



REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, July 27, 2021, 7:00 PM

Notice of HYBRID Meeting

President- James Leap
Vice President- Vicki Morris
Director- Marcus Dutra
Director- Richard Smith
Director- Wayne Holman
General Manager- Robert Johnson
Board Secretary- Louise Coombes

The Aromas Water District Board of Directors meeting will be conducted in a hybrid setting. Directors, staff and public may attend the meeting remotely or in person. Public participation is encouraged – participation instructions are on the following page.

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Jim Leap, Vice President Vicki Morris, Directors, Marcus Dutra, Richard Smith, and Wayne Holman.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES:** Review the Minutes of the June 22, 2021 Regular Board Meeting for Board approval. p.3-6
- VII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS & REPORTS**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p.7-10
 - D. CORRESPONDENCE p.11
- IX. **ACTION ITEMS:**
 - A. **Consider adopting a resolution (Resolution #2021-07) certifying a Categorical Exemption for the Martinez annexation (681 Cole Road) into the Aromas Water District bounday, and providing direction to staff.** p.12-14
Staff will present a report on the Martinez annexation environmental documentation for discussion and Board action.
 - B. **Consider receiving a report regarding the Ad-Hoc Infrastructure and Financing Committee, and providing direction to staff.** p.15-16
Staff will present a report on the initial meeting of the Ad-Hoc Infrastructure and Financing Committee, for discussion and Board action.
 - C. **Consider receiving a report on the Governor's Drought Proclamation, adopting a resolution (Resolution #2021-08) recognizing the Governor's request for a 15% reduction in water use, and providing direction to staff.** p.17-24
Staff will present a report and resolution regarding the Governor's Drought Proclamation for discussion and Board action.
 - D. **Financial Reports for the Month of June 2021** p.25-30
Including both Assessment Districts, the financial reports show a Total Revenue of \$162,330.34; Total expenditures were \$181,467.86 between June 16, 2021 and July 20, 2021. These financials and monthly expenditures will be presented for discussion and approval.
- A. **FUTURE MEETINGS & AGENDA ITEMS** Next meeting – August 24, 2021
- B. **ADJOURNMENT**

Next Res. # 2021-09

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.



Hybrid Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/89064280765>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call (669) 900.9128 and enter the Webinar ID: 89064280765

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District, and hybrid meeting protocols are an evolving process.

We appreciate everyone's understanding as we work through this together.

**Minutes of the Regular Meeting of
the Aromas Water District Board of Directors
June 22, 2021**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, June 22, 2021 at 7:00 p.m. online via Zoom.
- II. ROLL CALL.** President Leap, Vice President Morris and Directors Dutra, Holman and Smith were present. Also in attendance were General Manager Johnson, Counsel Bosso and Board Secretary Coombes.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the May 25, 2021 Board Meeting were presented for review and approval. Director Smith moved for approval of the minutes as presented; Vice President Morris seconded. Minutes were unanimously approved by roll-call vote with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS

- A. Director's Report(s).** President Leap expressed his appreciation for the work of the Ad-Hoc Budget Committee. President Leap also created the Ad-Hoc Infrastructure and Financing Committee made up of Vice President Morris and Director Smith.
- B. Attorney's Report.** Counsel Bosso mentioned pending legislation regarding Federal funds allocated to counties which may or may not be distributed to local special districts.

C. Manager's Report

OPERATIONS

Production & Well Levels

GM Johnson reported total production in May 2021 was 10,680,580 gallons, with a daily average of 344,535 gallons; just over an acre foot. The stacked graph demonstrates that the amount of water pumped in May alone represents 30% of the annual total so far.

There are a currently 967 meters connected. All water testing continues to be both filed on time and represent satisfactory results.

Reporting on well levels; Carpenteria Well is down one foot and San Juan Well is down three feet. The observational level for Marshall Well is down two feet and Aimee Meadows Well is down five feet.

MAINTENANCE

Preventative maintenance of chlorine chemical pump and analyzer, as well as the Generac generator monthly fifteen minutes load test continues.

INCIDENTS

There were none at the time of writing the General Manager's report, however, between then and this Board meeting a leak in the main line on Rea Avenue occurred; this will be detailed in the next Manager's Report.

ADMINISTRATIVE

Staff & Board Recognition

CSR Bowman, ASO Coombes, WUSp Giron and GM Johnson have worked on office procedures in preparation for reopening the District office beginning June 16, 2021.

ASO Coombes emailed the annual Water Quality Report (CCR) to around two-thirds of our customers via email and a week later the remainder was sent via mail.

Operator Smith has been working hard to maintain the District's system in the absence of CO DeAlba, greatly enhancing his knowledge and understanding of the water system. CO DeAlba has returned to full duties and Op Sanchez will continue to support the District during CO DeAlba's recovery.

GM Johnson is reviewing a scope of work for MNS Engineering to perform a GPS survey of our facility assets to eliminate discrepancies in recorded versus observed elevations.

Conservation & Rainfall

Since the beginning of the new rainfall year on October 1, 2020, and up to June 16, 2021, there has been a total of 9.44" to the date of this meeting, with no rainfall in May.

Projects

Response to COVID-19 Virus

GM Johnson continues to monitor the changing pandemic regulations; the office opened to the public on June 16, 2021 and a further report was given in the Action Items of this meeting.

Technology Upgrade - SCADA

GM Johnson reported that the District's XiO website has been undergoing some updates since the new portions have been added, with special attention to the direction of water flow. GM Johnson plans to provide a short demonstration of this to the Board when it is complete.

Orchard Hill Road Proposed Annexation

GM Johnson will soon be reviewing the technical memorandum from MNS, indicating the costs and magnitude of the project involved. This will likely arrive in August and GM Johnson will subsequently present this to the Board prior to presentation to the Orchard Hill property owners.

Cole Road Outreach for Annexation

Will be discussed in greater detail in the Action Items of this meeting.

New Water Source

GM Johnson has been in touch with Granite Rock; they are collecting data from their well and have invited the District Operators to come and take a sample. Once GM Johnson has reviewed the data, including physical characteristics of their well, the sample will be taken.

Correspondence: GM Johnson pointed out one or two more Cole Road outreach responses have arrived, along with another parcel on Chateau Road requesting annexation for connection.

Significantly, the moratorium on water shut offs, due to non-payment has been extended from July 15 to September 30, 2021. This is discussed further in the first of the Action Items of this meeting.

IX. ACTION ITEMS

A. Consider receiving a report regarding the progress on the Late Fee Collection Process

During the COVID-19 pandemic, although a moratorium had been placed on shutting off a customer's water due to non-payment, there was no moratorium on the accrual or collection of late fees, but to assist our customers, late fees were held off until December 2020, when the Board directed staff to resume the collection of late fees.

After setting parameters to avoid unnecessary penalization of those who had only missed two to three payments, or owed less than \$150, a series of letters were sent to each of around thirty customers, offering payment plans. Around sixty percent of recipients agreed to a payment plan with waived late fees. The remainder, who had not contacted the office and therefore not established a payment plan, were provided one last opportunity to establish a payment plan prior to further action by the District. To the date of this meeting, only one customer has not been in contact with the office or made any payments; Staff will continue to reach out to this customer through a variety of means. Late fees will be resumed as was normal pre-pandemic.

No motion was necessary, however, there was a consensus, by all Directors, to receive the report. Director Holman commented that this process had been well done.

B. Consider receiving a report on the Cole Road Outreach Project

Since the District has recently received so many requests to be annexed and connected from parcel owners along Cole Road, the Board had directed staff to perform an outreach exercise to all parcel owners to potentially perform a multi-parcel annexation in one action. The parcel owners were contacted in April and provided with a questionnaire. In all, 26 questionnaires were sent out; of those eight parcel owners are interested; eight were definitely not interested, however two were anonymous; the remaining 10 gave no response. An additional parcel was requested to be considered; it is owned by one of the Cole Road parcel owners, located at the end of Seely Avenue, but adjacent to the Cole Road parcel. In fact, there is an easement across this parcel for District infrastructure.

Director Dutra enquired about the cost to annex all the Cole Road parcels; GM Johnson responded if he is directed to move forward, he would provide this information at the next meeting. VP Morris agreed, furthermore, mentioning that cost to the District can be prorated for each parcel and recompensed when those parcel owners become customers. Director Smith feels that parcel owners may be more interested when they know more about the costs. VP Morris mentioned that, in the past, the owners of the three large and contiguous properties on the west side of Cole Road requested annexation to subdivide. Counsel Bosso remembers this occurring on multiple occasions but suggests that the District cannot make the annexation conditional and a subdivision is usually five or more parcels. Director Holman pointed out that it is not the decision of the District, but rather PVWMA and/or LAFCo, and Counsel Bosso concurred.

GM Johnson reminded the Board that most of the connections along Cole Road so far have been granted based on health and safety to only supply the existing dwelling with water.

President Leap suggested contacting all the owners, who gave a negative response, again to illustrate that it is to the owners advantage to be annexed for a future connection. Counsel Bosso asked if the parcel owners who either did not respond or, responded negatively may have sufficient voting ability (based on property value/acreage) to oppose this multi-parcel annexation. Counsel Bosso suggested that people may have the misconception that the cost of this process will be added to their property taxes and are therefore resistant on that basis.

GM Johnson was directed to contact LAFCo to establish the cost estimate for the multi-parcel annexation.

Director Dutra made a motion to establish the cost estimate for the acreage and to find out more about the protestation ability of the parcel owners. The motion was seconded by Vice President Morris. The action was unanimously approved by roll-call vote with all Directors present.

C. Consider receiving a report on the reopening of the District office

GM Johnson presented the reopening strategy of the District office. A number of items of furniture have been rearranged to provide distance between customers and staff and clear acrylic screens on the two desks in the outer office. Requests have begun to be made to start using the District conference room by external groups; GM Johnson invited discussion from the Board. Director Smith reminded the Board that prior to the pandemic, some minor damage had been occurred in the conference room, so this provides a good opportunity to start afresh with new guidelines to mitigate such issues. GM Johnson pointed out such issues as cleanliness of the room pre and post external meetings with potential associated costs and concerns for staff safety. Director Dutra broached his thoughts that the groups coming into the office are small and local as opposed to locations such as supermarkets and restaurants and therefore strongly feels the room should be opened up again, perhaps with the option of paying for a cleaning service for each visit. Vice President Morris reminded the Board that most of these small, local groups are providing a community service and cannot afford to pay for a cleaning service.

A motion was made by Vice President Morris to reopen the conference room to the District Board from the July meeting onwards but wait until after the end of September for external groups, seconded by Director Dutra. The action was unanimously approved by roll-call vote with all Directors present.

D. Financial Reports for the Month of May 2021

On the Balance Sheet, Total Assets / Liabilities & Equity are \$10,976,000.72, of which Total Current Assets are \$4,689,141.24, and Total Fixed Assets are \$6,145,920.48. In Liabilities, the Total Current Liabilities are \$120,414.39 and Total Liabilities are \$4,413,129.23.

In the P&L Report, Water Revenue for May was \$122,310.20. Total Expenditures were \$77,875.64 between May 19 through June 15, 2021.

Director Dutra moved to approve the Financial Reports as presented; seconded by Director Smith. The Financial Reports were unanimously approved by roll-call vote with all Directors present.

X. FUTURE MEETINGS & AGENDA ITEMS. The next meeting will be on Tuesday, July 27, 2021.

The next meeting will be the first in-person meeting since the pandemic began. Topics will include an update on water samples from local wells; the GPS engineering survey; the Orchard Hill project; an indication of the LAFCo costs for the multiple annexations along Cole Road as well as the Martinez annexation Resolution with a Categorical Exemption.

Dates were to be arranged, by GM Johnson, for the Ad-Hoc Committee meeting for Infrastructure and Financing of the new water source with Director Smith, Vice President Morris and GM Johnson.

XI. ADJOURNMENT. President Leap adjourned the meeting at 8:38pm until Tuesday, July 27, 2021.

Read and approved by: _____
President, Jim Leap

Attest: _____
Board Secretary, Louise Coombes

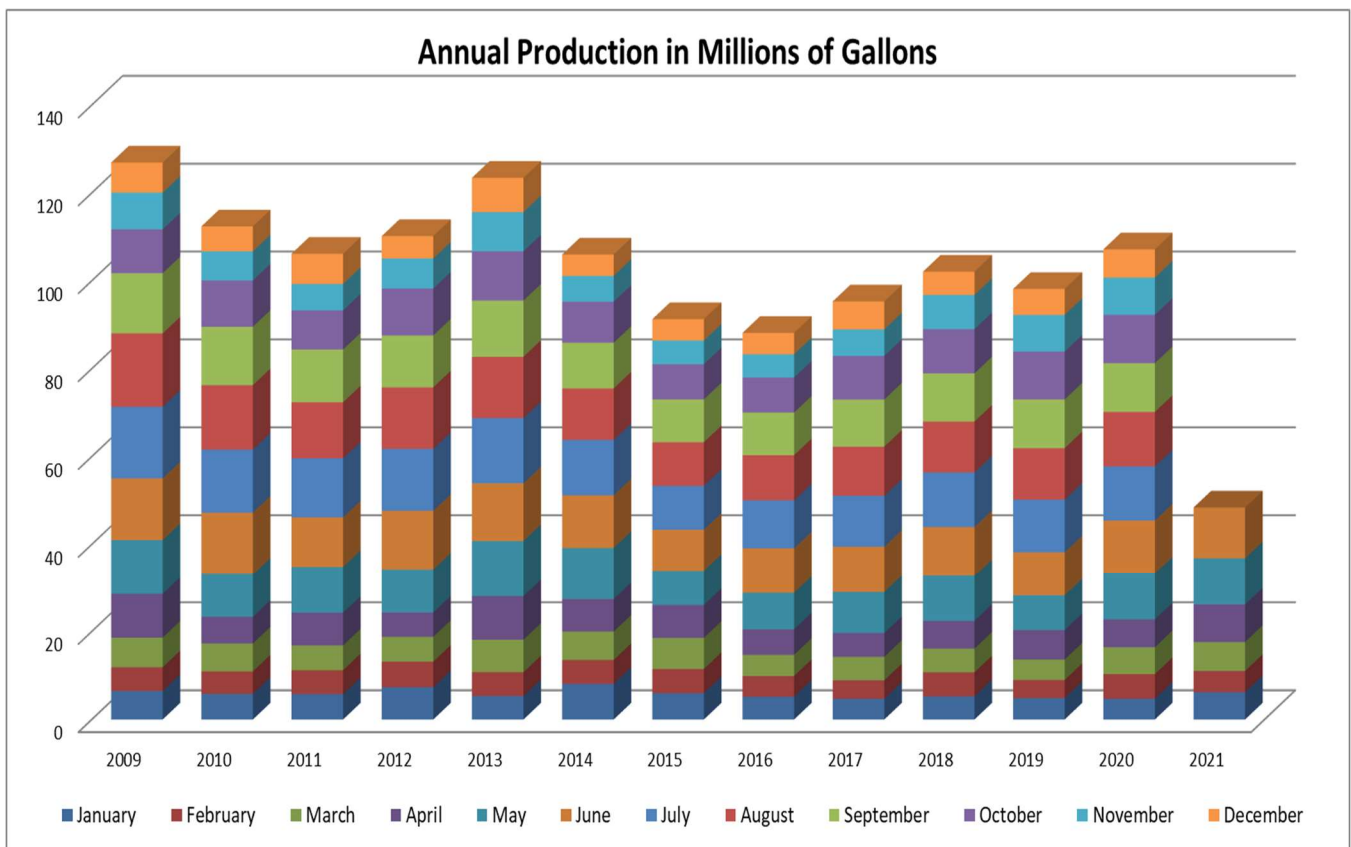
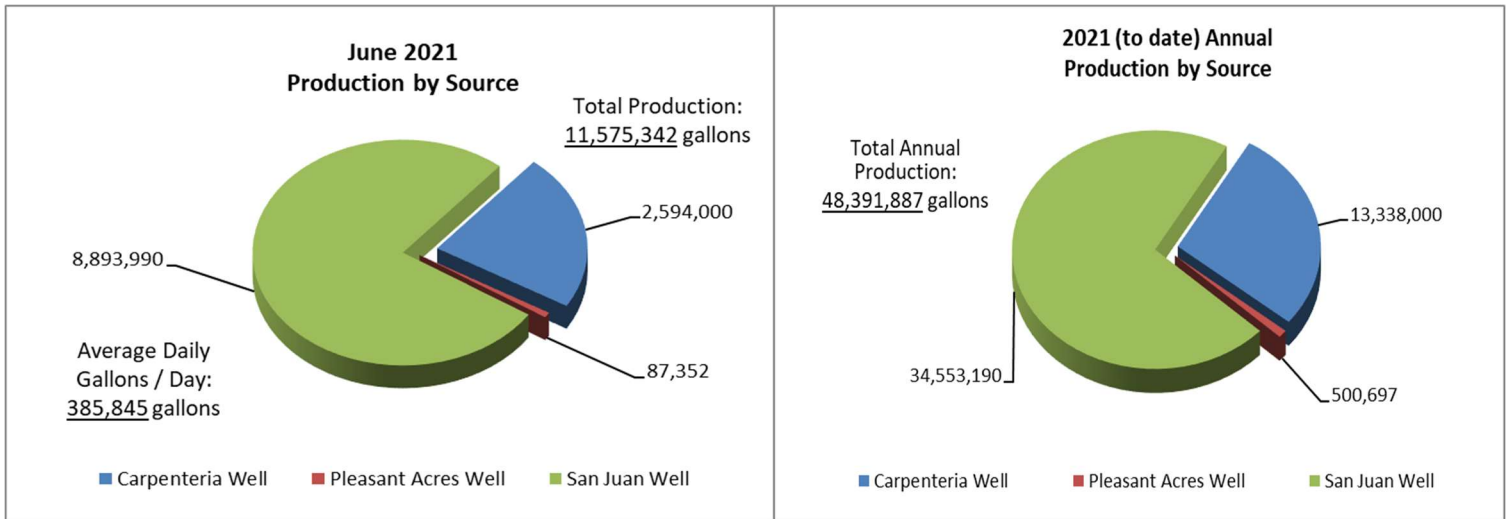
Date: _____

Date: _____

General Manager's Report June 2021



PRODUCTION REPORT



Totals	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Million Gal	112.37	106.15	110.17	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	48.40
Acre Ft	344.8	325.7	338.05	378.7	325.16	280.05	270.49	292.43	313.18	301.13	328.8	148.51

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 967 total meters installed
- San Juan well was operated the entire month, while Pleasant Acres well was used for eight days, and Carpenteria well was utilized all but two days this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are being backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see attached chart).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- A leak was reported by a customer late Friday afternoon on July 2. Water was coming from under the asphalt on Aromas Heights Road. Also, the customer's meter indicated a leak. Strategy to determine source of the leaking water was to first, have the customer fix their leak before mobilizing and cutting Aromas Heights Road. Result – customer's leak was fixed and the water coming from the crack in the road disappeared.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- ASO Coombes and WUSp Girõn are working through the components of the Martinez SBC LAFCo application packet.
- WUSp Girõn continues to work through the Operations processes to see where we can find opportunities for increasing efficiency, which in the long run, will lead to increasing effectiveness.
- CO DeAlba is out again on medical leave as of June 22. His return date is unknown at this time. The District is keeping the temporary worker for another couple months to assist with routine maintenance tasks, as well as emergency operations and on-call time, when needed.
- Operator Smith continues to do a terrific job keeping the system working while CO DeAlba is out on medical leave. This continues to be a great opportunity for Operator Smith to increase his knowledge and understanding of the water system.
- Operator Smith and WUSp Girõn are working to secure a stable chlorine supplier; there is a nationwide shortage of chlorine, and while water districts have priority, it has been a challenge to procure chlorine recently.
- GM Johnson has secured / purchased a Kubota RTV unit for the Operations team.
- GM Johnson has given a Notice to Proceed on a GPS survey of our assets – field work is set for early August.

CONSERVATION UPDATE:

June 2021 usage figures continue to show an increase in water use, which is expected as the temperatures increase. Even with the large rain event that occurred at the end of January, it ended up being a dry winter.

June 30, 2021 marked the end of this water year. As of the date of this report (July 19), the rain gauge at Chittenden Pass has recorded 9.48 inches of precipitation, with 0.00 inches having fallen in June. When compared to the previous water year precipitation total (16.72 inches), the dry winter forecast was correct.

PROJECTS:

1. Response to COVID-19 virus

Staff has been working to stay current on the ever-changing COVID-19 (coronavirus) situation. The office has been reopened, and customers have adjusted to the changes. Further changes are expected in late September when the current Gubernatorial executive orders sunset.

2. Technology upgrade – SCADA (delayed due to COVID-19 pandemic)

Installations are complete – respective staff members are working to complete final “punch list-type items”. These should be completed by mid-August.

3. Orchard Hill Road proposed annexation progress

The Scoping Evaluation/Feasibility Study for the project has been initiated, since an individual in the group paid for the Study. MNS Engineers has been tasked with the effort, and the FINAL Technical Memorandum (TM) should be completed in mid to late August. Upon completion, this report will be shared and could result in a public meeting for the people who are interested to discuss the matter, and see if they want to move the project forward.

4. Progress on Late Fee Recovery Project

At the last Board Meeting, a report was given on the Late Fee Recovery Project, indicating that only one person was left to get their account in good standing. That customer has since come in and paid in full – so the effort put forth for the late fee recovery has resulted in all of the folks who had not paid for three months and owed over \$150.00 have been settled.

5. Progress on the Cole Road Outreach Project

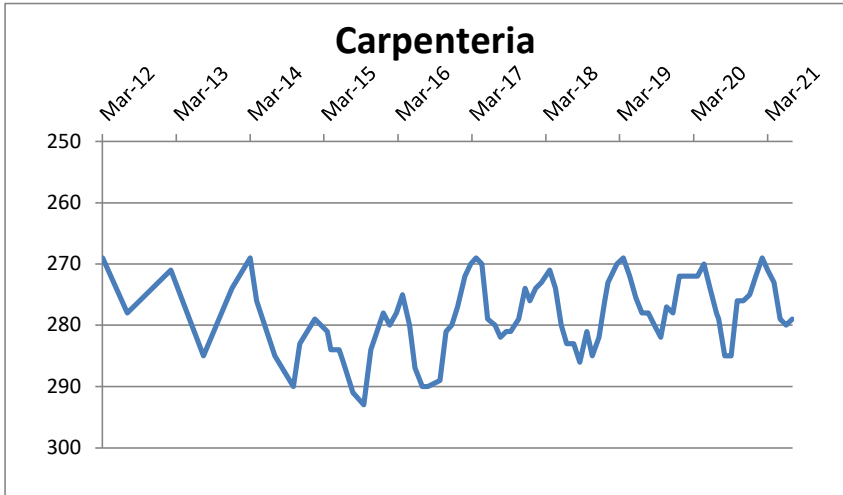
Staff is working with SBC LAFCo to determine the costs of the District performing an annexation of the entire area. There are some discrepancies with the annexed area boundary that is being sorted out before staff can move forward.

6. Progress on Finding a New Water Source Project

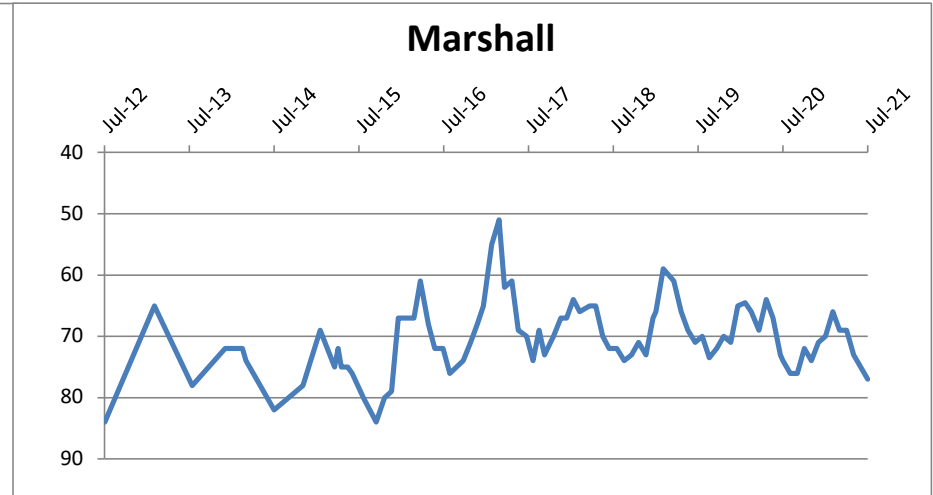
Staff met with GraniteRock staff regarding getting a water sample at the Orchard Well. GraniteRock has provided data, though it is older than the Feeney report. GraniteRock has offered to take another sample to support the District and themselves, with the parameters to be sampled being at the request of the District.

Robert Johnson
General Manager
July 19, 2021

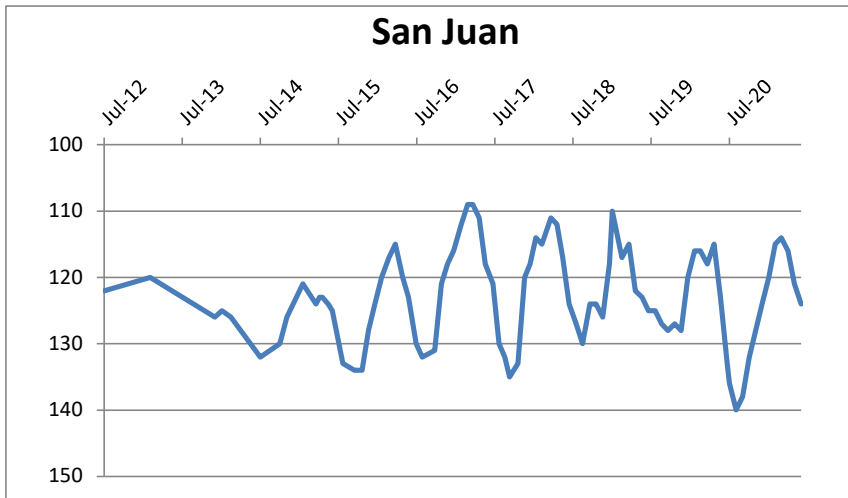
Well Water Level Monitoring
 Depth to Water Measurements
 Date: July 15, 2021



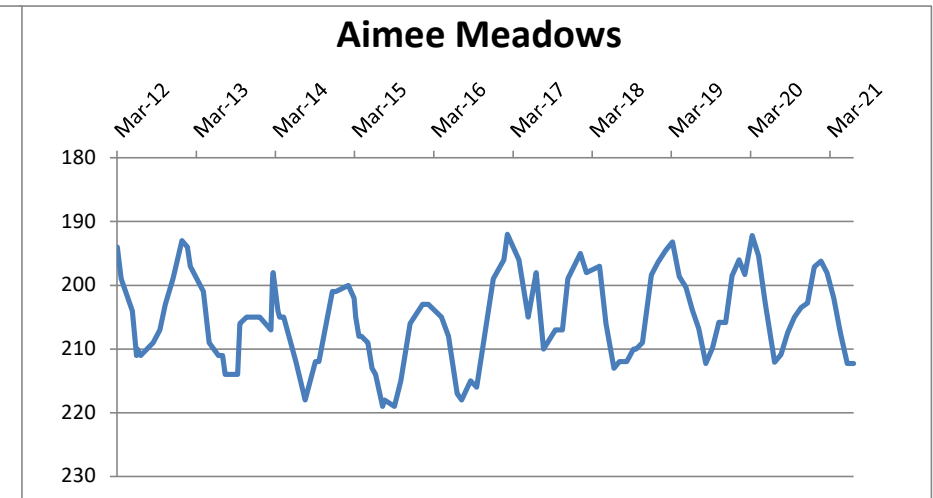
Carpenteria Well (production): Previous Read = 280 feet; Current Read = 279 feet



Marshall Well (monitoring): Previous Read = 75 feet; Current Read = 77 feet



San Juan Well (production): Previous Read = 124 feet; Current Read = 127 feet



Aimee Meadows (monitoring): Previous Read = 212 feet; Current Read = 212 feet

CORRESPONDENCE LIST: 6/17/21 - 7/21/21

DATE	TYPE	TO	FROM	SUBJECT
6/22/21	E	V Sciacqua, Orchard Hill	R Johnson, AWD	Orchard Hill Road water project
6/23/21	E	K Graff, SWRCB, DDw	L Coombes, AWD	CCR Upload [Self-Certification]
6/25/21	B	AWD	Mr & Mrs Honorio, Anzar Rd	Appreciation of the Payment Plan
6/29/21	E	R Johnson, AWD	P Lemon, Granite Rock	Data Report for Orchard Well [& Response]
6/30/21	E	Chemical Sector Partners Copied to AWD by AWWA	United States E.P.A.	Prioritizing chlorine supply for drinking water.
7/1/21	E	AWD	AWWA CA-NV Section	Chlorine Shortage: Water & Wastewater Systems Prioritized As Customers
7/1/21	E	P Greenway, N Panofsky, MNS Engineers	R Johnson, AWD	Notice to Proceed – Asset Elevation Study
7/8/21	E	AWD	ACWA Advisory	Governor Expands Drought Declaration, Calls for Californians to Voluntarily Conserve 15%
7/14/21	E	P Lemon, Granite Rock	R Johnson, AWD	Orchard Well water sample and bringing water to 1900 Quarry Road
7/19/21	E	L Coombes, AWD	F Iturbe, NBS	AWD – AD No. 2013-1 [Overstatement of Reserve Funds for Tax Levy]
7/19/21	E	SWRCB	R Johnson, AWD	Monthly Fe & Mn Field Test Results
7/19/21	E	SWRCB	R Johnson, AWD	Monthly Summary of Coliform Monitoring
7/20/21	M	R Johnson, AWD	D Aranda, SDLF	District Transparency Certificate of Excellence Approval [Award to AWD]

Staff Report



To: Board of Directors

Re: Item IX.A – Consider adopting a resolution (Resolution #2021-07) certifying a Categorical Exemption for the Martinez annexation (681 Cole Road) into the Aromas Water District boundary, and providing direction to staff

Date: July 27, 2021

Summary / Discussion

A request for water service has been received from Mr. Martinez, who lives at 681 Cole Road. His parcel is within the District’s Sphere of Influence, though it is not a part of the annexed area. The annexation request is related to health and safety reasons, due to the fact the parcel’s well has been providing very limited amounts of water for the last eight years, with the situation getting worse every year. Currently, they are forced to buy water from Sala water company, just to manage the basic needs of their home. They have run completely out of water on multiple instances, so gaining a stable source of water is critical for this family (paraphrased from annexation request).

The District Board of Directors (BOD) approved the initiation of the annexation process at the January 2021 meeting. This is an update of the progress of the process.

The Pajaro Valley Water Management Agency (PVWMA) BOD met on March 17, 2021 and approved the request for an exemption from Ordinances 98-01 and 98-02, allowing water to be exported out of the Pajaro Basin for health and safety reasons.

Staff and Mr. Martinez are working on the Annexation application to the San Benito County Local Area Foundation Commission (SBC LAFCo). This application has about 10 important items that need to be completed for the application to be considered. One of these items is inclusion of the appropriate environmental documentation.

For this effort, staff has determined that a Categorical Exemption (CE) under the California Environmental Quality Act (CEQA) is the appropriate level of environmental documentation. Basically, a CE is an analysis tool to determine if a project has or does not have a significant effect on the environment in the “project area”. Since the District would be providing water to this parcel, there is no significant effect on the environment surrounding the parcel.

Once a completed application gets to SBC LAFCo, there is a minimum two-month wait before the item will make it on their agenda.

Staff Recommendation

Receive the update report; Certify the Categorical Exemption; and Adopt the Resolution to Certify the Categorical Exemption.

Submitted by:

Robert Johnson
General Manager



RESOLUTION 2021-07

A RESOLUTION OF
THE BOARD OF DIRECTORS OF THE AROMAS WATER DISTRICT
FINDING THAT A PROJECT IS CATEGORICALLY EXEMPT
UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

The Aromas Water District has made the following findings:

WHEREAS, the requested annexation for service by Mr. Jose Martinez, APN #011-280-020 (San Benito County) is a small utility extension to a single-family residence, and

WHEREAS, the California Environmental Quality Act provides a Categorical Exemption for annexations of single-family dwellings for provision of utilities pursuant to Section 15319 of the California Code of Regulations Guidelines for Implementation of the California Environmental Quality Act.

NOW THEREFORE, BE IT RESOLVED, the Aromas Water District Board of Directors hereby resolves, and order as follows:

that the annexation of San Benito Parcel No. APN #011-280-020 to the Aromas Water District is Categorically Exempt under Section 15319 of the California Code of Regulations from the requirements of the California Environmental Quality Act.

PASSED AND ADOPTED by the Aromas Water District Board of Directors, Aromas, Monterey and San Benito Counties, California, at a Regular meeting duly held on this 27th day of July, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

ATTEST:

James Leap, Board President

Board Secretary, Louise Coombes

CATEGORICAL EXEMPTION

Notice of Exemption

Appendix

TO: County Clerk
County of San Benito
440 Fifth Street
Hollister, CA 95023

Project Title: Annexation of Martinez Property (APN 011-280-020) into the Aromas Water District

Project Location: 681 Cole Road, San Benito County

Project Location City & County: Aromas, San Benito County

Description of Nature, Purpose, and Beneficiaries of Project: The purpose of the proposed action is to annex this one existing residential parcel into the Aromas Water District to provide residential water service in place of well water for the property owner, Jose Martinez.

Name of Public Agency Approving Project: San Benito County Local Agency Formation Commission

Name of Person or Agency Carrying Out Project: Aromas Water District

Exempt Status: (Check One)

Ministerial (Sec21080(b)(1); 15268);

Declared Emergency

Emergency Project

Categorical Exemption: Sections 15303(d), and 15319

Statutory Exemptions: State code number

Other: The activity is not a project subject to CEQA

Reason Why Project is Exempt: This project is de minimis in nature. This annexation would provide municipal water to one existing residence experiencing poor water quality and inadequate water quantity on this 6.34 acre parcel. There are no plans to subdivide the parcel.

Lead Agency Contact Person: Robert Johnson, General Manager, Aromas Water District
(831) 726-5071

Signature: _____ Date: _____

Staff Report



To: Board of Directors

Re: Item IX.B – Consider receiving a report regarding the Ad-Hoc Infrastructure and Financing Committee, and providing direction to staff

Date: July 20, 2021

Summary / Discussion

At the June 22, 2021 Board of Directors (BOD) Board President Leap formed an Ad-Hoc Infrastructure and Financing Committee (IFC) to provide input and support in regard to the various infrastructure projects that the District has queued up, as well as possible financing options and strategies to pay for these projects. The IFC is made up of Board Vice-President Morris, Director Smith, and General Manager Johnson. The first meeting was held July 15, 2021.

The first meeting consisted of a discussion of the role of the committee, identification of the current infrastructure projects in the District’s queue, possible financing options, and determination of the priority of some of the infrastructure projects. The priority had previously been set by the 2019 Rate Study document. The infrastructure projects identified in that document were: 1) Ballantree Tank Project, 2) School Road Tank Project, 3) Aimee Meadows Pressure-Reducing Station, 4) building the Operations Shop, and 5) putting solar power to the 388 Blohm Avenue facility. The new water source (well) project was identified for fiscal years 2025 to 2027. The 2019 Rate Study table is attached for reference.

The committee chose to move the new well project to first priority, since it will take some time to complete, conceding that the other projects could be worked on concurrently, as time allows. Also, it makes good sense to work on the well project now for the following reasons: 1) possible drought-related funding could be available, 2) interest rates are low currently, and 3) with the drought conditions, the sooner the District can improve its water supply redundancy, the better.

The committee also discussed other infrastructure projects that were not part of the Rate Study, and possibly be implemented in the near future.

The next meeting is scheduled for August 10, 2021.

Staff Recommendation

Receive the report and provide direction to staff

Submitted by:

Robert Johnson
General Manager

3.4 Projected Capital Improvement Projects

The District plans to continue rehabilitation and repair of its water system. The current (FY19) budget allocates \$153,000 for capital expenditures. Annual projected capital expenditures are shown in the table below for two, five-year periods – FY20 – FY24 and FY25 – FY29. Actual expenditures will vary from projections due to actual construction costs that are greater or less than projected, differences in actual timing and completion of projects and the need to address unplanned projects.

Table 3-1. Planned Capital Improvement Projects														
All Values in \$1,000														
Project Type	Projected Five-Year Rate Plan						Next Five-Year Rate Plan (FY25-FY29)					5-Years	5-Years	10-Years
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY20-24	FY25-29	FY20-29
Distribution Pipe		25	25	25	25	25	50	50	75	75	75	125	325	450
Transmission Pipe		25	25	25	25	25	50	50	75	75	75	125	325	450
Operations HQ Improvements	15	8										8	0	8
Operations Shop (Marshall Yd)	8		150	150								300	0	300
Pressure Reducing Station - Aimee			150									150	0	150
Pressure Reducing Station - School				150								150	0	150
Booster Station Improvements	10										75	0	75	75
Ballantree Tanks Replacement					150							150	0	150
Tank Improvements	5								75	75		0	150	150
New Water Supply Well							500	500				0	1,000	1,000
Solar/Battery Backup	20	41										41	0	41
XiO Telemetry		30	30	30								90	0	90
Service Meters	25	25	25	25	25	25	25	25	25	25		125	100	225
Vehicles	50				50			50				50	50	100
Rate Study/Financial Plan	20						25					0	25	25
Other		20						20				20	20	40
Total	153	174	405	405	275	75	650	695	250	250	225	1,334	2,070	3,404
All Values in \$1,000														
Summary	Projected Five-Year Rate Plan						Next Five-Year Rate Plan (FY25-FY29)					5-Years	5-Years	10-Years
	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY20-24	FY25-29	FY20-29
Pipe	0	50	50	50	50	50	100	100	150	150	150	250	650	900
Operation Yard/Shop	23	8	150	150	0	0	0	0	0	0	0	308	0	308
Pressure Reducing Stations	10	0	150	150	0	0	0	0	0	0	75	300	75	375
Tanks	5	0	0	0	150	0	0	0	75	75	0	150	150	300
Wells	0	0	0	0	0	0	500	500	0	0	0	0	1,000	1,000
Meters/Telemetry	45	96	55	55	25	25	25	25	25	25	0	256	100	356
Other	70	20	0	0	50	0	25	70	0	0	0	70	95	165
Total	153	174	405	405	275	75	650	695	250	250	225	1,334	2,070	3,404

Staff Report



To: Board of Directors

Re: Item IX.C – Consider receiving a report on the Governor’s Drought Proclamation, and providing direction to staff

Date: July 20, 2021

Summary / Discussion

In response to a second year of dry conditions in California, Governor Newsom issued drought proclamations on April 12, 2021, May 10, 2021, and another on July 8, 2021. These proclamations identified California counties that were considered in a state of emergency, drought-wise. The latter two proclamations identified San Benito and Monterey counties as being in an emergency drought status.

The most recent proclamation indicates, “...it is necessary to expeditiously mitigate the effects of the drought conditions to ensure the protection of health, safety, and the environment.” To that end, the Governor has requested that citizens voluntarily reduce their respective water use by 15%.

Staff has developed a tool to help customers visualize what a 15% reduction can look like by analyzing the previous month’s water use and determining how many gallons per day would need to be conserved to reach the 15% goal.

This report provides the opportunity for the Board of Directors (BOD) to discuss the current conditions and determine what actions, if any, District staff should take in response to the Governor’s proclamation.

The July 8, 2021 proclamation is attached to this report for your information.

Staff Recommendation

Receive the report and provide direction to staff

Submitted by:

Robert Johnson
General Manager



RESOLUTION 2021-08

RESOLUTION RECOGNIZING STATE OF CALIFORNIA DROUGHT DECLARATION AND REQUESTING A VOLUNTARY 15% REDUCTION IN WATER USE COMPARED TO WATER YEAR 2020

WHEREAS, California's arid and semiarid climate, its ambitious and evolving economy, and its continually growing population have combined to make challenging water quantity situations the norm; and

WHEREAS, the western United States is experiencing intensifying drought, record-breaking temperatures, and declining available water reserves; and

WHEREAS, the fact that California will experience periodic droughts and water conservation is critical; and

WHEREAS, the health, welfare and quality of life for our community depends on a reliable, high quality water supply; and

WHEREAS, on July 8, 2021, Governor Newsom expanded a Drought State of Emergency declaration to a total of 50 counties across California, including Santa Cruz, Monterey and San Benito, and signed Executive Order N-10-21 calling on all Californians to voluntarily reduce their water use by 15% compared to 2020 levels; and

WHEREAS, Monterey, San Benito and Santa Cruz counties are experiencing the second consecutive year of below-normal precipitation; and,

WHEREAS, landscape irrigation makes up over half of home water use - a percentage that can be significantly reduced by adjusting and monitoring irrigation systems and adopting water efficient landscaping and gardening practices; and

NOW, THEREFORE, BE IT RESOLVED, that the Aromas Water District Board of Directors does proclaim that District customers should be aware of the drought and voluntarily take actions to reduce water usage by 15% compared to water year 2020.

PASSED AND ADOPTED by the Board of Directors of the Aromas Water District, Aromas, Monterey and San Benito Counties, California, at a Regular meeting duly held on this 27th day of July 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

ATTEST:

James Leap, Board President

Louise Coombes, Board Secretary

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

PROCLAMATION OF A STATE OF EMERGENCY

WHEREAS climate change is intensifying the impacts of droughts on our communities, environment, and economy, and California is in a second consecutive year of dry conditions, resulting in drought in all parts of the State and extreme or exceptional drought in most of the State; and

WHEREAS in response to climate change and worsening drought conditions, I issued proclamations on April 12 and May 10, 2021, proclaiming drought emergencies in the counties of Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Kern, Kings, Lake, Lassen, Madera, Mariposa, Mendocino, Merced, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tulare, Tuolumne, Yolo, and Yuba, which have faced the most dire and severe drought conditions; and

WHEREAS since my May 10, 2021 Proclamation, California's water supplies continue to be severely depleted, and high temperatures are now increasing water loss from reservoirs and streams (especially north of the Tehachapi Mountains), and thus demands by communities and agriculture have increased, supplies of cold water needed for salmon and other anadromous fish that are relied upon by tribal, commercial, and recreational fisheries have been reduced, and risk has increased of drought impacts continuing in 2022 because of continued water loss from climate change-driven warming temperatures and less water available in reservoirs and streams from two years of below average precipitation; and

WHEREAS the counties of Inyo, Marin, Mono, Monterey, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, and Santa Cruz are now experiencing emergency drought conditions as well; and

WHEREAS it is necessary to expeditiously mitigate the effects of the drought conditions to ensure the protection of health, safety, and the environment; and

WHEREAS under Government Code Section 8558(b), I find that the conditions caused by the drought, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to appropriately respond; and

WHEREAS under Government Code Section 8625(c), I find that local authority is inadequate to cope with the drought conditions; and

WHEREAS to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of the drought conditions, and under Government Code Section 8571, I

find that strict compliance with various statutes and regulations specified in this proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions.

NOW THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Section 8625, **HEREBY PROCLAIM A STATE OF EMERGENCY** to exist due to drought in the additional nine counties of Inyo, Marin, Mono, Monterey, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, and Santa Cruz, such that a drought state of emergency is now in effect in 50 counties (collectively, "Proclaimed Drought Counties").

IT IS HEREBY ORDERED THAT:

- 1) All agencies of the state government are to utilize and employ state personnel, equipment, and facilities for the performance of any and all activities consistent with the direction of the Governor's Office of Emergency Services and the State Emergency Plan. Also, to protect their safety, all residents are to obey the direction of emergency officials with regard to this emergency in order to protect their safety.
- 2) The orders and provisions contained in my April 21, 2021 and May 10, 2021 Proclamations remain in full force and effect, except as modified herein. State agencies shall continue to implement all directions from those Proclamations and accelerate implementation where feasible.
- 3) Consistent with the policies stated in Water Code Section 1011.5(a), local agencies are encouraged to take actions to coordinate use of their available supplies and to substitute an alternate supply of groundwater from existing groundwater wells for the unused portion of surface water that the local agency is otherwise entitled to use. For actions taken pursuant to this paragraph in the Proclaimed Drought Counties, the provisions of Chapter 3 (commencing with Section 85225) of Part 3 of Division 35 of the Water Code and regulations adopted pursuant thereto are suspended for any (a) actions taken by state agencies pursuant to this paragraph, (b) actions taken by a local agency where the state agency with primary responsibility for implementing the directive concurs that local action is required, and (c) permits or approvals necessary to carry out actions under (a) or (b). The entities implementing this paragraph shall maintain on their websites a list of all activities or approvals that rely on the suspension of the foregoing Water Code provisions.
- 4) To ensure adequate, minimal water supplies in the Proclaimed Drought Counties for purposes of health, safety, and the environment, the State Water Resources Control Board (Water Board) shall consider modifying requirements for reservoir releases or diversion limitations to conserve water upstream later in the year in order to protect cold water pools for salmon and steelhead, enhance instream conditions for fish and wildlife, improve water quality, protect carry over storage, or ensure minimum health and safety water supplies. The Water Board shall require monitoring and evaluation of any such changes to inform future actions. Nothing in this paragraph limits the effect of operative paragraph 4 of my May 10, 2021 Proclamation.

- 5) To support voluntary approaches where hydrology and other conditions allow, the Water Board shall expeditiously consider water transfers requests with respect to the Proclaimed Drought Counties. For purposes of carrying out this paragraph, the following requirements of the Water Code are suspended:
 - a. Section 1726(d) requirements for written notice and newspaper publication, provided that the Water Board shall post notice on its website and provide notice through electronic subscription services where interested persons can request information about temporary changes; and
 - b. Section 1726(f) requirement of a 30-day comment period, provided that the Water Board shall afford a 15-day comment period.
- 6) Operative paragraph 8 of my April 21, 2021 Proclamation and operative paragraph 2 of my May 10, 2021 Proclamation are withdrawn and superseded by the following which shall apply in the Proclaimed Drought Counties.

As necessary to assist local governments and for the protection of public health and the environment, state agencies shall enter into contracts to arrange for the procurement of materials, goods, and services necessary to quickly assist with the response to and recovery from the impacts of the drought. Applicable provisions of the Government Code and the Public Contract Code, including but not limited to travel, advertising, and competitive bidding requirements, are suspended to the extent necessary to address the effects of the drought. Approval of the Department of Finance is required prior to the execution of any contract entered into pursuant to this provision.

- 7) Operative paragraph 7 of my May 10, 2021 Proclamation is withdrawn and superseded by the following which shall apply in the Proclaimed Drought Counties:

To prioritize drought response and preparedness resources, the Department of Water Resources, the Water Board, the Department of Fish and Wildlife, and the Department of Food and Agriculture, in consultation with the Department of Finance, shall:

- a. Accelerate funding for water supply enhancement, water conservation, or species conservation projects.
- b. Identify unspent funds that can be repurposed to enable projects to address drought impacts to people, ecosystems, and economic activities.
- c. Recommend additional financial support for groundwater substitution pumping to support Pacific flyway habitat needs in the lower Sacramento River and Feather River portions of the Central Valley in the Fall of 2021.

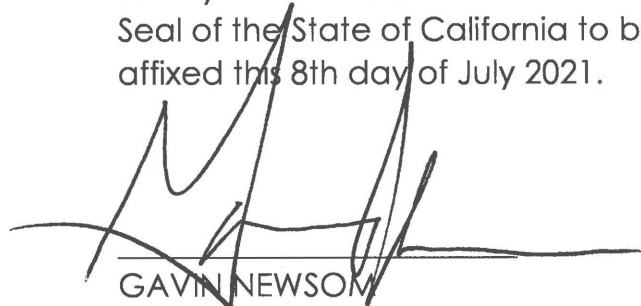
- 8) To ensure protection of water in the Proclaimed Drought Counties needed for health, safety, and the environment, the Water Board shall consider emergency regulations to curtail water diversions when water is not available at water right holders' priority of right or to protect releases of stored water.
- 9) To ensure critical instream flows for species protection, the Water Board and Department of Fish and Wildlife shall evaluate the minimum instream flows and other actions needed to protect salmon, steelhead, and other native fishes in critical streams systems in the State and work with water users and other parties on voluntary measures to implement those actions. To the extent voluntary actions are not sufficient, the Water Board, in coordination with the Department of Fish and Wildlife, shall consider emergency regulations to establish minimum drought instream flows in the Proclaimed Drought Counties.
- 10) To proactively prevent situations where a community runs out of drinking water, the Water Board, the Department of Water Resources, the Office of Emergency Services, and the Office of Planning and Research shall assist local agencies in the Proclaimed Drought Counties with identifying acute drinking water shortages in domestic water supplies, and shall work with local agencies in implementing solutions to those water shortages.
- 11) The Department of Fish and Wildlife, in consultation with the Department of Water Resources and the Water Board, shall identify and coordinate actions to mitigate drought-related fisheries impacts in critical stream systems and identify possible mechanisms for accomplishing those actions.
- 12) For purposes of carrying out or approving any actions contemplated by the directives in operative paragraphs 4 through 9, in the Proclaimed Drought Counties, the environmental review by state agencies required by the California Environmental Quality Act in Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought.

For purposes of carrying out the directives in operative paragraph 3 and 10, in the Proclaimed Drought Counties, for any (a) actions taken by the listed state agencies pursuant to that directive, (b) actions taken by a local agency where the Office of Planning and Research concurs that local action is required, and (c) permits necessary to carry out actions under (a) or (b), Public Resources Code, Division 13 (commencing with Section 21000) and regulations adopted pursuant to that Division are hereby suspended to the extent necessary to address the impacts of the drought. The entities implementing these directives shall maintain on their websites a list of all activities or approvals for which these provisions are suspended.

This Proclamation is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this proclamation.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 8th day of July 2021.



GAVIN NEWSOM
Governor of California

ATTEST:



SHIRLEY WEBER
Secretary of State

Aromas Water District
Balance Sheet Prev Year Comparison

As of June 30, 2021

	Jun 30, 21	Jun 30, 20
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	91,321.64	182,934.45
UB Bk Money Market xxxx7853	695,673.88	383,641.42
LAIF-State of Ca xx-05	835,347.29	831,125.51
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA Union Bank Checking 7741	54,846.94	42,536.04
OAWA Union Bank 101 Redemption	0.14	0.00
OAWA Union Bank 102 Reserve	35,558.89	35,770.98
Oakridge Union Checking 5587	429,553.53	409,165.63
Total Assessment District Banks	519,959.50	487,472.65
Total Checking/Savings	2,142,402.31	1,885,274.03
Other Current Assets		
ACWA Deposit	2,080.80	2,080.80
Accrued Interest	682.04	3,022.42
1292 · Accounts Rec - USDA Loan	2,095,834.27	2,095,834.27
1291 · Accounts Rec - Orchard Acres	311,692.98	311,692.98
Prepaid Insurance	8,488.40	20,957.19
128 · Inventory	63,177.31	49,921.56
1200.1 · Accounts Receivable--UBMax	189,602.52	161,675.78
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
1203 · Property Taxes Receivable	0.00	1,255.81
Total Other Current Assets	2,671,058.32	2,645,940.81
Total Current Assets	4,813,460.63	4,531,214.84
Fixed Assets		
1900 · Water System	12,018,349.60	11,897,557.22
1915 · Office Building & Improvements	398,442.54	398,261.43
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	117,577.39	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-6,849,217.75	-6,351,164.75
Total Fixed Assets	6,110,814.61	6,487,894.12
Other Assets		
Deferred Outflow of Resources	140,939.00	140,939.00
Total Other Assets	140,939.00	140,939.00
TOTAL ASSETS	11,065,214.24	11,160,047.96

Aromas Water District
Balance Sheet Prev Year Comparison
As of June 30, 2021

	Jun 30, 21	Jun 30, 20
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	42,679.05	126,239.59
Total Accounts Payable	42,679.05	126,239.59
Credit Cards		
First Bankcard - S Smith #0239	2,117.95	311.41
First Bankcard - E Giron #1086	249.27	231.12
First Bankcard -R.Johnson #9031	402.30	1,012.45
First Bankcard-L Coombes #3294	69.98	601.09
First Bankcard - D DeAlba #2486	1,047.82	1,056.39
Valero Fleet	331.06	571.26
Total Credit Cards	4,218.38	3,783.72
Other Current Liabilities		
2100 · Payroll Liabilities	-4,461.56	1,761.61
Deferred Inflows- Actuarial	10,090.00	10,090.00
CUSTOMER DEPOSITS		
Water Customer	5,000.00	7,733.38
Connection Deposits Payable	2,000.00	2,000.00
Hydrant Meter Deposit	3,500.00	0.00
Total CUSTOMER DEPOSITS	10,500.00	9,733.38
Accrued Vacation Payable	33,460.17	27,815.70
Interest Payable	47,596.19	47,596.19
Payroll Taxes Payable		
State Payroll Taxes Payable		
Payroll-SDI	-197.51	0.00
Total State Payroll Taxes Payable	-197.51	0.00
Total Payroll Taxes Payable	-197.51	0.00
PVWMA Payable	10,029.29	8,290.03
Total Other Current Liabilities	107,016.58	105,286.91
Total Current Liabilities	153,914.01	235,310.22
Long Term Liabilities		
2392 · Long-term Debt - USDA (Oakrdge)	2,469,999.90	2,504,999.90
2391 · Long-term Debt - Orchard Acres	380,000.00	390,000.00
GASB 68 Pension Liability	577,103.00	577,103.00
City National Bank	865,611.94	982,313.15
Total Long Term Liabilities	4,292,714.84	4,454,416.05
Total Liabilities	4,446,628.85	4,689,726.27
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,687,889.75	2,791,376.36
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	148,263.70	-103,486.61
Total Equity	6,618,585.39	6,470,321.69
TOTAL LIABILITIES & EQUITY	11,065,214.24	11,160,047.96

Aromas Water District
Profit & Loss Budget Performance

June 2021

	Jun 21	Budget	Jul '20 - Jun 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	162,330.34	151,000.00	1,432,201.90	1,344,000.00	1,344,000.00
307 · Bulk Water	893.91	1,500.00	8,402.18	7,000.00	7,000.00
302 · Connection	0.00	13,240.00	14,640.00	27,880.00	27,880.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assessme...	5,338.02	0.00	182,172.15	194,200.00	194,200.00
301 · Taxes Rcvd - AWD - Other	928.24	0.00	78,430.66	66,000.00	66,000.00
Total 301 · Taxes Rcvd - AWD	6,266.26	0.00	260,602.81	260,200.00	260,200.00
304 · Other Office Income & Reimburse	0.00	60.00	3,423.76	500.00	500.00
306 · Interest	258.68	550.00	2,220.25	20,000.00	20,000.00
312 · Grant Revenue	0.00	1,000.00	1,000.00	2,000.00	2,000.00
Total Income	169,749.19	167,350.00	1,722,490.90	1,661,580.00	1,661,580.00
Gross Profit	169,749.19	167,350.00	1,722,490.90	1,661,580.00	1,661,580.00
Expense					
Operations					
403 · Fuel	1,363.51	1,212.00	14,233.46	14,500.00	14,500.00
404 · Truck Maint	114.44	616.00	6,880.13	7,000.00	7,000.00
431 · System Repair & Maint	-2,346.23	6,400.00	57,758.26	70,000.00	70,000.00
463 · Water Analysis	394.00	600.00	7,502.00	6,000.00	6,000.00
464 · Water Treatment	3,430.50	2,350.00	20,837.32	20,000.00	20,000.00
468 · Tools	2,737.65	625.00	7,869.38	7,500.00	7,500.00
470 · Public Outreach / Annexation	760.00	200.00	1,612.44	3,500.00	3,500.00
Total Operations	6,453.87	12,003.00	116,692.99	128,500.00	128,500.00
Power					
449.75 · 388 Blohm, # C	27.53	37.00	337.18	400.00	400.00
449.5 · 388 Blohm, A & B Office	87.32	160.00	1,324.63	1,700.00	1,700.00
461.5 · RLS Tank Booster	10.51	12.50	116.63	150.00	150.00
447 · Leo Ln Booster	66.99	37.50	703.65	450.00	450.00
448 · Aimee Mdws Well	9.86	12.50	115.32	150.00	150.00
451 · Marshall Corp Yard	39.01	43.50	464.70	500.00	500.00
452 · Rea Booster @ Seely	503.30	43.50	1,052.76	500.00	500.00
454 · Carr Booster	660.09	825.00	6,483.48	5,500.00	5,500.00
458 · Pleasant Acres Well	92.70	1,200.00	1,263.80	13,000.00	13,000.00
459 · Seely Booster @ Carpenteria	24.64	43.50	305.26	500.00	500.00
460 · San Juan Well	7,005.98	5,000.00	62,908.47	51,000.00	51,000.00
461 · Cole Tank	14.90	24.00	159.55	200.00	200.00
462 · Rea Tank	15.17	24.00	166.64	200.00	200.00
465 - Lwr Oakridge Boost	194.45	165.00	1,395.86	1,500.00	1,500.00
465.5 - Upper Oakridge Booster	0.00	175.00	300.00	700.00	700.00
466 · Pine Tree Tank	14.52	24.00	163.80	200.00	200.00
Total Power	8,766.97	7,827.00	77,261.73	76,650.00	76,650.00
Payroll					
Covid Sick Supp.	36.00		773.12		
Gross	33,913.08	34,058.00	405,496.99	409,308.00	409,308.00
Comp FICA	1,748.65	2,114.00	23,755.70	25,377.00	25,377.00
Comp MCARE	412.61	495.00	5,926.22	5,935.00	5,935.00
Comp SUI	62.02	160.50	1,490.02	2,188.00	2,188.00
Payroll Expenses	0.00		1,193.98		
Total Payroll	36,172.36	36,827.50	438,636.03	442,808.00	442,808.00
Employee / Labor Costs					
407 · Outside Services	296.66	500.00	3,637.64	6,000.00	6,000.00
408 · Uniform Allowance	990.01	250.00	2,470.22	3,000.00	3,000.00
409 · Workers Comp	887.97	1,010.00	9,619.18	12,288.00	12,288.00
410 · Health Ins	6,081.46	6,099.00	78,078.30	72,287.00	72,287.00
474 · Education	0.00	625.00	761.66	7,500.00	7,500.00
477 · Retirement	6,700.14	7,189.00	87,623.07	85,693.00	85,693.00
Total Employee / Labor Costs	14,956.24	15,673.00	182,190.07	186,768.00	186,768.00

Aromas Water District
Profit & Loss Budget Performance

June 2021

	Jun 21	Budget	Jul '20 - Jun 21	YTD Budget	Annual Budget
Office					
440 · Misc Exp	769.72	370.00	3,980.30	4,000.00	4,000.00
444 · Postage	526.61	370.00	4,148.73	4,000.00	4,000.00
445 · Office Supplies	1,267.14	370.00	5,230.64	4,000.00	4,000.00
446 · Office Eqpmt and Maint	368.89	1,250.00	7,021.16	15,000.00	15,000.00
Total Office	2,932.36	2,360.00	20,380.83	27,000.00	27,000.00
Communications					
455 · Phone, Off	423.95	370.00	4,491.22	4,000.00	4,000.00
456 · Telemetry	677.96	560.00	8,122.64	6,500.00	6,500.00
457 · Answ Serv/Cellular Phone	315.86	300.00	4,474.64	3,600.00	3,600.00
Total Communications	1,417.77	1,230.00	17,088.50	14,100.00	14,100.00
Administrative & General					
4591 · Admin Fee (Bond Admin NBS)	916.36	950.00	5,004.71	5,200.00	5,200.00
4590 · Bond Interest Exp - Assess D...	0.00	0.00	123,334.98	128,000.00	128,000.00
417 · Capital Loan Interest	0.00	0.00	30,280.93	30,000.00	30,000.00
467 - Depreciation Reserve	41,509.00	47,742.00	498,053.00	541,654.00	541,654.00
405 · Election	0.00	0.00	400.00	0.00	0.00
406 · Liability Ins	1,616.17	1,685.00	16,934.40	20,000.00	20,000.00
420 · Legal Fees	1,300.00	1,700.00	15,600.00	16,000.00	16,000.00
422 · Bank Charges	119.92	162.00	1,469.80	1,900.00	1,900.00
423 · Litigation Contingency	0.00	1,200.00	0.00	10,000.00	10,000.00
425 · Audit	0.00	1,080.00	11,425.00	12,500.00	12,500.00
471 · Bad Debts	0.00	60.00	210.69	500.00	500.00
473 · Memberships	0.00	0.00	19,263.54	20,000.00	20,000.00
Total Administrative & General	45,461.45	54,579.00	721,977.05	785,754.00	785,754.00
Total Expense	116,161.02	130,499.50	1,574,227.20	1,661,580.00	1,661,580.00
Net Ordinary Income	53,588.17	36,850.50	148,263.70	0.00	0.00
Net Income	53,588.17	36,850.50	148,263.70	0.00	0.00

Aromas Water District
Monthly Expenditures
 June 16 through July 20, 2021

Date	Num	Name	Amount
UB Checking			
06/16/2021	E-pay	Employment Development Dept	-464.83
06/16/2021	E-pay	United States Treasury (EFTPS)	-2,668.18
06/16/2021	EFT	CalPERS	-769.02
06/16/2021	18305	Aromas Water District (Petty Cash)	-100.50
06/17/2021	EFT	QuickBooks Payroll Service	-7,212.66
06/18/2021	DD1665	Bowman (P), Naomi	0.00
06/18/2021	DD1666	Coombes (P), Louise P	0.00
06/18/2021	DD1667	Giron (P), Ester	0.00
06/18/2021	DD1668	Johnson (P), Robert L	0.00
06/18/2021	DD1669	Sanchez, Jesus L	0.00
06/18/2021	18302	Smith (P), Shaun	-1,462.30
06/18/2021	18301	DeAlba (P), David	-1,452.32
06/18/2021	18303	Dutra (P), Marcus	-229.71
06/18/2021	18304	Holman (P), Wayne R	-229.71
06/18/2021	DD1670	Leap (P), James E	0.00
06/18/2021	DD1671	Morris (P), Vicki	0.00
06/18/2021	DD1672	Smith (P), Richard	0.00
06/18/2021	EFT	CalPERS	-796.29
06/18/2021	18306	USPO	-178.02
06/18/2021	EFT	CalPERS	-939.43
06/23/2021	18307	Aromas Water District (Petty Cash)	-247.62
06/24/2021	18308	CALNET3	-301.96
06/24/2021	18309	CSSC	-100.00
06/24/2021	18310	Fastenal Company	-4.75
06/24/2021	18311	Ferguson Waterworks	-195.74
06/24/2021	18312	Mid Valley Supply	-2,195.52
06/24/2021	18313	Monterey Bay Analytical Services Inc	-90.00
06/24/2021	18314	R & B Company	-1,339.10
06/24/2021	18315	Ryan Ranch Printers	-887.05
06/24/2021	18316	Simone LaJeunesse	-210.00
06/24/2021	18317	USA BlueBook	-6,720.69
06/24/2021	18318	Viking Septic	-425.00
06/30/2021	E-pay	Employment Development Dept	-739.15
06/30/2021	E-pay	United States Treasury (EFTPS)	-4,123.28
06/30/2021	EFT	Bank Service Fees	-119.92
07/01/2021	EFT	QuickBooks Payroll Service	-6,703.31
07/02/2021	DD1673	Bowman (P), Naomi	0.00
07/02/2021	DD1674	Coombes (P), Louise P	0.00
07/02/2021	18319	DeAlba (P), David	-2,883.29
07/02/2021	DD1675	Giron (P), Ester	0.00
07/02/2021	DD1676	Johnson (P), Robert L	0.00
07/02/2021	DD1677	Sanchez, Jesus L	0.00
07/02/2021	18320	Smith (P), Shaun	-1,400.07
07/02/2021	ET	CalPERS	-2,500.97
07/02/2021	EFT	CalPERS	-822.16
07/07/2021	E-pay	Employment Development Dept	0.00
07/07/2021	E-pay	Employment Development Dept	-176.33
07/07/2021	18321	USPO	-205.40
07/07/2021	NSF	Bill Adjustment Report	-167.38
07/07/2021	NSF	Bill Adjustment Report	-720.08
07/07/2021	NSF	Bill Adjustment Report	-83.15

07/22/21

Aromas Water District
Monthly Expenditures
 June 16 through July 20, 2021

Date	Num	Name	Amount
07/08/2021	18322	Peter Mu	-150.00
07/08/2021	18323	ACWA JPIA	-5,615.65
07/08/2021	18324	Brigantino Irrigation	-317.14
07/08/2021	18325	CALNET3	-359.75
07/08/2021	18326	David DeAlba	-62.72
07/08/2021	18327	First Bankcard	0.00
07/08/2021	18328	Iflow Energy Solutions Inc.	-4,761.21
07/08/2021	18329	Monterey Bay Solutions, LLC	-225.00
07/08/2021	18330	PVWMA	-19,470.90
07/08/2021	18331	Recology San Benito County	-55.59
07/08/2021	18332	Rob Johnson	-50.00
07/08/2021	18333	Robert E. Bosso	-1,300.00
07/08/2021	18334	Shaun Smith	-14.45
07/08/2021	18335	Streamline	-100.00
07/08/2021	18336	United Way serving San Benito County	-32.00
07/08/2021	18337	USA BlueBook	-1,067.97
07/08/2021	18338	USPO	-63.19
07/08/2021	18339	Xerox Corp	-19.14
07/08/2021	18340	XIO, INC.	-474.00
07/08/2021	Pd Online	First Bankcard	-3,617.21
07/08/2021	Pd Online	P G & E	-8,673.79
07/08/2021	Pd Online	Valero Fleet	-817.94
07/08/2021	Pd Online	Verizon Wireless	-165.86
07/08/2021	EFT	CalPERS	-55,348.00
07/14/2021	E-pay	Employment Development Dept	-592.16
07/14/2021	E-pay	United States Treasury (EFTPS)	-3,361.98
07/15/2021	EFT	QuickBooks Payroll Service	-7,504.63
07/16/2021	DD1678	Bowman (P), Naomi	0.00
07/16/2021	DD1679	Coombes (P), Louise P	0.00
07/16/2021	18341	DeAlba (P), David	-607.29
07/16/2021	DD1680	Giron (P), Ester	0.00
07/16/2021	DD1681	Johnson (P), Robert L	0.00
07/16/2021	DD1682	Sanchez, Jesus L	0.00
07/16/2021	18342	Smith (P), Shaun	-1,442.49
07/16/2021	18343	Dutra (P), Marcus	-234.26
07/16/2021	18344	Holman (P), Wayne R	-234.24
07/16/2021	DD1683	Leap (P), James E	0.00
07/16/2021	DD1684	Morris (P), Vicki	0.00
07/16/2021	DD1685	Smith (P), Richard	0.00
07/16/2021	EFT	CalPERS	-1,946.28
07/16/2021	EFT	CalPERS	-684.21
07/20/2021	Pd Online	First Bankcard	-3,935.40
07/20/2021	18345	ACE Hardware Prunedale	-56.00
07/20/2021	18346	ACWA JPIA, Emp. Ben. Prog.	-5,929.54
07/20/2021	18347	Mid Valley Supply	-1,097.76
07/20/2021	18348	Monterey Bay Analytical Services Inc	-304.00
07/20/2021	18349	Wright Bros Industrial Supply	-911.22
Total UB Checking			-181,467.86
TOTAL			-181,467.86