

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

TUESDAY, October 27, 2020, 7:00 PM

Notice of Zoom Meeting

President- Wayne Holman
Vice President- James Leap
Director- Marcus Dutra
Director- Wayne Norton
Director- Richard Smith
General Manager- Robert Johnson
Board Secretary- Louise Coombes

Pursuant to Governor Newsom's March 17, 2020 Executive Order N-29-20 regarding COVID-19, members of the Aromas Water District Board of Directors, staff and public may participate in this meeting via Zoom. Instructions on the following page.

I. CALL TO ORDER

II. ROLL CALL OF DIRECTORS: President Wayne Holman, Vice President James Leap, Directors, Marcus Dutra, Wayne Norton and Richard Smith.

III. PLEDGE OF ALLEGIANCE

IV. STATEMENTS OF DISQUALIFICATION

V. ADDITIONS AND DELETIONS

VI. MINUTES: Motion to approve the Minutes of the September 22, 2020 Regular Board Meeting p.3-6

VII. ORAL COMMUNICATION: *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*

VIII. PRESENTATIONS & REPORTS

A. DIRECTORS' REPORTS

B. ATTORNEY'S REPORT

C. MANAGER'S REPORT p.7-10

D. CORRESPONDENCE p.11

IX. ACTION ITEMS:

A. Consider receiving a report regarding the application for grant funds from the CalOES "Community Power Resiliency Allocation to Special Districts Program", and providing direction to staff. p.12

Staff will present a report on a State grant opportunity to allow for the purchase of equipment, development of plans, and provision of resources to the public in the event of a 'Public Safety Power Shutoff' (PSPS), for discussion and Board action.

B. Consider receiving a report regarding the possible provision of a fire suppression connection from the Aromas Water District system to the Red Barn, and providing direction to staff. p.13

Staff will present a report on the possible provision of a fire suppression connection from the District's water system to the Red Barn, for discussion and Board action.

C. Financial Reports for the Month of September 2020 p.14-19

Including both Assessment Districts, the financial reports show a Total Revenue of \$144,946.06; Total expenditures were \$209,700.26 between September 16, 2020 and October 20, 2020. These financials and monthly expenditures will be presented for discussion and approval.

X. FUTURE MEETINGS & AGENDA ITEMS Next meeting – Tuesday, November 24, 2020

XI. ADJOURNMENT

Next Res. # 2020-10

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.



Zoom Meeting Instructions

In order to protect the health and safety of the public and Aromas Water District employees, the District office located at 388 Blohm Avenue, Aromas, CA 95004 has been closed to the public until further notice. In accordance with EO N-29-20, the public may participate in the District's Board meeting by teleconference or web conference via the instructions provided below.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org.

This meeting is being held via Zoom and all attendees are muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/87137752187>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: 87137752187

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District, and meeting remotely is an evolving process.

We appreciate everyone's understanding as we work through this together.

**Minutes of the Regular Meeting of
the Board of Directors of the Aromas Water District
September 22, 2020**

- I. CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Holman on Tuesday, September 22, 2020 at 7:00 p.m. online via Zoom.
- II. ROLL CALL.** President Holman, Vice President Leap and Directors Dutra, Norton and Smith were present. Also in attendance were General Manager Robert Johnson, Counsel Bob Bosso, Board Secretary Louise Coombes and Management Consultant Vicki Morris.
- III. PLEDGE OF ALLEGIANCE.** President Holman led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the August 25, 2020 Board Meeting were presented for review and approval; Director Dutra moved for approval of the minutes seconded by Director Smith. Minutes were unanimously approved, by roll-call vote, with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS

- A. Director's Reports.** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso mentioned a potential amendment to the Homestead Exemption Bill which may come into effect in the new year, raising the protected home equity to \$600,000 and therefore inaccessible to creditors. If a customer invoked Chapter 7 bankruptcy, that may include an elimination of all debt including any owed to the District.

C. Manager's Report

OPERATIONS

Production & Well Levels

GM Johnson reported total production in August 2020 was 12,358,778 gallons, with a daily average of 398,670 gallons per day; the majority was produced by San Juan Well.

There are 965 connected meters. All water testing continues to be both, filed on time and represent satisfactory results. In August, the finished water from the treatment plant showed no trace of iron and manganese.

Reporting operational well levels; Carpentaria Well was unchanged from August at 285 feet; San Juan Well was up 2 feet. Observational well levels: Marshall Well was also unchanged from August at 76 feet; and Aimee Meadows Well was up 4 feet.

MAINTENANCE

Incidents

No incidents were reported at the time of writing the Manager's Report, however, between then and this meeting, two separate individuals were caught helping themselves to water from District hydrants. One did come into the office to complete the required paperwork and pay a deposit. The other has not, however, the water buffalo containing the water is still sitting at the Red Barn unused. GM Johnson plans to contact him to complete the paperwork before more work continues in October. Credit goes out to our vigilant Operations Team for noticing these incidents.

ADMINISTRATIVE

Staff & Board Recognition

The late fees not being collected from the customers continues to be monitored and has grown. In July it was approximately \$1300 but in August \$3300, however, this is a cumulative figure rather than a monthly loss.

AC Girōn handled the majority of the Audit process single handedly this year, with only a few reports from ASO Coombes. The Audit Report is due late October from Fedak & Brown, then a presentation to the Board will be forthcoming thereafter.

GM Johnson has received several requests from local Fire Departments regarding ISO testing of fire hydrants and provision of water system information. A report was last provided to the Fire Department in 2002, so based on a database developed by ASO Coombes, GM Johnson and CO DeAlba will compose an updated report.

In consideration of previous experience and knowledge, GM Johnson has recently been appointed to two committees for PVWMA; one is the Sustainable Groundwater Committee to work on a GSP, the other is an Ad-Hoc Project Funding Committee. GM Johnson will provide more information to the Board at a later date.

Conservation & Rainfall

Since October 1, 2019, the total remains at 16.72” of rainfall recorded so far September, and the water year ends at the end of this month.

Projects

Ad-Hoc Personnel Committee Meeting

GM Johnson reported that good progress is being made on the Employee handbook. Further meetings are planned in the near future.

Technology Upgrade - SCADA

GM Johnson reported that communication with Carr Tank has always been difficult, however, using the greater functionality of the XiO technology has enabled a cellular modem to be installed to resolve this problem. Carr booster is now online. Remaining installations are the Oakridge Booster, Carpenteria Well, Rea Tank (Rea and Seely Boosters) and finally San Juan Well.

Orchard Hill Road Proposed Annexation

Mr. Bennet was very impressed with the technical knowledge of the District staff in setting up a temporary meter to augment the existing water supply. The District is still waiting for a definitive list of those who wish to be included in the annexation process. Director Norton asked about the deadline for this list, to which GM Johnson replied that as the season for fire risk diminishes, the need to complete this list will increase, so aiming for November.

Director Smith and Vice President Leap recently visited the site; VP Leap mentioned they had noticed not only the temporary connection, but a second service line lying above ground.

- D. Correspondence:** GM Johnson noted the correspondence regarding the delay in cleaning the solar panels, especially removing the recent ashfall. A letter from the fire suppression consultant for the Red Barn will require engineering expertise. After the recent presentation by GM Johnson to the PVWMA regarding the Bravo annexation, the agreement arrived. Also, part of the annexation process was a new checklist from San Benito County reducing the number of required items from ten to seven.

Although a confirmation of the Election Service Agreement had been received from the County of Monterey, only 2 candidates applied for the two available seats, so no election is necessary. President Holman will continue in his seat and Director Norton will continue until December. GM Johnson congratulated upcoming Board Director Morris.

IX. CONSENT CALENDAR

- A. Resolution 2020-08 Initiating Proceedings for the Bravo (APN: 011-260-005) Annexation to the Aromas Water District**
- B. Resolution 2020-09 Recognition of “Water Professionals Appreciation Week” October 3 to 11, 2020**
Director Norton moved to approve the Consent Calendar items. The motion was seconded by Vice President Leap. The motion was unanimously approved by roll-call vote with all Directors present.

X. ACTION ITEMS

A. Consider Approving a Master Services Agreement with MNS Engineers, Inc., for general engineering service.

GM Johnson presented the need for an engineering service for a number of upcoming projects and proposed a Master Services Agreement with MNS Engineers, Inc., in order to facilitate efficient solutions to those projects. MNS have numerous team members with considerable experience of such projects, and Mike Freitas has been added to the team as an institutional knowledge consultant since he has carried out many engineering projects for the District in the past.

President Holman enquired about the locale of MNS; GM Johnson explained that the main contact, Paul Greenway, lives locally (Royal Oaks) and recognizes the depth of historical knowledge from Mr. Freitas. Comparison of cost is laid out in Exhibit B of the agreement. Director Dutra wanted to know if bids had been received on all the projects. Director Norton and President Holman queried why we are not using the engineer we have always used. GM Johnson explained that he wants to move the District forward, prefers the stability of a team of engineers into the future as opposed to one person; has worked extensively with MNS, and Paul Greenway in particular. Director Norton expressed concern over the lack of reasons to change other than personal preference. GM Johnson explained that he has worked with Mr. Greenway on a number of projects, both emergency and non-emergency situations. Director Smith endorsed that a new GM has a right to choose a new team. This sentiment was echoed by Vice President Leap, likening it to the situation where Management Consultant Morris was on hand to assist GM Johnson. Director Dutra was concerned about the additional cost of having Mr. Freitas be a part of the team, however, GM Johnson explained that this would only be on a consultancy basis as needed.

Mr. Greenway was invited to comment; he has served in an engineering capacity in many projects surrounding Aromas, has lived locally for 20+ years and works with other local and city water systems and departments. There are around 150 talented staff at MNS with good solid management. Mr. Greenway has already spoken with Mr. Freitas who is happy to be part of the team and share knowledge.

Director Smith moved to approve the Master Service Agreement with MNS Engineers, Inc. The motion was seconded by Vice President Leap. With all Directors present, the motion was passed by roll-call vote as follows:

AYES: Norton, Holman, Leap, Smith NOES: Dutra

B. Resolution 2020-10 Certifying a Categorical Exemption for the Bravo Annexation into the AWD boundary.

GM Johnson presented the current status of this annexation, which the District Board approved in July 2020. The PVWMA Board approved the exemption from Ordinances 98-01 and 98-02 in August on the basis of health and safety. A determination of sufficient environmental documentation in the form of a Categorical Exemption has been made; there is no significant effect on the environment, indeed there is a local benefit in the reduction of localized pumping. There is no financial impact to certifying this annexation into the Aromas Water District boundary.

Vice President Leap moved to approve Resolution 2020-10, Finding that a Project is Categorically Exempt Under the California Environmental Quality Act. The motion was seconded by Director Smith. The motion was unanimously approved by roll-call vote with all Directors present.

C. Financial Reports for the Month of August 2020

On the **Balance Sheet**, *Total Assets / Liabilities & Equity* are \$11,196,022.56, of which *Total Current Assets* are \$4,641,411.64, and *Total Fixed Assets* are \$6,416,241.92. In *Liabilities*, the *Total Current Liabilities* are \$288,512.43 and *Long-Term Liabilities* are \$4,548,749.27.

In the **P&L Report**, *Water Revenue* for August was \$139,434.40. The total revenue for August was \$143,668.42. Total expenditures were \$86,006.13 between August 19 and September 15, 2020.

Director Smith moved to approve the Financial Reports as presented; seconded by Vice President Leap. The Financial Reports were unanimously approved by roll-call vote with all Directors present.

XIV. FUTURE MEETINGS & AGENDA ITEMS. The next meeting will be on Tuesday October 27, 2020.

- Ethics Training is due; potential for holding the session prior to the October meeting.

XV. ADJOURNMENT. President Holman adjourned the meeting at 8:36pm until Tuesday, October 27, 2020.

Read and approved by: _____
President, Wayne Holman

Attest: _____
Board Secretary, Louise Coombes

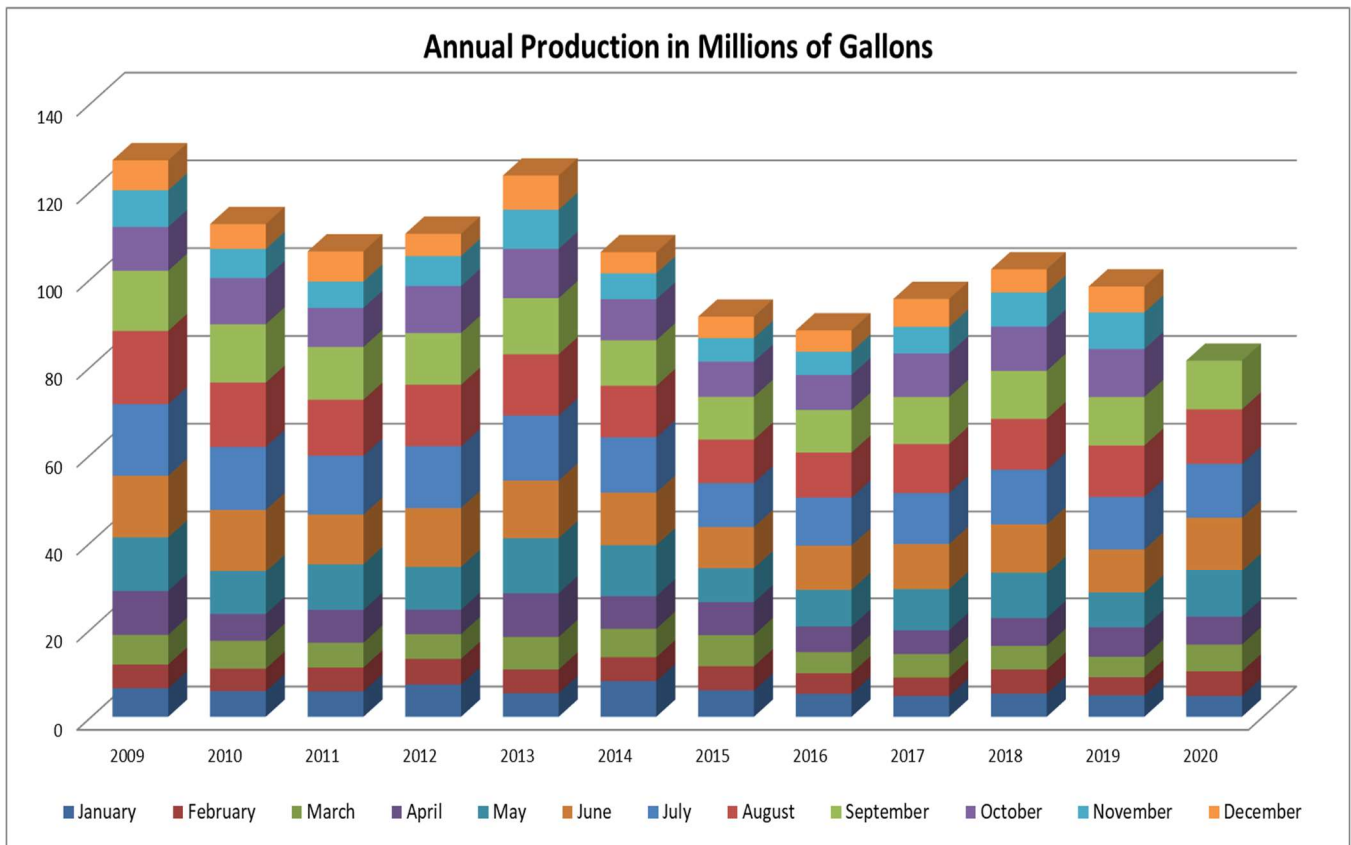
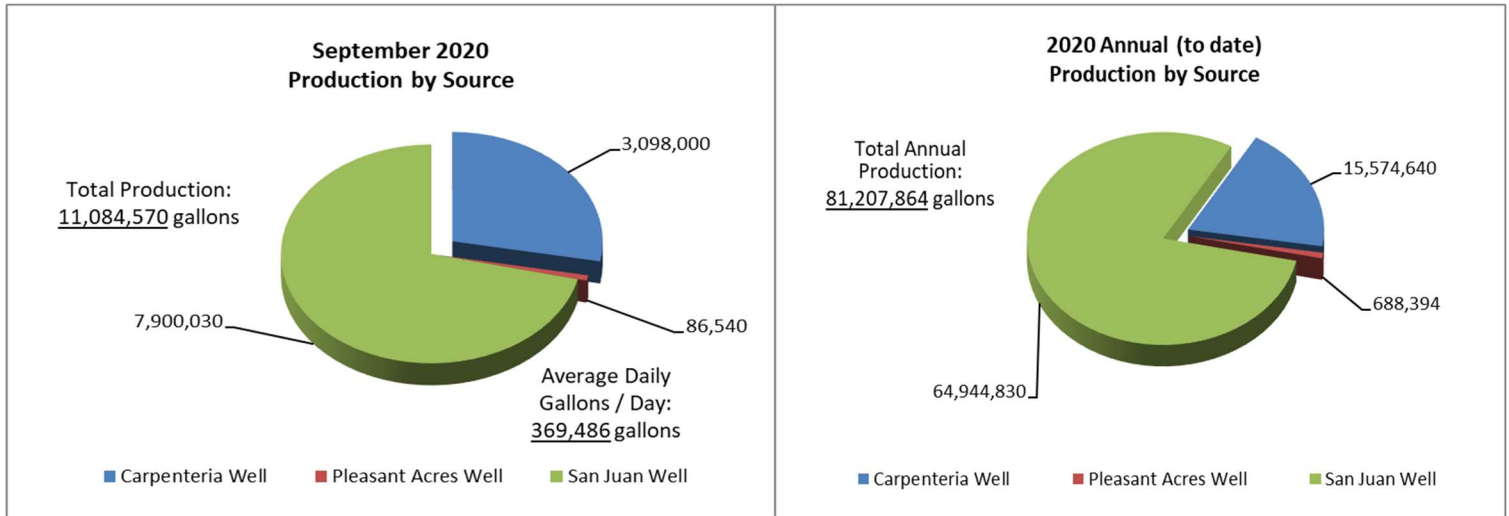
Date: _____

Date: _____

General Manager's Report September 2020



PRODUCTION REPORT



Totals	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Million Gal	126.9	112.37	106.15	110.17	123.42	105.97	91.27	88.152	95.304	102.07	98.141	81.246
Acre Ft	389.4	344.8	325.7	338.05	378.7	325.16	280.05	270.49	292.43	313.18	301.13	249.29

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 965 total meters installed.
- San Juan and Carpentaria wells were operated the entire month, while Pleasant Acres well was utilized only 10 days this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are being backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see attached chart).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed
- Additional maintenance tasks are being performed as time allows

INCIDENTS:

- None at the time of this writing

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- CSR Bowman and AC Girõn are working through the billing process, incorporating changes based on the Governor's Executive Orders regarding late or non-payments, as well as no shutoffs during the COVID-19 pandemic, and seeing where improvements can be made.
- ASO Coombes attended a couple of CalPERS Webinars
- ASO Coombes has been working on moving the District's emergency cell phones to CALNET.
- AC Girõn has completed the annual Financial Audit, after meeting with auditor staff. We are waiting for the DRAFT report, which may arrive before the Board meeting date.
- CO DeAlba and Operator Smith continue to replace broken or under-reporting meters. New meters have arrived and are being installed as time allows.
- GM Johnson and Board members are attending the required Ethics Training on AB 1234. This training is required every two years.
- GM Johnson and staff completed the multitude of requests from fire departments regarding ISO testing of fire hydrants and provision of system information. Staff developed a new report for the departments since the last report was dated 2002. Staff will continue to fill in portions as time allows.
- GM Johnson filed the BRAVO Annexation Categorical Exemption with San Benito County on 10/08/2020. The application was sent to SBCo LAFCo on 10/12/2020. Once the application is deemed complete by LAFCo, the period of 60 to 90 days to be placed on the SBCo LAFCo agenda commences.

CONSERVATION UPDATE:

September 2020 usage figures are showing the expected decrease in water use as summer ends and fall approaches.

October 1, 2020 marked the start of a new water year. As of the date of this report (October 16), the rain gauge at Chittenden Pass has recorded zero inches of precipitation this water year. The 2019-2020 water year ended with the rainfall at Chittenden at 16.72 inches.

PROJECTS:

1. Response to COVID-19 virus

Staff has been working to keep up with the ever-changing COVID-19 (coronavirus) situation. Staff's focus has been on a variety of strategies to maintain high-quality water delivery to our customers and keeping staff safe from exposure.

2. Ad-Hoc Personnel Committee progress

GM Johnson and the Committee will continue to meet via Zoom and expect to have the Employee Handbook completed in time for the November Board meeting.

3. Technology upgrade – SCADA (delayed due to COVID-19 pandemic)

Phase 3 of the XiO (SCADA) implementation is almost complete. Staff had planned to utilize an antenna solution for Carr Tank (this location had constant communication issues with the old SCADA system), but that will not be feasible. Equipment has been ordered to allow Carr Tank to communicate with the rest of the system using cellular modem (like a majority of the system). Cole Tank is using the antenna solution setup successfully at this time.

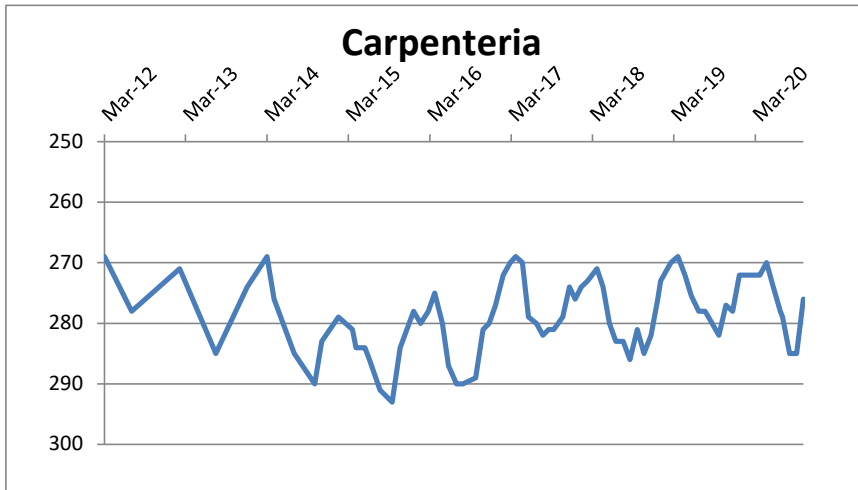
This project continues to move forward, with Carr Booster online with XiO, as well as Carr and Cole Tanks. Once this phase of the project is complete, staff will schedule a time with the electrician to complete Phase 4, which is the remainder of the system (Oakridge Boosters, Carpenteria well, Rea Tank, Rea Booster, Cole Booster, and San Juan well).

4. Orchard Hill Road proposed annexation progress

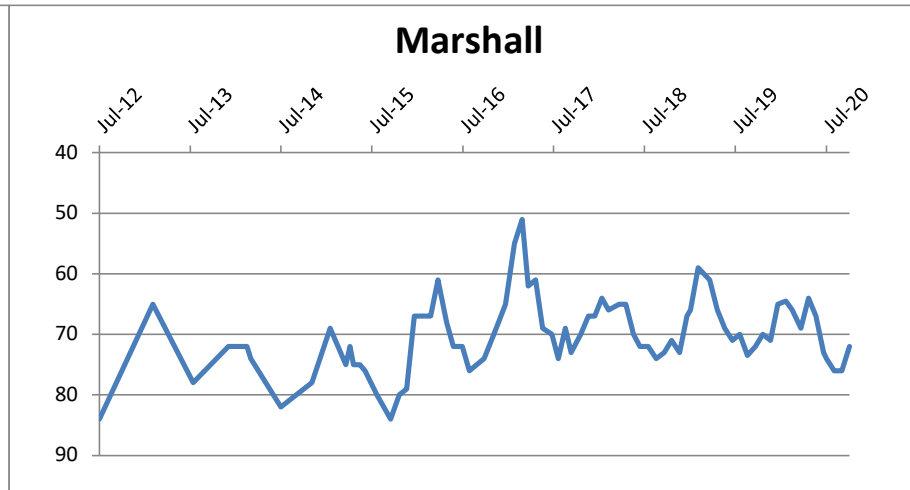
As GM Johnson and staff work with the Orchard Hill group, the District has developed an interim solution to provide them water. A temporary meter has been setup (with appropriate backflow protection) to augment the water supplied to their existing system. This temporary setup may be in place until a permanent solution can be developed, funded, and constructed. Options and further discussions will occur this winter.

Robert Johnson
General Manager
October 16, 2020

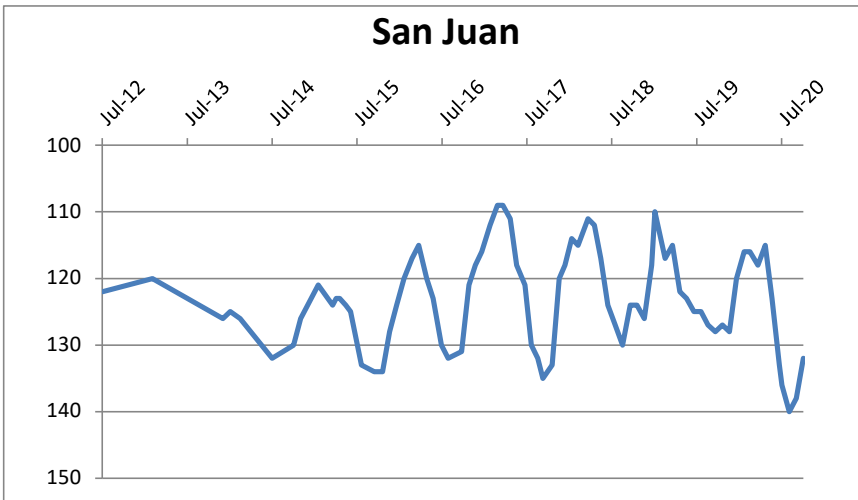
Well Water Level Monitoring
 Depth to Water Measurements
 Date: October 20, 2020



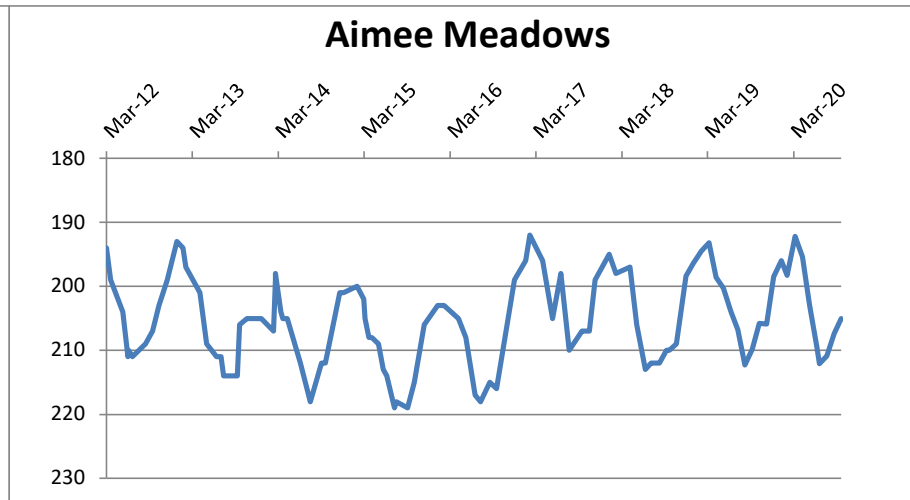
Carpenteria Well (production): Previous Read = 285 feet; Current Read = 276 feet



Marshall Well (monitoring): Previous Read = 76 feet; Current Read = 72 feet



San Juan Well (production): Previous Read = 138 feet; Current Read = 132 feet



Aimee Meadows (monitoring): Previous Read = 207 feet; Current Read = 205 feet

CORRESPONDENCE LIST: 9/14/2020 – 10/19/2020

DATE	TYPE	TO	FROM	SUBJECT
9/23/20	E	R Johnson, AWD	R Ely, Willis Construction	Cole Road Water Main
9/23/20	E	R Ely, Willis Construction	R Johnson, AWD	Cole Road Water Main
9/23/20	E	R Bennet, Orchard Hill	R Johnson, AWD	Orchard Hill Annexation Progress and Billing for Water
9/24/20	E	R Johnson, AWD	R Ely, Willis Construction	Cole Road Water Main
9/24/20	E	R Ely, Willis Construction	R Johnson, AWD	Cole Road Water Main
9/24/20	E	R Johnson, AWD	R Bosso, Bosso Law	[Two Items & Response] Red Barn / PG&E Supply Crossing AWD Main Line
9/24/20	E	Zoom Video Comm's	R Johnson, AWD	Webinar Transcription
9/30/20	E	B Sepulvado, Cal Fire Protection Inc	R Johnson, AWD	Questions From Engineers [Fire Suppression]
9/30/20	E	B Sepulvado, Cal Fire Protection Inc	R Johnson, AWD	Red Barn Fire Connection Request
10/1/20	E	M Meddles, CALFIRE	R Johnson, AWD	Water System Worksheet (9 attachments)
10/1/20	E	R Johnson, AWD	BAR Fleets	Government Fleet Smog Check Program
10/1/20	E	B Sepulvado, Cal Fire Protection Inc	R Johnson, AWD	The Red Barn [Requesting Hydrant Flow Data]
10/2/20	E	G Froistad, 215 Chateau	R Johnson, AWD	Requested Information on 215 Chateau Drive
10/5/20	E	R Johnson, AWD	N Bowman, AWD	Brown Road [Assessment]
10/6/20	E	N Bowman, AWD	R Johnson, AWD	Brown Road [Assessment]
10/6/20	E	SWRCB	R Johnson, AWD	Monthly Summary of Coliform Monitoring
10/6/20	E	SWRCB	R Johnson, AWD	Monthly Fe & Mn Field Test Results
10/9/20	E	R Johnson, AWD et al	L Taay, Pajaro Valley Water	Ad Hoc Sustainable Groundwater Planning Advisory Committee Meeting [Oct 14,2020]
10/16/20	E	R Johnson, AWD	M Bortoletto, Ferguson	Quote for Neptune Upgraded
10/19/20	E	R Johnson, AWD	A Goodspeed, Resource Management Agency	Anzar Bridge Replacement (2020100317) – Environmental Review Available
10/19/20	E	R Johnson, AWD	N McCormick, CSDA	Limited Time Grant Opportunity: \$20 million to Special District Funding for PSPS Preparedness

Staff Report



To: Board of Directors

Re: Item IX.A – Consider receiving a report regarding the application for grant funds from the CalOES “Community Power Resiliency Allocation to Special Districts Program”, and providing direction to staff

Date: October 19, 2020

Summary / Discussion

With the continued threat of extreme weather and wildfires, building upon the fire seasons of the last two summers, Pacific Gas and Electric (PG&E) is (quote), “...expanding and enhancing our Community Wildlife Safety Program to further reduce wildfire risks and help keep our customers and the communities we serve safe.” (end quote) {from PG&E web site, 07/16/19}

Beginning with the 2019 wildfire season, and continuing through this wildfire season as well, PG&E’s Public Safety Power Shut-off Program (PSPS) affects all electric lines that pass through high fire-threat areas; meaning both transmission and distribution lines.

Last year, Aromas Water District (District) staff has made contact with PG&E to make sure the District is not affected by the PSPS program implementation or activation this summer. Staff has verified that District infrastructure is not subject to PG&E’s previous program or “rolling blackouts”, though by the nature of the PSPS program, there is truly no immunity if the power lines that control our facilities are slated to be shut down in the name of public safety. The District was affected in 2019 by one of the PSPS events, though two of our wells were not affected, and we were able to work around the event.

This year, CalOES is providing a grant opportunity for special districts to receive up to \$300,000 for PSPS protective measures. These can include the purchase of equipment, the development of plans, and the production and distribution of resources for the public. The deadline to apply for these funds is October 30, 2020, so the time is short.

Staff Recommendation

Receive the report and direct staff to apply for the CalOES “Community Power Resiliency Allocation to Special Districts Program”

Submitted by:

Robert Johnson
General Manager

Staff Report



To: Board of Directors

Re: Item IX.B – Consider receiving a report regarding the possible provision of a fire suppression connection from the Aromas Water District system to the Red Barn, and providing direction to staff

Date: October 19, 2020

Summary / Discussion

The Aromas Water District (District) was approached by the new owner of the Red Barn (even before the purchase was completed) regarding connecting to the District’s water system. The Red Barn parcel has been annexed into the District for some time; therefore, it is eligible to receive a one-inch connection to the system. Subsequent conversations indicated the need for a larger connection, to augment the fire suppression system. On August 19, 2020 (email), the fire suppression contractor requested, *“We are the fire protection contractor who has been hired by the Red Barn LLC to bring the fire systems to code at this property , At this time we are requesting a 6 inch service tap at this location to provide fire protection to the fire sprinkler system.”*

To determine the effect of the requested connection on the current District system (in the Ballantree area) some engineering work will need to be completed. This is one of the projects mentioned in last month’s Board meeting regarding the hiring of an engineering firm to augment District staff with a breadth of engineering experience.

Staff has been working with the Red Barn’s contractor so they can design the fire suppression system that Monterey County can sign off on. There is a need for some flow information before the District’s engineers can determine the effects of the connection on our system. Staff is working to coordinate those information-collection efforts.

There was a question raised at the September Board Meeting as to whether the District is obliged to provide this connection to the Red Barn. Staff asked District Counsel and Counsel’s response (email - September 24) was, *“If the Red Barn is in your District, the only basis for refusal would be that you do not have sufficient water or some similar operational reason.”* So, a large portion of our decision will be determined by the effect that size connection will have on our system. It is unfortunate that the engineer’s work is not complete at this time. If there are more findings to report, staff will present them at the meeting.

Staff Recommendation

Receive the report and based on any new information presented, direct staff to either: 1) work with the fire suppression consultant to complete the connection, 2) deny the connection based on engineering findings, 3) continue the item until next meeting so more information can be incorporated, or 4) set some parameters staff can work within to gain more information and move the project forward.

Submitted by:

Robert Johnson
General Manager

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of September 30, 2020

	Sep 30, 20	Sep 30, 19
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	153,060.01	218,763.03
UB Bk Money Market xxxx7853	481,923.16	299,216.96
LAIF-State of Ca xx-05	833,118.41	819,475.01
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA Union Bank Checking 7741	42,541.31	21,335.49
OAWA Union Bank 101 Redemption	0.15	13.08
OAWA Union Bank 102 Reserve	35,561.76	35,629.27
Oakridge Union Checking 5587	325,834.55	314,898.63
Total Assessment District Banks	403,937.77	371,876.47
Total Checking/Savings	1,872,139.35	1,709,431.47
Other Current Assets		
ACWA Deposit	2,080.80	2,080.80
1292 · Accounts Rec - USDA Loan	2,137,404.20	2,176,644.30
1291 · Accounts Rec - Orchard Acres	323,112.17	323,112.17
Prepaid Insurance	24,929.26	26,642.99
128 · Inventory	49,921.56	49,460.11
1200.1 · Accounts Receivable--UBMax	175,926.37	146,752.74
1201.9 · Less Allowance for doubtful ...	-500.00	-500.00
Total Other Current Assets	2,712,874.36	2,724,193.11
Total Current Assets	4,585,013.71	4,433,624.58
Fixed Assets		
1900 · Water System	11,926,559.18	11,780,037.85
1915 · Office Building & Improvements	398,442.54	398,261.43
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	117,577.39	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-6,475,676.75	-6,000,428.75
Total Fixed Assets	6,392,565.19	6,721,110.75
Other Assets		
Deferred Outflow of Resources	138,369.00	138,369.00
Total Other Assets	138,369.00	138,369.00
TOTAL ASSETS	11,115,947.90	11,293,104.33

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of September 30, 2020

	Sep 30, 20	Sep 30, 19
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	57,193.71	84,230.08
Total Accounts Payable	57,193.71	84,230.08
Credit Cards		
First Bankcard - S Smith #7050	1,063.04	381.80
First Bankcard - E Giron #1086	119.40	75.94
First Bankcard -R.Johnson #9031	88.74	0.00
First Bankcard - L Coombes #92	5.41	247.14
First Bankcard - D DeAlba #2486	1,476.82	2,239.29
Valero Fleet	492.73	0.00
Valero - Fuel	0.00	536.57
Total Credit Cards	3,246.14	3,480.74
Other Current Liabilities		
Current Portion City National	118,462.42	115,073.16
2100 · Payroll Liabilities	124.41	194.90
CUSTOMER DEPOSITS		
Connection Deposits Payable	2,000.00	3,350.00
Hydrant Meter Deposit	2,159.23	0.00
Total CUSTOMER DEPOSITS	4,159.23	3,350.00
Accrued Vacation Payable	27,815.70	17,907.50
Interest Payable	20,153.44	20,153.44
PVWMA Payable	8,839.30	-378.01
Total Other Current Liabilities	179,554.50	156,300.99
Total Current Liabilities	239,994.35	244,011.81
Long Term Liabilities		
2392 · Long-term Debt - USDA (Oakr...	2,469,999.90	2,544,240.00
2391 · Long-term Debt - Orchard Acres	380,000.00	390,000.00
GASB 68 Pension Liability	544,625.00	544,625.00
City National Bank	865,611.94	982,313.10
Total Long Term Liabilities	4,260,236.84	4,461,178.10
Total Liabilities	4,500,231.19	4,705,189.91
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,817,080.05	2,791,376.36
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	16,204.72	14,106.12
Total Equity	6,615,716.71	6,587,914.42
TOTAL LIABILITIES & EQUITY	11,115,947.90	11,293,104.33

Aromas Water District
Profit & Loss Budget Performance

September 2020

	Sep 20	Budget	Jul - Sep 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	143,934.65	123,000.00	445,404.19	383,000.00	1,279,950.00
307 · Bulk Water	1,147.03	500.00	2,722.41	1,500.00	7,000.00
302 · Connection	0.00	0.00	0.00	0.00	41,820.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	0.00	0.00	194,200.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	0.00	0.00	66,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	0.00	0.00	260,200.00
304 · Other Office Income & Reimbu...	-792.30	40.00	1,918.70	120.00	500.00
306 · Interest	656.68	1,650.00	2,103.45	4,950.00	20,000.00
312 · Grant Revenue	0.00	1,000.00	0.00	1,000.00	2,000.00
Total Income	144,946.06	126,190.00	452,148.75	390,570.00	1,611,470.00
Gross Profit	144,946.06	126,190.00	452,148.75	390,570.00	1,611,470.00
Expense					
Operations					
403 · Fuel	1,016.36	1,208.00	3,064.43	3,624.00	14,500.00
404 · Truck Maint	1,415.30	540.00	1,415.30	1,620.00	6,500.00
431 · System Repair & Maint	4,964.10	5,400.00	21,052.42	16,200.00	65,000.00
463 · Water Analysis	154.00	400.00	2,018.00	1,200.00	6,000.00
464 · Water Treatment	1,908.98	2,000.00	6,459.71	6,500.00	19,000.00
468 · Tools	1,599.07	625.00	2,461.01	1,875.00	7,500.00
470 · Public Outreach / Annexation	0.00	300.00	0.00	900.00	3,500.00
Total Operations	11,057.81	10,473.00	36,470.87	31,919.00	122,000.00
Power					
449.75 · 388 Blohm, # C	26.16	33.00	74.69	99.00	400.00
449.5 · 388 Blohm, A & B Office	77.60	140.00	198.69	420.00	1,700.00
461.5 · RLS Tank Booster	9.86	12.50	25.94	37.50	150.00
447 · Leo Ln Booster	48.85	37.50	126.24	112.50	450.00
448 · Aimee Mdws Well	9.86	12.50	25.28	37.50	150.00
451 · Marshall Corp Yard	39.32	41.50	102.28	124.50	500.00
452 · Rea Booster @ Seely	49.72	41.50	126.45	124.50	500.00
454 · Carr Booster	650.57	460.00	1,728.43	1,745.00	5,500.00
458 · Pleasant Acres Well	117.74	1,700.00	257.45	5,100.00	13,000.00
459 · Seely Booster @ Carpenteria	24.64	41.50	80.22	124.50	500.00
460 · San Juan Well	6,695.11	6,000.00	17,995.60	15,000.00	51,000.00
461 · Cole Tank	13.95	16.00	34.15	48.00	200.00
462 · Rea Tank	13.29	16.00	33.94	48.00	200.00
465 - Lwr Oakridge Boost	137.59	150.00	325.17	450.00	1,500.00
465.5 - Upper Oakridge Booster	150.00	175.00	150.00	175.00	700.00
466 · Pine Tree Tank	15.47	16.00	33.17	48.00	200.00
Total Power	8,079.73	8,893.00	21,317.70	23,694.00	76,650.00
Payroll					
Gross	31,415.18	34,175.00	107,559.00	102,525.00	410,101.00
Comp FICA	1,947.72	2,118.00	6,668.64	6,354.00	25,426.00
Comp MCARE	455.50	495.00	1,559.60	1,485.00	5,946.00
Comp SUI	37.80	205.00	113.40	615.00	2,461.00
Total Payroll	33,856.20	36,993.00	115,900.64	110,979.00	443,934.00
Employee / Labor Costs					
407 · Outside Services	421.66	500.00	1,682.98	1,500.00	6,000.00
408 · Uniform Allowance	316.83	250.00	644.58	750.00	3,000.00
409 · Workers Comp	887.96	1,043.00	1,627.53	3,129.00	12,520.00
410 · Health Ins	5,941.44	5,949.00	17,824.32	17,847.00	71,387.00
474 · Education	0.00	625.00	-375.00	1,875.00	7,500.00
477 · Retirement	7,082.02	7,094.00	22,484.46	21,282.00	85,126.00
Total Employee / Labor Costs	14,649.91	15,461.00	43,888.87	46,383.00	185,533.00

Aromas Water District
Profit & Loss Budget Performance

September 2020

	Sep 20	Budget	Jul - Sep 20	YTD Budget	Annual Budget
Office					
440 · Misc Exp	204.17	330.00	351.64	990.00	4,000.00
444 · Postage	245.19	330.00	926.91	990.00	4,000.00
445 · Office Supplies	112.31	330.00	820.15	990.00	4,000.00
446 · Office Eqpmt and Maint	650.61	750.00	1,081.69	1,150.00	15,000.00
Total Office	1,212.28	1,740.00	3,180.39	4,120.00	27,000.00
Communications					
455 · Phone, Off	362.94	330.00	1,083.89	990.00	4,000.00
456 · Telemetry	675.18	700.00	2,025.54	2,100.00	5,600.00
457 · Answ Serv/Cellular Phone	527.74	300.00	1,089.04	900.00	3,600.00
Total Communications	1,565.86	1,330.00	4,198.47	3,990.00	13,200.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	916.34	950.00	916.34	950.00	5,200.00
4590 · Bond Interest Exp - Assess...	62,164.99	64,000.00	62,164.99	64,000.00	128,000.00
417 · Capital Loan Interest	0.00	0.00	0.00	0.00	30,000.00
467 · Depreciation Reserve	41,504.00	41,504.00	124,512.00	124,512.00	498,053.00
405 · Election	0.00	0.00	0.00	0.00	1,000.00
406 · Liability Ins	2,768.58	1,665.00	5,913.58	4,995.00	20,000.00
420 · Legal Fees	1,300.00	1,300.00	3,900.00	3,900.00	16,000.00
422 · Bank Charges	167.20	158.00	454.48	474.00	1,900.00
423 · Litigation Contingency	0.00	800.00	0.00	2,400.00	10,000.00
425 · Audit	2,865.00	3,000.00	4,940.00	5,080.00	12,500.00
471 · Bad Debts	0.00	40.00	0.00	120.00	500.00
473 · Memberships	7,035.00	7,400.00	8,185.70	8,375.00	20,000.00
Total Administrative & General	118,721.11	120,817.00	210,987.09	214,806.00	743,153.00
Total Expense	189,142.90	195,707.00	435,944.03	435,891.00	1,611,470.00
Net Ordinary Income	-44,196.84	-69,517.00	16,204.72	-45,321.00	0.00
Net Income	-44,196.84	-69,517.00	16,204.72	-45,321.00	0.00

10/23/20

Aromas Water District
Monthly Expenditures
 September 16 through October 20, 2020

Date	Num	Name	Amount
UB Checking			
09/16/2020	17926	Aromas Water District (Petty Cash)	-100.00
09/23/2020	E-pay	Employment Development Dept	-697.74
09/23/2020	E-pay	United States Treasury (EFTPS)	-4,014.52
09/24/2020	17931	Durden Construction	-370.78
09/24/2020	17932	101 Livestock Market	-800.00
09/24/2020	17933	101 Livestock Market	-253.22
09/24/2020	EFT	QuickBooks Payroll Service	-6,207.19
09/24/2020	Paid Online	P G & E	-8,372.67
09/24/2020	17934	A T & T U-verse	-64.20
09/24/2020	17935	A.L. Lease Co.	-95.75
09/24/2020	17936	ACE Hardware Prunedale	-84.56
09/24/2020	17937	Fastenal Company	-51.13
09/24/2020	17938	Iflow Energy Solutions Inc.	-580.17
09/24/2020	17939	Mid Valley Supply	-1,193.11
09/24/2020	17940	Monterey Bay Analytical Services Inc	-308.00
09/24/2020	17941	R & B Company	-426.87
09/24/2020	17942	Verizon Wireless	-384.16
09/24/2020	17943	Viking Septic	-420.00
09/24/2020	17944	XIO, INC.	-1,642.80
09/25/2020	DD1561	Bowman (P), Naomi	0.00
09/25/2020	DD1562	Coombes (P), Louise P	0.00
09/25/2020	17927	DeAlba (P), David	-2,969.56
09/25/2020	DD1563	Giron (P), Ester	0.00
09/25/2020	DD1564	Johnson (P), Robert L	0.00
09/25/2020	17928	Smith (P), Shaun	-1,389.62
09/25/2020	17929	Dutra (P), Marcus	-230.21
09/25/2020	17930	Holman (P), Wayne R	-230.21
09/25/2020	DD1565	Leap (P), James E	0.00
09/25/2020	DD1566	Norton (P), K W	0.00
09/25/2020	DD1567	Smith (P), Richard	0.00
09/25/2020	EFT	CalPERS	-2,412.75
09/25/2020	EFT	CalPERS	-918.98
09/29/2020	17945	Dan Scrodin	-150.00
09/29/2020	Paid Online	First Bankcard	-5,554.58
09/29/2020	Paid Online	P G & E	-7,929.73
09/29/2020	Paid Online	Valero Fleet	-1,131.21
09/29/2020	17946	ACE Hardware Prunedale	-377.73
09/29/2020	17947	Aromas Water District (Petty Cash)	-175.00
09/29/2020	17948	CALNET3	-597.92
09/29/2020	17949	CSSC	-93.58
09/29/2020	17950	Green Rubber Kennedy	-106.13
09/29/2020	17951	Rob Johnson	-50.00
09/29/2020	17952	United Way serving San Benito County	-32.00
09/29/2020	17953	USA BlueBook	-15.79
09/30/2020	EFT	Bank Service Fees	-182.20
10/05/2020	17954	USPO	-200.07
10/06/2020	17955	Robert Bennett	-559.23
10/06/2020	17956	ACWA	-6,988.18

10/23/20

Aromas Water District
Monthly Expenditures
 September 16 through October 20, 2020

Date	Num	Name	Amount
10/06/2020	17957	ACWA JPIA	-14,353.00
10/06/2020	17958	Central Electric	-298.36
10/06/2020	17959	Fedak & Brown LLP	-2,865.00
10/06/2020	17960	Green Rubber Kennedy	-181.62
10/06/2020	17961	Monterey County Tax Collector	-31.96
10/06/2020	17962	Recology San Benito County	-53.21
10/06/2020	17963	Streamline	-100.00
10/06/2020	17964	USA BlueBook	-920.86
10/07/2020	E-pay	Employment Development Dept	-652.74
10/07/2020	E-pay	United States Treasury (EFTPS)	-3,699.06
10/07/2020	E-pay	Employment Development Dept	-113.40
10/08/2020	EFT	QuickBooks Payroll Service	-5,530.05
10/09/2020	DD1568	Bowman (P), Naomi	0.00
10/09/2020	DD1569	Coombes (P), Louise P	0.00
10/09/2020	17975	DeAlba (P), David	-2,806.00
10/09/2020	DD1570	Giron (P), Ester	0.00
10/09/2020	DD1571	Johnson (P), Robert L	0.00
10/09/2020	17976	Smith (P), Shaun	-1,329.06
10/09/2020	EFT	CalPERS	-4,236.27
10/09/2020	EFT	CalPERS	-981.28
10/09/2020	EFT	CalPERS	-2,425.86
10/12/2020	EFT	A T & T U-verse	-64.20
10/20/2020	17965	ACE Hardware Prunedale	-82.40
10/20/2020	17966	BAVCO	-128.43
10/20/2020	17967	Brigantino Irrigation	-617.98
10/20/2020	17968	Fastenal Company	-35.75
10/20/2020	17969	Golden Bear Fire Extinguisher, Inc.	-155.00
10/20/2020	17970	Grainger Inc	-383.48
10/20/2020	17971	Mid Valley Supply	-1,073.80
10/20/2020	17972	Monterey Bay Analytical Services Inc	-332.00
10/20/2020	17973	Pajaro Valley Lock Shop	-548.00
10/20/2020	17974	PVWMA	-27,746.34
10/20/2020	17977	Zim Industries, Inc	-76,170.05
10/20/2020	17978	R & B Company	-428.64
10/20/2020	17979	Robert E. Bosso	-1,300.00
10/20/2020	17980	Sage Software Inc	-1,218.00
10/20/2020	17981	Verizon Wireless	-83.10
10/20/2020	17982	Xerox Corp	-17.81
10/20/2020	17983	XIO, INC.	-376.00
Total UB Checking			-209,700.26
TOTAL			-209,700.26