



REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, March 26, 2024, 7:00 PM

*The Aromas Water District Board of Directors meeting will be held at the District office.
Staff and the public may attend the meeting remotely or in person. Public participation is
encouraged – remote participation instructions are on the following page.*

President- Vicki Morris Vice President- Wayne Holman Director- Wayne Norton Director- Timothy Powers Director- Seth Capron General Manager- Robert Johnson

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Vicki Morris and Vice President Wayne Holman, Directors Wayne Norton, Timothy Powers, and Seth Capron.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **REPORT OUT FROM CLOSED SESSION ON FEBRUARY 27, 2024**
- VII. **MINUTES:** Review the Minutes of February 27, 2024, Regular Board Meeting for Board approval. p. 3-5
- VIII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- IX. **PRESENTATIONS & REPORTS**
 - A. PRESENTATIONS
 - B. DIRECTORS' REPORTS
 - C. ATTORNEY'S REPORT
 - D. MANAGER'S REPORT p. 6-9
 - E. CORRESPONDENCE p. 10
- X. **ACTION ITEMS:**
 - A. **Consider developing the agenda and schedule for a possible Capital Improvement Plan workshop, and providing direction to staff** p. 11-16

Staff will present components for a possible Capital Improvement Plan public workshop, for discussion and Board action.
 - B. **Financial Reports for the Month of February 2024** p. 17-22

Including both Assessment Districts, the financial reports show a Total revenue of \$121,777.99; Total expenditures were \$96,368.90 between February 17, 2024, and March 15, 2024. These financials and monthly expenditures will be presented for discussion and Board approval.
- XI. **FUTURE MEETINGS & AGENDA ITEMS** – Next meeting – April 23, 2024
- XII. **CLOSED SESSION**

Pursuant to California Government Code section 54956.8,

 - a) Concerning real property located at 0 Quarry Road, owned by Driscoll's Business Affiliates.
Provide Robert Johnson, District Negotiator, with directions on price, terms and possible next steps.
- XIII. **RETURN TO OPEN SESSION**
- XIV. **ADJOURNMENT**

Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/87048714296>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: 87048714296

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District.

**Minutes of the Regular Meeting of the
Aromas Water District Board of Directors
February 27, 2024**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, February 27, 2024, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. REPORT OUT FROM CLOSED SESSION ON JANUARY 23, 2024.** GM Johnson was given direction.
- VII. MINUTES.** The minutes of the January 23, 2024, Board Meeting were presented for review and approval. Director Powers moved for approval of the minutes; Vice-President Holman seconded. Minutes were unanimously approved.
- VIII. ORAL COMMUNICATION.** GM Johnson reported that the annual Form 700's will be coming out soon for the Board members to fill out.
- IX. PRESENTATIONS & REPORTS**
 - A. Director's Report.** Director Norton reported on the San Benito Business Council lunch meeting; focus topics included information regarding the future of Hazel Hawkins Hospital and a presentation by Sunnyslope Water District.
 - B. Attorney's Report.** Counsel Bosso reported about the upcoming cross-connection program from the State and the requirements related to implementing such a program.
 - C. Manager's Report:**
 - OPERATIONS & MAINTENANCE***
 - Production & Well Levels***

Total production in January 2024 was 5,180,254 gallons; roughly 12% lower than December's production, and 10% lower than January's average production. The average daily production was 167,105 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan well was operated the entire month, Carpenteria well was operated 30 days, and Pleasant Acres well was operated only one day. All water testing reports were filed on time.

Operational well levels: Carpenteria well was up one foot from last month, and San Juan well was up eight feet from the previous month. Observational wells: The Marshall well level showed an increase of two feet from the previous month, while the Aimee Meadows level was up three feet.
 - INCIDENTS***

The Board was informed about a large leak that staff calculated the loss was over 500,000 gallons in less than two-week's time.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girõn and GM Johnson worked to complete the LAFCo application for the Kang Annexation. The application will be sent in soon. Once the application is accepted, the wait to get on the LAFCo agenda will commence, 2) Chief Operator (CO) DeAlba and Operator Smith worked on some puzzling operations issues related to pressure transducers and their respective accuracies, 3) MA Girõn and GM Johnson worked on the Lead and Copper Public Information Program (including the initiation of a campaign to gain additional homes for the lead/copper sampling), and 4) GM Johnson worked with Pavletic Consulting LLC to develop the Rate Study proposal.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2023. Since then, 15.64 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 5.64 inches recorded in February.

PROJECTS

Cole and Rocks Road Annexation

Customers have been connected, based on initial request and payment timing. No new installations were performed this month.

New Water Source

This matter was discussed in the January Closed Session, and the General Manager was given direction.

Progress on the District's Capital Improvement Plan

Staff has provided comments to the consultants for incorporation. Board members requested a two-week lead time to review the report and a workshop-type meeting to go through the report.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, is completed in DRAFT Form and will be reviewed and edited as necessary. Staff hopes to turn the application in before the March Board meeting.

D. Correspondence:

GM Johnson went through the monthly correspondence list and provided information on specific items, especially the State Water Resources Control Board required Public Information Program on Lead and Copper in Drinking Water as well as LAFCo related matters.

(continued on next page)

X. ACTION ITEMS

A. Consider approving the Rate Study proposal from Pavletic Consulting LLC in the amount of \$17,160.00, and providing direction to staff.

Staff presented the Rate Study proposal from Pavletic Consulting LLC. The timing for the Rate Study is critical to the development of budget for next fiscal year, as well as incorporating the Capital Improvement Plan information.

There was a motion to approve this action by Vice-President Holman that was seconded by Director Capron. The motion was unanimously approved.

B. Financial Reports for the Month of January 2024

Total Assets / Liabilities & Equity are \$16,219,843.18. In the P&L Report, Revenue for January was \$118,975.18. Total Expenditures were \$286,146.72 between January 17, 2024, and February 16, 2024.

Director Powers moved to adopt the Financial Reports which were seconded by Director Norton. The Financial reports were unanimously approved.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next meeting date will be Tuesday, March 26, 2024, at the District office. At that meeting, there will be a Closed Session related to real property negotiations.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.

The regular meeting was adjourned at 8:00pm.

XIII. CLOSED SESSION.

Closed Session discussion consisted of real property negotiations status and direction to the GM.

XIV. RETURN TO OPEN SESSION.

The Board returned to Open Session at 8:22pm.

XV. REPORT OUT FROM CLOSED SESSION.

The General Manager was given direction for real property negotiations.

XVI. ADJOURNMENT.

President Morris adjourned this meeting at 8:23pm.

Read and approved by: _____
President, Vicki Morris

Attest: _____
Board Secretary, Robert Johnson

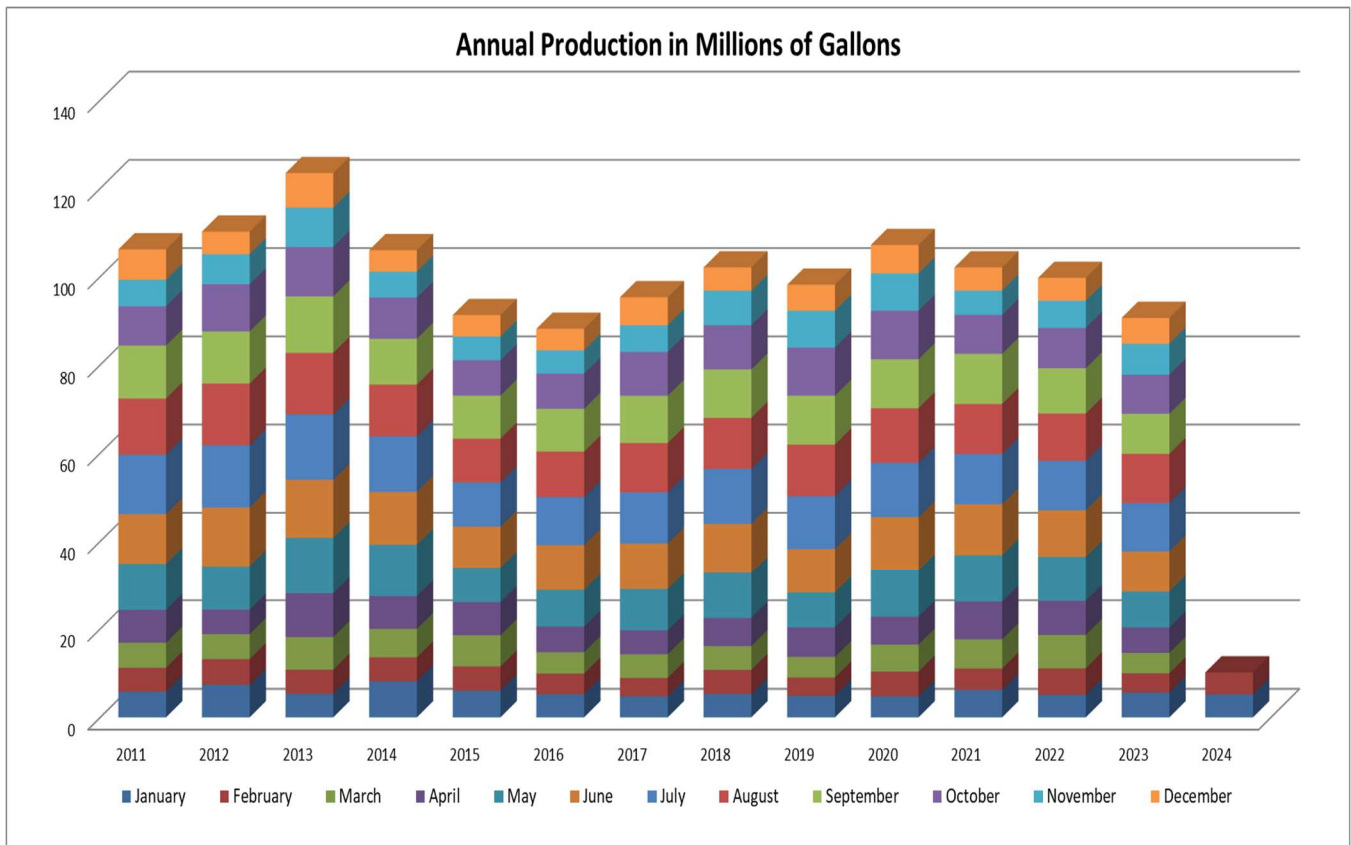
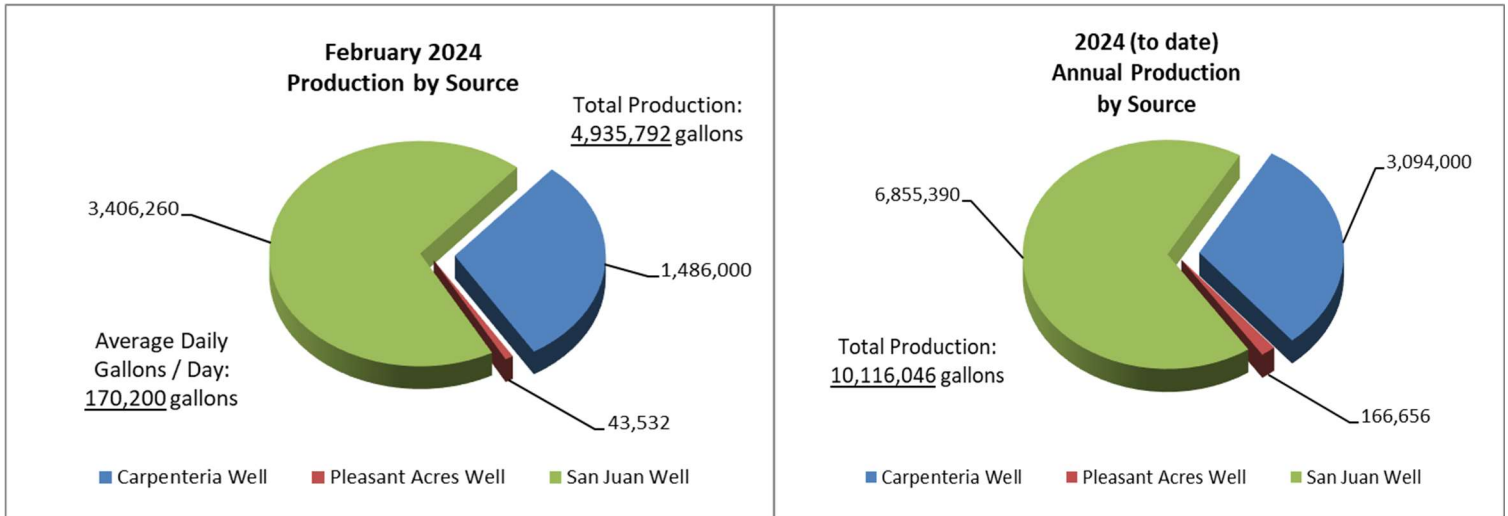
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Date: _____

General Manager's Report February 2024



PRODUCTION REPORT



Totals	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Million Gal	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	10.12
Acre Ft	378.7	325.16	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	31.05

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 976 meters installed.
- San Juan and Carpentaria wells were operated the entire month, while Pleasant Acres well was operated one day.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- None at the time of this writing.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girõn and GM Johnson completed the necessary components for the Kang Annexation LAFCo application. The application was sent in via email and hard copy mail. Once the application is accepted, the wait to get on the LAFCo agenda will commence.
- MA Girõn has completed the eAR (electronic annual report) to the State.
- MA Girõn, GM Johnson and the Operations staff worked on the Lead and Copper Service Line Inventory (LCSLI) requirements from the State. This is a huge endeavor and may require the hiring of additional temporary staff. Current staff resources are being evaluated at this time.
- MA Girõn, GM Johnson and the Operations staff are working to identify tank repair consultants to develop a scope of work for the tank repairs identified from the water storage tank cleaning and review effort last year.
- GM Johnson met with Castroville CSD GM to discuss State-related issues and timings.
- GM Johnson has been working with the Rate Study consultant – multiple data requests.

CONSERVATION UPDATE:

February's 2024 water usage figures indicated a decrease in water use when compared to January's water use: a decrease of 244,462 gallons, or roughly 5%.

October 1, 2023, marked the start of a new water year. As of the date of this report (March 20), the rain gauge at Chittenden Pass has recorded 17.84 inches of precipitation for this water year, with 1.84 inches of rain this month. As a reminder, last year's precipitation total (October 2022 to September 2023) was 38.52 inches.

PROJECTS:

1. Finding a New Water Source Project

Staff was given additional direction at the February Closed Session meeting and is moving forward.

2. Progress on the District's Capital Improvement Plan

Staff and MNS are working to provide a DRAFT Capital Improvement Plan to the Board soon. A continued discussion is expected to occur at tonight's Board meeting regarding a separate workshop to be scheduled in the near future.

3. Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, and the PVWMA Board of Directors approved the annexation at their April 2023 meeting. The annexation application to San Benito County LAFCo was turned in, by both email and hard copy. If any updates have occurred since this writing, they will be presented at the Board meeting.

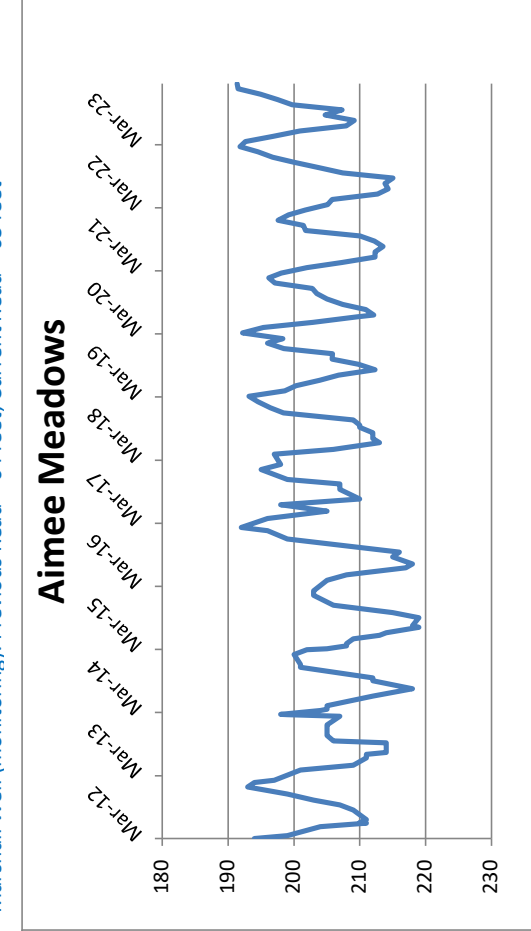
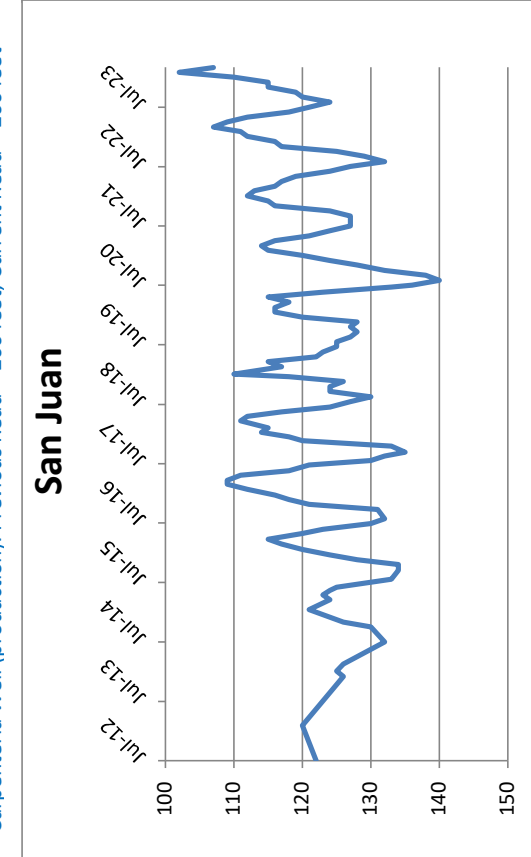
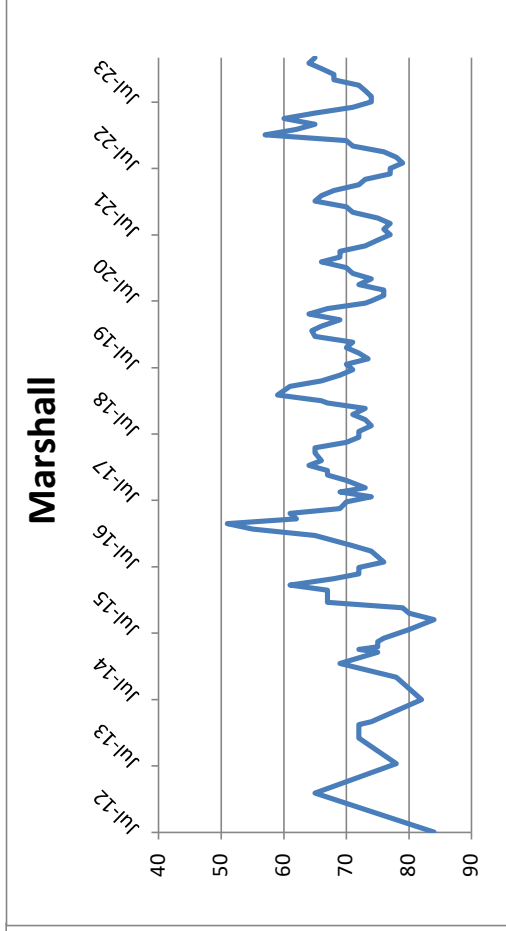
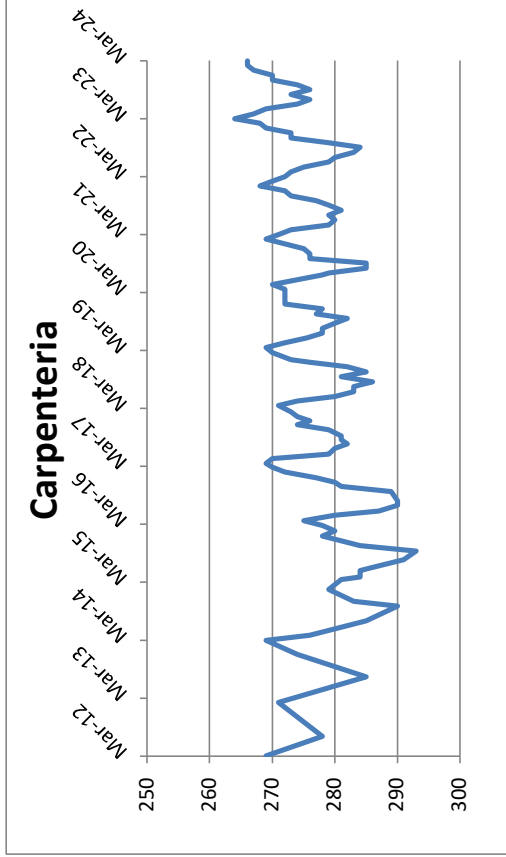
4. Rate Study 2025

Staff is working with Pavletic Consulting LLC to collect the necessary data to evaluate the current water rates and develop a new water rate structure for the near future if needed. Some of the information needed will come from the Capital Improvement Plan timing. The Rate Study will include two public meetings, one to present the new rates, and then another two months or so later to identify if the public is in favor of the proposed rate changes.

Robert Johnson
General Manager
March 20, 2024

Well Water Level Monitoring Depth to Water Measurements

Date: March 14, 2024



CORRESPONDENCE LIST: 02/17/2024 – 03/15/2024

DATE	TYPE	TO	FROM	SUBJECT
02/22/24	E	J. Cataldi, Core & Main	R. Johnson, AWD	Order Status Update
03/01/24	E	S. Kler, SWRCB DDW	R. Johnson, AWD	SOC Waiver Request (request form attached)
03/04/24	E	SWRCB DDW	R. Johnson, AWD	DDW Sanitary Survey Report Enclosed
03/05/24	E	R. Johnson, AWD	S. Kler, SWRCB DDW	SOC Waiver Request (approved)
03/06/24	E	B. Driscoll, Driscoll Family Farms	R. Johnson, AWD	AWD – possible project
03/08/24	E	R. Johnson, AWD	C. Silva, TRC Construction	Cole Road Rehabilitation Project
03/08/24	E	C. Silva, TRC Construction	R. Johnson, AWD	Cole Road Rehabilitation Project
03/08/24	E	R. Johnson, AWD	L. Overtree, SBALT	Easement on Rancho Larios Open Space
03/08/24	E	L. Overtree, SBALT	R. Johnson, AWD	Easement on Rancho Larios Open Space
03/08/24	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2024-February-TCR
03/08/24	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2024-January-WTP
03/11/24	E	AWD Board Members	R. Johnson, AWD	Form 700's to be filled out

Staff Report



To: Board of Directors

Re: Item X.A – Consider developing the agenda and schedule for a possible Capital Improvement Plan workshop, and providing direction to Staff

Date: March 21, 2024

Summary / Discussion

Aromas Water District (District) staff have been working with MNS Engineers to develop a Capital Improvement Plan (CIP) to facilitate the direction of District capital projects into the future. A DRAFT Plan has been completed and has roughly 20 projects for the District to consider. Since these types of plans can be large in scope and challenging to review outside of a meeting setting, the Board of Directors (Board) has asked to possibly have a workshop to present the CIP in a setting that allows the public to comment, as well as have the Board work together (in public) to approve the CIP.

Below are possible steps to prepare for and execute a public workshop regarding the District’s CIP:

- Develop Workshop Objectives,
- Prepare Workshop Materials,
- Schedule and Select Location for the Workshop, and
- Develop Workshop Format.

A successful public workshop does require planning and preparation to ensure the input from the public and Board is heard, acknowledged and documented. Tonight’s discussion will determine the workshop format and establish a timely date for the workshop, so that a majority of the Board is available to attend.

Attached to this staff report is the DRAFT Plan Executive Summary for the Board to review. The entirety of the Plan will be released to the Board and public with the workshop notice.

This workshop can assist the District in the development of a CIP that reflects the needs of the community and ensures a reliable water system for the future.

A workshop alternative could be the creation of an Ad-Hoc Committee to go through the DRAFT Plan before it comes to the Board for approval.

Staff Recommendation

Develop a draft CIP workshop agenda and schedule, or create an Ad-Hoc committee for review purposes, and provide direction to staff.

Submitted by:

Robert Johnson
General Manager

AROMAS WATER DISTRICT

CAPITAL IMPROVEMENT PLAN

REVISED DRAFT



CONSULTANT MNS ENGINEERS, INC.

**LOCAL OFFICE NAME
(LOCAL OFFICE)** 811 EL CAPITAN WAY, SUITE 300
SAN LUIS OBISPO
805.787.0326 Office

PROJECT CONTACT Nick Panofsky, PE, Principal Engineer
805.722.2734 mobile | npanofsky@mnsengineers.com

MARCH 14th, 2024

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- Attachment B: Evaluation of Improvements to Ballantree Zone Distribution System
- Attachment C: Orchard Hill Water Main Scoping Evaluation
- Attachment D: Proposed New Maintenance Building Layout
- Attachment E: Capital Project Cost Estimates

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LIST OF ABBREVIATIONS

- ADD Average Daily Demand
- ADU Accessory Dwelling Unit
- AFY Acre-Foot per Year
- APN Assessor’s Parcel Number
- asl Above Sea Level
- GAL Gallons
- GIS Geographic Information System
- GPD Gallons per Day
- GPM Gallons Per Minute
- HP Horsepower
- KW Kilowatt
- MDD Maximum Daily Demand
- MG Million Gallons
- MGD Million Gallons per Day
- MGY Million Gallons per Year
- MMD Maximum Monthly Demand
- MMDD Minimum Month Daily Demand
- NFF Needed Fire Flow
- PHD Peak Hour Demand
- PC Production Capacity
- PD Pumping Demand
- psi Pounds per Square Inch
- PVC Polyvinylchloride
- PRV Pressure Reducing Valve
- RRS Recommended Reservoir Size
- TDH Total Dynamic Head
- TM Technical Memorandum
- VFD Variable Frequency Drive

Section 1. Executive Summary

1.1. System Summary

The Aromas Water District (District) provides water to approximately 970 connections in the unincorporated community of Aromas and unincorporated areas west of the City of San Juan Bautista in Monterey and San Benito Counties. Groundwater is the only water source for the District. The District’s distribution system includes approximately 38 miles of transmission lines, 182 fire hydrants, 10 water storage tanks, 8 pump stations, 3 active wells, 1 treatment plant, 1 inactive well, an office building, and an existing storage building at the Marshall Well Site (1 acre parcel).

1.2. Existing and Future Demands

Water usage data was analyzed over a two-year period from February 2020 to January 2022. This date range was selected because the water usage data could be analyzed by associated pressure zone. A summary of water demands for the District is presented in Table 1-1 in both million gallons per day (MGD) and GPM. The District’s existing average annual water usage during this period was 306 acre-feet per year (AFY) or approximately 100 million gallons per year (MGY). The average water use per connection was calculated to be 278 gallons per day. For the basis of planning, a 5% increase in water use from current conditions is assumed.

Table 1-1 Summary of Existing and Future System Water Demand

Criteria	Existing Demand (MGD)	Existing Demand (GPM)	Future Demand (MGD)	Future Demand (GPM)
MMDD	0.15	103	0.16	108
ADD	0.27	185	0.28	194
MDD	0.63	435	0.66	457
PHD	0.94	652	0.99	685

1.3. Supply Analysis

The District’s existing water supplies consist of three local groundwater production wells. There are no connections to any other water systems and the District is not pursuing any sources other than groundwater. The three existing water wells can supply the existing and estimated future annual demand for the system, but there is a lack of redundancy, and an additional water source is recommended. The District is actively looking into drilling a new groundwater well which will provide both short- and long-term water supply reliability, as well as sustainability through changes in climate regimes.

1.4. Storage Analysis

The District owns ten tanks with a total storage capacity of over one million gallons. A storage analysis was conducted to evaluate if the existing storage facilities are sufficient to meet existing and future needs, as well as provide water for fire protection. The recommended reservoir size for four of the pressure zones was determined to be greater than the existing storage reservoirs in each of these zones. To address storage deficiencies, a variety of recommendations have been developed. These recommendations include multiple approaches to best serve the needs of the District and minimize costs; the recommended improvements include tank replacement, combining pressure zones to share storage facilities, and replacement of tanks with pressure reducing facilities.

1.5. Capital Improvement Projects

Capital improvement projects were developed based on the results of the evaluations performed in preparation of this Capital Improvement Plan (Plan). A preliminary estimate of project costs for each of the identified capital projects was developed. As a basis for developing an implementation plan, the recommended projects were assigned a priority number between one and ten based on project necessity; with a priority number of one being the highest priority. Assigned priorities and budgetary project costs are summarized in Table 1-2.

Table 1-2 Capital Project Cost Estimates

Capital Project	Project Priority	Budgetary Implementation Cost Estimate
Project G-1: Rate Study	1	\$60,000
Project G-2: Hydraulic Model	1	\$80,000
Project G-3: Full System Conditions Assessment and Seismic Evaluation	2	\$50,000
Project G-4: New Maintenance Building	2	\$1,280,000
Project G-5: Electric Fleet Augmentation	3	\$120,000
Project G-6: Facility and Cyber Security Plan	3	\$75,000
Project S-1: New Well Development	2	\$4,992,000
Project S-2: San Juan Well New Generator and Electrical Improvements	4	\$483,000
Project ST-1: Ballantree Tank	4	\$2,064,000
Project ST-2: School Road Tank Replacement with Pressure Reducing Valve	1	\$440,000
Project ST-3: Pine Tree Tank Replacement and/or Additional Tank	5	\$2,720,000
Project P-1: Carr Booster Backup	5	\$656,000
Project P-2: Leo Lane Pump Station New Generator	6	\$160,000
Project P-3: Upper Oakridge Booster New Generator	6	\$160,000
Project P-4: Carr Booster Pump Plant Rehabilitation	8	\$256,000
Project D-1: Hydrant and Valve Flushing and Condition Assessment	5	\$30,000
Project D-2: Hydrant and Valve Repair and Replacement	6	\$608,000
Project D-3: Steel Saddle Replacement	7	\$400,000
Project D-4: Annual Water Main Replacement, Year 1 of 4	6	\$4,000,000
Project D-5: Annual Water Main Replacement, Year 2 of 4	7	\$4,000,000
Project D-6: Annual Water Main Replacement, Year 3 of 4	8	\$4,000,000
Project D-7: Annual Water Main Replacement, Year 4 of 4	9	\$4,000,000
Project D-8: System Operational Reliability Modifications	3	\$216,000
Total		\$30,850,000

All costs are in 2024 dollars. Budgets for projects in future years should be escalated based on an assumed inflation estimate of 3-6% annually. Capital projects should be implemented over a reasonable schedule to reduce single year expenditures and balanced with District staffing availability.

Aromas Water District
Balance Sheet Prev Year Comparison

As of February 29, 2024

	Feb 29, 24	Feb 28, 23
ASSETS		
Current Assets		
Checking/Savings		
US Checking 1715	76,702.37	125,433.66
US BANK Money Market 1842	404,207.99	559,397.55
LAIF-State of Ca xx-05	6,844,401.49	6,603,739.85
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA US Bank 102 Reserve	36,478.13	38,915.34
OAWA US Bank 101 Redemption	4,426.32	0.00
OAWA US Bank Checking 0664	26,246.63	24,403.46
Oakridge US BANK Checking 0701	410,547.42	431,749.75
Total Assessment District Banks	477,698.50	495,068.55
Total Checking/Savings	7,803,110.35	7,783,739.61
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	28,296.34	1,088.76
Total Accounts Receivable	28,296.34	1,088.76
Other Current Assets		
1292 · Accounts Rec - USDA Loan	1,944,486.01	1,988,523.73
1291 · Accounts Rec - Orchard Acres	281,922.45	296,431.41
Prepaid Insurance	18,880.07	14,381.55
128 · Inventory	83,410.55	77,997.68
1200.1 · Accounts Receivable--UBMax	114,182.48	102,829.13
1201.9 · Less Allowance for doubtful ...	-500.00	-500.00
Total Other Current Assets	2,442,381.56	2,479,663.50
Total Current Assets	10,273,788.25	10,264,491.87
Fixed Assets		
1900 · Water System	12,367,492.32	12,300,233.94
1910 · Construction in Progress	312,357.36	283,105.86
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	246,989.85	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,160,585.75	-7,680,246.75
Total Fixed Assets	5,632,207.94	5,886,624.60
Other Assets		
Deferred Outflow of Resources	315,213.00	136,914.00
Total Other Assets	315,213.00	136,914.00
TOTAL ASSETS	16,221,209.19	16,288,030.47

Aromas Water District
Balance Sheet Prev Year Comparison

As of February 29, 2024

	Feb 29, 24	Feb 28, 23
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	18,488.77	41,409.13
Total Accounts Payable	18,488.77	41,409.13
Credit Cards		
First Bankcard - S Smith #0239	488.33	188.26
First Bankcard - E Giron #1086	0.00	85.80
First Bankcard -R.Johnson #8178	306.08	185.64
First Bankcard - D DeAlba #2486	649.32	1,179.96
Valero Fleet	130.00	160.02
Total Credit Cards	1,573.73	1,799.68
Other Current Liabilities		
Accrued Sick Payable	5,242.81	5,016.44
Accrued Vacation Payable	45,207.75	44,338.03
Current Portion City National	45,419.27	44,727.68
2100 · Payroll Liabilities	732.07	695.11
Deferred Inflows- Actuarial	66,849.00	335,224.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	10,000.00	21,000.00
Hydrant Meter Deposit	10,800.00	4,300.00
Total CUSTOMER DEPOSITS	20,800.00	25,300.00
Interest Payable	114,119.86	0.00
PVWMA Payable	13,256.38	12,672.26
Total Other Current Liabilities	311,627.14	467,973.52
Total Current Liabilities	331,689.64	511,182.33
Long Term Liabilities		
Truist Bank	5,400,840.00	5,558,389.00
2392 · Long-term Debt - USDA (Oakr...	2,356,489.90	2,396,489.90
2391 · Long-term Debt - Orchard Acres	350,000.00	365,000.00
GASB 68 Pension Liability	680,082.00	384,014.00
City National Bank	604,903.75	693,136.71
Total Long Term Liabilities	9,392,315.65	9,397,029.61
Total Liabilities	9,724,005.29	9,908,211.94
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,648,396.15	2,618,538.53
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	66,375.81	-21,151.94
Total Equity	6,497,203.90	6,379,818.53
TOTAL LIABILITIES & EQUITY	16,221,209.19	16,288,030.47

Aromas Water District
Profit & Loss Budget Performance

February 2024

	Feb 24	Budget	Jul '23 - Feb 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	97,262.65	92,000.00	1,029,460.62	1,037,500.00	1,584,700.00
307 · Bulk Water	711.29	800.00	9,837.08	6,400.00	9,600.00
302 · Connection	0.00	0.00	80,280.00	76,160.00	85,700.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	86,385.33	89,200.00	178,400.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	54,440.31	38,000.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	140,825.64	127,200.00	254,400.00
304 · Other Office Income & Reimbu...	0.00	125.00	946.00	1,000.00	1,500.00
306 · Interest	23,804.05	12,500.00	177,192.86	100,000.00	150,000.00
312 · Grant Revenue	0.00	0.00	0.00	0.00	1,000.00
Total Income	121,777.99	105,425.00	1,438,542.20	1,348,260.00	2,086,900.00
Gross Profit	121,777.99	105,425.00	1,438,542.20	1,348,260.00	2,086,900.00
Expense					
Operations					
403 · Fuel	2,740.55	2,000.00	15,476.42	16,200.00	24,000.00
404 · Truck Maint	369.24	400.00	7,490.29	6,950.00	8,000.00
431 · System Repair & Maint	10,244.06	10,000.00	71,160.29	85,000.00	125,000.00
463 · Water Analysis	506.00	625.00	3,756.00	5,000.00	7,500.00
464 · Water Treatment	1,366.10	1,200.00	18,783.87	19,700.00	27,000.00
468 · Tools	696.78	600.00	5,009.18	4,800.00	7,000.00
470 · Public Outreach / Annexation	1,752.00	2,100.00	10,193.98	16,600.00	25,000.00
Total Operations	17,674.73	16,925.00	131,870.03	154,250.00	223,500.00
Power					
449.75 · 388 Blohm, # C	268.88	97.00	832.46	458.00	850.00
449.5 · 388 Blohm, A & B Office	149.31	79.00	627.68	632.00	950.00
461.5 · RLS Tank Booster	10.51	6.00	42.08	48.00	75.00
447 · Leo Ln Booster	76.29	55.00	539.83	440.00	660.00
448 · Aimee Mdws Well	9.53	6.00	3.75	48.00	75.00
451 · Marshall Corp Yard	243.37	229.00	1,548.31	1,184.00	2,100.00
452 · Rea Booster @ Seely	56.69	62.50	498.55	500.00	750.00
454 · Carr Booster	588.91	625.00	4,911.14	5,100.00	7,500.00
458 · Pleasant Acres Well	174.61	100.00	778.25	800.00	1,200.00
459 · Seely Booster @ Carpenteria	507.05	600.00	5,196.07	3,450.00	7,000.00
460 · San Juan Well	5,890.64	4,500.00	50,993.41	47,200.00	65,890.00
461 · Cole Tank	14.32	6.00	69.26	48.00	75.00
462 · Rea Tank	15.19	6.00	75.01	48.00	75.00
465 · Lwr Oakridge Boost	139.70	90.00	999.12	745.00	1,105.00
465.5 · Upper Oakridge Booster	0.00	0.00	300.00	300.00	440.00
466 · Pine Tree Tank	14.48	8.00	65.95	66.00	100.00
Total Power	8,159.48	6,469.50	67,480.87	61,067.00	88,845.00
Payroll					
Gross	39,104.41	39,300.00	329,421.89	333,387.00	509,575.00
Comp FICA	2,424.50	2,633.00	19,732.87	21,064.00	31,594.00
Comp MCARE	567.01	616.00	4,780.00	4,928.00	7,389.00
Comp SUI	149.67	182.00	818.84	1,456.00	2,188.00
Payroll Expenses	0.00	0.00	234.00	0.00	0.00
Total Payroll	42,245.59	42,731.00	354,987.60	360,835.00	550,746.00
Employee / Labor Costs					
407 · Outside Services	359.38	2,000.00	4,527.42	16,000.00	45,000.00
408 · Uniform Allowance	0.00	333.00	1,214.69	2,664.00	4,000.00
409 · Workers Comp	718.09	1,297.00	7,375.49	10,376.00	15,562.00
410 · Health Ins	8,367.91	7,530.00	70,276.35	60,240.00	90,360.00
474 · Education	0.00	667.00	675.00	5,336.00	8,000.00
477 · Retirement	3,852.77	4,960.00	92,300.66	99,370.00	170,000.00
Total Employee / Labor Costs	13,298.15	16,787.00	176,369.61	193,986.00	332,922.00

Aromas Water District
Profit & Loss Budget Performance

February 2024

	Feb 24	Budget	Jul '23 - Feb 24	YTD Budget	Annual Budget
Office					
440 · Misc Exp	116.72	404.00	1,039.86	3,231.00	4,840.00
444 · Postage	300.44	360.00	2,679.38	2,958.00	4,400.00
445 · Office Supplies	260.21	366.00	2,315.83	3,088.00	4,400.00
446 · Office Eqpmt and Maint	176.26	300.00	4,037.50	3,950.00	10,000.00
Total Office	853.63	1,430.00	10,072.57	13,227.00	23,640.00
Communications					
455 · Phone, Off	593.09	600.00	4,693.11	4,600.00	7,000.00
456 · Telemetry	568.71	570.00	5,053.88	4,370.00	20,300.00
457 · Answ Serv/Cellular Phone	295.62	350.00	2,278.71	2,800.00	4,200.00
Total Communications	1,457.42	1,520.00	12,025.70	11,770.00	31,500.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	2,053.80	2,100.00	5,200.00
4590 · Bond Interest Exp - Assess...	0.00	0.00	68,762.29	71,276.00	121,000.00
417 · Capital Loan Interest	0.00	0.00	177,605.36	177,610.00	187,310.00
467 · Depreciation Reserve	25,737.00	25,737.00	292,272.00	292,272.00	395,217.00
405 · Election	0.00	0.00	0.00	0.00	500.00
406 · Liability Ins	2,687.00	2,680.00	20,423.23	19,280.00	30,000.00
420 · Legal Fees	1,400.00	1,417.00	11,200.00	11,336.00	17,000.00
422 · Bank Charges	183.75	150.00	1,109.65	1,409.00	2,000.00
423 · Litigation Contingency	0.00	2,917.00	0.00	23,336.00	35,000.00
425 · Audit	1,517.00	1,400.00	12,370.00	12,560.00	14,520.00
471 · Bad Debts	0.00	42.00	3,785.37	336.00	500.00
473 · Memberships	1,641.63	1,145.00	29,778.31	27,500.00	27,500.00
Total Administrative & General	33,166.38	35,488.00	619,360.01	639,015.00	835,747.00
Total Expense	116,855.38	121,350.50	1,372,166.39	1,434,150.00	2,086,900.00
Net Ordinary Income	4,922.61	-15,925.50	66,375.81	-85,890.00	0.00
Net Income	4,922.61	-15,925.50	66,375.81	-85,890.00	0.00

03/20/24

Aromas Water District
Monthly Expenditures
 February 17 through March 15, 2024

Date	Num	Name	Amount
US Checking 1715			
02/22/2024	EFT	QuickBooks Payroll Service	-7,036.41
02/23/2024	DD2056	Bowman (P), Naomi	0.00
02/23/2024	19688	DeAlba (P), David	-3,657.00
02/23/2024	DD2057	Giron (P), Ester	0.00
02/23/2024	DD2058	Hurst (P), Cooky	0.00
02/23/2024	DD2059	Johnson (P), Robert L	0.00
02/23/2024	19689	Smith (P), Shaun	-1,970.32
02/23/2024	EFT	CalPERS	-1,150.93
02/23/2024	EFT	CalPERS	-3,264.92
02/23/2024	E-pay	Employment Development Dept	-849.87
02/23/2024	E-pay	United States Treasury (EFTPS)	-4,377.90
02/26/2024	19690	Ace Hardware of Watsonville	-318.26
02/26/2024	19691	Aromas Water District (Petty Cash)	-240.00
02/26/2024	19693	CALNET3	-94.71
02/26/2024	19694	Core & Main (Formerly HD Supply)	-987.76
02/26/2024	19695	County of Monterey	-175.00
02/26/2024	19701	CSSC	-133.00
02/26/2024	19702	LEHR	-2,291.00
02/26/2024	19703	Monterey Bay Analytical Services Inc	-276.00
02/26/2024	19704	Pajaro Valley Lock Shop	-100.00
02/26/2024	19705	Rob Johnson	-50.00
02/26/2024	19706	Robert E. Bosso	-1,400.00
02/26/2024	19707	Shaun Smith	-26.80
02/26/2024	19708	Xerox Corp	-13.77
02/26/2024	19709	XIO, INC.	-474.00
02/26/2024	EFT	Intuit	-1,758.01
02/26/2024	Pd online	ADT Security Services, Inc.	-192.87
02/26/2024	Pd online	ADT Security Services, Inc.	-31.32
02/29/2024	19699	San Benito County Planning, Public Works	-500.00
02/29/2024	19700	LAFCO San Benito Co	-1,200.00
02/29/2024	Pd online	P G & E	-328.79
03/01/2024	Pd online	P G & E	-7,174.33
03/01/2024	Pd online	Verizon Wireless	-106.64
03/01/2024	Pd online	First Bankcard	-5,118.02
03/01/2024	19710	C & N Tractors	-291.36
03/01/2024	19711	C.J. Brown & Company CPAs	-1,517.00
03/01/2024	19712	Monterey Bay Solutions, LLC	-225.00
03/01/2024	EFT	Google	-18.00
03/04/2024	19713	USPO	-273.24
03/04/2024	NSF	Bill Adjustment Report	-61.54
03/08/2024	DD2060	Bowman (P), Naomi	0.00
03/08/2024	19714	DeAlba (P), David	-3,679.89
03/08/2024	DD2061	Giron (P), Ester	0.00
03/08/2024	DD2062	Hurst (P), Cooky	0.00
03/08/2024	DD2063	Johnson (P), Robert L	0.00
03/08/2024	19715	Smith (P), Shaun	-1,970.33
03/08/2024	DD2064	Capron (P), Seth	0.00
03/08/2024	19716	Holman (P), Wayne R	-243.64

03/20/24

Aromas Water District
Monthly Expenditures
 February 17 through March 15, 2024

Date	Num	Name	Amount
03/08/2024	DD2065	Morris (C), Vicki	0.00
03/08/2024	DD2066	Norton (P), K W	0.00
03/08/2024	DD2067	Powers (P), Timothy W	0.00
03/08/2024	EFT	QuickBooks Payroll Service	-8,015.58
03/08/2024	EFT	CalPERS	-1,150.92
03/08/2024	EFT	CalPERS	-3,233.76
03/08/2024	E-pay	Employment Development Dept	-868.48
03/08/2024	E-pay	United States Treasury (EFTPS)	-4,592.34
03/11/2024	19724	ACWA JPIA, Emp. Ben. Prog.	-8,367.91
03/11/2024	19717	CALNET3	-485.11
03/11/2024	19718	Quinn Company	-1,701.00
03/11/2024	19719	Recology San Benito County	-63.59
03/11/2024	19720	Robert E. Bosso	-1,400.00
03/11/2024	19721	Streamline	-126.00
03/11/2024	19722	West Valley Construction	-9,132.42
03/11/2024	19723	XIO, INC.	-334.69
03/11/2024	19725	Shaun Smith	-26.80
03/11/2024	Pd online	P G & E	-656.36
03/11/2024	Pd online	Charter Communications - Spectrum	-114.99
03/13/2024	19726	Paula Pittman	-164.17
03/15/2024	19730	Peter Mu	-150.00
03/15/2024	19727	Ace Hardware of Watsonville	-49.38
03/15/2024	19728	Monterey Bay Analytical Services Inc	-352.00
03/15/2024	19729	Old Firehouse Market	-1,715.25
03/15/2024	Pd online	Intuit	-90.52
Total US Checking 1715			-96,368.90
TOTAL			-96,368.90