



## REGULAR MEETING OF THE BOARD OF DIRECTORS

# AGENDA

TUESDAY, January 22, 2019

7:00 PM

President- Richard Smith Vice President-Wayne Holman Director- Marcus Dutra Director- Wayne Norton Director- James Leap General Manager- Robert Johnson Board Secretary-Louise Coombes
--

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Richard Smith, Vice President Wayne Holman, Directors, Marcus Dutra, Wayne Norton and James Leap.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **OATH OF OFFICE:** Newly appointed Directors Jim Leap, Richard Smith, and Marcus Dutra to be sworn in by Aromas Water District Counsel Bob Bosso.
- V. **STATEMENTS OF DISQUALIFICATION**
- VI. **ADDITIONS AND DELETIONS**
- VII. **MINUTES:** Motion to approve the Minutes of the December 19, 2018 Regular Board Meeting p.3-5
- VIII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- IX. **PRESENTATIONS & REPORTS**
  - A. DIRECTORS' REPORTS
  - B. ATTORNEY'S REPORT
  - C. MANAGER'S REPORT p.6-9
  - D. CORRESPONDENCE p.10-11
- X. **ACTION ITEMS:**
  - A. **Consider receiving an update on the annexation of one parcel in the Rancho Larios area into the Aromas Water District boundary** p.12-17

Staff will present the status of this annexation, including an agreement with the PVWMA regarding water service for this parcel, for discussion and Board action.
  - B. **Consider Adoption of a Proposed Expense Budget Revision** p.18-20

Staff will present a proposed District Expense Budget revision for the remainder of FY 2018-2019 for discussion and Board action.
  - C. **Financial Reports for the Month of December 2018** p.21-26

Oakridge & Orchard Acres Assessment Districts are now included in the financial reports. Therefore, the reports show a Total Revenue of \$213,158.79; Total expenditures were \$103,555.62 between December 13, 2018 and January 16, 2019. These financials and monthly expenditures will be presented for discussion and approval.
  - D. **Adjourn to Closed Session as permitted by Govt. Code Sec. 54956.9**

The Board will adjourn to a closed session to discuss personnel matters
  - E. **Return to Open Session**

Statement of any reportable action from Closed Session
- XI. **FUTURE MEETINGS & AGENDA ITEMS** Next meeting ó Tuesday, February 26, 2019  
*Note: There will be a Board training workshop beginning at 5:00pm before the February meeting.*
- XII. **ADJOURNMENT**

Next Res. # 2019-01

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.
--

PAGE INTENTIONALLY LEFT BLANK

**Minutes of the Special Meeting of  
the Board of Directors of the Aromas Water District  
December 19, 2018**

- I. CALL TO ORDER.** The special meeting of the Board of Directors of the Aromas Water District was called to order by President Smith on Wednesday, December 19, 2018 at 6:59 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. ROLL CALL.** President Smith, Vice President Holman and Directors Norton, Leap and Dutra were present. Also in attendance were General Manager Robert Johnson, Management Consultant Morris, Counsel Bob Bosso and Board Secretary Louise Coombes.
- III. PLEDGE OF ALLEGIANCE.** Director Holman led the pledge of allegiance.
- IV. OATH OF OFFICE.** Certificates of Appointment in Lieu of Oath of Office from Monterey or San Benito County had not yet arrived, so item tabled until next meeting.
- V. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- VI. ADDITIONS AND DELETIONS.** There were no additions or deletions to the Agenda.
- VII. MINUTES.** The minutes of the November 27, 2018 Board Meeting were presented for review and approval; there were no corrections or comments. Director Dutra moved for approval of the minutes and Director Norton seconded. Minutes were unanimously approved with all Directors present.
- VIII. ORAL COMMUNICATION.** There were no public comments.
- IX. REPORTS/PRESENTATIONS**
- A. Director's Reports.** There were no Directors' Reports.
- B. Attorney's Report.** Counsel Bosso reported on the new CA Conservation requirements that continue to require cutbacks on the gallon/person ratio each year; these requirements have not yet been finalized. Counsel Bosso also mentioned he is following the new Termination [of Service] Rules, currently under development and due to take effect in 2020; these may not affect the District as connections number less than 3,000. The two Proposition 218 cases appear to have stalled and not yet entered oral argument. Any tiered rates will need to be justified during development of new rate studies.
- C. Manager's Report**
- OPERATIONS***
- No new meters have been installed this month so the total number of meters remains at 957 on 902 parcels. All water testing continues to be both, filed on time and represent satisfactory negative results.
- Production & Well Levels***
- GM Johnson reported total production, in November 2018, is a little lower than previous months at almost 7.8 million gallons; the daily average at approximately 259,888 gallons. Pleasant Acres Well was non-operational for a week, though the demand was met with Carpenteria and San Juan Wells. Overall production this year is marginally higher than 2017.
- Reporting on the well levels shows that Carpenteria Well is up nine feet, San Juan Well is up six feet, Marshall Well is up four feet and Aimee Meadows Well is up eleven feet.
- Incidents***
- There were no incidents to report this month.

### ***Staff & Board Recognition***

GM Johnson wanted to continue to let the Board know that AC Giron and ASO Coombes go above and beyond to perform three jobs between the two of them to keep everything running smoothly in the office in the continuing absence of a Customer Services Representative.

GM Johnson also wanted to give credit to CO DeAlba who is working very hard alone since Operator Zelmar is still out on leave. Operator Sanchez continues to work two to three hours of each working day to assist CO DeAlba.

GM Johnson and CO DeAlba discussed a plan for infrastructure maintenance in advance of the impending Budget Review. It is possible that this plan is more likely to affect the Capital Expense Budget as the longevity of the infrastructure is increased by such activity.

GM Johnson recently met with two Pajaro Sunny Mesa Board members who were interested in an information exchange on Operational and Administrative activities.

### ***Conservation & Rainfall***

According to the rain gauge at Chittenden, since the beginning of the rain year, October 1, 2018, 6.48" has been recorded including the reading for today.

### ***Projects***

**District Apartment Renovations.** The new bathroom in the Districts' apartment is completed, now that hot water has been plumbed to the shower. A commercial faucet and utility sink is now installed in the mud room. Still to come is the sheetrock installation into the closet.

**Technology for Board Member Use.** Director Leap mentioned that he was recently in conversation with the Districts' Auditor who made a point that all Board Members should now be using tablets for email and Board Packets.

**Budget Review.** President Smith appointed an Ad-Hoc Committee to review the budget and determine if any revision is necessary; Committee Members include President Smith and Director Leap. A review meeting is planned for January for any revision to take place in February.

- D. Correspondence.** GM Johnson mentioned that SMOG testing for two District vehicles required this year has now been completed and submitted to the Government BARFleets program.

## **IX. ACTION ITEMS**

- A. Consider receiving an update on the annexation of one parcel in the Rancho Larios area into the Aromas Water District boundary.** In preparation for the application to LAFCO, one of the ten or so items that need to be completed, specifically Resolution 2018-06, was reviewed and passed via a roll-call vote with all Directors present, after Vice President Holman moved to adopt the Resolution as presented; a motion seconded by Director Dutra.
- B. Consider receiving an update on the possible annexation of parcels along Cole Road.** GM Johnson summarized the three parcels that are within the District's sphere of influence but not yet annexed; any costs need to be identified and borne by the three requestors. One of the requestors, Mr Capron, is attempting to contact the owner of a fourth parcel, who currently receives water through an old agreement; if the parcel is annexed, the current agreement will sunset. GM Johnson is also attempting to contact this owner to discuss if they would like to join in the annexation process. This may be a mandatory situation in order to avoid another isolated parcel within the Districts' sphere.
- Director Norton moved to receive the update and move forward with the annexation process. The motion was seconded by Director Leap. The Report was unanimously accepted with all Directors present.
- C. Financial Reports for the month of November 2018.** Including the Oakridge and Orchard Acres Assessment Districts, the total revenue for November was \$94,455.05; Total expenditures were \$63,444.91 between November 17, 2018 and December 12, 2018.

On the **Balance Sheet**, *Total Assets* are \$11,611,589.36, of which *Total Current Assets* are \$4,285,655.27, and *Total Fixed Assets* are \$7,136,653.29. In *Liabilities*, the *Total Liabilities* are almost \$4.9 million. GM Johnson noted a high credit card charge for this month as a new laptop was purchased for the conference room. There are still two historical connection deposits, a practice the District no longer performs; GM Johnson is researching and composing letters to those property owners to inquire if they wish to proceed with the connections or have the deposit returned, however, the Ordinance #72 states that the District may keep the funds.

In the **P&L Report** GM Johnson reported *Water Revenue* for November was \$92,331.84 as compared to the Budgeted \$80,000.00. *Operation* expenses are well below budget and *Power* expenses, the Lower Oakridge Booster shows a lump sum payment to catch up from when the meter was originally purchased, due to a PG&E billing error. This may be moving to another category as the charge is related to payment for a meter rather than power consumption.

In the **Monthly Expenditures** Director Dutra enquired about the two checks for Maravilla Plumbing; GM Johnson explained one is the completion of the bathroom in the apartment, including tiling; the other is the installation of hot water to the apartment.

GM Johnson indicated the XiO Inc expense is for the Rancho Larios equipment down payment as presented at the last meeting.

Vice President Holman moved to adopt the Financial Reports as presented; and seconded by Director Norton. The Financial Reports were unanimously accepted with all Directors present.

- D. **Election of Officers for the 2019 Calendar Year.** Vice President Holman nominated President Smith to continue as President for 2019 and President Smith was in agreement; this nomination was unanimously accepted with all Directors present. Director Norton nominated Vice President Holman to continue as Vice President for 2018 and Vice President Holman accepted; this nomination was unanimously accepted with all Directors present.

X. **FUTURE MEETINGS & AGENDA ITEMS.** The next meeting will be on Tuesday, January 22, 2019.

XI. **ADJOURNMENT.** President Smith adjourned the meeting at 8:04 pm until Tuesday, January 22, 2019.

Read and approved by: \_\_\_\_\_  
President, Richard Smith

Attest: \_\_\_\_\_  
Board Secretary, Louise Coombes

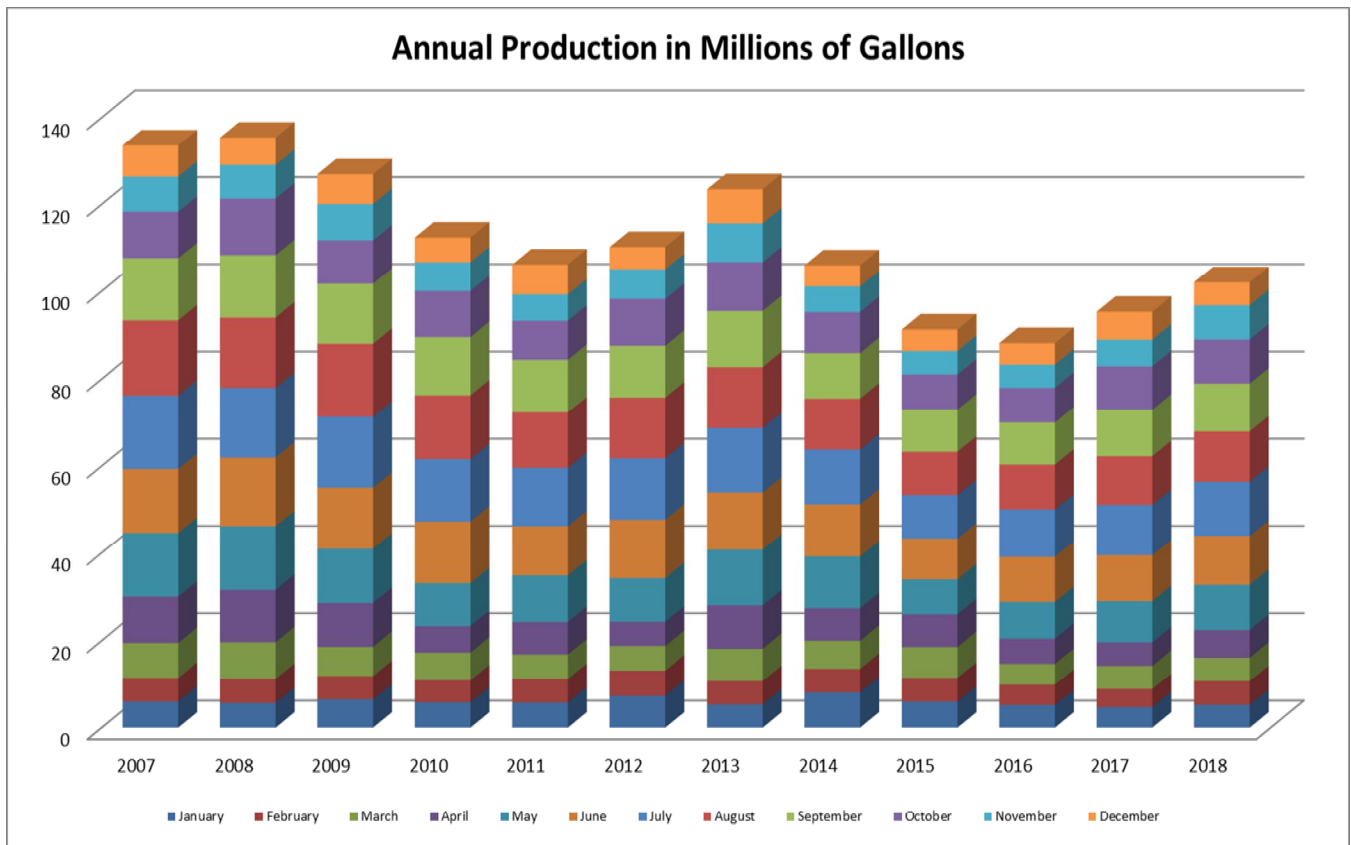
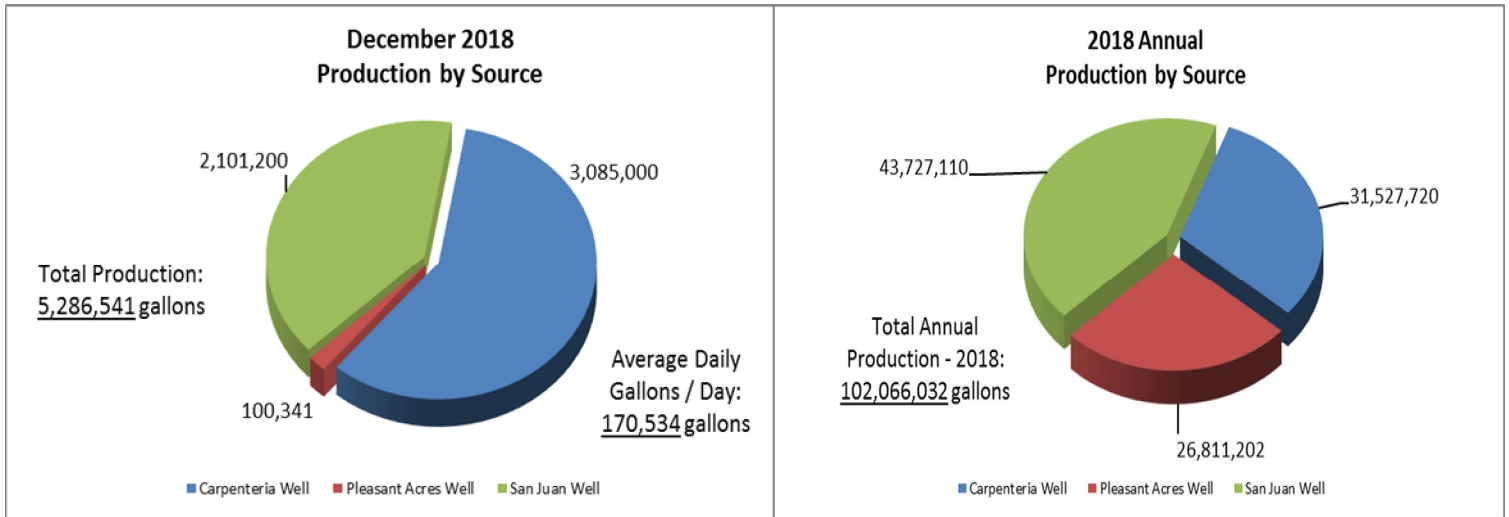
Date: \_\_\_\_\_

Date: \_\_\_\_\_

# General Manager's Report December 2018



## PRODUCTION REPORT



Totals	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Million Gal	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	88.152	95.304	<b>102.07</b>
Acre Ft	<b>410.0</b>	<b>415.4</b>	<b>389.4</b>	<b>344.8</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>292.43</b>	<b>313.18</b>

# OPERATIONS AND MAINTENANCE REPORT

## OPERATIONS:

- There are 957 total meters, on 902 parcels.
- Loss Production system wide has been maintained at below 5% for over 18+ months.
- Carpentaria and San Juan wells were operational the entire month; while using the Pleasant Acres well when needed, for a total of nine days this month.
- Water Treatment Plant; finished water was non-detect for both iron and manganese this month.
- Distribution testing for total Coliform; all samples negative.
- All monthly DWR reports on Coliform, and Mn / Fe were filed on time.
- WTP filters are being backwashed approximately every 5-7+/- days.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see attached chart).

## MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance and analyzer maintenance at all wells, as time allows
- Maintenance tasks are being performed as time allows

## INCIDENTS:

- None during this reporting period

# ADMINISTRATIVE REPORT

## STAFF & BOARD RECOGNITION:

- Administrative Services Officer (ASO) Coombes and Account Clerk (AC) Girōn continue to go above and beyond the call, keeping things running smoothly.
- Recruitment for a new Customer Service Representative (CSR) began January 7. Applications will be accepted until January 25, with interviews in the first week of February.
- Chief Operator (CO) DeAlba has been keeping the District's infrastructure functioning single-handedly, since early October, since Operator Zelmar has been out on leave.
- With Operator Zelmar's absence, GM Johnson has hired another operator on a part-time temporary basis to work a few hours each day and be on-call until mid-February.
- GM Johnson met with CO DeAlba to discuss moving some of the routine maintenance tasks to a planning level, possibly providing the opportunity to set aside monies annually for these efforts.
- GM Johnson and CO DeAlba met with representatives from Kamstrup to assist in getting the best performance from the Kamstrup meters
- GM Johnson met with representatives from San Benito County Resource Management Agency to discuss the Rocks Road Bridge project.

**CONSERVATION UPDATE:**

December 2018 usage figures indicate the usual trend of customers ramping back their water usage in winter.

October 1, 2018 marked the start of a new water year. As of the date of this report, the rain gauge at Chittenden Pass has recorded 9.32 inches of precipitation this water year, with 2.52 inches falling so far in the month of January.

**PROJECTS:**

**1. Capron et. al Annexation – Cole Road area**

This project continues to move forward. Staff is reaching out to another property owner to have them be included in this annexation effort. Staff plans on taking this item to the Pajaro Valley Water Management Agency (PVWMA) in February.

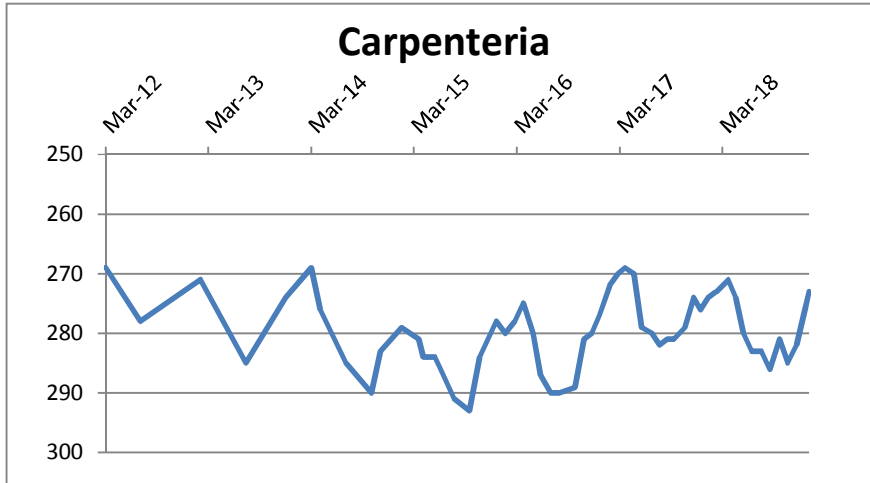
**2. Aromas Water District Rate Study – Request for Proposals (RFP) released**

The District is in the final year of a five-year rate cycle that was based off a rate study completed in 2014. It is now time to perform a similar effort to determine appropriate water rates and charges for the next five years. An RFP was released to five specific firms on January 7, 2019 as well uploaded to the California Special Districts Association (CSDA) RFP Clearinghouse for others to view and possibly propose. The closing date is February 7, 2019.

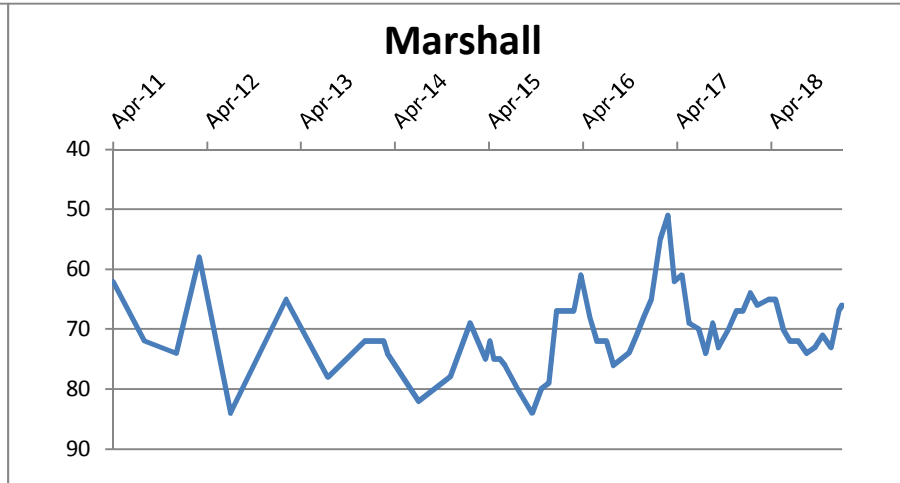
Robert Johnson  
General Manager  
January 15, 2019



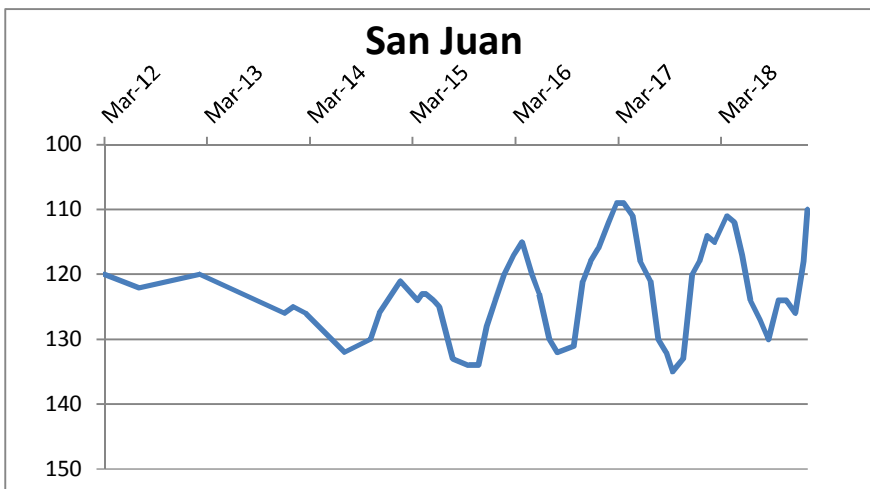
Well Water Level Monitoring  
 Depth to Water Measurements  
 Date: January 15, 2019



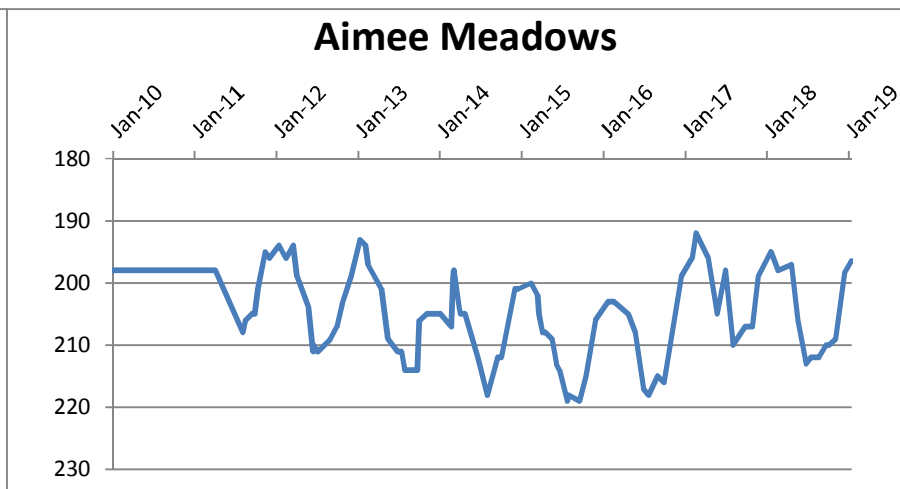
Carpenteria Well (production): Previous Read = 276 feet ; Current Read = 273 feet



Marshall Well (monitoring): Previous Read = 67 feet ; Current Read = 66 feet



San Juan Well (production): Previous Read = 118 feet ; Current Read = 110 feet



Aimee Meadows (monitoring): Previous Read = 198 feet ; Current Read = 196 feet

## CORRESPONDENCE LIST: 12/13/2018 - 1/16/2019

### Late entries:

DATE	TYPE	TO	FROM	SUBJECT
11.13.18	E	AWD	ACWA JPIA	Actual Payroll Request Report Submission
11.29.18	M	AWD	EDD State of CA	Notice of Amount Due / Statement
12.1.18	M	B. Morton, MUFG	AWD	Request for Audited Financial Statements

### Regular entries:

DATE	TYPE	TO	FROM	SUBJECT
12.13.18	M	Fedak & Brown	R. Johnson / L. Coombes, AWD	Audited Financial Statements Representation Letter
12.13.18	E	AWD	San Benito LAFCO	Regular Meeting Agenda - December
12.17.18	E	AWD	L. Johnson, ACWA JPIA	Request for Actual Payroll Reminder
12.17.18	E	L. Johnson, ACWA JPIA	L. Coombes, AWD	Submittal of Actual Payroll Report
12.17.18	F	JA Fencing	R. Johnson, AWD	Proposal and Contract Approval
12.20.18	E	R. Johnson, AWD	XiO, Inc.	Invoice 201208117 Pine Tree Tank and PAW
12.28.18	E	SWRCB	R. Johnson, AWD	Water Quality Sampling Schedule for 2019
12.31.18	E	B. Morton, MUFG	L. Coombes, AWD	Response to Request for Audited Financials
12.31.18	M	AWD	Ford Motor Company	Customer Satisfaction Program
1.2.19	E	L. Coombes, AWD	California EDD	Confirmation of Penalty Waiver Request
1.2.19	M	EDD State of CA	L. Coombes, AWD	Denial Penalty Waiver / Statement
1.3.19	M	AWD	California Water Boards	Low-income Water Rate Assistance Draft Report
1.4.19	E	R. Johnson, AWD	B. Bosso, Law Offices of Robert Bosso	Tiered Rate language for upcoming Rate Study
1.4.19	E	R. Johnson, AWD	SWRCB	Collecting samples for Organic Monitoring
1.4.19	M	AWD	G Lolas, CA State Controller	Upcoming Reporting Change for Govt Compensation in CA
1.7.19	M	Rate Study Consultant	R. Johnson, AWD	Sample Request for Proposal for the AWD Rate Study
1.7.19	E	AWD	Intuit / SSA	Confirmation of W2/W3 Electronic Filing

## CORRESPONDENCE LIST: 12/13/2018 - 1/16/2019

<b>DATE</b>	<b>TYPE</b>	<b>TO</b>	<b>FROM</b>	<b>SUBJECT</b>
1.7.19	E	SWRCB	R Johnson, AWD	Monthly Summary of Coliform Monitoring
1/8/18	E	SWRCB	R Johnson, AWD	Monthly Fe & Mn Field Test Results
1.9.19	E	AWD	P Slaven, ACWA JPIA	New CA law on sexual harassment training requirements for all staff.
1.10.19	E	AWD	San Benito LAFCO	Regular Meeting Agenda - January
1.10.19	E	AWD	ACWA Advisory	Governor Newsom Includes Proposed Statewide Water Tax in His Budget
1.14.19	M	EDD State of CA	L. Coombes, AWD	Request to correct misreported payment
1.14.19	E	L. Coombes, AWD	D. Zarate, NBS	Delinquency Report for Oakridge Assessment Dist. 2013-1
1.14.19	E	R Johnson, AWD	B Lockwood, PV Water	Agreement re: Annexation of Eilert Parcel
1.15.19	E	D Sagues, XiO	R Johnson, AWD	AWD Payment Plan for XiO Invoice

# Staff Report



To: Board of Directors

Re: Item X.A ó Consider receiving an update on the annexation of one parcel in the Rancho Larios area into the Aromas Water District boundary.

Date: January 15, 2019

## Summary / Discussion

A request for water service has been made by Mr. Patrick Eilert, APN #012-014-019, who resides within the Rancho Larios subdivision, though his parcel is not a part of the Rancho Larios development. Due to this unique situation, his parcel was not included in the agreement to deliver water to the Rancho Larios development. He does have a well on his property, which, by using storage tanks, has been enough for his needs over the years. Recently though, the well's yield has gone down (from 3 gallons per minute to 1 gallon per minute); therefore, for health and safety reasons, Mr. Eilert is looking to be served by the Aromas Water District (District).

The District Board of Directors (BOD) approved the initiation of the annexation process at their September meeting. This is an update of the progress within the process.

The Pajaro Valley Water Management Agency (PVWMA) BOD met on October 17, 2018 and approved the request for an exemption from Ordinances 98-01 and 98-02, allowing water to be exported out of the Pajaro Basin for health and safety reasons.

This month, PVWMA drafted an agreement authorizing the District to extend service to the Eilert parcel. Attached to this report is that agreement. This agreement is for the Board's review and action. For the Eilert annexation to move forward, the attached agreement needs to be approved.

Staff, Consultant Morris and Mr. Eilert are continuing to work on the Annexation application to the Local Area Foundation Commission (LAFCO). This application has about 10 important items that need to be completed for the application to be considered. Once a completed application gets to LAFCO, there is a minimum two-month wait before the item will make it on their agenda.

## Staff Recommendation

Receive the update report and Approve the Agreement to extend water service to the Eilert parcel.

## Submitted by:

Robert Johnson  
General Manager

AGREEMENT AUTHORIZING AROMAS WATER DISTRICT  
TO ANNEX AND EXTEND SERVICE TO APN 012-014-019 (EILERT PROPERTY)  
WITHIN RANCHO LARIOS SUBDIVION

This AGREEMENT AUTHORIZING AROMAS WATER DISTRICT TO ANNEX AND EXTEND SERVICE TO APN 012-014-019 (EILERT PROPERTY) WITHIN RANCHO LARIOS SUBDIVION (the "Agreement") is made and entered into on the date it has been executed by all parties hereto (the "Effective Date") by and between the AROMAS WATER DISTRICT (the "Aromas"), a special district organized and existing under the County Water District Law (Water Code §30000, et seq.) and Pajaro Valley Water Management Agency (the "PV Water"), a public agency organized and existing under the Pajaro Valley Water Management Agency Act (the "Act") (Water Code Appendix, Chapter 124), who agree as follows:

RECITALS

- A. PV Water was formed in 1984 by a special act of the California Legislature with the express purpose of and authority for management of the groundwater resources Pajaro Valley to reduce long-term overdraft and ultimately balance the groundwater basin.
- B. Pursuant to the Act, Section 516, PV Water has the prevailing authority over any special district within the boundaries of the agency which exercises any of the powers enumerated in the Act.
- C. The Sustainable Groundwater Management Act ("SGMA") (Cal. Water Code § 10270, et seq.), enacted by the California Legislature in 2014, provides for sustainable management of groundwater basins, to enhance local management of groundwater, to establish minimum standards for sustainable groundwater management, and to provide local groundwater agencies with the authority and the technical and feasible assistance necessary to manage groundwater.
- D. Section 10723(c)(1)(L) establishes PV Water as the exclusive local agency within its statutory boundaries to comply with the requirements of SGMA.
- E. By Resolution No. 2015-25, adopted on August 19, 2015, PV Water elected to become a groundwater sustainability agency under SGMA for that portion of the Pajaro Valley Groundwater Basin underlying its statutory boundaries.
- F. While Aromas is mostly within the jurisdictional boundaries of PV Water, a portion of its territory is located outside of PV Water boundaries and outside of the California Department of Water Resources definition of the Pajaro Valley Sub-basin 3-002.01.
- G. In 1998, the Board of Directors of PV Water adopted Ordinance 98-1, which prohibits water extracted or otherwise produced within the jurisdictional boundaries of PV Water from being exported, except for uses or contractual

commitments that pre-dated the ordinance. Under the terms of Ordinance 98-1, the export prohibition may be waived by the Board of Directors if the waiver is consistent with the PV Waterø adopted Basin Management Plan

- H. Also in 1998, Ordinance 98-2 was adopted by voter initiative, which mandates that PV Water prohibit all new exports of water outside the boundaries of the PV Water.
- I. In 2003 the parties entered into the AGREEMENT FOR PERMITTING OF NEW WELL (ö2003 Agreementö), pursuant to which PV Water authorized Aromas to construct a new well outside of but immediately adjacent to PV Waterø boundary (the öSan Juan Road Wellö) to alleviate a well capacity shortfall caused by the failure of an existing well operated by Aromas within PV Waterø boundary. Under the 2003 Agreement the parties agreed that the San Juan Road Well would be ösubject to the export prohibitions of Ordinance 98-1ö for any new distribution of water outside PV Waterø boundary and that the San Juan Road well would likewise be subject to any then-existing or future PV Water ordinances and resolutions as though the San Juan Road Well were located within the PV Water boundaries.
- J. In September, 2018, Aromas brought to PV Waterø attention the circumstances confronted by the residents of the APN 012-014-019 a single residential Parcel developed with a single-family residential dwelling located at 9 Rocks Road, San Juan Bautista (the öEilert Propertyö), that currently obtains water from an on-site well, and is currently neither located within the jurisdictional boundaries of Aromas, or within the PV Waterø jurisdiction boundaries or Pajaro Valley Sub-basin 3-002.01. The Rancho Larios Subdivision, by contrast, is located within and provided water service by Aromas. Owing to the poor quality and quantity of well production, the owners of the Eilert Property have has sought to annex into and obtain water service from Aromas.
- K. The purpose of this Agreement is to permit an exception to the 2003 Agreement to enable Aromas to annex and provide water service to Eilert Property under the terms and conditions set forth herein.

NOW, THEREFORE, the parties agree as follows:

1. PV Water authorizes Aromas to extend water service to the Eilert Property under the terms and conditions set forth below and such further conditions as may be agreed to between PV Water and Aromas to carry out the terms of this Agreement.
2. The authorization provided herein shall be deemed an emergency waiver to the export prohibitions of Ordinances 98-1 and 98-2. Except for the Eilert Property, Aromas will not establish new water service outside of PV Waterø boundary without the prior express written consent of PV Water, which shall be in PV Waterø sole discretion. This authority is limited to

existing parcels of record as of the date of this Agreement and shall not extend to any further divisions of existing parcels or new parcels created by any other means.

3. As between Aromas and PV Water, Aromas shall be solely responsible for obtaining any and all necessary permits or other regulatory approvals from any agency with jurisdiction over such matters in order to construct the necessary water service extension to the Eilert Property and shall be deemed "Lead Agency" for purposes of complying the California Environmental Quality Act. PV Water agrees to reasonably cooperate with Aromas in seeking any such regulatory approvals.

4. Aromas agrees to indemnify, defend and hold PV Water harmless, its officers, agents, employees and attorneys against any and all claims, demands, losses, costs or liability of any kind which PV Water, its officers, employees, agents or attorneys may incur arising from or related to this Agreement, or any activities of Aromas pursuant thereto.

5. To the extent it is inconsistent therewith, the terms of this Agreement shall be deemed to have amended the 2003 Agreement. Except as so amended, the 2003 Agreement shall remain in full force and effect.

6. This Agreement shall be binding upon and inure to the benefit of the parties' respective successors in interest and assigns.

7. This Agreement may be executed in any number of counterparts, each of which shall be an original but all of which together shall constitute one and the same instrument.

8. Notices under this Agreement shall be in writing and shall be delivered as follows:

If to PV Water:

General Manager  
Pajaro Valley Water Management Agency  
36 Brennan Street  
Watsonville, CA 95076

If to Aromas:

General Manager  
Aromas Water District  
P.O. Box 388  
Aromas, CA 95004

9. If any provision of this Agreement is determined to be invalid, illegal or unenforceable, such provision shall be deemed to be severed or deleted from this Agreement and the balance of this Agreement shall remain in full force and effect notwithstanding such invalidity, illegality or unenforceability.

[remainder of page intentionally blank]



IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below:

AROMAS WATER DISTRICT

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
President, Board of Directors

Approved as to form:

\_\_\_\_\_  
Robert E. Bosso

PAJARO VALLEY WATER  
MANAGEMENT AGENCY

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Chair, Board of Directors

Approved as to form:

\_\_\_\_\_  
General Counsel

# Staff Report



To: Board of Directors

Re: Item X.B ó Consider Adoption of a Proposed Expense Budget Revision

Date: January 15, 2019

## Summary / Discussion

The Expense Budget performance is reviewed monthly by the Board; and at times, the budget may be revised mid-year to reflect variances from the predicted budget. Variances have occurred during the 2018-2019 fiscal year significant enough to propose a Budget Revision.

The 2018-2019 Expense Budget was approved in May 2018 based on the estimated revenue of \$1,355,041. During the first six months of the fiscal year, increased revenue has been brought in which has provided an opportunity to make some changes and adjustments to both the revenue and expense portions of the currently-approved budget.

An Ad-Hoc Budget Committee was appointed at the December Board of Directors Meeting consisting of Board President Smith and Board member Leap, along with General Manager Johnson. The Committee met on January 15 at 3:00pm. Managerial Consultant Morris was also in attendance.

The Committee is proposing the following budget revision:

- On the **Revenue** side, metered water sales, as well as bulk water sales, have exceeded original revenue estimates. The net change is an \$71,000 increase in water revenue, bringing the revenue portion of the budget to \$1,426,041.
- On the **Expense** side, there were refinements to administrative costs as well as some operating costs, specifically fuel and water treatment expenses that are a result of the increase in water delivered. Also, the PI/Annexation/Conservation fund stayed the same since funds will be needed for the planning and execution of the District's 60<sup>th</sup> Anniversary Celebration.

This proposed Budget Revision allows the District to augment its Capitol Reserve by increasing Depreciation. The proposed revised budget would increase depreciation (Capital Reserves) by \$62,123 (from \$267,061 to \$329,184).

## Staff Recommendation

Approve the Revised 2018-2019 Expense Budget of \$1,426,041 with revenue and expense changes as recommended in the attached spreadsheet.

## Submitted by:

Robert Johnson  
General Manager

Aromas Water District  
Expense Budget  
FY 2018-2019

Proposed  
Revision  
Version 01

AROMAS WATER DISTRICT EXPENSE BUDGETS	2016 - 2017	2017 - 2018	FY 2018-19 THROUGH 12.31.2018	2018- 2019 BUDGET	REVISED 2018 - 2019 BUDGET	Difference between Revision and FY2019
	Actual	Actual	Actual	ADOPTED	Proposed	
<b>REVENUE</b>						
303 · Water Revenue	952,822	1,073,146	677,355	1,092,000	1,150,000	58,000
307 · Bulk Water	1,202	5,639	13,666	6,000	15,000	9,000
302 · Connection	12,790	51,160	-	13,300	13,300	-
301 · Taxes Received	60,989	75,523	38,908	66,000	66,000	-
Oakridge/OAWA		128,761	100,117	160,141	160,141	-
304 · Other Office Income	2,484	5,374	412	3,000	2,000	(1,000)
306 · Interest	6,219	11,819	9,030	12,000	17,000	5,000
312 · Grant Revenue	1,000	1,725	2,150	2,600	2,600	-
<b>Total Revenue</b>	<b>1,037,506</b>	<b>1,353,145</b>	<b>\$ 841,638</b>	<b>\$ 1,355,041</b>	<b>\$ 1,426,041</b>	<b>71,000</b>
<b>EXPENSES</b>						
<b>Administrative &amp; General</b>						
4593 - Bond Issue Cost				11,875	11,875	
4592 - Professional Fees				2,216	2,216	
4591 - Bond Admin Fee		10,546	2,574	8,423	8,423	
4590 - Bond Interest Asses.		130,616	67,705	137,176	137,176	
Int Pymnts/Loans - CapProj				3,393	3,393	
467 - Depreciation/Reserve	451,158	444,463	132,000	267,061	329,184	62,123
405 · Election	400	-	-	5,200	1,000	(4,200)
406 · Liability Ins	16,355	2,375	9,175	20,000	20,000	-
417 · Interest Payment	36,033	38,399	18,006	36,820	36,820	-
420 · Legal Fees	15,000	15,600	7,800	16,000	16,000	-
423 · Litigation Contingency	0	-	0	10,000	10,000	-
422 · Bank Charges	3,469	946	980	1,000	1,000	-
425 · Audit	12,350	12,200	10,136	11,625	11,625	-
471 · Bad Debts	1,151	70	-	500	500	-
473 · Memberships	14,708	16,353	10,705	16,000	16,000	-
<b>Total Administrative &amp; General</b>	<b>550,624</b>	<b>671,568</b>	<b>188,802</b>	<b>547,289</b>	<b>605,212</b>	<b>57,923</b>
<b>Communications</b>						
455 · Phone, Off	3,797	3,886	2,024	3,500	4,000	500
456 · Telemetry	3,594	3,587	1,797	3,600	3,600	-
457 · Answ Serv/Cell Phone	3,371	2,779	1,461	3,600	3,600	-
<b>Total Communications</b>	<b>10,762</b>	<b>10,252</b>	<b>5,282</b>	<b>10,700</b>	<b>11,200</b>	<b>500</b>
<b>Payroll</b>						
Gross	392,695	400,774	197,805	405,740	405,740	-
Comp FICA	24,805	25,075	11,455	25,156	25,156	-
Comp MCARE	5,525	5,864	2,868	5,883	5,883	-
Comp SUI & SDI	1,854	2,049	859	2,335	2,335	(0)
<b>Total Payroll</b>	<b>424,879</b>	<b>433,762</b>	<b>212,987</b>	<b>439,114</b>	<b>439,114</b>	<b>(0)</b>
<b>Employee Costs</b>						
407 · Outside Services	5,811	5,708	3,164	6,000	6,000	-
408 · Uniform Allowance	1,121	1,166	319	1,500	2,000	500
409 · Workers Comp	7,527	8,347	6,374	12,668	12,668	-
410 · Health Ins	73,228	73,716	35,300	70,224	70,224	-
474 · Education	5,256	4,385	1,479	6,000	6,000	-
477 · Retirement Contrib	63,162	104,042	36,026	73,874	73,874	-
<b>Total Employee Costs</b>	<b>156,105</b>	<b>197,364</b>	<b>82,662</b>	<b>170,266</b>	<b>170,766</b>	<b>500</b>

Aromas Water District  
Expense Budget  
FY 2018-2019

Proposed  
Revision  
Version 01

	2016 - 2017	2017 - 2018	THROUGH 12.31.2018	2018- 2019 BUDGET	REVISED 2018 - 2019 BUDGET	
Office	Actual	Actual	Actual	ADOPTED	Proposed	
440 · Misc Exp	6,553	3,404	1,581	4,000	4,000	-
444 · Postage	4,086	4,023	1,596	4,000	4,000	-
445 · Office Supplies	3,675	3,189	1,303	4,000	4,000	-
446 · Office Eqpmt Maint	6,240	9,692	3,784	10,000	10,000	-
<b>Total Office</b>	<b>20,554</b>	<b>20,308</b>	<b>8,264</b>	<b>22,000</b>	<b>22,000</b>	-
<b>Operations</b>						
403 · Fuel	7,525	9,237	5,743	10,000	12,000	2,000
404 · Truck Maint	3,731	3,499	2,894	5,000	5,000	-
431 · System Repair & Maint	61,692	52,189	23,710	60,000	60,000	-
463 · Water Analysis	7,680	5,484	2,940	6,000	6,000	-
464 · Water Treatment	8,149	10,545	7,779	9,500	12,000	2,500
468 · Tools	7,295	6,136	799	7,500	7,500	-
470 · PI / Annex / Conserv	1,845	1,154	-	4,000	4,000	-
<b>Total Operations</b>	<b>97,917</b>	<b>88,244</b>	<b>43,865</b>	<b>102,000</b>	<b>106,500</b>	4,500
<b>Power</b>						
449.75 388 Blohm #C	221	198	52	200	200	-
449.5-388 Blohm A & B	1,630	1,610	727	1,600	1,600	-
447 · Leo Ln Booster	419	380	207	400	400	-
448 · Aimee Mdws Well	121	120	56	125	125	-
451 · Marshall Corp Yard	364	435	190	500	500	-
452 · Rea Booster @ Seely	523	342	217	400	400	-
454 · Carr Booster	4,768	4,846	2,771	4,500	4,500	-
458 · Pleasant Acres Well	4,894	15,443	7,510	12,000	12,000	-
459 · Seely Pump & Carpenteria	125	(26)	112	300	300	-
460 · San Juan Well	40,085	49,175	24,015	45,000	45,000	-
461.5 RLS Tank	121	119	56	125	125	-
461 · Cole Tank	149	152	71	175	175	-
462 · Rea Tank	151	187	71	175	175	-
465 · Lwr Oakridge Bstr	314	899	4,585	1,000	5,000	4,000
465.5 · Upr Oakridge Bstr	-	294	300	600	600	-
466 · Pine Tree Tank	149	152	71	150	150	-
<b>Total Power</b>	<b>54,034</b>	<b>74,326</b>	<b>\$ 41,011</b>	<b>67,250</b>	<b>71,250</b>	4,000
<b>TOTAL EXP</b>	<b>1,314,875</b>	<b>1,495,824</b>	<b>582,873</b>	<b>1,358,619</b>	<b>1,426,041</b>	
<b>NET INCOME</b>	<b>(277,369)</b>	<b>(142,679)</b>	<b>258,765</b>	<b>(3,578)</b>	<b>(0)</b>	
Add back in Depreciation/Reserve	451,158	444,463	132,000	267,061	329,184	
Net incl. Depreciation	173,789	301,784	390,765	263,483	329,184	

Aromas Water District  
**Balance Sheet Prev Year Comparison**  
 As of December 31, 2018

	Dec 31, 18	Dec 31, 17
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	196,346.89	102,836.73
UB Bk Money Market xxxx7853	210,119.62	105,030.75
LAIF-State of Ca xx-05	803,842.13	788,402.93
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA Union Bank Checking 7741	36,673.54	21,282.54
OAWA Union Bank 101 Redemption	4.56	9,901.87
OAWA Union Bank 102 Reserve	35,761.20	35,549.40
Oakridge Union Checking 5587	379,714.75	373,804.39
CFD Union Bank CFD98-1	0.00	10,361.54
CFD 02 Provident T Fund Reserve	0.00	-59.62
Total Assessment District Banks	452,154.05	450,840.12
Total Checking/Savings	1,662,562.69	1,447,210.53
Other Current Assets		
1292 · Accounts Rec - USDA Loan	2,272,916.60	2,329,859.60
1291 · Accounts Rec - Orchard Acres	335,320.03	339,708.47
Prepaid Insurance	17,858.70	15,428.78
128 · Inventory	22,913.50	23,913.50
1200.1 · Accounts Receivable--UBMax	103,551.41	100,200.36
1201.9 · Less Allowance for doubtful ...	-500.00	-500.00
Total Other Current Assets	2,752,060.24	2,808,610.71
Total Current Assets	4,414,622.93	4,255,821.24
Fixed Assets		
1900 · Water System	11,738,676.02	11,645,613.45
1915 · Office Building & Improvements	397,391.26	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	117,577.39	75,349.31
1990 · Land and Easements	340,644.03	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-5,572,372.00	-5,088,460.75
Total Fixed Assets	7,116,383.75	7,444,425.64
Other Assets		
Deferred Outflow of Resources	187,200.00	174,771.00
Deposits		
ACWA Deposit	2,080.80	2,080.80
Total Deposits	2,080.80	2,080.80
Total Other Assets	189,280.80	176,851.80
<b>TOTAL ASSETS</b>	<b>11,720,287.48</b>	<b>11,877,098.68</b>

Aromas Water District  
**Balance Sheet Prev Year Comparison**  
As of December 31, 2018

	Dec 31, 18	Dec 31, 17
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	27,224.98	28,609.45
Total Accounts Payable	27,224.98	28,609.45
Credit Cards		
First Bankcard - E Giron #86	0.00	-310.00
First Bankcard - R. Johnson #31	278.43	-581.75
ACE Hardware	0.00	39.85
First Bankcard - L Coombes #92	166.62	-4.93
First Bankcard -- T. Zelmar #67	19.98	-25.32
Valero - Fuel	377.37	373.53
First Bankcard -- D DeAlba #35	124.23	-116.45
First Bankcard -- #24 (VM)	0.00	-35.00
Total Credit Cards	966.63	-660.07
Other Current Liabilities		
2100 · Payroll Liabilities	246.79	2,998.11
City National Bank - Current	111,781.03	105,477.00
Deferred Inflows- Actuarial	7,709.00	17,463.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	1,750.00	150.00
Total CUSTOMER DEPOSITS	5,750.00	4,150.00
Accrued Vacation Payable	19,106.97	22,769.14
Interest Payable	52,480.90	52,480.90
PVWMA Payable	7,708.61	5,813.31
Total Other Current Liabilities	204,783.30	211,151.46
Total Current Liabilities	232,974.91	239,100.84
Long Term Liabilities		
2590 · Unearned Revenue - CFD 98-1	5,545.71	13,436.52
2392 · Long-term Debt - USDA (Oakr...	2,629,000.00	2,693,000.00
2391 · Long-term Debt - Orchard Acres	400,000.00	420,000.00
GASB 68 Pension Liability	562,232.00	501,054.00
City National Bank	1,041,901.30	1,158,375.84
Total Long Term Liabilities	4,638,679.01	4,785,866.36
Total Liabilities	4,871,653.92	5,024,967.20
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,876,965.76	3,019,748.84
Allocation of Net Assets	-2,637,574.59	-2,637,407.62
Net Income	189,235.86	49,783.73
Total Equity	6,848,633.56	6,852,131.48
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,720,287.48</b>	<b>11,877,098.68</b>

Aromas Water District  
Profit & Loss Budget Performance

Accrual Basis

December 2018

	Dec 18	Budget	Jul - Dec 18	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
303 · Water Revenue	75,817.79	70,000.00	677,437.87	590,000.00	1,092,000.00
307 · Bulk Water	710.43	500.00	13,666.25	3,000.00	6,000.00
302 · Connection	0.00	0.00	0.00	0.00	13,300.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	95,614.67	115,000.00	100,116.67	115,000.00	160,140.73
301 · Taxes Rcvd - AWD - Other	38,907.55	38,500.00	38,907.55	40,000.00	66,000.00
Total 301 · Taxes Rcvd - AWD	134,522.22	153,500.00	139,024.22	155,000.00	226,140.73
304 · Other Office Income & Reimbu...	-20.00	0.00	412.13	500.00	3,000.00
306 · Interest	1,603.35	950.00	9,136.37	5,200.00	12,000.00
312 · Grant Revenue	525.00	750.00	2,150.00	2,500.00	2,600.00
Total Income	213,158.79	225,700.00	841,826.84	756,200.00	1,355,040.73
Gross Profit	213,158.79	225,700.00	841,826.84	756,200.00	1,355,040.73
<b>Expense</b>					
<b>Operations</b>					
403 · Fuel	664.69	830.00	5,742.62	4,980.00	10,000.00
404 · Truck Maint	0.00	1,000.00	2,894.36	3,000.00	5,000.00
431 · System Repair & Maint	2,575.36	5,000.00	23,669.85	30,000.00	60,000.00
463 · Water Analysis	154.00	500.00	2,940.00	3,000.00	6,000.00
464 · Water Treatment	0.00	792.00	7,779.21	4,748.00	9,500.00
468 · Tools	254.35	800.00	798.69	3,900.00	7,500.00
470 · Public Outreach / Annexation	0.00	330.00	-60.00	1,980.00	4,000.00
Total Operations	3,648.40	9,252.00	43,764.73	51,608.00	102,000.00
<b>Power</b>					
449.75 · 388 Blohm, # C	24.51	17.00	52.29	100.00	200.00
449.5 · 388 Blohm, A & B Office	144.84	140.00	727.25	800.00	1,600.00
461.5 · RLS Tank Booster	9.86	10.00	56.18	64.00	125.00
447 · Leo Ln Booster	34.66	33.00	207.27	206.00	400.00
448 · Aimee Mdws Well	10.18	10.00	55.53	64.00	125.00
451 · Marshall Corp Yard	32.13	41.00	189.64	250.00	500.00
452 · Rea Booster @ Seely	37.59	33.00	217.24	202.00	400.00
454 · Carr Booster	345.80	370.00	2,771.14	2,300.00	4,500.00
458 · Pleasant Acres Well	62.79	1,100.00	7,509.67	6,900.00	12,000.00
459 · Seely Booster @ Carpenteria	20.37	25.00	111.73	175.00	300.00
460 · San Juan Well	2,216.94	3,750.00	24,015.05	23,000.00	45,000.00
461 · Cole Tank	12.71	14.00	71.22	91.00	175.00
462 · Rea Tank	12.63	14.00	70.61	91.00	175.00
465 · Lwr Oakridge Boost	66.78	85.00	4,584.81	520.00	1,000.00
465.5 · Upper Oakridge Booster	150.00	50.00	300.00	300.00	600.00
466 · Pine Tree Tank	12.77	12.50	71.45	75.00	150.00
Total Power	3,194.56	5,704.50	41,011.08	35,138.00	67,250.00
<b>Payroll</b>					
Gross	30,285.61	33,890.00	197,805.16	202,390.00	405,740.00
Comp FICA	1,129.05	2,096.00	11,454.82	12,576.00	25,156.00
Comp MCARE	439.17	490.00	2,868.19	2,940.00	5,883.00
Comp SUI	64.51	195.00	359.45	1,165.00	2,335.00
Total Payroll	31,918.34	36,671.00	212,487.62	219,071.00	439,114.00
<b>Employee / Labor Costs</b>					
407 · Outside Services	98.95	500.00	3,163.62	3,000.00	6,000.00
408 · Uniform Allowance	0.00	375.00	319.07	750.00	1,500.00
409 · Workers Comp	935.55	1,058.00	6,373.65	6,348.00	12,702.00
410 · Health Ins	5,866.13	5,852.00	35,299.82	35,112.00	70,224.00
474 · Education	0.00	500.00	1,479.29	3,000.00	6,000.00
477 · Retirement	5,773.12	6,159.00	36,025.93	36,954.00	73,914.00
Total Employee / Labor Costs	12,673.75	14,444.00	82,661.38	85,164.00	170,340.00

Aromas Water District  
Profit & Loss Budget Performance

Accrual Basis

December 2018

	Dec 18	Budget	Jul - Dec 18	YTD Budget	Annual Budget
Office					
440 · Misc Exp	170.01	330.00	1,620.23	1,980.00	4,000.00
444 · Postage	269.64	280.00	1,595.90	1,680.00	4,000.00
445 · Office Supplies	304.90	330.00	1,070.80	1,980.00	4,000.00
446 · Office Eqpmt and Maint	367.20	780.00	4,016.25	4,900.00	10,000.00
Total Office	1,111.75	1,720.00	8,303.18	10,540.00	22,000.00
Communications					
455 · Phone, Off	334.77	290.00	2,023.85	1,740.00	3,500.00
456 · Telemetry	299.15	300.00	1,796.58	1,800.00	3,600.00
457 · Answ Serv/Cellular Phone	229.05	300.00	1,461.13	1,800.00	3,600.00
Total Communications	862.97	890.00	5,281.56	5,340.00	10,700.00
Administrative & General					
4593 · Bond Issue Cost	0.00	0.00	0.00	0.00	11,875.00
4592 · Professional Fees	0.00	0.00	0.00	0.00	2,215.68
4591 · Admin Fee (Bond Admin N...	866.85	840.00	2,574.09	1,680.00	8,423.16
4590 · Bond Interest Exp - Assess...	0.00	0.00	67,704.52	68,588.00	137,176.42
Int Pymts LoansCapital Projects	0.00	0.00	0.00	0.00	3,393.35
417 · Capital Loan Interest	0.00	0.00	18,006.11	18,410.00	36,820.00
467.5 · Amortization Exp	0.00	0.00	0.00	0.00	1,500.00
467 - Depreciation Reserve	22,000.00	22,000.00	132,000.00	132,000.00	266,352.00
405 · Election	0.00	0.00	0.00	5,200.00	5,200.00
406 · Liability Ins	1,556.24	1,700.00	9,175.44	9,800.00	20,000.00
420 · Legal Fees	1,300.00	1,340.00	7,800.00	7,960.00	16,000.00
422 · Bank Charges	144.80	85.00	980.19	490.00	1,000.00
423 · Litigation Contingency	0.00	5,000.00	0.00	5,000.00	10,000.00
425 · Audit	625.00	0.00	10,136.00	8,000.00	11,625.00
471 · Bad Debts	0.00	250.00	0.00	250.00	500.00
473 · Memberships	5,868.00	6,000.00	10,705.08	13,700.00	16,000.00
Total Administrative & General	32,360.89	37,215.00	259,081.43	271,078.00	548,080.61
Total Expense	85,770.66	105,896.50	652,590.98	677,939.00	1,359,484.61
Net Ordinary Income	127,388.13	119,803.50	189,235.86	78,261.00	-4,443.88
Net Income	127,388.13	119,803.50	189,235.86	78,261.00	-4,443.88



01/16/19

Aromas Water District  
**Monthly Expenditures**  
 December 13, 2018 through January 16, 2019

Date	Num	Name	Amount
UB Checking			
12/13/2018	EFT	QuickBooks Payroll Service	-7,229.99
12/14/2018	17002	DeAlba (P), David	-2,886.82
12/14/2018	DD1306	Coombes (P), Louise P	0.00
12/14/2018	DD1307	Giron (P), Ester	0.00
12/14/2018	DD1308	Johnson (P), Robert L	0.00
12/14/2018	17003	Sanchez, Jesus L	-504.41
12/14/2018	DD1309	Zelmar (P), Trevor J	0.00
12/14/2018	17000	Dutra (P), Marcus	-214.67
12/14/2018	17001	Holman (P), Wayne R	-214.67
12/14/2018	DD1303	Leap (P), James E	0.00
12/14/2018	DD1304	Norton (P), K W	0.00
12/14/2018	DD1305	Smith (P), Richard	0.00
12/14/2018	ACH	CalPERS	-870.25
12/14/2018	ACH	CalPERS	-2,041.43
12/14/2018	EFT	Intuit	-98.95
12/26/2018	E-pay	Employment Development Dept	-594.07
12/26/2018	E-pay	United States Treasury (EFTPS)	-2,874.62
12/27/2018	EFT	QuickBooks Payroll Service	-6,265.68
12/27/2018	NSF	Bill Adjustment Report	-460.12
12/28/2018	17022	Trevor J. Zelmar	-20.00
12/28/2018	17023	Planned Environments	-652.75
12/28/2018	DD1310	Morris (P), Vicki	0.00
12/28/2018	DD1311	Coombes (P), Louise P	0.00
12/28/2018	17020	DeAlba (P), David	-3,322.84
12/28/2018	DD1312	Giron (P), Ester	0.00
12/28/2018	DD1313	Johnson (P), Robert L	0.00
12/28/2018	17021	Sanchez, Jesus L	-404.29
12/28/2018	DD1314	Zelmar (P), Trevor J	0.00
12/28/2018	EFT	CalPERS	-1,026.62
12/28/2018	EFT	CalPERS	-2,006.42
12/28/2018	17024	A T & T U-verse	-60.00
12/28/2018	17025	Aromas Water District (Petty Cash)	-100.00
12/28/2018	17026	CALNET3	-573.92
12/28/2018	17027	CSSC	-90.85
12/28/2018	17028	David DeAlba	-21.80
12/28/2018	17029	Fastenal Company	-530.22
12/28/2018	17030	Fedak & Brown LLP	-625.00
12/28/2018	17031	First Bankcard	-2,557.66
12/28/2018	17032	Green Rubber Kennedy	-84.87
12/28/2018	17033	Mid Valley Supply	-498.67
12/28/2018	17034	Rob Johnson	-50.00
12/28/2018	17035	State Water Resources Control Board	-90.00
12/28/2018	17036	USA BlueBook	-1,251.03
12/28/2018	17037	Valero	-799.54
12/28/2018	17038	Verizon Wireless	-88.20
12/28/2018	Paid Online	P G & E	-2,914.26
12/31/2018	17040	USPO	-205.24
12/31/2018	EFT	Bank Service Fees	-158.80
12/31/2018	17049	Robert E. Bosso	-1,300.00
01/02/2019	NSF	Bill Adjustment Report	-58.51
01/04/2019	EFT	CalPERS	-3,495.42

01/16/19

Aromas Water District  
**Monthly Expenditures**  
 December 13, 2018 through January 16, 2019

Date	Num	Name	Amount
01/07/2019	E-pay	Employment Development Dept	-183.37
01/07/2019	EFT	Employment Development Dept	-111.61
01/07/2019	17039	USPO	-50.00
01/07/2019	EFT	Google	-10.00
01/09/2019	17041	ACE Hardware Prunedale	-273.61
01/09/2019	17042	Aromas Water District (Petty Cash)	-190.00
01/09/2019	17043	Costco Wholesale	-60.00
01/09/2019	17044	Fastenal Company	-123.90
01/09/2019	17045	Monterey Bay Analytical Services Inc	-154.00
01/09/2019	17046	Monterey Co. Recorder-County Clerk	-20.00
01/09/2019	17047	PVWMA	-20,106.95
01/09/2019	17048	Recology San Benito County	-51.00
01/09/2019	17050	State Water Resource Control Board, SWRCB	-5,718.00
01/09/2019	17051	Streamline	-100.00
01/09/2019	17052	United Way serving San Benito County	-38.00
01/09/2019	17053	Viking Septic	-170.00
01/09/2019	17054	Xerox Corp	-21.95
01/09/2019	Paid Online	P G & E	-106.28
01/11/2019	E-pay	Employment Development Dept	-608.74
01/11/2019	E-pay	United States Treasury (EFTPS)	-3,554.10
01/14/2019	EFT	QuickBooks Payroll Service	-5,699.49
01/15/2019	17057	Coombes (P), Louise P	-169.04
01/15/2019	17058	DeAlba (P), David	-3,074.08
01/15/2019	DD1318	Giron (P), Ester	0.00
01/15/2019	DD1319	Johnson (P), Robert L	0.00
01/15/2019	17059	Sanchez, Jesus L	-644.18
01/15/2019	DD1320	Zelmar (P), Trevor J	0.00
01/15/2019	17055	Dutra (P), Marcus	-214.67
01/15/2019	17056	Holman (P), Wayne R	-214.67
01/15/2019	DD1315	Leap (P), James E	0.00
01/15/2019	DD1316	Norton (P), K W	0.00
01/15/2019	DD1317	Smith (P), Richard	0.00
01/15/2019	EFT	CalPERS	-836.44
01/15/2019	EFT	CalPERS	-1,863.05
01/16/2019	17061	Jeffrey Greatorex	-40.31
01/16/2019	17062	Rob Nino	-3.86
01/16/2019	17060	Dan Scrodin	-150.00
01/16/2019	17063	ACWA	-5,373.18
01/16/2019	17064	ACWA JPIA, Emp. Ben. Prog.	-6,046.55
01/16/2019	17065	Monterey Bay Analytical Services Inc	-332.00
Total UB Checking			-103,555.62
TOTAL			<u>-103,555.62</u>