

Minutes of the Regular Meeting of  
The Board of Directors of the  
Aromas Water District  
August 26, 2014

**I. CALL TO ORDER:**

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Norton on Tuesday, August 26, 2014 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

**II. ROLL CALL:**

President Norton, Vice President Leap, Directors Dutra, Holman and Mahler were in attendance. General Manager Vicki Morris, staff: Maureen Cain, and Counsel Bob Bosso were also present.

**III. PLEDGE OF ALLEGIANCE:** President Norton led the pledge of allegiance.

**IV. STATEMENTS OF DISQUALIFICATION:** There were no disqualification statements.

**V. ADDITIONS AND DELETIONS:** There were no additions or deletions.

**VI. MINUTES:** The minutes of the July 22, 2014 Regular Meeting were presented for acceptance and approval.

Director Holman moved to approve the minutes. V.P. Leap seconded the motion. The minutes were unanimously approved.

**VII. ORAL COMMUNICATION:** None

**VIII. PRESENTATIONS**

**A. Director's Reports:**

- Pres. Norton reviewed financials in the office last week and thanked the staff and Board for their participation at Aromas Day.
- Director Holman reported that he had attended a site visit to Oak Ridge with GM Morris and with Monterey County planning staff and Land Use Advisory Committee members.
- V.P. Leap checked in with GM Morris to discuss conservation strategies.
- Director Dutra visited the office to check in with GM Morris.

**B. Attorney's Report:**

- Bob Bosso shared that there are preliminary bills (AB 1739 & SB 1168) regarding groundwater being considered at the State legislature. The Capistrano case is still pending.

**C. Manager's Report:** Detailed report in agenda packet. Highlights include:

Operations:

- There was a reduction in production for the month of July. Our customers are conserving.

- The seismic retro-fit at Pine Tree Tank is scheduled for 8/27/14.
- We welcome our newest Operator intern; Trevor Zelmar to Aromas Water District

Projects:

- We also have two engineering interns working with AWD on an operations manual and on rain catchment projects. We are grateful to APWA for their generous grant toward their efforts.
- Staff is researching a State Water-Energy Grant for funding for the solar project at Carpenteria and for conservation projects.
- The three seats open for the November election will be filled by three candidates; Marcus Dutra, Jim Leap and Richard Smith and seated at our December 2014 Board meeting.

**IX. ACTION ITEMS**

**A. Water Conservation & State Mandated Drought Response:** Review AWD Conservation Ordinance #60, State Mandated Water Conservation Regulations and make recommendation to staff.

- GM Morris explained that since AWD serves less than 3,000 connections, the new state regulations allow our district to mandate use restrictions but does not require AWD to apply such restrictions as long as there are significant water savings and conservation.
- GM Morris presented usage data of AWD's higher tiered users and did a comparison of 2013 to 2014.
- She explained that at Rancho Larios there was a 15.5% reduction and at Ballantree/Logan Knolls/Lupin there was a 23.9% reduction in use.
- There are less than 100 accounts that are high users that AWD could outreach to.
- Pres. Norton suggested that construction projects use non-potable water.
- Director Holman shared that there are few non-potable sources locally.
- Director Dutra said that Marshall well is not an option since it is not up and running.
- GM Morris stated that we intend to supply water to the upcoming Oak Ridge/Via Del Sol water supply construction project.
- Pres. Norton suggested that Ordinance #60 provided good tools for AWD.

V.P. Leap moved to re-affirm AWD Ordinance #60 (Providing For Water Conservation Practices in the Aromas Water District) and Pres. Norton seconded. The motion was accepted unanimously.

**B. Oakridge/Via Del Sol Water System Project Bid Results Award Conditionally:** Accept and Award low bid to Monterey Peninsula Engineering (MPE) in the amount of \$1,768,390 subject to the final approval and funding by the USDA.

- GM Morris reported that the bids came in under the Engineer's Estimated cost which benefits the customers in that service area.
- The lowest bid came in from Monterey Peninsula Engineering (MPE) and they are authorized by the USDA.
- Upon acceptance and award, staff will send a letter to MPE ordering documents but not an order to proceed until all conditions of the USDA loan are met.

- Director Dutra suggested that it will be important to ensure that inspections occur.

Director Holman moved to conditionally accept the bid from MPE subject to USDA and V.P. Leap seconded. The motion was accepted unanimously.

**C. NBS, Government Finance Group, Consulting Agreement for Assessment District 2013-01:** Board to review and accept or deny contract for \$3,000 to administer the property tax bond annually.

- GM Morris pointed out that there is one correction on page 32 of the packet, item 17 in the contract that clarifies the federal court jurisdiction.

V.P. Leap moved to approve the contract as amended and Director Mahler seconded. The motion was accepted unanimously.

**D. ACWA-JPIA Commitment to Excellence:** Board to maintain the commitment to continue to reduce liability and property risk at AWD.

V.P. Leap moved to support and maintain the commitment to reduce liability and property risk at AWD and Director Dutra seconded. The motion was accepted unanimously.

**E. Presentation of the Financial Reports for the Month of July 2014:** Revenue for July is \$98,262.96. Expenditures between July 16<sup>th</sup> and August 20<sup>th</sup>, 2014 are \$96,430.57. These financials and monthly expenditures will be presented for discussion and approval.

- GM Morris explained that the financials do not reflect depreciation at this time.
- She would like to look into refinancing the current loan.

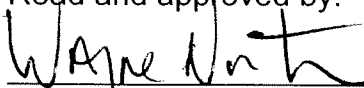
Director Holman moved to accept the financials as presented and V.P. Leap seconded. The motion was accepted unanimously.

**X. FUTURE MEETINGS & AGENDA ITEMS - September 23, 2014**

**XI. ADJOURNMENT - Pres. Norton adjourned the meeting at 8:07 pm.**

Date: September 23, 2014

Read and approved by:

  
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Board President, Wayne Norton

Attest:   
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Lisa Dobbins, District Secretary