

## SPECIAL MEETING OF THE BOARD OF DIRECTORS

# AGENDA

**THURSDAY, December 22, 2022, 7:00 PM**

**Note Change to Meeting Day**

*The Aromas Water District Board of Directors meeting will be held at the District office.  
Staff and public may attend the meeting remotely or in person. Public participation is  
encouraged – remote participation instructions are on the following page.*

President- Vacant  
Vice President- Vicki Morris  
Director- Wayne Holman  
Director- Wayne Norton  
Director- Timothy Powers  
Director- Seth Capron  
General Manager- Robert Johnson  
Board Secretary- Louise Coombes

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** Vice President Vicki Morris, Directors Wayne Holman, Wayne Norton, Timothy Powers and Seth Capron.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ELECTION OF BOARD OFFICERS**
- V. **STATEMENTS OF DISQUALIFICATION**
- VI. **ADDITIONS AND DELETIONS**
- VII. **MINUTES:** Review the Minutes of the November 22, 2022, Regular Board Meeting for Board approval. p.3-5
- VIII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- IX. **PRESENTATIONS & REPORTS**
  - A. DIRECTORS' REPORTS
  - B. ATTORNEY'S REPORT
  - C. MANAGER'S REPORT p.6-9
  - D. CORRESPONDENCE p.10
- X. **ACTION ITEMS:**
  - A. **Consider receiving an informational update on the Marshall Well Replacement Project, and providing direction to staff** p.11

Staff will present an update on the Marshall Well Replacement Project, for discussion and Board action
  - B. **Financial Reports for the Month of November 2022** p.12-17

Including both Assessment Districts, the financial reports show a Total revenue of \$127,066.81; Total expenditures were \$92,048.74 between November 16, 2022, and December 13, 2022. These financials and monthly expenditures will be presented for discussion and Board approval.
- XI. **CLOSED SESSION**

Pursuant to California Government Code section 54956.8,  
Concerning real property located at 300 Aromas Road, owned by the Aromas Community Center Foundation (ACCF).  
Provide Robert Johnson, District Negotiator, with direction on price, and terms.
- XII. **FUTURE MEETINGS & AGENDA ITEMS** – Next meeting – January 24, 2023
- XIII. **ADJOURNMENT**



## **Meeting Attendance Instructions**

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

[www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org)

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/81772034483>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: 81772034483

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press \*9 to raise your hand, \*6 to send a request to be unmuted to submit verbal comments.

**The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.**

Public engagement is important to the District.

# **Minutes of the Regular Meeting of the Aromas Water District Board of Directors November 22, 2022**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, November 22, 2022, at 7:00 p.m. in a hybrid setting; attendees were present both in the Board Room and online via Zoom.
- II. ROLL CALL.** President Leap, Vice President Morris and Directors Dutra, Holman and Smith were present; also present was General Manager Johnson and Board Secretary Coombes. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the October 25, 2022, Board Meeting were presented for review and approval. Vice President Morris moved for approval of the minutes as presented; Director Smith seconded. Minutes were unanimously approved with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.

## **VIII. PRESENTATIONS & REPORTS**

- A. Director's Report(s).** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso reported that the votes had not yet been confirmed by the County Elections Official, so the swearing in of the new Board should not be done until they have. However, they will need to be sworn in prior to the December Board meeting.

### **C. Manager's Report**

#### ***OPERATIONS & MAINTENANCE***

##### ***Production & Well Levels***

Total production in October 2022 was 9,173,527 gallons, which is nearly a million gallons, or 10.5%, lower than September 2022 and 17% lower than October 2013. The daily average was 295,920 gallons.

The District has 972 total connected meters.

Carpenteria and San Juan Wells were used for the entire month and Pleasant Acres was used for one day. All water testing reports were filed on time and represent satisfactory results.

Operational well levels; Carpenteria Well is up six feet and San Juan Well is up eight feet. Observational wells; Marshall Well is up five feet and Aimee Meadows is up three feet.

##### ***INCIDENTS***

None to report, other than a slow leak on Holly Lane which has been under observation for a while. Unfortunately, where the leak is located is right beneath a concrete block supporting one of our wharf hydrants, which complicates the repair plan.

##### ***ADMINISTRATIVE***

##### ***Staff & Board Recognition***

WUSp Girõn and Operator Smith continue the Valve Marking and Exercising Program in the field as other duties allow, information obtained will be returned to ASO Coombes to update data in the GIS mapping. ASO Coombes is also continuing to populate and correct the mapping with data.

Operator Smith will be taking a Cross Connection training course in December.

CO DeAlba and Operator Smith have been working on interior maintenance of the District's Booster stations and communications glitches that need to be resolved.

### ***Conservation & Rainfall***

Since the beginning of the new rainfall year on October 1, 2022, 2.68” precipitation has been recorded by the rain gauge at Chittenden Pass.

### ***PROJECTS***

#### **Response to COVID-19**

Governor Newsom is calling for the COVID Emergency to end in February 2023.

#### **New Well**

GM Johnson just received the appraisal for the potential location of the new well site; this will need to be reviewed and an Ad-Hoc Committee meeting will need to be formed to discuss the findings and to assist in the negotiation.

#### **Orchard Hill Road proposed annexation progress**

Nothing further to report.

#### **Cole and Rocks Road Annexation**

Still waiting for the recognition by the State Board of Equalization and the Authorization Agreement to be received by the District, customers can then be connected, beginning with those who have been waiting the longest and have already paid their fees.

#### **Salary Restructuring Request**

Staff have requested that a salary survey be conducted to compare income for comparable roles at similar Districts in the area, with a view to salary restructuring. The Board’s Executive Committee has approved moving forward with this undertaking.

#### **Operations Shop**

GM Johnson has received a draft design engineering report which will become a bid-ready contract package. Several price points need revision; therefore, it is not yet ready for presentation to the Board. Director Dutra expressed concerns regarding the loft storage in the new shop, preferring a larger footprint, however, GM Johnson rejoined with the fact that the new shop has already been expanded to 40’ x 60’ which is the largest practicable footprint for the location.

**Correspondence:** GM Johnson indicated the correspondence between himself and San Benito County regarding the damage to the District’s infrastructure during the recent resurfacing of Carr Ave. It looks likely that there will be some recompense for all the necessary repairs during the resurfacing activity.

**IX. ACTION ITEMS**

**A. Consider approving the Presentation of the Audited Financial Statements for Fiscal Year 2021-2022.**

Jonathan Abadesco from Fedak and Brown presented a summary of the findings during the recent Audit. The Independent Auditor’s Report issued an unmodified or clean opinion of the District’s Financial Statements. In the condensed statements of net position, a decrease in net position of \$132,512 with an increase in revenue of \$44,284 was attributed to the increases in the connection fees and voter approved assessments. Total expenses had increased by \$240,075 due to increased pumping costs, inflation and supply chain issues being experienced by multiple districts around California.

Director Holman moved to approve the Audited Financial Statements for FY 2021-22 as presented; seconded by Vice President Morris. The Audited Statements were unanimously adopted with all Directors present.

**B. Consider adopting Resolution 2022-21 – An application initiating the proceedings for the Kang Annexation (APN 012-090-026) to the Aromas Water District.**

A single additional annexation has been requested on Rocks Road; this parcel was previously omitted from the multiple annexation effort as it was undeveloped land at that time. The owner is now in the process of building; likely to be completed within the next 20 months. The owner readily provided the District with all necessary documentation to move the annexation forward.

Vice President Morris moved to approve the annexation; seconded by Director Smith. Resolution 2022-21 was adopted with all Directors present; Directors Holman, Leap, Morris and Smith voted “Aye” and Director Dutra voted “No”.

**C. Financial Reports for the Month of October 2022**

Total Assets / Liabilities & Equity are \$16,462,467.98, of which Total Current Assets are \$10,301,810.70, and Total Fixed Assets are \$6,023,743.28. In Liabilities, the Total Current Liabilities are \$672,449.67, Total Long Term Liabilities now stands at \$9,453,294.61. In the P&L Report, Water Revenue for October was \$134,111.07. Total Expenditures were \$152,358.35 between October 20 to November 15, 2022.

On the graphical representation of the Financials, when compared to the current budget there is 2.9% difference of budgeted revenue versus actual income. The Expenditures had a 3.1% difference above budget.

Director Dutra moved to adopt the Financial Reports as presented; seconded by Director Smith. With all Directors present, the Financial Reports were unanimously adopted.

**X. FUTURE MEETINGS & AGENDA ITEMS.**

The next meeting date will be moved from Tuesday, December 27 to Tuesday, December 20, 2022 to avoid the Holiday break.

**XI. ADJOURNMENT.** President Leap adjourned this meeting at 8:12pm.

Read and approved by: \_\_\_\_\_  
Vice President, Vicki Morris

Attest: \_\_\_\_\_  
Board Secretary, Louise Coombes

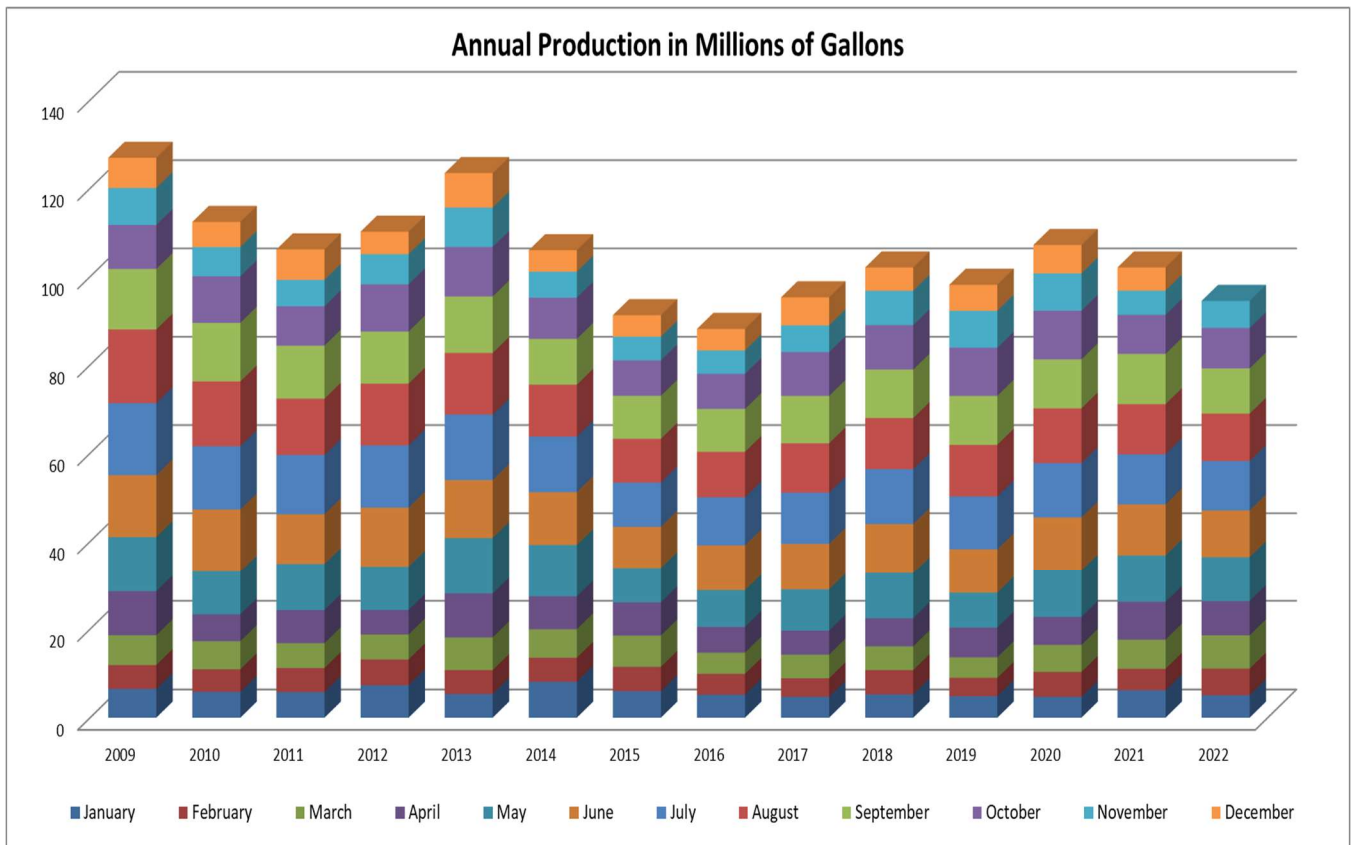
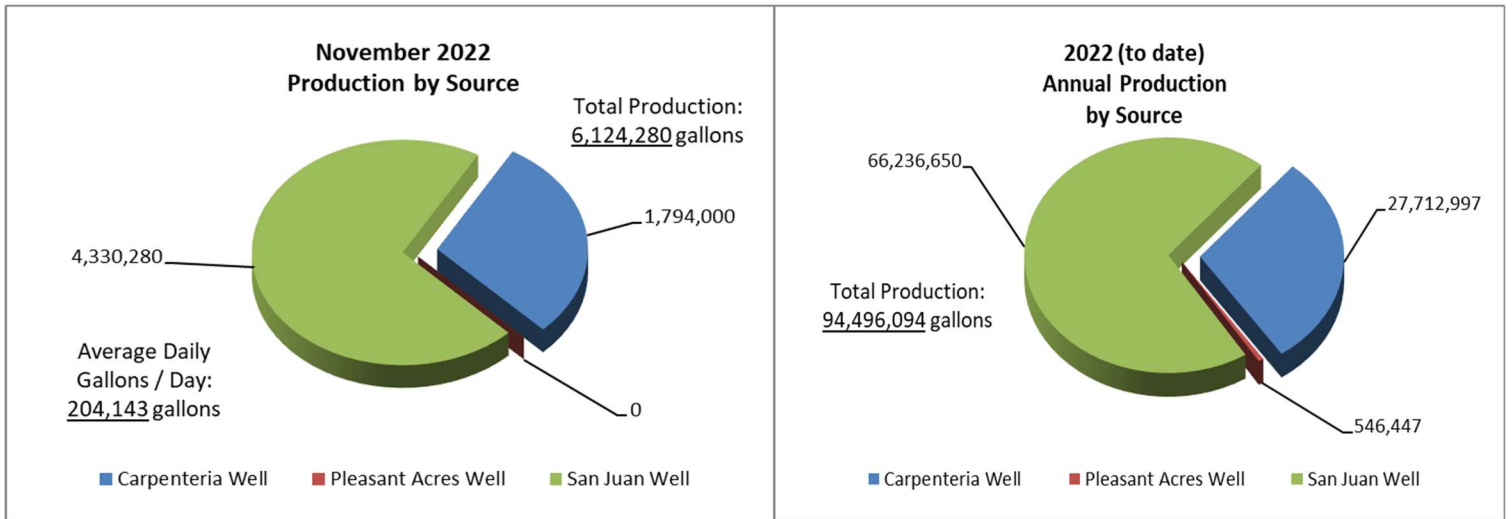
Date: \_\_\_\_\_

Date: \_\_\_\_\_

# General Manager's Report November 2022



## PRODUCTION REPORT



Totals	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Million Gal</b>	106.15	110.17	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	<b>94.49</b>
<b>Acre Ft</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>292.43</b>	<b>313.18</b>	<b>301.13</b>	<b>328.8</b>	<b>313.19</b>	<b>289.93</b>

# OPERATIONS AND MAINTENANCE REPORT

## OPERATIONS:

- There are 972 total meters installed.
- San Juan and Carpentaria wells were operated the entire month, while Pleasant Acres well was not used this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

## MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

## INCIDENTS:

- None to report at the time of this writing

## ADMINISTRATIVE REPORT

### STAFF & BOARD RECOGNITION:

- WUSp Girõn and Operator Smith are working on a Valve Marking and Exercising Program. This program will establish clear markings for system valves, as well as exercise all the system valves.
- CO DeAlba worked with West Valley to complete repair/revamp of Holly Lane meter cluster where a small leak was noticed.
- ASO Coombes continues to work through mapping issues as new position data is collected and incorporated into the GIS.
- CO DeAlba and Operator Smith increased the District's surveillance capability by placing a new meter on the Upper Oakridge Booster outflow pipe.
- GM Johnson and Board member Holman met with ACCF representatives regarding starting the negotiation for a purchase price for a permanent easement at the Aromas Community Park. If secured, a test well will be drilled to determine if the site is a good well site.

### CONSERVATION UPDATE:

November 2022 water usage figures show a large decrease in usage as winter arrives. October's usage was 9,173,527 gallons and November's usage was 6,124,280 gallons, a decrease of 3,049,247 gallons or about 33.2%.

October 1, 2022, marked the start of a new water year. As of the date of this report (December 15), the rain gauge at Chittenden Pass has recorded 9.28 inches of precipitation for this water year, with 6.60 inches falling this month. As a reminder, last year's precipitation total (October 2021 to September 2022) was 16.60 inches.

## **PROJECTS:**

### **1. Response to COVID-19 virus**

Staff has been staying current on the ever-changing COVID-19 situation. There have been recent changes in a couple of areas: 1) The mask mandate has been lifted for vaccinated people; however, staff cannot evaluate the vaccination status of those who enter the office, therefore, masks are still required for customers to enter, and 2) staff has stopped recording body temperature upon entry to the office.

Note: Governor Newsom is calling for the COVID Emergency to end in February 2023.

### **2. Orchard Hill Road proposed annexation progress**

MNS Engineers released an updated Technical Memorandum (TM) a while back that the interested parties have reviewed. The group is working on refining where the project area would be. GM Johnson has sent an email stating if there is no progress on this process, water delivery will end in October 2023.

### **3. Progress on the Cole Road Outreach / Annexation Project**

This annexation effort is now complete. Installations will begin in the near future, with priority given to those who have paid their fees already, as well as those who have been waiting the longest.

### **4. Progress on Finding a New Water Source Project**

A meeting was held between AWD and ACCF representatives for the purpose of negotiating a price for a possible permanent easement. Once the price is determined, the drillers can come back and drill a test well to see if the site is a viable one.

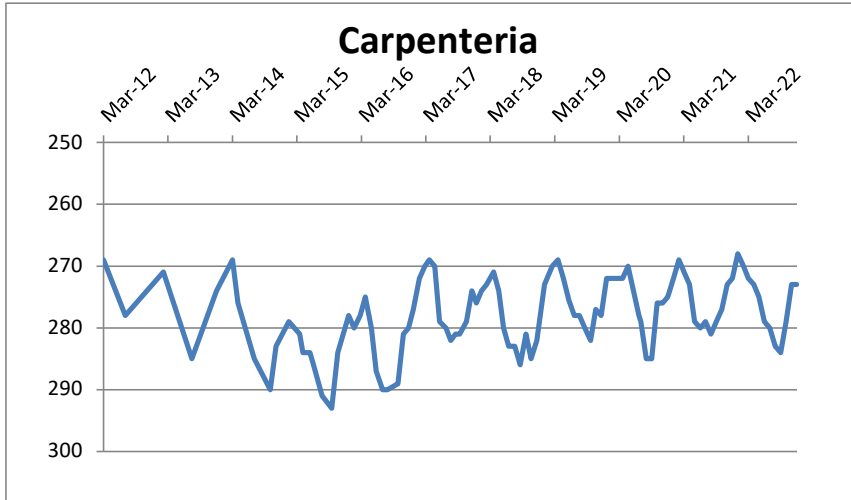
### **5. Salary Restructuring request**

Staff has requested management look into a salary restructuring or salary survey, comparing District salaries to those of other similar water districts. GM Johnson has done some preliminary research; that would be taken to an ad-hoc or Executive Committee of the Board to determine next steps, with culmination being going to the Full Board for approval and implementation.

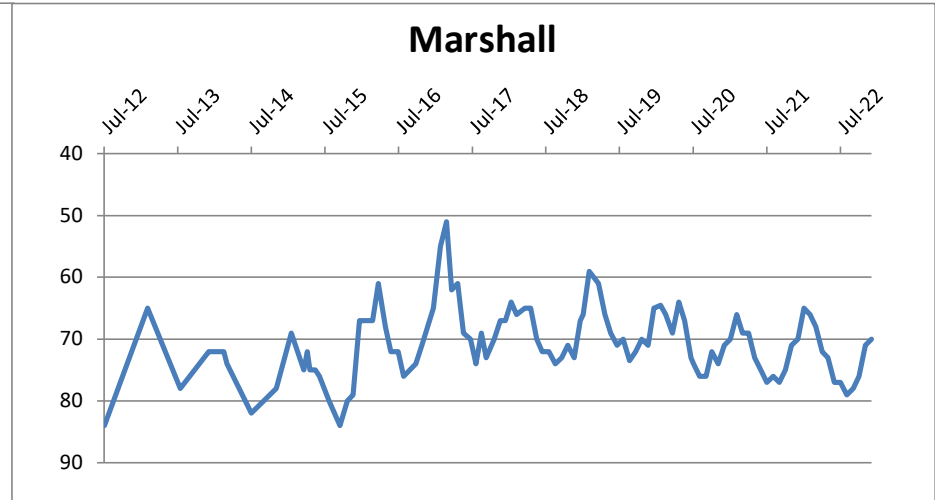
Robert Johnson  
General Manager  
December 15, 2022



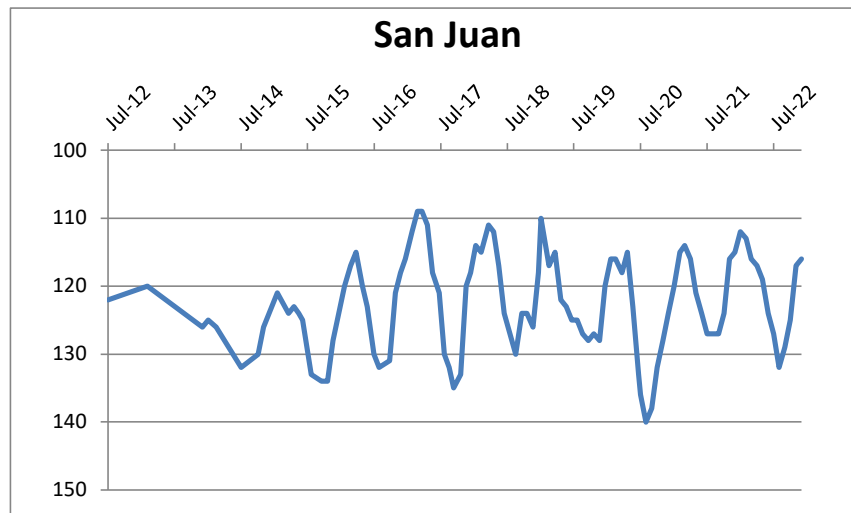
Well Water Level Monitoring  
 Depth to Water Measurements  
 Date: December 8, 2022



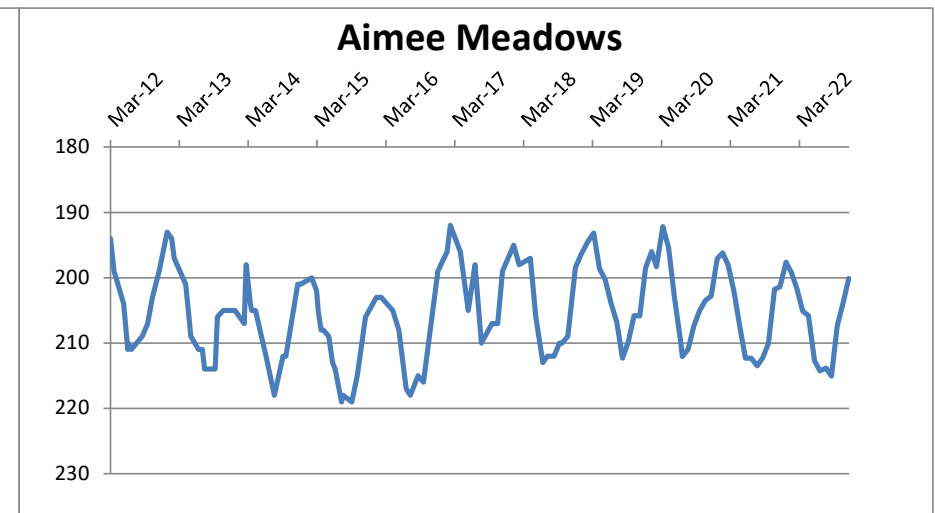
Carpenteria Well (production): Previous Read = 273 feet; Current Read = 273 feet



Marshall Well (monitoring): Previous Read = 71 feet; Current Read = 70 feet



San Juan Well (production): Previous Read = 117 feet; Current Read = 116 feet



Aimee Meadows (monitoring): Previous Read = 204 feet; Current Read = 200 feet

## CORRESPONDENCE LIST: 11/17/2022 – 12/14/2022

DATE	TYPE	TO	FROM	SUBJECT
11/14/22	E	AWD	T Wong, OWES / Labor Market Info Division	Public Record Request: To Report Occupational Employment & Wage Statistics [& Submission Response]
11/22/22	E	N Panofsky, MNS Engineers	R Johnson, AWD	Aromas Capital Plan – Kick-off Meeting Minutes
11/23/22	E	R Johnson, AWD	I Bekov, Vanir	Aromas Change Order #4
11/23/22	M	K List, Sustainable Groundwater Management Grant Program	R Johnson, AWD	Support for the Pajaro Valley Water Management Agency Groundwater Sustainability Agency Application for Funding the Advancing College Lake – An Integrated Resources Management Project
11/28/22	E	K Leach, Kimley-Horn	R Johnson, AWD	Carr Ave & Cienega Rd Project – Utility As-Built Request
11/28/22	M	R Johnson, AWD	M McDonald, ACWA JPIA	President’s Special Recognition Award
12/1/22	E	K Leach, Kimley-Horn	R Johnson, AWD	Carr Ave & Cienega Rd Project – Utility As-Built Request
12/3/22	E	PVWMA	R Johnson, AWD	Quarterly Water Production Report
12/5/22	E	E Lieu, Orchard Hill	R Johnson, AWD	Orchard Hill – possible annexation
12/7/22	M	N Newman, 3510 Pleasant Acres Ln	R Johnson, AWD	THIRD NOTICE – Payment for consultant services as a result of damaging District infrastructure at 3510 Pleasant Acres Ln
12/9/22	E	E Lieu, Orchard Hill	R Johnson, AWD	Orchard Hill – possible annexation
12/9/22	E	R Johnson, AWD	E Lieu, Orchard Hill	AWD – Orchard Hill Questions
12/9/22	E	SWRCB	E Girõn, AWD	Quarterly Disinfectant Residual Report Q4
12/9/22	E	SWRCB	E Girõn, AWD	Monthly Fe & Mn Field Test Results
12/9/22	E	SWRCB	E Girõn, AWD	October Summary of Coliform Monitoring
12/12/22	E	E Lieu, Orchard Hill	R Johnson, AWD	AWD – Orchard Hill Questions

# Staff Report



To: Board of Directors

Re: Item X.A – Consider receiving an informational update on the Marshall Well Replacement Project, and providing direction to Staff

Date: December 15, 2022

## Summary / Discussion

The District’s Strategic Plan identified several projects to be completed within its five-year horizon. Some of those projects were identified in the 2019 Rate Study and were a basis for determining the water rates that were ultimately established. A non-exhaustive list of those projects includes: 1) Ballantree Tank Project, 2) School Road Tank Project, 3) Aimee Meadows Pressure-Reducing Station, 4) building an Operations Shop, and 5) installing solar power for the 388 Blohm Avenue facility. Also, identified for Fiscal Years 2024-2025 to 2026-2027 was a new water source (well) project. That project was moved up by Board decision due to current (and forecasted) hydrologic conditions.

Staff and consultants have been looking for other opportunities for siting the replacement well since the determination that the Marshall Yard site would not work. Staff has been talking with the owners of a local site about utilizing a portion of their parcel for a test well initially, then if things look promising, a new District production well. More will be discussed about this in a Closed Session after the Board meeting.

Concurrently, the project continues to move forward, staff is working with MNS on other related tasks, specifically the planning and building of the Operations Shop and related septic system components at the Marshall Yard.

Staff is still having the bi-weekly progress meeting with MNS Engineers and LSCE (geologist) to continue to move forward and identify issues. As a reminder, the Small Community Drought Relief Program (SCDR) grant application was submitted, though after discussing the possible timing of the grant award, this grant does not seem applicable to this project.

So, in short, the District is not going to utilize the Marshall Yard site for a well, staff has a lead on a possible new site, and the planning and construction of the Operations Shop and septic system continue.

## Staff Recommendation

Receive the progress report and provide direction to staff, if any.

## Submitted by:

Robert Johnson  
General Manager

Aromas Water District  
Balance Sheet Prev Year Comparison

As of November 30, 2022

	Nov 30, 22	Nov 30, 21
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	157,395.37	131,027.73
UB Bk Money Market xxxx7853	615,797.09	900,835.39
LAIF-State of Ca xx-05	6,560,633.21	836,859.47
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA US Bank 102 Reserve	38,451.21	38,200.83
OAWA Union Bank Checking 7741	18,865.86	30,444.45
Oakridge Union Checking 5587	357,789.57	342,943.58
Total Assessment District Banks	415,106.64	411,588.86
Total Checking/Savings	7,749,032.31	2,280,411.45
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	15,058.34	0.00
Total Accounts Receivable	15,058.34	0.00
Other Current Assets		
ACWA Deposit	0.00	2,080.80
1292 · Accounts Rec - USDA Loan	1,988,523.73	2,040,446.37
1291 · Accounts Rec - Orchard Acres	296,431.41	289,594.03
Prepaid Insurance	22,027.50	18,419.44
128 · Inventory	77,997.68	63,177.31
1200.1 · Accounts Receivable--UBMax	145,682.48	128,365.43
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
Total Other Current Assets	2,530,162.80	2,541,583.38
Total Current Assets	10,294,253.45	4,821,994.83
Fixed Assets		
1900 · Water System	12,239,832.72	12,087,837.08
1910 · Construction in Progress	272,027.86	10,705.00
1915 · Office Building & Improvements	440,291.33	398,261.43
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	117,577.39	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-7,539,195.75	-7,088,956.75
Total Fixed Assets	5,956,196.38	5,951,086.98
Other Assets		
Deferred Outflow of Resources	136,914.00	149,120.00
Total Other Assets	136,914.00	149,120.00
<b>TOTAL ASSETS</b>	<b>16,387,363.83</b>	<b>10,922,201.81</b>

Aromas Water District  
Balance Sheet Prev Year Comparison

As of November 30, 2022

	Nov 30, 22	Nov 30, 21
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	18,221.83	54,810.33
Total Accounts Payable	18,221.83	54,810.33
Credit Cards		
First Bankcard - S Smith #0239	393.68	219.69
First Bankcard - E Giron #1086	40.03	124.65
First Bankcard -R.Johnson #9031	92.36	563.57
First Bankcard-L Coombes #3294	0.00	26.93
First Bankcard - D DeAlba #2486	306.69	5.98
Valero Fleet	455.39	100.00
Total Credit Cards	1,288.15	1,040.82
Other Current Liabilities		
Accrued Sick Payable	5,016.44	3,177.04
Accrued Wages Payable	8,814.19	19,565.97
Current Portion City National	44,727.68	72,912.25
2100 · Payroll Liabilities	-4,300.62	145.43
Deferred Inflows- Actuarial	335,224.00	4,337.00
CUSTOMER DEPOSITS		
Water Customer	0.00	300.00
Connection Deposits Payable	17,500.00	2,000.00
Hydrant Meter Deposit	14,800.00	7,800.00
Total CUSTOMER DEPOSITS	32,300.00	10,100.00
Accrued Vacation Payable	44,338.03	34,129.54
Interest Payable	62,675.00	0.00
Payroll Taxes Payable		
State Payroll Taxes Payable		
Payroll-SDI	-143.54	0.00
Total State Payroll Taxes Payable	-143.54	0.00
Total Payroll Taxes Payable	-143.54	0.00
PVWMA Payable	21,514.24	21,790.50
Total Other Current Liabilities	550,165.42	166,157.73
Total Current Liabilities	569,675.40	222,008.88
Long Term Liabilities		
Truist Bank	5,635,404.00	0.00
2392 · Long-term Debt - USDA (Oakrdge)	2,395,739.90	2,433,739.90
2391 · Long-term Debt - Orchard Acres	365,000.00	370,000.00
GASB 68 Pension Liability	384,014.00	608,060.00
City National Bank	693,136.71	750,538.78
Total Long Term Liabilities	9,473,294.61	4,162,338.68
Total Liabilities	10,042,970.01	4,384,347.56
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,618,538.53	2,751,025.55
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	-56,576.65	4,396.76
Total Equity	6,344,393.82	6,537,854.25
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,387,363.83</b>	<b>10,922,201.81</b>

Aromas Water District  
Profit & Loss Budget Performance

November 2022

	Nov 22	Budget	Jul - Nov 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	114,244.54	99,500.00	687,422.97	706,500.00	1,584,700.00
307 · Bulk Water	1,841.54	750.00	15,914.92	3,750.00	9,000.00
302 · Connection	0.00	0.00	30,800.00	32,340.00	80,850.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	6,432.00	0.00	178,400.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	1,436.99	0.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	7,868.99	0.00	254,400.00
304 · Other Office Income & Reimbu...	0.00	125.00	11,143.97	625.00	1,500.00
306 · Interest	10,980.73	400.00	37,341.14	2,000.00	4,800.00
312 · Grant Revenue	0.00	0.00	1,200.00	0.00	1,000.00
Total Income	127,066.81	100,775.00	791,691.99	745,215.00	1,936,250.00
Gross Profit	127,066.81	100,775.00	791,691.99	745,215.00	1,936,250.00
Expense					
Operations					
403 · Fuel	2,073.10	990.00	11,159.97	8,250.00	16,500.00
404 · Truck Maint	473.23	688.00	3,650.46	3,434.00	8,250.00
431 · System Repair & Maint	1,849.78	6,416.00	49,103.94	32,080.00	77,000.00
463 · Water Analysis	164.00	596.00	3,055.00	2,978.00	7,150.00
464 · Water Treatment	1,524.71	1,320.00	14,294.13	11,000.00	22,000.00
468 · Tools	0.00	688.00	872.85	3,440.00	8,250.00
470 · Public Outreach / Annexation	0.00	350.00	4,711.81	1,750.00	33,000.00
Total Operations	6,084.82	11,048.00	86,848.16	62,932.00	172,150.00
Power					
449.75 · 388 Blohm, # C	89.03	26.00	269.28	220.00	440.00
449.5 · 388 Blohm, A & B Office	86.51	112.00	186.53	934.00	1,870.00
461.5 · RLS Tank Booster	9.86	10.00	-32.63	83.00	165.00
447 · Leo Ln Booster	64.65	40.00	246.65	330.00	660.00
448 · Aimee Mdws Well	9.86	10.00	-33.25	83.00	165.00
451 · Marshall Corp Yard	45.87	33.00	127.39	272.00	550.00
452 · Rea Booster @ Seely	69.12	41.00	250.65	345.00	688.00
454 · Carr Booster	591.39	455.00	3,649.41	3,794.00	7,590.00
458 · Pleasant Acres Well	77.57	120.00	515.59	1,000.00	2,000.00
459 · Seely Booster @ Carpenteria	24.64	330.00	1,504.60	2,750.00	5,500.00
460 · San Juan Well	5,528.59	4,158.00	30,885.55	34,650.00	69,300.00
461 · Cole Tank	13.43	13.00	69.09	111.00	220.00
462 · Rea Tank	14.14	13.00	-7.26	111.00	220.00
465 · Lwr Oakridge Boost	107.03	99.00	480.39	822.00	1,650.00
465.5 · Upper Oakridge Booster	0.00	0.00	150.00	150.00	770.00
466 · Pine Tree Tank	13.64	13.00	-15.88	111.00	220.00
Total Power	6,745.33	5,473.00	38,246.11	45,766.00	92,008.00
Payroll					
Gross	33,469.05	37,080.00	181,318.30	185,398.00	444,958.00
Comp FICA	2,117.83	2,299.00	11,283.59	11,494.00	27,587.00
Comp MCARE	499.19	538.00	2,652.92	2,686.00	6,452.00
Comp SUI	24.05	182.00	94.81	914.00	2,188.00
Payroll Expenses	805.04		805.04		
Total Payroll	36,915.16	40,099.00	196,154.66	200,492.00	481,185.00
Employee / Labor Costs					
407 · Outside Services	99.99	583.00	1,376.03	2,919.00	7,000.00
408 · Uniform Allowance	0.00	0.00	289.44	300.00	4,000.00
409 · Workers Comp	419.63	1,109.00	2,098.15	5,543.00	13,306.00
410 · Health Ins	5,803.08	5,949.00	34,742.52	29,744.00	71,387.00
474 · Education	0.00	667.00	1,670.39	3,331.00	8,000.00
477 · Retirement	3,071.83	3,500.00	80,667.19	79,500.00	104,015.00
Total Employee / Labor Costs	9,394.53	11,808.00	120,843.72	121,337.00	207,708.00

Aromas Water District  
Profit & Loss Budget Performance

November 2022

	Nov 22	Budget	Jul - Nov 22	YTD Budget	Annual Budget
Office					
440 · Misc Exp	255.87	367.00	3,995.92	1,831.00	4,400.00
444 · Postage	252.96	315.00	1,636.64	1,575.00	4,400.00
445 · Office Supplies	136.42	367.00	751.68	1,835.00	4,400.00
446 · Office Eqpmt and Maint	1,080.86	2,200.00	4,010.87	7,100.00	16,500.00
Total Office	1,726.11	3,249.00	10,395.11	12,341.00	29,700.00
Communications					
455 · Phone, Off	525.07	417.00	2,644.33	2,081.00	5,000.00
456 · Telemetry	780.75	625.00	3,903.75	3,125.00	7,500.00
457 · Answ Serv/Cellular Phone	305.68	350.00	1,745.38	1,750.00	4,200.00
Total Communications	1,611.50	1,392.00	8,293.46	6,956.00	16,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	985.24	1,000.00	5,200.00
4590 · Bond Interest Exp - Assess...	0.00	0.00	59,399.79	64,600.00	128,000.00
417 · Capital Loan Interest	12,325.35	12,500.00	44,779.49	51,650.00	149,700.00
467 · Depreciation Reserve	47,017.00	47,017.00	235,081.00	235,081.00	564,199.00
405 · Election	0.00	5,000.00	0.00	5,000.00	5,000.00
406 · Liability Ins	2,129.02	1,667.00	10,104.86	8,331.00	20,000.00
420 · Legal Fees	1,400.00	1,417.00	7,824.26	7,081.00	17,000.00
422 · Bank Charges	151.48	167.00	698.00	831.00	2,000.00
423 · Litigation Contingency	0.00	833.00	0.00	4,169.00	10,000.00
425 · Audit	2,480.00	1,100.00	12,630.00	5,500.00	13,200.00
471 · Bad Debts	0.00	42.00	0.00	206.00	500.00
473 · Memberships	0.00	0.00	15,984.78	13,725.00	22,000.00
Total Administrative & General	65,502.85	69,743.00	387,487.42	397,174.00	936,799.00
Total Expense	127,980.30	142,812.00	848,268.64	846,998.00	1,936,250.00
Net Ordinary Income	-913.49	-42,037.00	-56,576.65	-101,783.00	0.00
Net Income	-913.49	-42,037.00	-56,576.65	-101,783.00	0.00

12/16/22

Aromas Water District  
**Monthly Expenditures**  
 November 16 through December 13, 2022

Date	Num	Name	Amount
UB Checking			
11/16/2022	E-pay	Employment Development Dept	-756.74
11/16/2022	E-pay	United States Treasury (EFTPS)	-4,328.16
11/17/2022	EFT	QuickBooks Payroll Service	-7,283.78
11/18/2022	DD1875	Bowman (P), Naomi	0.00
11/18/2022	DD1876	Coombes (P), Louise P	0.00
11/18/2022	19044	DeAlba (P), David	-2,913.75
11/18/2022	DD1877	Giron (P), Ester	0.00
11/18/2022	DD1878	Johnson (P), Robert L	0.00
11/18/2022	19045	Smith (P), Shaun	-1,500.22
11/18/2022	19046	Dutra (P), Marcus	-243.64
11/18/2022	19047	Holman (P), Wayne R	-243.64
11/18/2022	DD1879	Leap (P), James E	0.00
11/18/2022	DD1880	Morris (P), Vicki	0.00
11/18/2022	DD1881	Smith (P), Richard	0.00
11/18/2022	EFT	CalPERS	-2,632.13
11/18/2022	EFT	CalPERS	-851.33
11/21/2022	Pd Online	Charter Communications - Spectrum	-97.98
11/23/2022	Pd Online	First Bankcard	-3,864.22
11/25/2022	Pd Online	ADT Security Services, Inc.	-29.92
11/25/2022	Pd Online	ADT Security Services, Inc.	-38.22
11/28/2022	NSF	Bill Adjustment Report	-60.47
11/30/2022	E-pay	Employment Development Dept	-696.72
11/30/2022	E-pay	United States Treasury (EFTPS)	-3,865.56
11/30/2022	EFT	Bank Service Fees	-160.48
11/30/2022	Pd w/credit	P G & E	0.00
12/01/2022	EFT	QuickBooks Payroll Service	-6,647.94
12/01/2022	Pd Online	Verizon Wireless	-140.68
12/01/2022	Pd Online	Valero Fleet	-329.19
12/02/2022	19050	Manuel Netto	-12.86
12/02/2022	DD1883	Coombes (P), Louise P	0.00
12/02/2022	19048	DeAlba (P), David	-2,882.90
12/02/2022	DD1884	Giron (P), Ester	0.00
12/02/2022	DD1885	Johnson (P), Robert L	0.00
12/02/2022	19049	Smith (P), Shaun	-1,464.81
12/02/2022	DD1882	Bowman (P), Naomi	0.00
12/02/2022	EFT	CalPERS	-2,607.75
12/02/2022	EFT	CalPERS	-742.33
12/02/2022	19051	Johnson (P), Robert L	-98.03
12/02/2022	19052	A.L. Lease Co.	-30.08
12/02/2022	19053	ACE Hardware Prunedale	-145.81
12/02/2022	19054	CALNET3	-306.75
12/02/2022	19055	Core & Main (Formerly HD Supply)	-202.04
12/02/2022	19056	Iflow Energy Solutions Inc.	-21,021.05
12/02/2022	19057	Mid Valley Supply	-381.18
12/02/2022	19058	Monterey Bay Analytical Services Inc	-164.00
12/02/2022	19059	Monterey Bay Solutions, LLC	-225.00
12/02/2022	19060	Old Firehouse Market	-1,998.26
12/02/2022	19061	Patrick W. McElroy	-1,125.00



12/16/22

Aromas Water District  
**Monthly Expenditures**  
 November 16 through December 13, 2022

Date	Num	Name	Amount
12/02/2022	19062	Rob Johnson	-50.00
12/02/2022	19063	United Way serving San Benito County	-32.00
12/02/2022	19064	USA BlueBook	-360.10
12/02/2022	19065	Xerox Corp	-17.26
12/02/2022	Pd w/credit	P G & E	0.00
12/02/2022	Pd Online	P G & E	-6,486.50
12/02/2022	EFT	Oppidea, LLC	-120.00
12/05/2022	NSF	Bill Adjustment Report	-315.00
12/07/2022	19066	USPO	-252.96
12/07/2022	Bill Adjust	Bill Adjustment Report	-136.33
12/13/2022	19067	ACE Hardware Prunedale	-60.29
12/13/2022	19068	ACWA JPIA, Emp. Ben. Prog.	-7,528.77
12/13/2022	19069	Armer Grading & Paving	-250.00
12/13/2022	19070	CALNET3	-427.09
12/13/2022	19071	CSSC	-115.00
12/13/2022	19072	Fedak & Brown LLP	-2,480.00
12/13/2022	19073	Iflow Energy Solutions Inc.	-212.74
12/13/2022	19074	Old Firehouse Market	-1,472.65
12/13/2022	19075	Recology San Benito County	-60.58
12/13/2022	19076	Robert E. Bosso	-1,400.00
12/13/2022	19077	San Benito County Mosq Abatement Prog	-30.87
12/13/2022	19078	Shaun Smith	-47.98
12/13/2022	19079	Streamline	-100.00
Total UB Checking			-92,048.74
TOTAL			-92,048.74