

Minutes of the Regular Meeting of  
The Board of Directors of the  
Aromas Water District  
November 25, 2014

**I. CALL TO ORDER:**

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Norton on Tuesday, November 25, 2014 at 7:05 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

**II. ROLL CALL:**

President Norton, Vice President Leap, Directors Dutra, Holman and Mahler were in attendance. General Manager Vicki Morris, staff: Lisa Dobbins, Gina Patten, Engineer Mike Freitas and Counsel Bob Bosso were also present.

**III. PLEDGE OF ALLEGIANCE:** President Norton led the pledge of allegiance.

**IV. STATEMENTS OF DISQUALIFICATION:** There were no disqualification statements.

**V. ADDITIONS AND DELETIONS:** There were no additions or deletions.

**VI. MINUTES:** The minutes of the October 28, 2014 Regular Meeting were presented for acceptance and approval. Director Mahler asked that her comment regarding Director's Compensation reflect that the timing of the District considering raising rates was her concern.

Director Mahler moved to approve the minutes as amended. V.P. Leap seconded the motion. The minutes were unanimously approved.

**VII. ORAL COMMUNICATION:** None

**VIII. PRESENTATIONS**

**A. Director's Reports:**

- Director Dutra visited the office and met with staff to discuss the upcoming rate changes. He also visited the operations staff at the yard.
- Pres. Norton, Director Holman, GM Morris, Engineer Freitas and DS Dobbins met with Dunbarton parcel owners to discuss their concerns about the Oak Ridge Water Supply Project.
- Pres. Norton & GM Morris attended the California Special Districts Association (CSDA) Leadership Academy on Board and Management Governance roles in Special Districts. There is another conference coming up in January 2015 in Napa. CSDA is the association that awarded us the District Transparency Certificate of Excellence. AWD is pursuing the District of Distinction Certificate.
- Pres. Norton reviewed financials and expenditures in the office last week.

**B. Attorney's Report:**

- Bob Bosso shared that all briefs have been filed in the San Juan Capistrano case and that we should hear more in February 2015.

**C. Manager's Report:** Detailed report in agenda packet. Highlights include:

Operations:

- This is the lowest October production in 10 years.
- During the last 6 months, production numbers have come in lower than the prior year.
- The District is going into a lower use time period.
- AWD has two more new connections coming on-line.
- AWD's Chief Operator is still on medical leave and retiring at the end of the year.
- David De Alba is stepping up and doing a great job.
- Our new operator, Trevor Zelmar is very motivated.

Projects:

- Oak Ridge/Via Del Sol water supply project has started. There will be a groundbreaking ceremony on December 5, 2014 at the top of Oak Ridge Dr. There are a total of 59 homeowners. The project connects 47 customers to water.
- In the coming year, the District will resume strategic planning efforts.
- The 2013-2014 audit is in draft form and will be reviewed by the audit committee and brought to the Board at the December 2014 meeting.
- Staff is in communication with both local LAFCOs regarding the potential to provide an Out of Agency Service Agreement to a parcel within the sphere but not annexed.
- The options for solar at the site on Carpenteria are getting clearer. Staff will meet with the Solar Subcommittee to review.

**IX. ACTION ITEMS**

**A. Resolution 2014-15 in Appreciation of Director Bonnie Mahler:** Director Mahler will be leaving office in December 2014 after 12 years of dedicated service on the Board of Directors.

- San Benito County Supervisor, Anthony Botelho shared a story about Bonnie Mahler the "Mayor of Aromas." He presented her with a certificate of appreciation honoring her years service.
- Assembly member Luis Alejo's staff member Javier Gomez presented Bonnie with a certificate of appreciation from the Assembly member and State Senator Bill Monning.
- Pres. Norton presented Bonnie with certificates of appreciation from Monterey County Supervisor, Lou Calcagno and State Senator Anthony Canella.
- Pres. Norton shared that Bonnie always wants the best for Aromas.
- GM Morris thanked Bonnie for her tireless support and leadership.
- Director Dutra thanked her for service and friendship.

- Director Mahler shared that she enjoyed her time at Aromas Water District. She said that there were some tough times but we came through it. She remarked that the District is in a good place now and she is proud of that.

Director Holman moved to pass Resolution 2014-15 in Appreciation of Director Bonnie Mahler and V.P. Leap seconded. The motion was accepted unanimously.

**B. Presentation of the Financial Reports for the Month of October 2014:** Revenue for October is \$91,624.12. Expenditures between October 22 and November 17, 2014 are \$66,125.20. These financials and monthly expenditures will be presented for discussion and approval.

- GM Morris shared that AWD has capitalized the Pine Tree tank upgrade.
- Upcoming expenses will be truck repair and new copier.

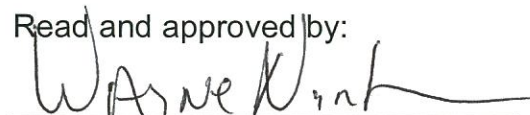
Director Holman moved to accept the financials as presented and Director Dutra seconded. The motion was accepted unanimously.

X. **FUTURE MEETINGS & AGENDA ITEMS** - December 23, 2014

XI. **ADJOURNMENT** - Pres. Norton adjourned the meeting at 7:50 pm.

Date: December 23, 2014

Read and approved by:

  
Board President, Wayne Norton

Attest:   
Lisa Dobbins, District Secretary