environmental consulting firms, water and soil testing companies, products and services contractors, mechanical vendors, farmers, and their agents.



Aromas Water District  
 Balance Sheet Prev Year Comparison  
 As of March 31, 2016

	Mar 31, 16	Mar 31, 15
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	54,715.48	53,108.19
Petty Cash	100.00	100.00
UB Bk Money Market xxxx7853	151,141.90	125,797.93
LAIF-State of Ca xx-05	777,033.73	774,248.99
Total Checking/Savings	982,991.11	953,255.11
Accounts Receivable		
1200 · Accounts Receivable - Other	0.00	1,388.70
Total Accounts Receivable	0.00	1,388.70
Other Current Assets		
Prepaid Insurance	12,675.09	11,293.02
128 · Inventory	25,665.96	28,149.59
1200.1 · Accounts Receivable--UBM...	66,305.47	73,591.43
1201.9 · Less Allowance for doubtfu...	-500.00	-500.00
Total Other Current Assets	104,146.52	112,534.04
Total Current Assets	1,087,137.63	1,067,177.85
Fixed Assets		
1900 · Water System	8,709,468.98	8,390,451.03
1910 · Construction in Progress	62,177.59	26,646.60
1915 · Office Building & Improvements	387,260.80	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	102,915.30
1980 · District Vehicles	74,492.43	74,492.43
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-4,201,374.75	-3,839,604.00
Total Fixed Assets	5,456,687.88	5,473,357.94
Other Assets		
Deferred Outflow of Resources	21,836.00	0.00
LoanBrokerageFees	53,000.00	38,000.00
Accumulated Amortiz-loan fees	-38,125.00	-19,950.00
Deposits		
ACWA Deposit	2,080.80	2,184.84
Total Deposits	2,080.80	2,184.84
Total Other Assets	38,791.80	20,234.84
<b>TOTAL ASSETS</b>	<b>6,582,617.31</b>	<b>6,560,770.63</b>

Aromas Water District  
 Balance Sheet Prev Year Comparison  
 As of March 31, 2016

	Mar 31, 16	Mar 31, 15
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	4,697.26	20,323.81
Total Accounts Payable	4,697.26	20,323.81
Credit Cards		
First Bankcard - Louise Coombes	149.99	0.00
First Bankcard -- Trevor Zelmar	0.00	171.84
Valero	-211.96	377.58
First Bankcard -- David DeAlba	362.07	173.98
First Bankcard -- Vicki Morris	0.00	269.97
Total Credit Cards	300.10	993.37
Other Current Liabilities		
Deferred Inflows- Actuarial	71,476.00	0.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	150.00	300.00
Total CUSTOMER DEPOSITS	4,150.00	4,300.00
Accrued Vacation Payable	17,274.27	15,421.16
Interest Payable	15,088.54	0.00
PVWMA Payable	12,621.89	5,136.08
Total Other Current Liabilities	120,610.70	24,857.24
Total Current Liabilities	125,608.06	46,174.42
Long Term Liabilities		
GASB 68 Pension Liability	436,144.00	0.00
City National Bank	1,474,829.12	0.00
Pacific Capital Bank 2012	0.00	1,293,117.22
Total Long Term Liabilities	1,910,973.12	1,293,117.22
Total Liabilities	2,036,581.18	1,339,291.64
Equity		
Investment in Capital Assets	3,945,714.00	4,197,854.00
Unrestricted Net Assets	558,909.25	478,755.58
Net Income	41,412.88	544,869.41
Total Equity	4,546,036.13	5,221,478.99
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,582,617.31</b>	<b>6,560,770.63</b>

Aromas Water District  
Profit & Loss Budget Performance

March 2016

	Mar 16	Budget	Jul '15 - Mar 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	58,637.89	60,000.00	645,275.37	640,000.00	875,000.00
307 · Bulk Water	92.39	400.00	2,875.07	3,500.00	5,000.00
302 · Connection	0.00	0.00	0.00	0.00	25,580.00
301 · Taxes Rcvd	0.00	0.00	35,149.36	32,000.00	56,000.00
304 · Misc Income	1.00	300.00	4,149.45	4,100.00	5,000.00
306 · Interest	305.37	125.00	2,392.43	1,125.00	1,500.00
312 · Grant Revenue	0.00	0.00	675.00	500.00	1,000.00
Total Income	59,036.65	60,825.00	690,516.68	681,225.00	969,080.00
Gross Profit	59,036.65	60,825.00	690,516.68	681,225.00	969,080.00
Expense					
Operations					
403 · Fuel	524.94	750.00	5,686.56	6,750.00	9,000.00
404 · Truck Maint	329.05	400.00	3,610.65	3,600.00	5,000.00
431 · System Repair & Maint	2,447.18	5,000.00	35,164.52	45,000.00	60,000.00
463 · Water Analysis	129.00	500.00	2,340.00	4,500.00	6,000.00
464 · Water Treatment	258.30	750.00	5,463.87	6,750.00	9,000.00
468 · Tools	1,426.23	400.00	7,024.51	2,800.00	4,000.00
470 · Annexation/EIR/Planning	0.00	450.00	1,023.88	3,650.00	5,000.00
Total Operations	5,114.70	8,250.00	60,313.99	73,050.00	98,000.00
Power					
449.75 · 388 Blohm, # C	17.62	8.00	107.56	76.00	100.00
449.5 · 388 Blohm, A & B Off...	117.53	125.00	1,250.42	1,125.00	1,500.00
461.5 · RLS Tank Booster	10.18	10.00	89.69	90.00	102.00
447 · Leo Ln Booster	29.08	12.00	185.67	94.00	130.00
448 · Aimee Mdws Well	9.53	12.00	89.71	94.00	130.00
451 · Marshall Corp Yard	32.33	47.00	258.73	409.00	550.00
452 · Rea Booster @ Seely	78.31	85.00	400.93	745.00	1,000.00
454 · Carr Booster	265.53	375.00	3,126.18	3,375.00	4,500.00
458 · Pleasant Acres Well	97.53	200.00	1,229.71	1,825.00	2,500.00
459 · Seely Booster @ Carp...	19.05	80.00	207.05	760.00	1,000.00
460 · San Juan Well	2,241.04	3,000.00	32,332.75	29,000.00	40,000.00
461 · Cole Tank	11.56	12.00	104.10	108.00	150.00
462 · Rea Tank	11.82	12.00	117.59	108.00	150.00
466 · Pine Tree Tank	11.61	12.00	91.51	108.00	150.00
Total Power	2,952.72	3,990.00	39,591.60	37,917.00	51,962.00
Payroll					
Gross	26,227.82	33,000.00	239,216.36	276,000.00	375,000.00
Comp FICA	1,630.07	1,900.00	14,773.47	16,800.00	22,600.00
Comp MCARE	381.23	420.00	3,455.09	3,740.00	5,000.00
Comp SUI	220.25	600.00	2,400.42	3,200.00	4,000.00
Total Payroll	28,459.37	35,920.00	259,845.34	299,740.00	406,600.00
Employee Costs					
407 · Outside Services	603.80	500.00	4,409.00	4,500.00	6,000.00
408 · Uniform Allowance	0.00	125.00	573.44	1,325.00	1,500.00
409 · Workers Comp	493.54	800.00	4,441.86	6,100.00	8,500.00
410 · Health Ins	5,055.92	7,000.00	43,669.13	49,000.00	70,000.00
474 · Education	70.00	600.00	2,917.54	5,200.00	7,000.00
477 · Retirement	4,205.36	5,500.00	38,362.79	43,500.00	60,000.00
Total Employee Costs	10,428.62	14,525.00	94,373.76	109,625.00	153,000.00
Office					
440 · Misc Exp	388.64	225.00	2,410.75	1,825.00	2,500.00
444 · Postage	586.50	400.00	2,946.83	3,500.00	4,700.00
445 · Office Supplies	201.83	350.00	3,803.70	2,950.00	4,000.00
446 · Office Eqpmt and Maint	280.17	450.00	5,601.25	3,650.00	5,000.00
Total Office	1,457.14	1,425.00	14,762.53	11,925.00	16,200.00

Aromas Water District  
Profit & Loss Budget Performance

March 2016

	Mar 16	Budget	Jul '15 - Mar 16	YTD Budget	Annual Budget
Communications					
455 · Phone, Off	351.52	275.00	2,382.16	2,475.00	3,300.00
456 · Telemetry	301.54	300.00	3,245.21	2,700.00	3,600.00
457 · Answ Serv/Cellular Ph...	221.25	250.00	1,858.49	2,250.00	3,000.00
Total Communications	874.31	825.00	7,485.86	7,425.00	9,900.00
Administrative & General					
417 · Capital Loan Interest	3,772.14	3,700.00	32,063.19	33,300.00	44,518.00
467 - Depreciation	10,000.00	10,000.00	90,000.00	90,000.00	120,000.00
406 · Liability Ins	1,882.49	1,500.00	13,429.31	13,500.00	18,000.00
420 · Legal Fees	1,250.00	1,250.00	11,250.00	11,250.00	15,000.00
422 · Bank Charges	127.72	125.00	1,306.10	1,025.00	1,400.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	10,000.00
425 · Audit	2,000.00	0.00	11,000.00	9,000.00	9,000.00
471 · Bad Debts	15.00	45.00	16.77	365.00	500.00
473 · Memberships	0.00	200.00	14,140.15	14,400.00	15,000.00
Total Administrative & General	19,047.35	16,820.00	173,205.52	172,840.00	233,418.00
Total Expense	68,334.21	81,755.00	649,578.60	712,522.00	969,080.00
Net Ordinary Income	-9,297.56	-20,930.00	40,938.08	-31,297.00	0.00
Other Income/Expense					
Other Income					
309 · Contributed Capital Assets	0.00	0.00	474.80	0.00	0.00
Total Other Income	0.00	0.00	474.80	0.00	0.00
Net Other Income	0.00	0.00	474.80	0.00	0.00
Net Income	-9,297.56	-20,930.00	41,412.88	-31,297.00	0.00

Aromas Water District  
**Monthly Expenditures**  
 March 16 through April 20, 2016

Date	Num	Name	Amount
UB Checking			
03/16/2016	15557	Aromas Neighbors Helping Neighbors	-50.00
03/23/2016	15558	A T & T U-verse	-41.92
03/23/2016	15559	A TEC Systems, Inc.	-385.19
03/23/2016	15560	First Bankcard	-2,456.21
03/23/2016	15561	Howard E. Hutching Company Inc.	-303.70
03/23/2016	15562	Oppidea, LLC	-200.00
03/23/2016	15563	Old Firehouse Market	-206.63
03/23/2016	15564	P G & E	-2,788.34
03/23/2016	15565	Univar USA, Inc.	-258.30
03/23/2016	15566	USA BlueBook	-500.25
03/23/2016	15567	Valero	-424.80
03/23/2016	15568	USPO	-49.00
03/25/2016	15569	San Benito County Recorder	-15.00
03/28/2016	15570	ACWA JPIA	-3,827.00
03/28/2016	15571	CALNET3	-301.54
03/28/2016	15572	CSSC	-79.00
03/28/2016	15573	Howard E. Hutching Company Inc.	0.00
03/28/2016	15574	Old Firehouse Market	-43.89
03/28/2016	15575	P G & E	-164.38
03/28/2016	15576	PVWMA	-9,462.95
03/28/2016	15577	Tri-County Fire Protection	-72.00
03/28/2016	15578	Univar USA, Inc.	-361.62
03/28/2016	15579	USA BlueBook	-18.35
03/28/2016	15580	USPO	-215.00
03/28/2016	15581	Verizon Wireless	-142.25
03/31/2016	ACH	Payroll	-13,409.43
03/31/2016	ACH	CalPERS	-1,612.93
03/31/2016	EFT	Bank Service Fees	-127.72
04/04/2016	15582	USPO	-265.83
04/06/2016	15584	ACWA JPIA	-401.00
04/06/2016	15585	Aromas Hills Artisans	-50.00
04/06/2016	15586	CALNET3	-249.60
04/06/2016	15587	D & G Sanitation	-80.63
04/06/2016	15588	Howard E. Hutching Company Inc.	-36.24
04/06/2016	15589	Recology San Benito County	-34.86
04/06/2016	15590	Xerox Corp	-15.88
04/06/2016	15583	Elkhorn Native Plant Nursery	-316.00
04/14/2016	ACH	CalPERS	-1,733.71
04/14/2016	ACH	CalPERS	-1,128.56
04/15/2016	EFT	Payroll	-12,592.54
04/18/2016	15591	A T & T U-verse	-27.00
04/18/2016	15592	ACWA JPIA, Emp. Ben. Prog.	-5,055.92
04/18/2016	15593	Armanino LLP	-2,000.00
04/18/2016	15594	ESRI Inc	-415.00
04/18/2016	15595	James Leap	-201.19
04/18/2016	15596	K. Wayne Norton	-201.19
04/18/2016	15597	Marcus Dutra	-201.19
04/18/2016	15598	Monterey Bay Analytical Services Inc	-332.00
04/18/2016	15599	Oppidea, LLC	-100.00
04/18/2016	15600	Richard Smith	-201.19
04/18/2016	15601	Robert E. Bosso	-1,250.00
04/18/2016	15602	United Way serving San Benito County	-70.00
04/18/2016	15603	Univar USA, Inc.	-421.03
04/18/2016	15604	Valero	-527.41
04/18/2016	15605	Wayne R Holman	-201.19
04/18/2016	15606	USA BlueBook	-666.63
04/19/2016	15607	Special Districts of Monterey County	0.00
Total UB Checking			-66,293.19
TOTAL			<u>-66,293.19</u>