



REGULAR MEETING OF THE BOARD OF DIRECTORS

President- James Leap
Vice President- Richard Smith
Director- Marcus Dutra
Director- Wayne Holman
Director- Wayne Norton
General Manager- Vicki Morris
District Secretary- Laurie Goodman

AGENDA
Tuesday, May 24, 2016
7:00 PM

Meeting held at
District Office:
388 Blohm Ave.,
Aromas CA 95004

- I. **CALL TO ORDER:**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- p.3-5 VI. **MINUTES:** Motion to approve the Minutes of the April 26, 2016 Regular Board Meeting.
- VII. **ORAL COMMUNICATION** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS:**
 - A. DIRECTORS REPORT
 - B. ATTORNEY'S REPORT
 - p.6-8 C. MANAGER'S REPORT
 - p.9 D. CORRESPONDENCE
- IX. **ACTION ITEMS**
 - p.10 A. **California Drought Emergency Regulations:** Informational overview of the new State regulations including presentation by Shawn Novack, Water Conservation Program Manager of Water Resources Association of San Benito County.
 - p. 11-14 B. **Resolution 2016-02 to Approve CalPERS Supplemental Income 457 Plan:** Board to review and consider adoption of voluntary retirement savings plan for employees, at no cost to District.
 - p. 15-25 C. **Resolutions 2016-03, 04, 05 for Assessment of 2016-2017 Tax Rolls:** Board to review and adopt resolutions for assessments in the following amounts: CFD 98-1 \$47,303.18; Oakridge/Via del Sol \$156,224.76; and Orchard Acres \$36,560.
 - p. 26-29 D. **Resolution 2016-06 Ordering Election of Directors in November 2016 General Election:** Directors Holman and Norton current terms will end in 2016.
 - p. 30-33 E. **2016-17 Expense Budget:** Board to review and consider adoption of Annual Expense Budget of \$1,003,080 as prepared by staff and reviewed by ad hoc Budget Committee.
 - p. 34-38 F. **Financial Reports for the Month of April 2016:** Revenue for April is \$73,022.37. Expenditures between April 21 and May 18, 2016 total \$129,409.44. These financials and monthly expenditures will be presented for discussion and approval.
- X. **FUTURE MEETINGS & AGENDA ITEMS** - Next meeting – June 28, 2016
- XI. **ADJOURNMENT**

Next Res. # 2016-07

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.

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**Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
April 26, 2016**

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, April 26, 2016 at 7:01 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Leap, Vice President Smith, Directors Dutra, Holman and Norton were present. General Manager Vicki Morris, Counsel Bob Bosso and staff Maureen Cain and Louise Coombes were also in attendance.

III. PLEDGE OF ALLEGIANCE: President Leap asked Director Norton to lead the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the March 22, 2016 Regular Meeting were presented for acceptance and approval.

Director Holman moved to approve the meeting minutes. The motion was seconded by Vice Pres. Smith and the minutes were approved unanimously.

VII. ORAL COMMUNICATION: Customer Cathy Chavez-Miller asked for an explanation of the formation of local Groundwater Sustainability Agencies as a result of the California Sustainable Groundwater Management Act (CSGM). A detailed discussion is in the Director's report.

VIII. PRESENTATIONS

A. Director's Report

- President Leap reported that he and V. Pres. Smith met with GM Morris in a conference call with Russell McGlothlin, attorney who was instrumental in the legislative formation of CSGM. Mr. McGlothlin gained an understanding of the dilemma facing our District and the importance of being in a priority GSA. He said that there is flexibility for multi-agency jurisdiction over one basin. Board discussed possible implications and outcomes in our local formation of the state-required Groundwater Sustainability Agency (GSA). Director Norton emphasized the need to consider the consequences of the boundaries made for groundwater management and its future affect on our entire Sphere of Influence. Counsel Bosso stressed that adjudication would result from lack of decisive management and that California has never had statutes dealing with groundwater sustainability prior to this legislation. Plan must be finalized by June 2017.

- Director Dutra came to the office and also visited the Marshall Yard to discuss plans for the planned steel shop building.

B. Attorney's Report:

- Counsel Bosso reported that Great Oaks Water vs. Santa Clara County Water District was granted hearing to rule on whether Proposition 218 applies to pumping charges in the cases being considered, but will be postponed until the case in Buena Ventura is decided.

C. Manager's Report: Detailed report in agenda packet. Highlights include:

Operations:

- March 2016 production was 4.797 million gallons, customers had not begun irrigation yet.
- Generator was load tested and received a clean report.

Staff

- Operators DeAlba and Zelmar continue to attend a monthly safety seminar and have implemented some new procedures.
- District was awarded the District Transparency Certificate Renewal.
- Recruitment notice for Assistant General Manager has been distributed via emails to over 1,000 recipients and advertised on the CSDA website. Director Norton and Pres. Leap volunteered to assist with selection process.

Marshall Well

- Marshall Well pump test has been delayed by Martin Feeney until the first week of May.

Landscaping

- Planting of native species for a vegetative screen was completed at the Solar Arrays at the Seely Station with drip system.
- Landcape planting was also completed at the Oakridge Project.

Other News

- CalFire is continuing their chipper program and mulch is available at the Carpentaria well site (490 Carpentaria).

D. Correspondence:

Director Norton inquired if there are developments on the possible sheriff substation. GM Morris reported none of the agencies have the funding to renovate the space, but a local San Benito Sheriff's Office employee is still trying to find funding.

IX. ACTION ITEMS

A. Resolution 2016-02 to Proclaim May as Water Awareness Month: GM Morris gave a short explanation of the resolution since Shawn Novack of San Benito County Water District was unable to attend.

Director Norton made a motion to approve the resolution and Director Dutra seconded. It passed with the following vote:

AYES: Leap, Smith, Dutra, Norton, and Holman

NOES: None

ABSTAIN: None

ABSENT: None

B. Revision of Conflict of Interest Code: Secretary Goodman explained the FPPC recommended the District update our code to reflect disclosure categories and remove directors since they are required by statute to file anyway. The new Assistant General Manager position was also added.

V. Pres. Smith motioned for the Board to approve the revised code. Director Norton seconded and it was unanimously passed. Secretary Goodman explained the 45-day review period before it goes to the FPPC for final approval.

C. Financials: Revenue for March was \$59,036.65. Total assets are \$6.58 million. The expenditures between March 17 and April 20, 2016 are \$66,293.19. President Leap reviewed the expenditures. Director Holman asked if the budget would be revised. GM Morris feels it unnecessary at this time since it is close to actual.

Director Dutra moved to accept the financials as presented and VP Smith seconded. The financials were accepted unanimously.

X. FUTURE MEETINGS & AGENDA ITEMS: Next meeting will be May 24, 2016.

XII. ADJOURNMENT - GM Morris announced the ACWA Conference will be in Monterey the first week of May. GM Morris, Pres. Leap and V. Pres Smith will attend. Pres. Leap adjourned the meeting at 8:02 PM.

Date: May 24, 2016

Read and approved by:

Board President, Jim Leap

Attest: _____
District Secretary

Aromas Water District General Manager's Report April 2016

PRODUCTION

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	3,664,810	122,160	30
Pleasant Acres Well	21,000	21,000	1
Carpenteria Well	2,115,000	70,500	30
Total Production	5,800,810	193,360	

ANNUAL PRODUCTION IN MILLIONS/GALLONS:

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	5.52	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	5.195
February	4.81	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	4.687
March	5.66	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	4.797
April	6.93	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	5.801
May	11.01	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	
June	14.60	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	
July	15.98	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	
August	16.28	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	
September	13.68	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	
October	12.35	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	
November	9.74	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	
December	6.70	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	
Totals MG	123.2	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	20.48
Total AcFt	378	391.1	410.0	415.4	389.4	344.8	325.7	338.05	378.7	325.16	280.05	62.84

OPERATIONS:

- Loss Production system wide has maintained below 6% for over eighteen+ months.
- Water Treatment Plant- Removing Mn & Fe, Lab results show-Mn not detected in effluent
- Backwashing filters approx every 4-7 +/- days, or 1.5 mg
- Distribution testing for total Coliform- all samples Negative
- All Coliform, iron and manganese & monthly and quarterly DWR reports were filed timely
- There are 952 total meters, on 897 parcels,
- Carpenteria Well, San Juan Well and Pleasant Acres Well are operational
- Monthly Generator 15 minute testing under load; completed annual servicing with load bank testing
- Annual Backflow tests have begun on the District's 75+ backflow devices.

MAINTENANCE:

- Brush, major weed abatement & hydrant clearing & painting, wiring caps
- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance
- Actuating valve replacements at SJW Treatment plant
- Preparing for PAW VFD & service upgrade & replacement
- AWD continues to offer mulch to the community, located at our Carpenteria site.
- The Aromas Fire Department is offering the Chipper Program again this year, staged at our Carpenteria site through the month of April; it was a huge success.

SAFETY MEETINGS: Hand washing: Avoiding Germs & Viruses at Work , on 4/13

On 5/16, we met with SDRMA (our workers' compensation carrier) representative, Derek Davis to review our office and field safety procedures. The mostly minor recommendations will be implemented.

STAFF DEVELOPMENT:

Board President Jim Leap, VP Richard Smith and GM Morris attended the ACWA conference in Monterey on 5/4.

Operators De Alba & Zelmar attended a Field Ergonomics and Trenching & Excavation workshop on 5/3, both operators are enrolled in an Operator Safety Certification Program consisting of a series of ten classes; they have completed six.

GM Morris attended the Revised Total Coliform Rule training by the DWR on 5/3.

DROUGHT & CONSERVATION UPDATE:

Governor Brown declared California in a Drought State of Emergency on Jan. 17th 2014. Rainfall (from the gauge at Chittenden Pass), during rain year 10/2013-9/2014 was recorded at 9.98 inches, during 10/2014-9/2015 there was 16.36 inches of rainfall. The new rain year record began October 1st ; as of **May 18, 2016 there has been 24.28 inches of rainfall** recorded.

Last year we requested our customers make a voluntary 25% reduction in use and reduce water use for outdoor irrigation to two days per week. During the six (6) month period from June through November 2015, the reduction in production was 30.0% lower than this same period in 2013.

On May 9, 2016, the Governor issued an Executive Order to extend the emergency water conservation regulations for urban water supplier through the end of January 2017. More

information will be forthcoming on the impacts for Districts with service of less than 3,000 connections, not an urban water supplier.

AWD customers are commended for making considerable and significant strides in water conservation. Water production for calendar year 2015 was 280af, considerably lower than it has been in over 10 years. The same trend has continued for the first four months of 2016. AWD will continue to promote water efficiency as the path forward.

PROJECTS:

1. The construction of the steel shop building at the Marshall site: The Board approved the Capital Budget in October 2015 to proceed with the next steps in needs, designing and contracting for a steel shop building. The placement of the new shop and septic leach field will be on the far south side of the lot and contingent on the recommended location (likely the far north edge of property) for the potential Marshall Well replacement. Director Dutra researched additional details with a supplier. A third contractor, ER Bacon, was contacted and their site visit completed on April 13th ; the proposal is forthcoming.

2. Marshall Well: Martin Feeney, hydrogeologist prepared the phased feasibility study for the rehabilitation of the Marshall Well and AWD board approved the contract for \$15,035. The well video was completed by Craig Newman Well Surveys on 1/12/2016, Martin Feeney was present; the 60+ year old riveted casing looks intact so we will move forward with the test pumping and water quality data. Salinas Pump completed the test pumping on May 11th. The complete report results are in process and will be presented within a month. The report will address potential costs and water treatment needs in replacing the well at the same depth and the potential quality and quantity of water by replacing the well with one at a deeper depth.

4. Job description and advertisement for the new position of Assistant General Manager was disseminated on April 22th, the final date to submit resumes is May 23rd. There has been a large response that will result in a number of qualified candidates for the interviews which will begin shortly, President Leap and VP Smith will be on the interview committee.

5. Ad Hoc meetings with Directors Leap and Smith regarding the GSA and the portion of our district that is located in the PUMA are continuing to gather data.

Vicki Morris
General Manager
May 18, 2016

CORRESPONDENCE LIST

Date	Type	To	From	Subject
4/27/16	M	San Benito County Planning, M.Krausie	V. Morris, AWD	TUP 16-68 2280 Anzar Rd
4/27/16	M	San Benito County Planning, M.Krausie	V. Morris, AWD	NCR 16-149 1020 Carr Ave
4/27/16	E	Shaminder Kler, DWR	L. Goodman, AWD	Lead & Copper testing
4/27/16	M	FPPC, I. Branaman	L. Goodman, AWD	Conflict of Interest Code amendment
4/28/16	M	AWD	Ca. State Attorney General	Class Action CRT law suit
4/28/16	E	V. Morris, AWD	S. Ferguson, Jones Hall	Refinance info
4/29/16	E	CSDA	V. Morris, AWD	2016 Proposed Bylaws Amendments Ballot
4/30/16	M	Katie Schmitt, USDA	V. Morris, AWD	Outlay#12, Final submit
5/2/16	E	Cindy Hoogerhyde, PG&E	V. Morris, AWD	Search for Grant to upgrade PAW VFD
5/4/16	M	AWD	PG&E	Notice of Street lamp replacement with LED in Mont. County
5/5/16	E	AWD	Darren McBain, LAFCO of Monterey	Annexation of Two Parcels
5/5/16	M	Jon & Judy Hubbard, Joseph Bowes, Customers	V. Morris, AWD	Lead & Copper Sampling in OR/VDS
5/10/16	E	Mike Kleczek, Voya	V. Morris, AWD	CalPERS 457 Plan
5/10/16	E	Don Bradley, San Benito County Sheriff's Office	V. Morris, AWD	Possible Substation
5/17/16	M	Shaminder Kler, DWR	V. Morris, AWD	May 8477; April Fe & Mn

AROMAS WATER DISTRICT

Staff Report

To: Board of Directors
RE: **Item IX A: California Drought Emergency Regulations**
Date: May 18, 2016

History:

Governor Brown declared California in a Drought State of Emergency on Jan. 17th 2014. On April 28th, 2015 the State Water Board adopted expanded emergency conservation regulations for the State. Stringent conservation requests were made of urban water suppliers of over 3000 connections, smaller Districts such as AWD were required to limit outdoor irrigation to two days per week OR comparable measures to achieve a 25% percent reduction in water use by November 2015 as compared to 2013.

Last year we requested our customers make a voluntary 25% reduction in use **and** reduce water use for outdoor irrigation to two days per week. During the six (6) month period from June through November 2015, the reduction in production was 30.0% lower than this same period in 2013. Customer conservation has continued during the first four months of this 2016 year as well.

Rainfall (from the gauge at Chittenden Pass), during rain year 10/2013-9/2014 was recorded at 9.98 inches, during 10/2014-9/2015 there was 16.36 inches of rainfall. The new rain year record began October 1st, 2015; as of May 18, 2016 there has been 24.28 inches of rainfall recorded.

On May 9, 2016, the Governor issued an Executive Order to extend the emergency water conservation regulations for urban water supplier through the end of January 2017.

Current:

Mr. Shawn Novack, Water Conservation Program Manager of the Water Resources Association of San Benito County will present an informational overview of the Governor's Revised Water Conservation Regulations that are expected to be adopted on May 18th by the State Water Regional Control Board and their impacts on our District as well as surroundings agencies.

Vicki Morris – General Manager
Phone (831) 726-5071
Email- aromaswd@aol.com

AROMAS WATER DISTRICT

Staff Report

To: Board of Directors
RE: **Item IX B: CalPERS Supplemental Income 457 Plan
Resolution 2016-02**
Date: May 24, 2016

History:

The District offers a deferred compensation plan as one of the employee benefits. This is an IRS approved plan for an employee to use pre-tax earned income to contribute to a self directed savings plan for retirement. CalPERS offers this plan with low management fees to agencies that qualify. There is no financial match from the District, only the employee contributes to their individual accounts. The voluntary savings plan is available to all employees.

Current:

The adoption of this attached Plan Agreement and Resolution will allow for the AWD to participate in the 457 Plan offered by CalPERS. There is no cost to the District and it provides another vehicle for all employees to voluntarily participate in a retirement savings plan.

Recommendation:

Board to review Plan and Resolution and approve if in agreement.

Vicki Morris – General Manager
Phone (831) 726-5071
Email- aromaswd@aol.com



MODEL RESOLUTION

AROMAS WATER DISTRICT
RESOLUTION 2016-02

Resolution Approving Adoption of
CalPERS Supplemental Income 457 Plan

WHEREAS, Aromas Water District (Employer) desires to establish a[n additional] deferred compensation plan for the benefit of its employees; and

WHEREAS, the Board of Administration (the "Board") of the California Public Employees' Retirement System ("CalPERS") has established the CalPERS Supplemental Income 457 Plan (the "CalPERS 457 Plan") which may be adopted by a governmental employer the employees of which are public employees; and

WHEREAS, Aromas Water District (Employer) believes that the CalPERS 457 Plan and the investment options available there- under will provide valuable benefits to its employees; and

WHEREAS, the Board has appointed ING (the Plan Recordkeeper) to perform recordkeeping and administrative services under the CalPERS 457 Plan and to act as the Board's agent in all matters relating to the administration of the CalPERS 457 Plan;

NOW, THEREFORE, BE IT RESOLVED that Aromas Water District (Employer) adopts the CalPERS 457 Plan for the benefit of its employees and authorizes and directs the General Manager (Title of the Authorized Member) to execute the attached adoption agreement on behalf of the Aromas Water Dist.(Employer) and to provide CalPERS or any successor agent duly appointed by the Board with such information and cooperation as may be needed on an ongoing basis in the administration of the CalPERS 457 Plan. A copy of this resolution, the agreement, and any attachments thereto shall be on file in the office of the Aromas Water Dist.(Office of Record).

Passed and adopted as a resolution of the Board of Directors (Authorized Member of the Employer), at a meeting held on May 24, 2016 (Date, if applicable).

AYES:
NOES:
ABSTAIN:
ABSENT
Attest
District Secretary

Employer Adoption Agreement

The employer identified below (the "Employer") adopts the CalPERS Supplemental Income 457 Plan (the "CalPERS 457 Plan" or the "Plan") for the benefit of its employees and agrees to be bound by and subject to the terms of the Plan, as it may be amended from time to time. The Employer further agrees and represents as follows:

1. The Employer is a political subdivision of the State of California and is eligible to adopt the Plan.
2. The Employer has duly adopted a resolution (copy attached) or taken such other official action as required for its lawful adoption and implementation of the Plan and has authorized the undersigned to execute this Agreement on its behalf.
3. The Employer has received and has had the opportunity to review the following documents and information:
 - The Plan document;
 - A description of the optional provisions of the Plan;
 - A description of the investment options available to Plan participants and historical performance data for those investment options;
 - A complete description of fees and expenses that will or may be charged to Plan participants including, but not limited to, investment fees and administrative expenses; and
 - The Enrollment Kit for eligible employees, which includes forms and information for employees to participate in the Plan.

Contributions

4. The Employer understands that its employees will have the opportunity to defer their own compensation by designating an amount or percentage to be withheld from each paycheck and contributed to the Plan on the employee's behalf.
5. The Employer understands that the Plan must be made available to all employees and agrees to offer all employees the opportunity to participate in the Plan.
6. The Employer understands that the Plan cannot be made available to individuals who are not the Employer's common law employees and agrees not to offer such individuals the opportunity to participate in the Plan.
7. The Employer understands that each employee's deferrals under the Plan and any other eligible deferred compensation plan maintained by the Employer are subject to certain limits imposed by the Plan and the federal tax code. The Employer agrees to limit employees' deferrals under all plans maintained by the Employer to amounts that do not exceed applicable limitations.
8. The Employer agrees to deduct deferral amounts from employees' salaries and wages in accordance with the employees' elections, to remit all amounts deducted to the Plan as soon as reasonably practicable after such amounts are withheld, and to accurately report the amounts remitted.
9. The Employer understands and agrees that all amounts deferred under the Plan shall be 100% vested and shall be deposited in the Public Employees' Deferred Compensation Fund (the "Fund"), a trust established to hold such amounts, for the exclusive benefit of participants and their beneficiaries. The Employer shall have no right to Fund assets or to sell, redeem, or otherwise liquidate Fund assets, except as provided Plan section 10.6.

Investments

10. The Employer understands and agrees that employees who defer compensation under the Plan will have the right to direct the investment of their individual Plan accounts by choosing among the investment options selected by the CalPERS Board of Administration (the "Board") and offered under the Plan. The Employer further understands and agrees that any employee who does not provide timely directions for investing his or her account will be deemed to have selected the Plan's default investment. The Plan's default investment is currently the CalPERS Target Retirement Fund designated for an employee, based on his or her expected retirement date. The Employer understands and agrees that the Board, in its sole discretion, may add, eliminate, or consolidate investment options offered under the Plan, including the Plan's default investment option.
11. The Employer further understands and agrees that certain fees are charged to Plan participants for investment and administration expenses, and that such fees will be offset against investment returns or deducted from participants' Plan accounts periodically.

Administration

12. The Employer understands and agrees that, except as specifically set forth in the Plan, the administration of the Plan and Fund is subject to the exclusive control of the Board and that the Board has the authority to retain third parties to provide investment services, record keeping, accounting, or other services for the Plan.
13. The Employer agrees to assist and cooperate in providing Plan information to employees and to follow administrative procedures established by the Board or its designee(s) from time to time.
14. The Employer has completed the attached New Employer Data Sheet, which is incorporated by reference. The Employer hereby certifies that all information provided in connection with its adoption of the Plan is true and accurate.
15. The Employer understands and agrees that the Board has retained the power and authority to amend the Plan from time to time, subject to limitations set forth in the California Government Code and the Plan. The Employer may not amend the Plan.
16. The Employer understands and agrees that its participation in the Plan may be terminated by the Employer or by the Board upon sixty (60) days advance written notice. Upon termination, all amounts held for participants will continue to be held in the Fund for the exclusive benefit of participants and their beneficiaries, except for distributions or transfers permitted under the Plan terms.

Name of Employer: Aromas Water District

By: _____ Title: General Manager, Vicki Morris

Date: _____

Accepted by CalPERS (or an agent duly appointed by the Board) on behalf of the Board of Administration of the California Public Employees' Retirement System

By: _____ Title: _____

Date: _____

AROMAS WATER DISTRICT

Staff Report

To: Board of Directors
RE: **Item IX C: Resolutions 2016-03, 2016-04 & 2016-05 Property Tax Assessment Levy for the year 2016-2017**
Date: May 24, 2016

History:

The three assessment districts administrated by the AWD: Oakridge/Via Del Sol, Ballantree/Marilyn Lane and Orchard Acres, have their respective annual assessment to the bond payments for the water line extensions placed on their property taxes each year. The amount reflects the principal and interest of the amortized loan which will be collected by the respective county through their property taxes.

Current:

The Board of Directors reviews this annual assessment and approves by resolution the amount to be placed on the 2016-17 tax rolls for each bond.

Resolution 2016-03 . Community Facilities District (CFD 98-01)
Ballantree/Marilyn Lane for **\$47,303.18**

Resolution 2016-04 . Assessment 2013-01 Oakridge/Via Del Sol for
\$156,224.76

Resolution 2016-05 . Orchard Acres Assessment District for **\$36,560.00**

Recommendation:

Board to review and adopt resolutions for each assessment district.

Vicki Morris – General Manager
Phone (831) 726-5071
Email- aromaswd@aol.com

**Aromas Water District
Resolution 2016-03
CFD 98-1**

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY
RELATED FEES AND CHARGES**

WHEREAS, the Aromas Water District (õPublic Agencyö) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit õAö on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for Fiscal Year 2016-2017.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit õAö, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit õAö and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officer, employees and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this **24th** day of **May 2016**, upon motion of _____, and carried by the following vote, to wit:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

ATTEST:

Board President, James Leap

District Secretary, Laurie Goodman

EXHIBIT A

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES

FISCAL YEAR 2016-2017

GENERAL TAXES:

SPECIAL TAXES: \$ \$47,303.18

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

AROMAS WATER DISTRICT
CFD NO. 1998-1
FISCAL YEAR 2016/17

APN	Fiscal Year 2016/17 Maximum Special Tax	Fiscal Year 2016/17 Special Tax Amount	Parcel Type	Status ⁽¹⁾	Owner	Mailing Address
141-012-006-000	\$12,025.00	\$6,177.82	COMMERCIAL	A	MEHRABI KARIM ET AL	1655 HYACINTH LN
141-013-009-000	0.00	0.00	EXEMPT	E	STAGECOACH TERRITORY INC	1000 101
141-013-014-000	0.00	0.00	RESIDENTIAL	P	KARIS THOMAS E & ELIZABETH M KARIS TRS	1160 MARILYN LN
141-013-015-000	4,810.00	2,471.12	RESIDENTIAL	A	CHAPPEL DOUGLAS D & HELLER M	1180 MARILYN LN
141-013-016-000	4,810.00	2,471.12	RESIDENTIAL	A	GIDDING CHERYL A & MIKE D	1170 MARILYN LN
141-013-017-000	0.00	0.00	RESIDENTIAL	P	COOPER JEANETTE	PO BOX 1403
141-013-018-000	4,810.00	2,471.12	RESIDENTIAL	A	SMITH ROBERT L & SHELIA A	1200 MARILYN LN
141-013-020-000	4,810.00	2,471.12	RESIDENTIAL	A	SPOONER SIMON R	1195 MARILYN LN
141-013-021-000	4,810.00	2,471.12	RESIDENTIAL	A	VAUGHAN ANDREW W & JESSICA C	1190 MARILYN LN
141-013-022-000	4,810.00	2,471.12	RESIDENTIAL	A	USRY WENDY S & DWIGHT	1185 MARILYN LN
141-013-023-000	4,810.00	2,471.12	RESIDENTIAL	A	LIVING TRUST OF DORIS A SMITH	1175 MARILYN LN
141-131-002-000	0.00	0.00	RESIDENTIAL	P	COVELLO ELLEN M & DAVID A	3841 BALLANTREE LN
141-131-003-000	3,089.94	1,587.44	RESIDENTIAL	A	DUNCAN DENNIS W & LINDA G TRS	1396 ALAMEDA
141-131-004-000	4,810.00	2,471.12	RESIDENTIAL	A	VIOLA ANTHONY GARY & PATRICIA JOAN MILLER TR	20140 ROCK SPRINGS LN
141-131-005-000	0.00	0.00	RESIDENTIAL	P	PARKER DAVID F & MARIA T TRS	20160 ROCK SPRINGS LN
141-131-006-000	4,810.00	2,471.12	RESIDENTIAL	A	KELLEHER SHAWN J & LOUISELLE	20180 ROCK SPRINGS LN
141-131-007-000	4,810.00	2,471.12	RESIDENTIAL	A	GARCIA VINCENT SALAS SR & GLORIA RODRIQUEZ C	3941 BALLANTREE LN
141-131-008-000	0.00	0.00	RESIDENTIAL	P	BESS LANE M & BESS LETICIA L TRS	805 SENDA LADERA
141-131-011-000	0.00	0.00	RESIDENTIAL	P	DRAKE STEPHEN R	3960 BALLANTREE LN
141-131-012-000	4,810.00	2,471.12	RESIDENTIAL	A	GONZALEZ FRANCISCO & REBECCA	3940 BALLANTREE LN
141-131-013-000	4,810.00	2,471.12	RESIDENTIAL	A	STUCKY ALLEN L JR	1050 LUCOT WAY
141-131-014-000	0.00	0.00	RESIDENTIAL	P	LE YEN	PO BOX 430
141-131-015-000	4,810.00	2,471.12	RESIDENTIAL	A	AUSTIN SANDRA P	3880 BALLANTREE LN
141-131-016-000	4,810.00	2,471.12	RESIDENTIAL	A	GLUHAN EDWARD & DENISE	3860 BALLANTREE LN
141-131-017-000	4,810.00	2,471.12	RESIDENTIAL	A	STUCKY ALLEN L JR	1050 LUCOT WAY
141-131-018-000	0.00	0.00	RESIDENTIAL	P	MACIEL MARIO	3820 BALLANTREE LN
141-131-020-000	4,810.00	2,471.12	RESIDENTIAL	A	RIVAS MARIA DE JESUS	1050 LUCOT WAY
141-131-022-000	0.00	0.00	RESIDENTIAL	P	GARCIA DEBRA L TR	3961 BALLANTREE LN
Totals	\$92,074.94	\$47,303.18				

Notes:
(1) Status codes: **A**= Active, **E**= Exempt, **P**= Paid Off

**Aromas Water District
Resolution 2016-04
Oak Ridge/Via Del Sol Project Assessment District 2013-1**

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY RELATED
FEES AND CHARGES

WHEREAS, the Aromas Water District (õPublic Agencyö) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit õAö on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for Fiscal Year 2016-2017.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit õAö, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit õAö and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officer, employees and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED this **24th** day of **May 2016**, upon motion of _____, seconded by _____ and carried by the following vote, to wit:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

ATTEST:

Board President, James Leap

District Secretary, Laurie Goodman

EXHIBIT A

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-RELATED
FEES AND CHARGES

FISCAL YEAR 2016-2017

GENERAL TAXES:

SPECIAL TAXES: \$ 156,224.76

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

**AROMAS WATER DISTRICT
ASSESSMENT DISTRICT NO. 2013-1
FISCAL YEAR 2016/17**

APN	Original Principal	Unbilled Principal ⁽¹⁾	Fiscal Year 2016/17 Special Assessment Amount	Status ⁽²⁾	Owner	Mailing Address
127-171-010-000	\$61,669.00	\$60,273.94	\$3,534.82	A	HOLLOWELL STANLEY TR	1155 VIA DEL SOL RD
127-171-011-000	61,669.00	60,273.94	3,534.82	A	KAUR RASHPAL	1149 VIA DEL SOL
127-171-012-000	14,835.00	14,499.41	862.48	A	LEMMON JASON & KATIE	1147 VIA DEL SOL RD
127-171-014-000	61,669.00	60,273.94	3,534.82	A	MOLLER RICHARD JAY & MOLLER ANDREW H	PO BOX 1669
127-171-015-000	0.00	0.00	0.00	B	MONROE JAMES ROBERT	51 SERPA LN
127-171-026-000	0.00	0.00	0.00	B	MC GOWAN GLEN & SANDRA TRS	1177 VIA DEL SOL
127-171-027-000	0.00	0.00	0.00	B	KUSANOVICH STEPHEN A & LAURA E (JT TEN)	1169 VIA DEL SOL RD
127-171-028-000	14,835.00	14,499.41	862.48	A	LAMPSON JIM J & DONNA	PO BOX 641984
127-171-029-000	14,835.00	14,499.41	862.48	A	ROGERS TIMOTHY	1143 VIA DEL SOL RD
127-171-030-000	14,835.00	14,499.41	862.48	A	HUFFSTUTLAR STEVEN	4749 NIESEN
127-172-001-000	61,669.00	60,273.94	3,534.82	A	PERALES NORMAN O & MARTHA R (JT TEN)	1146 VIA DEL SOL RD
127-181-003-000	61,669.00	60,273.94	3,534.82	A	BENNETT JODI & EDWARD	21 LA ENCINA DR
127-191-010-000	61,669.00	60,273.94	3,534.82	A	BOBBITT PETER KEITH & DONNA DIANE	1184 VIA DEL SOL RD
127-191-011-000	61,669.00	60,273.94	3,534.82	A	PIZZICA NICHOLAS & JOANNE M TRS	1184 VIA DEL SOL RD
127-191-013-000	14,835.00	14,499.41	862.48	A	PLACENCIA HORACIO	1178 VIA DEL SOL RD
127-191-015-000	0.00	0.00	0.00	B	PERALES RITA A TR	1148 VIA DEL SOL RD
127-191-018-000	14,835.00	14,499.41	862.48	A	PERRY ROBERT M & MARTHA M TRS	1172 VIA DEL SOL RD
127-191-019-000	61,669.00	60,273.94	3,534.82	A	CHITWOOD HOWARD & CHARLENE	1174 VIA DEL SOL RD
127-191-022-000	61,669.00	60,273.94	3,534.82	A	SCHUBERT WILLIAM L & RITZ-SCHUBERT DIXIE	5900 VIA DEL SOL RD
127-191-024-000	14,835.00	14,499.41	862.48	A	BENZOR ELIAS & SANDRA	1180 VIA DEL SOL RD
127-191-029-000	61,669.00	60,273.94	3,534.82	A	REMYNSE JASON MICHAEL ET AL	1182 VIA DEL SOL RD
141-011-005-000	61,669.00	60,273.94	3,534.82	A	SCHMEECKLE BEVERLY ANN TR	170 DUNBARTON RD
141-011-007-000	61,669.00	60,273.94	3,534.82	A	HICKENBOTTOM JOSEPH G & DOROTHY A HICKENBOTTOM TRS	164 DUNBARTON RD
141-011-008-000	61,669.00	60,273.94	3,534.82	A	ROCHA JOE A & VICTORIA M (J T)	575 SOUTHSIDE DR
141-011-011-000	61,669.00	60,273.94	3,534.82	A	ROCHA JOE A & VICTORIA M	575 SOUTHSIDE DR
141-011-012-000	61,669.00	60,273.94	3,534.82	A	AURIA RUSSELL L & VIVIAN M	148 DUNBARTON RD
141-011-013-000	61,669.00	60,273.94	3,534.82	A	OOSTVEEN HOLM & NICOLA OOSTVEEN TRS	148 B DUNBARTON RD
141-071-003-000	61,669.00	60,273.94	3,534.82	A	CERAOLO ANGIO	5752 COUNTRY CLUB PKWY
141-071-013-000	61,669.00	60,273.94	3,534.82	A	FONG FRANK Q L & MAY M Y TRS	19920 MERRITT DR
141-071-014-000	61,669.00	60,273.94	3,534.82	A	BEERS TERRY L & MELISSA M TR	19312 OAK RIDGE DR
141-071-015-000	61,669.00	60,273.94	3,534.82	A	ARGUELLO VIRGINIA M	19306 OAK RIDGE DR
141-071-016-000	61,669.00	60,273.94	3,534.82	A	PAOLINI DANIEL & GINA	14625 CHARTER OAK BLVD
141-071-017-000	61,669.00	60,273.94	3,534.82	A	WEBSTER JOHN T & ORALEE (J T)	19384 OAK RIDGE DR
141-071-018-000	61,669.00	60,273.94	3,534.82	A	VAUGHAN-KECK CATHY & KECK JEFFERY	19392 OAK RIDGE DR
141-071-019-000	61,669.00	60,273.94	3,534.82	A	MEZA CECILIA	19388 OAK RIDGE DR
141-071-022-000	61,669.00	60,273.94	3,534.82	A	NUNEZ ANA MARIA & JUAN CARLOS MARTINEZ	19356 OAK RIDGE DR
141-071-025-000	61,669.00	60,273.94	3,534.82	A	BRONNAR LAURIE E	PO BOX 476
141-071-026-000	61,669.00	60,273.94	3,534.82	A	WITTMANN NATASHA M & SCHULZE DEANE F III	19364 OAK RIDGE DR
141-071-027-000	61,669.00	60,273.94	3,534.82	A	GONZALEZ JOSE ANTONIO & MICAELA	19366 OAK RIDGE DR
141-071-028-000	61,669.00	60,273.94	3,534.82	A	WEBER ROBERT L & CAROLYN M TRS	6882 GOLDPINE CT
141-071-029-000	61,669.00	60,273.94	3,534.82	A	LIVERMORE MICHAEL E & LOUISE H TRS	7468 LEAFWOOD DR
141-071-033-000	61,669.00	60,273.94	3,534.82	A	CHASCO MARIA ET AL	19346 OAK RIDGE DR
141-071-034-000	14,835.00	14,499.41	862.48	A	VEACH JACK W & PATRICIA S TRS	19329 OAK RIDGE DR
141-071-035-000	61,669.00	60,273.94	3,534.82	A	SARKA MICHAEL & ROSEMARY	PO BOX 1202
141-071-038-000	61,669.00	60,273.94	3,534.82	A	TOMASELLO FRANK J & HELENA R TRS	19338 OAK RIDGE DR

**AROMAS WATER DISTRICT
ASSESSMENT DISTRICT NO. 2013-1
FISCAL YEAR 2016/17**

APN	Original Principal	Unbilled Principal ⁽¹⁾	Fiscal Year 2016/17 Special Assessment Amount	Status ⁽²⁾	Owner	Mailing Address
141-071-039-000	61,669.00	60,273.94	3,534.82	A	SAGAL IRA MARC & MARGARET P KEITH	19340 OAK RIDGE DR
141-071-040-000	0.00	0.00	0.00	B	ZUMARAN ANDREW A & CAROL L	19336 OAK RIDGE DR
141-071-041-000	61,669.00	60,273.94	3,534.82	A	HAARTFORD RICHARD E & DONNELLY ELIZABETH A	19332 OAK RIDGE DR
141-081-003-000	0.00	0.00	0.00	B	HUBBARD JONATHAN P & JUDI C	19275 OAK RIDGE DR
141-081-004-000	61,669.00	60,273.94	3,534.82	A	TAYLOR JUDITH A & SHIRLEY S BROWN TRS	19260 OAK RIDGE DR
141-081-005-000	0.00	0.00	0.00	B	MOHAMMED YAQOOB K & KHASIMI MUBASSHERA YAQOOB	19285 OAK RIDGE DR
141-081-007-000	61,669.00	60,273.94	3,534.82	A	TAYLOR JUDITH A & ADAMS SANDRA L	19260 OAK RIDGE DR
141-081-008-000	0.00	0.00	0.00	B	BOWES JOSEPH C & CHRISTINE E (JT TEN)	19230 OAK RIDGE DR
141-081-009-000	14,835.00	14,499.41	862.48	A	BIDDLE LARRY R	19290 OAKRIDGE DR
141-081-010-000	61,669.00	60,273.94	3,534.82	A	MACKENZIE JAMES D & TONI M	19294 OAK RIDGE DR
141-081-011-000	61,669.00	60,273.94	3,534.82	A	MCAULEY ANN	19200 OAK RIDGE DR
141-081-012-000	61,669.00	60,273.94	3,534.82	A	CHU EUGENE W JR & JOAN S	65 PASO HONDO
141-081-013-000	61,669.00	60,273.94	3,534.82	A	KEIM JAMES E TR	
141-081-014-000	61,669.00	60,273.94	3,534.82	A	SCRODIN DANIEL PATRICK TR ET AL	19240 OAKRIDGE DR
Totals	\$2,723,613.00	\$2,662,000.17	\$156,224.76			

(1) After the Fiscal Year 2016/17 Billing

(2) Account Status Codes: **A** = Active, **C** = Changed, **P** = Paid Off, **B** = Pre-Bond Period, **E** = Exempt

**Aromas Water District
Resolution No. 2016-05
Orchard Acres Assessment District**

**RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY
RELATED FEES AND CHARGES**

WHEREAS, the Aromas Water District (‘Public Agency’) requests that the San Benito County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit ‘A’ on the tax roll for collection and distribution by the San Benito County Treasurer-Tax Collector commencing with the property tax bills for Fiscal Year 2016-2017.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit ‘A’, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of San Benito, its officers, employees, and agents, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of San Benito, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit ‘A’ and that it shall pay or satisfy any judgment rendered against the County of San Benito, its officer, employees and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of San Benito to correct the tax rolls.

PASSED AND ADOPTED this **24th** day of **May 2016**, upon motion of _____, and carried by the following vote, to wit:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

ATTEST:

Board President, James Leap

District Secretary, Laurie Goodman

EXHIBIT 6A6

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE
LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS, AND PROPERTY-
RELATED FEES AND CHARGES

FISCAL YEAR 2016-2017

GENERAL TAXES:

SPECIAL TAXES: \$36,560

ASSESSMENTS:

PROPERTY-RELATED FEES AND CHARGES:

AROMAS WATER DISTRICT
ORCHARD ACRES ASSESSMENT DISTRICT

AUDITOR RECORDS
ANNUAL TAX ROLL ASSESSMENT
FISCAL YEAR 2016-2017

Assmt Number	APN	Individual Assessment	Principal	Percentage	Individual		Total Annual Interest Due	Individual Interest Due	Total		TOTAL ANNUAL ASSESSMENT LEVY
					Principal Amount	Amount			Principal and Interest	Administration Charge	
1	011-230-006	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
2	011-230-007	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
3	011-230-042	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
4	011-230-043	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
7	011-290-073	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
8	011-290-074	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
10	011-290-076	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
11	011-300-014	\$62,272	\$10,000	0.12500	\$1,250	\$1,250	\$25,750	\$3,219	\$4,469	\$101	\$4,570
		\$498,176									\$36,560.00



Resolution No. 2016-06

**RESOLUTION ORDERING AN ELECTION,
REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION,
AND REQUESTING CONSOLIDATION OF THE ELECTION**

AROMAS WATER DISTRICT

**(Name of Special District is
EXACTLY AS IT WILL APPEAR ON THE BALLOT)**

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 8, 2016;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT THE governing body of the **Aromas Water District** hereby orders an election be called and consolidated with any and all elections also called to be held on November 8, 2016 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the **Aromas Water District** requests the Board of Supervisors of the Counties of Monterey and San Benito County to order such consolidation under Elections Code Section 10401 and 10403.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Monterey County Elections Department and the San Benito County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that the candidate(s) will pay for the publication of the statement of qualifications and shall be limited to two hundred (200) words, and

BE IT FURTHER RESOLVED AND ORDERED that the Monterey County Elections Department and the San Benito County Elections Department conduct the election for the purpose of electing the following two offices on the November 8, 2016 ballot:

District/Ward Trustee Area	Office	Term
At large	Director of the Board	11/2016 to 11/2020
At large	Director of the Board	11/2016 to 11/2020

PASSED AND ADOPTED this 24th day of May 2016 by the following vote:

AYES:
NOES:
ABSTENTIONS:
ABSENT:

Attested:

James Leap, President of Governing Board

Laurie Goodman, District Secretary

STATEMENT OF ELECTION FACTS

FULL LEGAL NAME OF DISTRICT/CITY AS IT SHOULD APPEAR ON ALL ELECTION DOCUMENTS:

AROMAS WATER DISTRICT

MAIL SHOULD BE ADDRESSED TO: Vicki Morris

TITLE: General Manager

MAILING ADDRESS: PO Box 388 Aromas CA 95004

TELEPHONE: 831-726-3155 FAX: 831-726-3951 E: admin@aromaswaterdistrict.org

WEBSITE: www.aromaswaterdistrict.org

Members of the Governing Body

NAME	ADDRESS	DATE 1-ELECTED OR 2-APPOINTED	TERM ENDS	TERM LENGTH
Wayne Holman	2103 Leo Place Aromas, CA 95004	1 11/2012	11/2016	4 YEARS
Wayne Norton	398 Seely Ave Aromas, CA 95004	1 11/2012	11/2016	4 YEARS
Marcus Dutra	18775 Rea Ave. Aromas, CA 95004	1 11/2014	11/2018	4 YEARS
James Leap	3211 School Road San Juan Bautista CA 95045	1 11/2014	11/2018	4 YEARS
Richard Smith	60 Carr Ave Aromas, CA 95004	1 11/2014	11/2018	4 YEARS

District/Ward Trustee Area: All are elected at large

Name and Address of the Presiding Officer:

James Leap
Name

3211 School Rd. Aromas CA 95004
Address

Name and Address of the Secretary:

Laurie Goodman
Name

PO Box 388 Aromas, CA 95004
Address

The qualifications of a nominee of an elective officer of the district are as follows: Must be a registered voter and reside within the Aromas Water District annexed area.

The Candidate's Statement of Qualifications shall be limited to:

- CHECK ONE:** 200 words
 400 words (double the cost)

The entity charged for the candidate statement sent to each voter will be the:

- CHECK ONE:** District
 Candidate

- (4) Tie votes for District elections are resolved by lot according to Elections Code §15651 and §10551. In lieu of resolving a tie vote by lot the District/City may resolve a tie vote by the conduct of a special runoff election, pursuant to §15651 (b). A special runoff election shall be held only if the legislative body adopts the provisions of this code prior to the conduct of the election. If a legislative body decides to call a special runoff election in the event of a tie vote, all future elections conducted by that body shall be resolved by the conduct of a special runoff election, unless the legislative body later repeals the authority for the conduct of a special runoff election.

To conduct a tie vote by special runoff election for this election and all future elections, check here.

- (5) Date of last map change: 2014.
If necessary, who should we contact from your jurisdiction to come to our office at 1370 B South Main St, in Salinas, to review the map on file to confirm the district boundaries and trustee areas (if any)?

Name: Vicki Morris Phone: 831-726-5071

E-mail: admin@aromaswaterdistrict.org

Signature: Laurie Goodman, District Secretary

Dated: May 24, 2016

AROMAS WATER DISTRICT

Staff Report

To: Board of Directors
RE: **Item XI E: 2016-2017 Expense Budget**
Date: May 24, 2016

History:

The Proposed Expense Budget is adopted annually by the Board of Directors as the financial guide for District expenses.

To date, we remain committed to prudent and frugal expense management; new water rates took effect in November 2014, the third year of the five year increase will be implemented July 2016.

Current Proposal:

Expense Budget 2016-2017:

This report shows actual revenue and expenses for the years: 2011-2012, 2012-2013, 2013-2014, the current 2015-2016 Budget, and the proposed 2016-2017 Expense Budget.

Total Revenue is an estimated, \$1,003,080; this includes the water revenue, two connections, property taxes and miscellaneous interest and grants. The water revenue is again difficult to estimate this coming year due to the drought reduction in water use. There is increased use from the addition of the 40+ new customers from the Oakridge/Via Del Sol project. The water rates will increase approximately 7%; this will go into effect on July 1, 2016.

Changes to the Expenses on the 2016-2017 Budget are line item estimated; expenses including depreciation savings of \$125,000 total \$1,003,080. With the installation of the solar power generation at the Carpentaria pumping plant, those power expenses are offset to capital expenditures on the loan to pay for the solar panels, thus maintaining lower power costs. The interest rate reduction in the long term debt significantly lowers the payments to interest; the principal portion of the loan is also expended in the capital budget. The payroll expenditures include the new position of Assistant General Manager.

Recommendation:

Board Directors Norton and Holman will report on the Ad Hoc Budget committee meeting with GM Morris of May 20th and give their recommendation to the board members. Their comments and yours will be solicited to amend or adopt the proposed Expense Budget of \$1,003,080 for the fiscal year 2016-2017.

Vicki Morris – General Manager
Phone (831) 726-5071
Email- aromaswd@aol.com

AROMAS WATER DISTRICT EXPENSE BUDGETS			2011- 2012	2012- 2013	2013-2014	2014-2015	CURRENT 2015- 2016	PROPOSED 2016-2017
			Actual	Actual	Actual	Actual	In Process	
REVENUE								
303 · Water Revenue			775,796	813,066	837,363	804,767	875,000	\$ 900,000
307 · Bulk Water			9,099	17,793	15,455	17,437	5,000	\$ 5,000
302 · Connection			10,843	-	43,372	576,626	25,580	\$ 25,580
301 · Taxes Rcvd			49,741	49,103	52,689	62,290	56,000	\$ 62,000
304 · Misc Income			7,220	13,470	4,483	6,995	5,000	\$ 5,000
306 · Interest			2,259	1,829	1,019	1,771	1,500	\$ 3,500
312 · Grant Revenue			0	0	4,311	2,014	1,000	\$ 2,000
			854,958	895,261	958,692	1,471,900	969,080	\$ 1,003,080
EXPENSES								
Administrative & General								
467 - Depreciation			293,254	320,517	353,845	360,462	120,000	\$ 125,000
405 · Election			0	5,213	-	550	-	\$ 6,000
406 · Liability Ins			17,375	17,416	12,044	17,109	18,000	\$ 18,000
415 · Interest, Bond			125	0	-	-	-	\$ -
416 · Interest Pymt			63,738	68,898	62,891	87,432	44,518	\$ 41,505
420 · Legal Fees			12,048	13,200	13,225	14,400	15,000	\$ 15,600
423 · Litigation Conting			0	0	0	0	10,000	\$ 10,000
422 · Bank Charges			3,122	2,395	1,250	1,127	1,400	\$ 1,500
425 · Audit			6,025	6,250	6,475	6,725	9,000	\$ 9,000
471 · Bad Debts			576	120	167	66	500	\$ 500
473 · Memberships			11,799	12,775	12,618	12,886	15,000	\$ 15,000
Total Administrative & General			408,062	446,784	462,515	500,757	233,418	\$ 242,105
Communications								
455 · Phone, Off			2,631	3,894	3,290	3,455	3,300	\$ 3,400
456 · Telemetry			4,113	3,535	3,430	3,477	3,600	\$ 3,600
457 · Answ Serv/Cellular Phor			2,708	2,350	2,554	3,131	3,000	\$ 3,200
Total Communications			9,452	9,779	9,274	10,063	9,900	\$ 10,200
Payroll								
Gross			313,946	315,624	327,434	315,260	375,000	\$ 390,000
Comp FICA			19,354	19,682	20,578	19,465	22,600	\$ 24,000
Comp MCARE			4,526	4,603	4,813	4,552	5,000	\$ 5,500
Comp SUI & SDI			3,320	3,255	3,195	2,737	4,000	\$ 4,000
Total Payroll			341,146	343,164	356,020	342,014	406,600	\$ 423,500
Employee Costs								
407 · Outside Services			4,602	4,516	5,174	6,481	6,000	\$ 6,000
408 · Uniform Allowance			539	406	300	1,553	1,500	\$ 1,000
409 · Workers Comp			7,585	6,660	5,251	6,392	8,500	\$ 9,500
410 · Health Ins			45,181	47,599	50,610	52,948	70,000	\$ 80,000
474 · Education			1,346	2,650	3,615	4,677	7,000	\$ 6,000
477 · Retirement Contrib			51,398	48,347	50,260	43,150	60,000	\$ 62,500
Total Employee Costs			110,651	110,178	115,210	115,201	153,000	\$ 165,000

			2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	PROPOSED 2016-2017
Office			Actual	Actual	Actual	Actual	In Process	
	411 · Office Rent		24,600	6,300	-	-		\$ -
	440 · Misc Exp		1,132	2,219	2,900	2,717	2,500	\$ 3,000
	444 · Postage		4,314	4,148	4,755	4,255	4,700	\$ 4,700
	445 · Office Supplies		2,992	3,384	4,811	4,703	4,000	\$ 4,500
	446 · Office Eqpmt Maint		2,725	3,747	9,177	6,541	5,000	\$ 5,000
Total Office			35,763	19,798	21,643	18,216	16,200	\$ 17,200
Operations								
	403 · Fuel		9,956	9,870	10,500	7,985	9,000	\$ 8,000
	404 · Truck Maint		4,290	2,235	1,972	3,824	5,000	\$ 5,000
	431 · System Repair & Maint		28,431	43,284	59,220	47,583	60,000	\$ 58,000
	463 · Water Analysis		5,922	4,276	3,153	6,075	6,000	\$ 6,000
	464 · Water Treatment		6,881	7,189	9,939	7,821	9,000	\$ 7,500
	468 · Tools		1,401	1,276	2,488	3,895	4,000	\$ 4,000
	470 · PR/Annex/Conserv		99	2,268	75	170	5,000	\$ 5,000
Total Operations			56,980	70,398	87,347	77,353	98,000	\$ 93,500
Power								
	449.75 388 Blohm #C		0	125	154	53	100	\$ 120
	449.5-388 Blohm A & B		119	1,274	1,563	1,431	1,500	\$ 1,500
	447 · Leo Ln Booster		215	116	242	227	130	\$ 175
	448 · Aimee Mdws Well		116	117	121	116	130	\$ 130
	449 · Old Office, Pwr		1,527	386	-	-	-	\$ -
	451 · Marshall Corp Yard		447	487	538	451	550	\$ 550
	452 · Rea Booster @ Seely		1,539	859	363	724	1,000	\$ 1,000
	454 · Carr Booster		3,756	4,573	5,693	4,350	4,500	\$ 4,500
	458 · Pleasant Acres Well		1,287	1,742	1,648	1,986	2,500	\$ 2,500
	459 · Seely Pump & Carpenter		26,975	38,700	35,440	27,038	1,000	\$ 500
	460 · San Juan Well		52,624	45,669	55,854	39,382	40,000	\$ 40,000
	461.5 RLS Tank		117	220	124	116	102	\$ 150
	461 · Cole Tank		130	138	145	145	150	\$ 150
	462 · Rea Tank		130	141	147	147	150	\$ 150
	466 · Pine Tree Tank		134	139	146	156	150	\$ 150
Total Power			88,997	94,686	102,178	76,322	51,962	\$ 51,575
		Total Exp	1,051,051	1,094,787	1,154,187	1,139,926	969,080	1,003,080
		Net Income	-196,093	-199,526	(195,495)	331,974	0	0
Add back in Depreciation			293,254	320,517	353,845	360,462	\$ 120,000	\$ 125,000
Net incl. Depreciation			97,161	120,991	158,350	692,436	120,000	125,000

JobTitle	Yrs w/ AWD	Hrs p/ yr	2015 - 2016 Hourly	Annual 2015-2016	Proposed Hourly 2016-17	PROPOSED 2016-2017	FICA	MCare	SDI 1.0% SUI 6.2%	Health	CalPERS	Workers Comp
							6.20%	1.45%	<7000		8.880%	
Gen Mgr	24	2080+		\$ 110,121	salary	\$ 114,526	7,101	1,661	504	19,680	10,170	1787
												1.56
Asst Mgr	0	2080		\$ -	salary range \$72,000-\$80,000	\$ 75,000	4,650	1,088	504	26,760	4,916	1170
												1.56
Spec Projects		75		\$ 4,000	\$ 35.00	\$ 2,625	163	38	0	0	0	14
												0.52
Acct Supv	1	1248	\$ 18.00	\$ 22,464	\$ 19.80	\$ 24,710	1,532	358	504	0	1,620	128
												0.52
Cust Serv	7.5	1248	\$ 18.71	\$ 23,350	\$ 22.45	\$ 28,020	1,737	406	504	0	2,488	146
												0.52
Operator I	10	2080	\$ 31.67	\$ 65,874	\$ 34.84	\$ 72,461	4,493	1,051	504	26,760	6,435	3333
o/call		210	\$ 31.67	\$ 6,651	\$ 34.84	\$ 7,316	454	106			650	337
												4.6
Operator II	2	2080	\$ 22.00	\$ 45,760	\$ 24.20	\$ 50,336	3,121	730	504	9,840	3,300	2315
o/call		210	\$ 22.00	\$ 4,620	\$ 24.20	\$ 5,082	315	74			333	234
												4.6
yrs of serv	44.5											0.52
Directors	35	6	\$ 220.00	\$ 13,200	\$ 225.00	\$ 13,500	837	196	972	0	0	70
Interns		650										301
+CalPERS addl unfunded liab												32,296
	79.5			\$ 296,039		\$ 393,576	24,402	5,707	3,996	83,040	62,207	11,004
						ee contrib	4.20%	1.45%	1.20%	20% co-py	7.00%	

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of April 30, 2016

	Apr 30, 16	Apr 30, 15
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	65,564.22	58,439.00
Petty Cash	100.00	100.00
UB Bk Money Market xxxx7853	162,396.83	141,761.67
LAIF-State of Ca xx-05	777,361.36	774,431.42
Total Checking/Savings	1,005,422.41	974,732.09
Accounts Receivable		
1200 · Accounts Receivable - Other	0.00	1,388.70
Total Accounts Receivable	0.00	1,388.70
Other Current Assets		
Prepaid Insurance	10,634.72	9,415.60
128 · Inventory	25,665.96	28,149.59
1200.1 · Accounts Receivable--UB...	67,041.66	83,235.09
1201.9 · Less Allowance for doubtf...	-500.00	-500.00
Total Other Current Assets	102,842.34	120,300.28
Total Current Assets	1,108,264.75	1,096,421.07
Fixed Assets		
1900 · Water System	8,709,468.98	8,390,451.03
1910 · Construction in Progress	62,493.59	26,646.60
1915 · Office Building & Improvements	387,260.80	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	102,915.30
1980 · District Vehicles	74,492.43	74,492.43
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-4,211,374.75	-3,849,604.00
Total Fixed Assets	5,447,003.88	5,463,357.94
Other Assets		
Deferred Outflow of Resources	21,836.00	0.00
LoanBrokerageFees	53,000.00	38,000.00
Accumulated Amortiz-loan fees	-38,125.00	-19,950.00
Deposits		
ACWA Deposit	2,080.80	2,184.84
Total Deposits	2,080.80	2,184.84
Total Other Assets	38,791.80	20,234.84
TOTAL ASSETS	6,594,060.43	6,580,013.85

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of April 30, 2016

	Apr 30, 16	Apr 30, 15
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Accounts Payable	84,811.84	14,853.31
Total Accounts Payable	84,811.84	14,853.31
Credit Cards		
First Bankcard -- Trevor Zelmar	157.28	227.35
Valero	397.59	445.13
First Bankcard -- David DeAlba	195.25	868.27
First Bankcard -- Vicki Morris	100.99	489.33
Total Credit Cards	851.11	2,030.08
Other Current Liabilities		
Deferred Inflows- Actuarial	71,476.00	0.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	150.00	300.00
Total CUSTOMER DEPOSITS	4,150.00	4,300.00
Accrued Vacation Payable	17,274.27	15,421.16
PVWMA Payable	7,587.26	9,668.92
Total Other Current Liabilities	100,487.53	29,390.08
Total Current Liabilities	186,150.48	46,273.47
Long Term Liabilities		
GASB 68 Pension Liability	436,144.00	0.00
City National Bank	1,423,227.52	0.00
Pacific Capital Bank 2012	0.00	1,288,953.40
Total Long Term Liabilities	1,859,371.52	1,288,953.40
Total Liabilities	2,045,522.00	1,335,226.87
Equity		
Investment in Capital Assets	3,945,714.00	4,197,854.00
Unrestricted Net Assets	558,909.25	478,755.58
Net Income	43,915.18	568,177.40
Total Equity	4,548,538.43	5,244,786.98
TOTAL LIABILITIES & EQUITY	6,594,060.43	6,580,013.85

Aromas Water District
Profit & Loss Budget Performance

April 2016

	Apr 16	Budget	Jul '15 - Apr 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	61,335.56	65,000.00	706,610.93	705,000.00	875,000.00
307 · Bulk Water	104.25	500.00	2,979.32	4,000.00	5,000.00
302 · Connection	0.00	0.00	0.00	0.00	25,580.00
301 · Taxes Rcvd	11,248.85	10,000.00	46,398.21	42,000.00	56,000.00
304 · Misc Income	0.00	300.00	4,149.45	4,400.00	5,000.00
306 · Interest	333.71	125.00	2,726.14	1,250.00	1,500.00
312 · Grant Revenue	0.00	0.00	675.00	500.00	1,000.00
Total Income	73,022.37	75,925.00	763,539.05	757,150.00	969,080.00
Gross Profit	73,022.37	75,925.00	763,539.05	757,150.00	969,080.00
Expense					
Operations					
403 · Fuel	652.75	750.00	6,319.30	7,500.00	9,000.00
404 · Truck Maint	123.24	400.00	3,733.89	4,000.00	5,000.00
431 · System Repair & Maint	1,141.81	5,000.00	36,306.33	50,000.00	60,000.00
463 · Water Analysis	332.00	500.00	2,672.00	5,000.00	6,000.00
464 · Water Treatment	421.03	750.00	5,884.90	7,500.00	9,000.00
468 · Tools	294.12	400.00	7,318.63	3,200.00	4,000.00
470 · Annexation/EIR/Planning	0.00	450.00	1,023.88	4,100.00	5,000.00
Total Operations	2,964.95	8,250.00	63,258.93	81,300.00	98,000.00
Power					
449.75 · 388 Blohm, # C	-6.33	8.00	101.23	84.00	100.00
449.5 · 388 Blohm, A & B Office	130.33	125.00	1,380.75	1,250.00	1,500.00
461.5 · RLS Tank Booster	9.86	5.00	99.55	95.00	102.00
447 · Leo Ln Booster	32.44	12.00	218.11	106.00	130.00
448 · Aimee Mdws Well	10.51	12.00	100.22	106.00	130.00
451 · Marshall Corp Yard	34.23	47.00	292.96	456.00	550.00
452 · Rea Booster @ Seely	3.27	85.00	404.20	830.00	1,000.00
454 · Carr Booster	310.50	375.00	3,436.68	3,750.00	4,500.00
458 · Pleasant Acres Well	120.11	225.00	1,349.82	2,050.00	2,500.00
459 · Seely Booster @ Carpente...	21.03	80.00	228.08	840.00	1,000.00
460 · San Juan Well	2,650.49	3,000.00	34,983.24	32,000.00	40,000.00
461 · Cole Tank	12.79	14.00	116.89	122.00	150.00
462 · Rea Tank	13.06	14.00	130.65	122.00	150.00
466 · Pine Tree Tank	12.82	14.00	104.33	122.00	150.00
Total Power	3,355.11	4,016.00	42,946.71	41,933.00	51,962.00
Payroll					
Gross	25,003.39	33,000.00	264,219.75	309,000.00	375,000.00
Comp FICA	1,547.23	1,900.00	16,320.70	18,700.00	22,600.00
Comp MCARE	361.86	420.00	3,816.95	4,160.00	5,000.00
Comp SUI	164.43	500.00	2,564.85	3,700.00	4,000.00
Total Payroll	27,076.91	35,820.00	286,922.25	335,560.00	406,600.00
Employee Costs					
407 · Outside Services	348.80	500.00	4,757.80	5,000.00	6,000.00
408 · Uniform Allowance	0.00	125.00	573.44	1,450.00	1,500.00
409 · Workers Comp	493.54	800.00	4,935.40	6,900.00	8,500.00
410 · Health Ins	5,055.92	7,000.00	48,725.05	56,000.00	70,000.00
474 · Education	1,240.00	600.00	4,157.54	5,800.00	7,000.00
477 · Retirement	6,558.18	5,500.00	46,549.53	49,000.00	60,000.00
Total Employee Costs	13,696.44	14,525.00	109,698.76	124,150.00	153,000.00
Office					
440 · Misc Exp	285.00	225.00	2,710.75	2,050.00	2,500.00
444 · Postage	267.66	400.00	3,214.49	3,900.00	4,700.00
445 · Office Supplies	147.28	350.00	4,055.64	3,300.00	4,000.00
446 · Office Eqmpt and Maint	431.87	450.00	6,033.12	4,100.00	5,000.00
Total Office	1,131.81	1,425.00	16,014.00	13,350.00	16,200.00
Communications					
455 · Phone, Off	367.40	275.00	2,749.56	2,750.00	3,300.00
456 · Telemetry	301.54	300.00	3,546.75	3,000.00	3,600.00
457 · Answ Serv/Cellular Phone	222.24	250.00	2,080.73	2,500.00	3,000.00
Total Communications	891.18	825.00	8,377.04	8,250.00	9,900.00

Aromas Water District
Profit & Loss Budget Performance

April 2016

	Apr 16	Budget	Jul '15 - Apr 16	YTD Budget	Annual Budget
Administrative & General					
417 - Capital Loan Interest	6,800.93	3,700.00	38,864.12	37,000.00	44,518.00
467 - Depreciation	10,000.00	10,000.00	100,000.00	100,000.00	120,000.00
406 - Liability Ins	1,546.83	1,500.00	14,976.14	15,000.00	18,000.00
420 - Legal Fees	1,250.00	1,250.00	12,500.00	12,500.00	15,000.00
422 - Bank Charges	171.75	125.00	1,398.80	1,150.00	1,400.00
423 - Litigation Contingency	0.00	0.00	0.00	0.00	10,000.00
425 - Audit	0.00	0.00	11,000.00	9,000.00	9,000.00
471 - Bad Debts	0.00	45.00	1.77	410.00	500.00
473 - Memberships	0.00	200.00	14,140.15	14,600.00	15,000.00
Total Administrative & General	19,769.51	16,820.00	192,880.98	189,660.00	233,418.00
Total Expense	68,885.91	81,681.00	720,098.67	794,203.00	969,080.00
Net Ordinary Income	4,136.46	-5,756.00	43,440.38	-37,053.00	0.00
Other Income/Expense					
Other Income					
309 - Contributed Capital Assets	0.00	0.00	474.80	0.00	0.00
Total Other Income	0.00	0.00	474.80	0.00	0.00
Net Other Income	0.00	0.00	474.80	0.00	0.00
Net Income	4,136.46	-5,756.00	43,915.18	-37,053.00	0.00

Aromas Water District
Monthly Expenditures
 April 21 through May 18, 2016

Date	Num	Name	Amount
UB Checking			
04/25/2016	15608	ACWA	-380.00
04/25/2016	15609	ACWA	-380.00
04/25/2016	15610	ACWA	-380.00
04/27/2016	15611	CALNET3	-301.54
04/27/2016	15612	CSSC	-79.00
04/27/2016	15613	Grainger Inc	-294.12
04/27/2016	15614	Old Firehouse Market	-230.00
04/27/2016	15615	P G & E	-3,361.44
04/28/2016	ACH	CalPERS	-1,128.56
04/30/2016	ACH	CalPERS	-2,491.00
04/30/2016	ACH	CalPERS	-1,632.00
04/30/2016	EFT	Payroll	-11,991.57
04/30/2016	EFT	Bank Service Fees	-172.72
05/02/2016	15616	USPO	-267.66
05/02/2016	15617	A T & T U-verse	-87.00
05/02/2016	15618	CALNET3	-253.40
05/02/2016	15619	David DeAlba	-43.20
05/02/2016	15620	First Bankcard	-969.07
05/02/2016	15621	Oppidea, LLC	-50.00
05/02/2016	15622	United Way serving San Benito County	-70.00
05/02/2016	15623	Verizon Wireless	-143.24
05/02/2016	15624	City National Bank	-73,491.07
05/02/2016	15625	PVWMA	-8,326.03
05/04/2016	NSF	Bill Adjustment Report	-186.42
05/04/2016	NSF	Bill Adjustment Report	-134.00
05/06/2016	NSF	Bill Adjustment Report	-95.11
05/09/2016	15626	ACWA JPIA, Emp. Ben. Prog.	-5,055.92
05/09/2016	15627	D & G Sanitation	-80.63
05/09/2016	15628	Pebble Beach CSD	-60.00
05/09/2016	15629	R & B Company	-250.14
05/09/2016	15630	Recology San Benito County	-34.86
05/09/2016	15631	Robert E. Bosso	-1,250.00
05/09/2016	15632	USPO	-170.00
05/09/2016	15633	Xerox Corp	-15.90
05/09/2016	15634	State Board of Equalization	-1,500.00
05/09/2016	NSF	Bill Adjustment Report	-86.45
05/11/2016	15635	Old Firehouse Market	-186.15
05/15/2016	ACH	Payroll	-11,977.78
05/16/2016	15636	James Leap	-201.19
05/16/2016	15637	K. Wayne Norton	-201.19
05/16/2016	15638	Marcus Dutra	-201.19
05/16/2016	15639	Richard Smith	-201.19
05/16/2016	15640	Scotts Valley Sprinkler & Pipe	0.00
05/16/2016	15641	T & T Valve and Instrument, Inc.	-165.96
05/16/2016	15642	Univar USA, Inc.	-631.55
05/16/2016	15643	Wayne R Holman	-201.19
05/18/2016	ACH	CalPERS	-650.00
05/18/2016	ACH	CalPERS	-2,491.00
05/18/2016	ACH	CalPERS	-1,571.74
Total UB Checking			-134,122.18
TOTAL			-134,122.18