



REGULAR MEETING OF THE BOARD OF DIRECTORS

Meeting held at
District Office:
388 Blohm Ave.,
Aromas CA 95004

AGENDA Tuesday, November 28, 2017 7:00 PM

President- James Leap
Vice President- Richard Smith
Director- Marcus Dutra
Director- Wayne Holman
Director- Wayne Norton
General Manager- Robert Johnson
Board Secretary- Louise Coombes

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Directors Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES** Motion to approve the Minutes of the October 24, 2017 Board Meeting p.3-5
- VII. **ORAL COMMUNICATION** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS:**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p.6-9
 - D. CORRESPONDENCE p.10
- IX. **ACTION ITEMS:**
 - A. **Backup Power Generator Update:** Receive staff report concerning the office backup generator installation; and provide direction to staff. p.11
 - B. **Financial Reports for the Month of October 2017.** Total Revenue was \$107,946.08; p.12-17
Total expenditures \$162,458.41 between October 19, 2017 and 20 November, 2017.
These financials and monthly expenditures will be presented for discussion and approval.
- X. **FUTURE MEETINGS & AGENDA ITEMS** Next meeting ó To Be Determined
- XI. **ADJOURNMENT**

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**Minutes of the Regular Meeting of
the Board of Directors of the Aromas Water District
October 24, 2017**

- I. **CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, October 24, 2017 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. **ROLL CALL.** President Leap, Vice-President Smith, and Directors Dutra, Norton and Holman were present. Also in attendance were General Counsel Bob Bosso; General Manager Robert Johnson and Board Secretary Louise Coombes.
- III. **PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. **STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. **ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. **MINUTES.** The minutes of the September 26, 2017 Board Meeting were presented for review and approval. There were no comments or corrections. Director Dutra moved for approval of the minutes and Director Norton seconded. Minutes were approved unanimously with all directors present.
- VII. **ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS:

- A. **Director's Reports.** President Leap reported on the meeting at the Monterey County Water Resources Agency on 10/16/17, where GM Johnson received a Resolution of Recognition from his previous employer. In addition, the document addressing the issue of salt water intrusion, of which GM Johnson helped prepare in his previous position, was unanimously accepted. President Leap was impressed by compliments from GM Johnson's previous staff, Board Members and public.

President Leap and GM Johnson also attended the Special Districts Association of Monterey County meeting/dinner on 10/17/17, where the guest speaker was California Senate Majority Leader Bill Monning. He addressed many subjects in his presentation to the group, including a fee for every water system customer in California. This fee, part of SB623, will be discussed at AWD's next Board meeting. If there are concerns, there would be a possibility of inviting Bill Monning to a future Board meeting.

President Leap also drew the Board's attention to two articles in the ACWA news about the Soquel Creek Water District GSA formation. The CSDA had an article regarding Board training, and President Leap suggested it may be time for a refresher class on Board Governance and roles.

- B. **Attorney's Report.** Counsel Bosso reported that he continues to monitor the progress of the Prop 218 cases regarding tiered rates and notification of property owners/customers. A case in Glendale, CA demonstrated the necessity to have an Administrative Law Judge that has an understanding of how Special Districts work presiding over the hearing. Still awaiting a decision from the Supreme Court by the end of 2017.

- C. **Manager's Report.** See detailed report in agenda packet. Items highlighted include:

Production & Well Levels

GM Johnson noted production in September is a little lower than August; still less than the current benchmark of 2013/14.

GM Johnson has made some subtle amendments to the Well Level Monitoring Charts for accuracy of reporting. Well levels are beginning to rise; roughly 3ft as of mid October.

Operations

The system is running smoothly and San Juan Well & Pleasant Acres Well are operational and functioning at their normal levels.

The rehabilitation of the Carpenteria Well is almost complete; testing for coliform bacteria has returned a negative result. The original 60hp pump and motor were replaced on September 13th, 2017 and production was about 250-275GPM. As a comparison, when the well was originally drilled, production was around 400GPM and was typically being pumped at around 350GPM. Since the variable frequency drive (VFD) has been installed and the software programming is in place, the Operators have been exercising the well to test production - which is still around 275GPM as iron bacteria may still be present. The well is being utilized to take advantage of the solar power; plans to utilize the power generated by the solar array elsewhere in the system are underway with an application to PG&E in process.

Maintenance

Recently a magnetic meter, with no moving parts, was installed at the Pleasant Acres Well and the well was connected to the SCADA system so that it can be remotely monitored by the Operators.

Incidents

GM Johnson reported on three service lateral breaks; one suspected of being caused by proximity erosion of a rock against the 3/4" pipe. The other two were caused by contract workers installing fiber-optic cable in one instance, and another installing temporary road signs with an auger instead of hand digging, against the advice from AWD/USA-811. The temporary road signs were installed by a contractor hired by CalTrans. Director Norton suggested, and Counsel Bosso agreed, sending a letter of protest to CalTrans in case of a repeat incidence.

GM Johnson was very complimentary and appreciative of staff's attendance and professionalism during these events, especially since no customer was without water during any of these incidents.

Staff & Board Recognition

Chief Operator DeAlba attended the Operator's conference in Las Vegas utilizing a fully paid MBWWA scholarship. Next year Operator Zelmar will be able to apply for the scholarship and, if obtained, attend the conference.

The new Customer Service Representative, Nicole Lingbeck, left the District for a full-time position. Staff advertised the employment opportunity again; and out of twenty-two applicants, four have been interviewed. GM Johnson is in discussion with the lead candidate.

Drought & Conservation

GM Johnson noted that the beginning of the new rain year is October 1st, so the rain gauge is currently at zero.

Projects - Office Generator

GM Johnson reported on bids for a generator powerful enough to run office "A" in the event of power failure in Aromas. One contractor has made a bid for around \$18,000, which includes installation, though Board direction was to obtain additional bids.

Ad Hoc GSA Committee

GM Johnson reported that he and Brian Lockwood of PVWMA are planning to meet to discuss SGMA, GSA and GSP issues, including defining statutory or legislative boundaries, and whether AWD and PVWMA will have the opportunity to work together.

D. Correspondence. The monthly correspondence list was reviewed without comments or questions.

IX. ACTION ITEMS

A. Resolution 2017-08 Conveyance of Real Property to the Aromas Water District. This is a general resolution to allow the GM to accept real property on behalf of the District, rather than having to bring such requests to the Board each time. A certificate of acceptance will need to be included at the end of each acceptance of real property document before it can be officially recorded. Motion to adopt Resolution 2017-08 was made by Director Holman; seconded by Director Norton. With a roll call vote, Resolution 2017-08 was unanimously approved with all Directors present.

B. Financial Reports for the month of September 2017. GM Johnson noted Total Assets are at \$8.75 million and total liabilities \$1.8 million, making a net equity of \$6.8 million. Revenue for September was \$109,469.68. Expenditures between September 20 to October 18, 2017 total \$139,099.48. GM Johnson noted that large expenses on the list included the magnetic meter installed at Pleasant Acres well, the installation of the VFD at Carpenteria Well.

X. FUTURE MEETINGS & AGENDA ITEMS. The next meeting would be the regularly scheduled meeting of Tuesday, November 28, 2017.

XI. ADJOURNMENT. President Leap adjourned the meeting at 8:21pm until November 28, 2017.

Read and approved by: _____
Board President, James Leap

Attest: _____
Board Secretary, Louise Coombes

Date: _____

Date: _____

Aromas Water District General Manager's Report October 2017

PRODUCTION

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	9,105,200	293,716	31
Pleasant Acres Well	394,144	78,829	5
Carpenteria Well	424,000	53,000	8
Total Production	9,923,344	320,108	

ANNUAL PRODUCTION IN MILLIONS/GALLONS:

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
January	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	5.195	4.717
February	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	4.687	4.184
March	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	4.797	5.327
April	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	5.801	5.406
May	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	8.332	9.347
June	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	10.286	10.478
July	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	10.915	11.608
August	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	10.295	11.171
September	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	9.701	10.733
October	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	7.970	9.923
November	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	5.299	---
December	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	4.873	---
Totals MG	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	88.152	82.894
Total AcFt	391.1	410.0	415.4	389.4	344.8	325.7	338.05	378.7	325.16	280.05	270.49	254.35

OPERATIONS:

- There are 953 total meters, on 898 parcels.
- Loss Production system wide has maintained below 5% for over eighteen+ months.
- San Juan Well and Pleasant Acres Well are operational; as well as the Carpenteria Well, which was put back into operation on 10/18.
- Water Treatment Plant; results continue to show non-detects for Mn and Fe in the finished water.
- Distribution testing for total Coliform; all samples negative.
- All Coliform, Mn and Fe, and monthly DWR reports were filed on a timely basis.
- Backwashing WTP filters approximately every 2-3+/- days, or 1.5 mg, from San Juan Well and Pleasant Acres Well.
- Monthly Generator in-house 15 minute testing under load.
- Operator DeAlba and GM Johnson investigated a customer complaint issue.
- Monthly well-level monitoring (see attached chart).

MAINTENANCE:

- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance and analyzer maintenance at all wells
- AWD continues to offer mulch to the community, located at our Carpenteria site
- Actuator valve at San Juan Treatment Plant was replaced.

STAFF & BOARD RECOGNITION:

- Operators DeAlba and Zelmar, GM Johnson and Intern Smith attended a Water Operator Treatment Exam Refresher Course on November 3rd.
- Staff meeting was held on November 8th ó covered current District activities as well as discussed a study regarding how driving ability is affected by the semi-annual time change. We also continued our discussion on Winter Preparedness.
- Completed updating District information for the renewal of the "System of Award Management" (SAM) registration.
- Submitted an updated SWRCB-required Water Quality Emergency Notification Plan.
- Administrative Services Officer Coombes and Accounts Clerk Giron continue to do a tremendous job balancing all the office duties and customers while we have been down one person.
- Customer Service Representative interviews were performed on 11/14; we received 17 applications and interviewed two candidates. After checking references, the preferred candidate accepted the job and will start on November 27.

CONSERVATION UPDATE:

Summer usage 2017 is similar to 2016, though it is still well below the 2013 production numbers. AWD water customers are to be commended for continued excellent conservation.

October 1, 2017 marks the start of a new water year. As of the date of this report, the rain gauge at Chittenden Pass has recorded 1.76 inches of precipitation this water year, with 1.68 inches falling in the month of November.

PROJECTS:

1. Backup Power for Booster and San Juan Pumping Stations

GM Johnson and the operators have been in contact with an electrician to potentially modify the existing electrical systems at three sites to allow for the connection of a portable (trailer-mounted) generator in case of a systemic power outage. This way, the District would be able to fill the tanks at these locations to maintain service to the customers. The sites would be: a) Carr Booster Station, b) Oakridge Booster Station, and c) the San Juan well Pumping Station. Staff was hoping a standard-configured cord could be fabricated to work between the booster stations, though based upon the electrician's research and findings, it looks as if each site will need a customized setup to be effective. Discussions are on-going regarding this matter.

2. Ad Hoc Groundwater Sustainability Agency (GSA) committee

Directors Leap and Smith continue to monitor developments around the need to form a GSA in the portion of our District that is located in the Pajaro Valley 3-02 PUMA, outside of PVWMA's GSA boundary. The filing of the Alternative Plan request to DWR by PVWMA on 12/27/2016 may change the necessity of a GSA formation. Pajaro Valley is the only high-priority basin that has filed an Alternative Plan. AWD is awaiting DWR's response before any District action; this may still be a few months out.

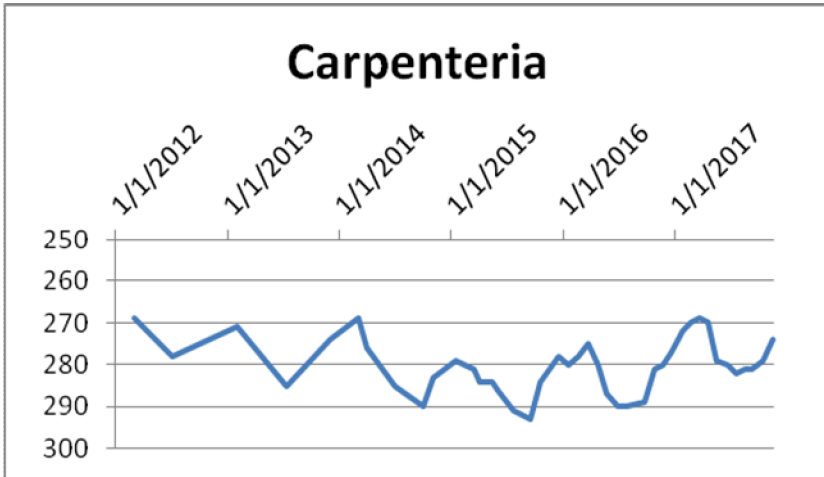
Robert Johnson
General Manager
November 20, 2017

Well Water Level Monitoring Depth to Water Measurements

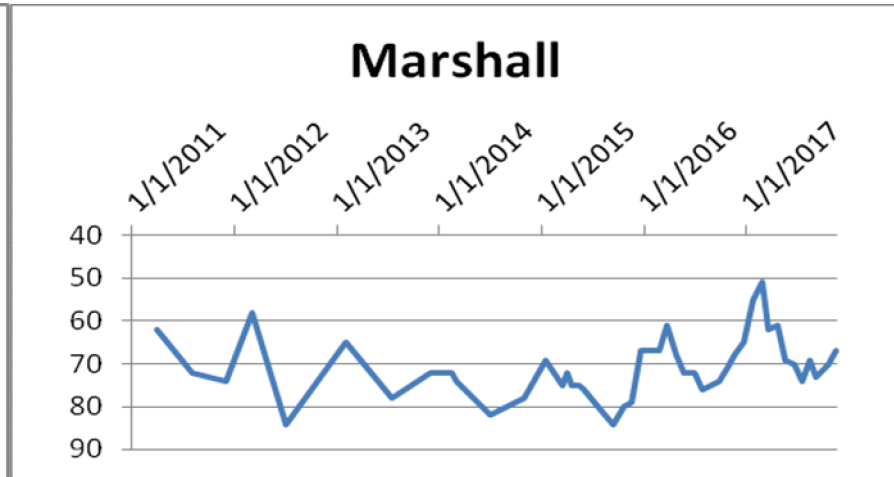
Date: November 17, 2017



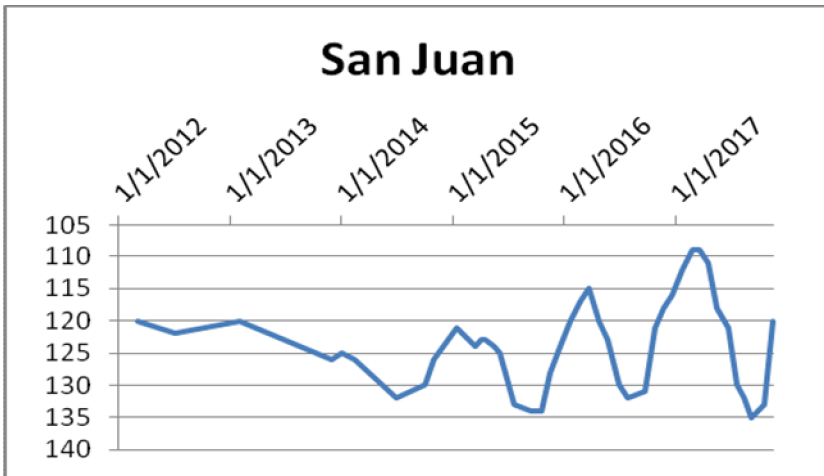
www.aromaswaterdistrict.org



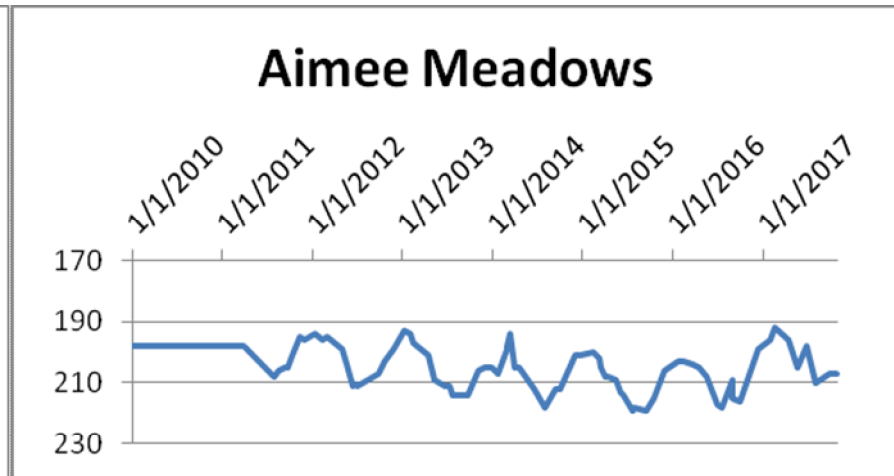
Carpenteria Well (production): Previous Read = 279 feet ; Current Read = 274 feet



Marshall Well (monitoring): Previous Read = 70 feet ; Current Read = 67 feet



San Juan Well (production): Previous Read = 133 feet ; Current Read = 120 feet



Aimee Meadows Well (monitoring): 9/25/2017 = 207 feet ; 10/27/2017 = 207 feet

CORRESPONDENCE LIST: 10/19/2017 - 11/20/2017

DATE	TYPE	TO	FROM	SUBJECT
10/23/17	E	Govt Fleet Smog Check	L. Coombes, AWD	Annual Smog Check Reporting Transmittal
10/31/17	E	SWRCB	R. Johnson, AWD	Monthly Summary of Coliform Monitoring
10/31/17	M	H Shannon, Cal Dept of Water Resources	R. Johnson, AWD	Expressing support for the SBCWD GSA funding assistance application
11/1/17	M	B. Bugalski	R. Johnson, AWD	Status of Water Line Connection
11/2/17	E	R. Vogel, American Transparency	L. Coombes, AWD	Response to Public Records Request for Employee Salaries
11/7/17	E	SWRCB	R. Johnson, AWD	Monthly Fe & Mn Field Test Results
11/8/17	E	US Govt SAM	R. Johnson, AWD	Confirmation of renewal of SAM Registration
11/9/17	M	H Shannon, Cal Dept of Water Resources	R. Johnson, AWD	Expressing support for the PV Water Agency submittal of funding assistance under Prop 1 for GSP
11/13/17	M	T. Gubbins, Cal Dept of Transportation	R. Johnson, AWD	CalTrans Subcontractor conduct on Highway 129
11/13/17	E	L. Johnson, ACWA JPIA	L. Coombes, AWD	Response to request for District's Actual Payroll for FY 2016/17
11/15/17	E	D. Zarate, NBS	L. Coombes, AWD	Response to request for 2016/17 Continuing Disclosure report for CFD 98-1 Special Tax Bonds

Staff Report



To: Board of Directors

Re: Receive staff report concerning the office backup generator installation; and provide direction to staff

Date: November 2017

History

The current Aromas Water District (AWD) office building has been the home of AWD since 2012. The office does not have a backup power supply. Last winter, a storm caused a power outage at the office that lasted a few days.

Current Situation

Installing a backup power generator would allow the District to continue functioning during a power outage. Keeping the power up and running is critical during an emergency situation, and it would allow for the office computers to continue functioning for meter-reading preparation, billing, and inquires from the public. Storms are not the only events that can cause a long duration power outage; road work issues and car accidents are other types of activities that can wreak havoc on power continuity.

Backup Power Generator Proposals

Two generator installation proposals have been received. One has a price tag of \$18,000 and the other is about \$11,000. Both proposals do not include costs for production of drawings or permitting efforts that may need to occur. There are a few differences in the proposals, so staff is updating the Board on status, as well as seeking Board direction on how to move forward. Some of the differences in the proposals include:

- One proposal places the generator on a concrete slab, the other on a gravel pad.
- The generators are different in brand and voltage: Cummins 22KW versus a Generac 16KW.
 - The proposal with the Cummins generator came with a specifications sheet for the generator. For comparison sake, staff has researched the Generac generator for specifications. As a reminder, the generator at the Seeley Booster is also a Generac.

With winter approaching, this would be an opportune time to purchase and install the generator in preparation of a possible power outage.

Staff Recommendation

Staff recommends the Board direct staff to research selected options and the necessary steps to get the generator installed (permits, etc.) and to move forward with the generator installation project.

Submitted by:

Robert Johnson
General Manager

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of October 31, 2017

	Oct 31, 17	Oct 31, 16
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	70,600.34	103,172.35
UB Bk Money Market xxxx7853	132,226.69	113,036.12
LAIF-State of Ca xx-05	786,765.69	779,715.58
Petty Cash	100.00	100.00
Total Checking/Savings	989,692.72	996,024.05
Other Current Assets		
Prepaid Insurance	20,788.38	19,848.40
128 · Inventory	23,913.50	21,549.46
1200.1 · Accounts Receivable--UBMax	131,258.24	102,728.52
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
Total Other Current Assets	175,460.12	143,626.38
Total Current Assets	1,165,152.84	1,139,650.43
Fixed Assets		
1900 · Water System	11,645,613.45	11,502,598.35
1915 · Office Building & Improvements	387,260.80	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	75,349.31	75,349.31
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-5,090,465.75	-4,609,307.75
Total Fixed Assets	7,442,420.64	7,780,563.54
Other Assets		
Deferred Outflow of Resources	87,849.00	87,849.00
LoanBrokerageFees	15,000.00	15,000.00
Accumulated Amortiz-loan fees	-3,125.00	-1,625.00
Deposits		
ACWA Deposit	2,080.80	2,080.80
Total Deposits	2,080.80	2,080.80
Total Other Assets	101,804.80	103,304.80
TOTAL ASSETS	8,709,378.28	9,023,518.77

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of October 31, 2017

	Oct 31, 17	Oct 31, 16
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Accounts Payable	87,929.21	7,341.11
Total Accounts Payable	87,929.21	7,341.11
Credit Cards		
ACE Hardware	39.85	0.00
First Bankcard -- M Dias #30	0.00	14.99
First Bankcard - L Coombes #92	460.01	106.55
First Bankcard -- T. Zelmar #67	84.20	139.13
Valero - Fuel	392.76	222.49
First Bankcard -- D DeAlba #35	517.86	1,009.94
First Bankcard -- V Morris #24	10.99	0.99
Total Credit Cards	1,505.67	1,494.09
Other Current Liabilities		
2100 - Payroll Liabilities	235.40	3,839.72
City National Bank - Current	105,477.00	105,477.00
Deferred Inflows- Actuarial	48,026.00	48,026.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	150.00	150.00
Total CUSTOMER DEPOSITS	4,150.00	4,150.00
Accrued Vacation Payable	22,769.14	17,011.82
Payroll Taxes Payable		
State Payroll Taxes Payable		
Payroll-SWHCA	0.00	5,967.02
Total State Payroll Taxes Payable	0.00	5,967.02
Total Payroll Taxes Payable	0.00	5,967.02
PVWMA Payable	14,071.18	11,325.09
Total Other Current Liabilities	194,728.72	195,796.65
Total Current Liabilities	284,163.60	204,631.85
Long Term Liabilities		
GASB 68 Pension Liability	436,183.00	436,183.00
City National Bank	1,158,375.84	1,265,394.67
Total Long Term Liabilities	1,594,558.84	1,701,577.67
Total Liabilities	1,878,722.44	1,906,209.52
Equity		
Investment in Capital Assets	6,396,001.53	6,396,001.53
Unrestricted Net Assets	2,977,277.23	3,261,281.44
Allocation of Net Assets	-2,588,320.07	-2,588,320.07
Net Income	45,697.15	48,346.35
Total Equity	6,830,655.84	7,117,309.25
TOTAL LIABILITIES & EQUITY	8,709,378.28	9,023,518.77

Aromas Water District
Profit & Loss Budget Performance

Accrual Basis

October 2017

	Oct 17	Budget	Jul - Oct 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	104,047.22	80,000.00	446,146.98	400,000.00	960,000.00
307 · Bulk Water	2,097.14	100.00	3,675.84	400.00	1,000.00
302 · Connection	0.00	0.00	0.00	0.00	12,790.00
301 · Taxes Rcvd	0.00	0.00	4,567.60	0.00	66,000.00
304 · Misc Income	0.00	0.00	450.12	250.00	1,000.00
306 · Interest	801.72	500.00	2,940.11	1,700.00	6,000.00
312 · Grant Revenue	1,000.00	1,000.00	1,725.00	1,500.00	1,500.00
Total Income	107,946.08	81,600.00	459,505.65	403,850.00	1,048,290.00
Gross Profit	107,946.08	81,600.00	459,505.65	403,850.00	1,048,290.00
Expense					
Operations					
403 · Fuel	748.97	650.00	2,852.87	2,600.00	8,000.00
404 · Truck Maint	262.60	375.00	1,065.77	1,500.00	4,500.00
431 · System Repair & Maint	10,151.40	5,000.00	20,556.17	20,000.00	60,000.00
463 · Water Analysis	26.00	400.00	1,272.00	1,600.00	4,500.00
464 · Water Treatment	1,528.03	700.00	5,008.28	2,900.00	8,000.00
468 · Tools	1,768.33	400.00	2,818.68	1,600.00	5,000.00
470 · Annexation/EIR/Planning	0.00	400.00	0.00	1,600.00	5,000.00
Total Operations	14,485.33	7,925.00	33,573.77	31,800.00	95,000.00
Power					
449.75 · 388 Blohm, # C	2.78	15.00	52.88	60.00	200.00
449.5 · 388 Blohm, A & B Office	108.43	130.00	416.05	520.00	1,600.00
461.5 · RLS Tank Booster	9.53	10.00	34.83	40.00	120.00
447 · Leo Ln Booster	33.29	30.00	140.99	120.00	400.00
448 · Aimee Mdws Well	9.53	10.00	35.16	40.00	120.00
451 · Marshall Corp Yard	36.38	30.00	155.56	120.00	400.00
452 · Rea Booster @ Seely	25.85	40.00	97.79	160.00	500.00
454 · Carr Booster	491.11	380.00	1,752.06	1,520.00	4,600.00
458 · Pleasant Acres Well	1,857.47	500.00	4,669.32	2,600.00	6,000.00
459 · Seely Booster @ Carpent...	19.06	25.00	70.32	100.00	300.00
460 · San Juan Well	5,974.21	3,000.00	22,956.10	18,000.00	35,000.00
461 · Cole Tank	12.06	12.00	44.94	48.00	150.00
462 · Rea Tank	11.98	12.00	44.64	48.00	150.00
465 - Lwr Oakridge Boost	114.98	50.00	312.08	200.00	600.00
465.5 - Upper Oakridge Booster	0.00	50.00	0.00	200.00	600.00
466 · Pine Tree Tank	12.15	12.00	45.10	48.00	150.00
Total Power	8,718.81	4,306.00	30,827.82	23,824.00	50,890.00
Payroll					
Gross	39,696.82	29,165.00	146,467.52	116,665.00	350,000.00
Comp FICA	2,458.23	1,800.00	9,068.46	7,200.00	22,000.00
Comp MCARE	574.91	425.00	2,120.85	1,700.00	5,100.00
Comp SUI	38.40	375.00	441.91	1,500.00	4,500.00
Total Payroll	42,768.36	31,765.00	158,098.74	127,065.00	381,600.00
Employee / Labor Costs					
407 · Outside Services	689.37	500.00	2,570.87	2,000.00	6,000.00
408 · Uniform Allowance	173.29	0.00	512.29	250.00	1,000.00
409 · Workers Comp	629.74	700.00	3,308.72	2,800.00	8,500.00
410 · Health Ins	6,626.22	5,000.00	25,341.38	20,000.00	56,000.00
474 · Education	165.00	500.00	702.73	2,000.00	6,000.00
477 · Retirement	6,054.87	5,100.00	22,277.55	20,400.00	62,000.00
Total Employee / Labor Costs	14,338.49	11,800.00	54,713.54	47,450.00	139,500.00

Aromas Water District
Profit & Loss Budget Performance

October 2017

	Oct 17	Budget	Jul - Oct 17	YTD Budget	Annual Budget
Office					
440 · Misc Exp	210.32	300.00	1,056.63	1,200.00	4,000.00
444 · Postage	248.78	325.00	1,117.86	1,300.00	4,000.00
445 · Office Supplies	131.98	300.00	1,078.98	1,200.00	4,000.00
446 · Office Eqpmt and Maint	340.42	500.00	4,565.69	2,000.00	5,000.00
Total Office	931.50	1,425.00	7,819.16	5,700.00	17,000.00
Communications					
455 · Phone, Off	328.82	310.00	1,319.61	1,240.00	3,800.00
456 · Telemetry	298.36	300.00	1,193.44	1,200.00	3,600.00
457 · Answ Serv/Cellular Phone	129.00	300.00	822.79	1,200.00	3,600.00
Total Communications	756.18	910.00	3,335.84	3,640.00	11,000.00
Administrative & General					
417 · Capital Loan Interest	19,593.40	19,200.00	19,593.40	19,200.00	38,400.00
467 · Depreciation Reserve	20,000.00	20,000.00	80,000.00	80,000.00	240,000.00
406 · Liability Ins	324.92	1,666.00	4,960.19	6,664.00	20,000.00
420 · Legal Fees	1,300.00	1,300.00	5,200.00	5,200.00	16,000.00
422 · Bank Charges	197.70	160.00	-266.46	640.00	2,000.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	10,000.00
425 · Audit	824.00	2,000.00	9,973.00	10,500.00	11,500.00
471 · Bad Debts	0.00	100.00	0.00	200.00	400.00
473 · Memberships	5,257.90	1,500.00	5,979.50	6,000.00	15,000.00
Total Administrative & General	47,497.92	45,926.00	125,439.63	128,404.00	353,300.00
Total Expense	129,496.59	104,057.00	413,808.50	367,883.00	1,048,290.00
Net Ordinary Income	-21,550.51	-22,457.00	45,697.15	35,967.00	0.00
Net Income	-21,550.51	-22,457.00	45,697.15	35,967.00	0.00

11/22/17

Aromas Water District
Monthly Expenditures
 October 19 through November 20, 2017

Date	Num	Name	Amount
UB Checking			
10/20/2017	NSF	Bill Adjustment Report	-162.00
10/23/2017	NSF	Bill Adjustment Report	-259.65
10/25/2017	16451	ACWA	-4,963.18
10/25/2017	16452	Aromas Auto Repair	-20.00
10/25/2017	16453	Monterey Bay Water Works Assoc	-105.00
10/25/2017	16454	R & B Company	-533.33
10/25/2017	16455	Rob Johnson	-50.00
10/25/2017	16456	United Way serving San Benito County	-48.00
10/25/2017	16457	Valero	-731.71
10/25/2017	16458	West Valley Construction	-5,800.00
10/27/2017	NSF	Bill Adjustment Report	-159.67
10/27/2017	Paid online	P G & E	-45.27
10/27/2017	Paid Online	P G & E	-114.98
10/30/2017	E-pay	Employment Development Dept	-768.39
10/30/2017	E-pay	United States Treasury (EFTPS)	-4,898.80
10/30/2017	16459	VOID	0.00
10/31/2017	DD1133	Coombes (P), Louise P	0.00
10/31/2017	16460	DeAlba (P), David	-2,739.26
10/31/2017	DD1134	Giron (P), Ester	0.00
10/31/2017	DD1135	Johnson (P), Robert L	0.00
10/31/2017	DD1136	Morris (P), Vicki	0.00
10/31/2017	16461	Zelmar (P), Trevor J	-1,748.99
10/31/2017	EFT	QuickBooks Payroll Service	-7,002.76
10/31/2017	16467	David DeAlba	-42.80
10/31/2017	16472	Trevor J. Zelmar	-24.08
10/31/2017	16476	USPO	-201.64
10/31/2017	EFT	CalPERS	-2,897.86
10/31/2017	EFT	CalPERS	-2,561.73
10/31/2017	16492	Robert E. Bosso	-1,300.00
10/31/2017	EFT	Bank Service Fees	-215.70
11/01/2017	16462	A T & T U-verse	-60.00
11/01/2017	16463	ACE Hardware Prunedale	-77.54
11/01/2017	16464	Buckles-Smith Electric Co.	-190.19
11/01/2017	16465	CALNET3	-567.18
11/01/2017	16466	CSSC	-79.00
11/01/2017	16468	First Bankcard	-1,500.11
11/01/2017	16469	H & R Tools	-629.18
11/01/2017	16470	Sierra Chemical Co.	-1,528.03
11/01/2017	16471	Streamline	-100.00
11/01/2017	16473	United Way serving San Benito County	-48.00
11/01/2017	16474	USA BlueBook	-250.98
11/01/2017	Paid online	P G & E	-25.85
11/01/2017	Paid online	P G & E	-6,477.38
11/01/2017	Paid online	P G & E	-1,869.62
11/01/2017	Paid online	P G & E	-19.06
11/01/2017	Paid online	P G & E	-9.53
11/01/2017	Paid online	P G & E	-36.38
11/01/2017	Paid online	P G & E	-2.78

11/22/17

Aromas Water District
Monthly Expenditures
 October 19 through November 20, 2017

Date	Num	Name	Amount
11/01/2017	Paid online	P G & E	-9.53
11/01/2017	Paid online	P G & E	-108.43
11/02/2017	VOID	P G & E	0.00
11/02/2017	VOID	P G & E	0.00
11/02/2017	VOID	P G & E	0.00
11/03/2017	16475	Aromas Water District (Petty Cash)	-120.00
11/06/2017	EFT	CalPERS	-2,969.24
11/08/2017	16477	ACWA JPIA, Emp. Ben. Prog.	-7,515.04
11/08/2017	16478	Central Electric	-396.96
11/08/2017	16479	City National Bank	-73,491.07
11/08/2017	16480	D & G Sanitation	-80.81
11/08/2017	16481	Fedak & Brown LLP	-824.00
11/08/2017	16482	R & B Company	-1,404.78
11/08/2017	16483	Streamline	-100.00
11/08/2017	16484	USA BlueBook	-319.61
11/13/2017	E-pay	Employment Development Dept	-756.15
11/13/2017	E-pay	United States Treasury (EFTPS)	-5,014.08
11/14/2017	EFT	QuickBooks Payroll Service	-10,340.72
11/15/2017	DD1140	Coombes (P), Louise P	0.00
11/15/2017	DD1141	DeAlba (P), David	0.00
11/15/2017	DD1142	Giron (P), Ester	0.00
11/15/2017	DD1143	Johnson (P), Robert L	0.00
11/15/2017	DD1144	Morris (P), Vicki	0.00
11/15/2017	16487	Zelmar (P), Trevor J	-1,676.49
11/15/2017	16485	Dutra (P), Marcus	-210.34
11/15/2017	16486	Holman (P), Wayne R	-206.33
11/15/2017	DD1137	Leap (P), James E	0.00
11/15/2017	DD1138	Norton (P), K W	0.00
11/15/2017	DD1139	Smith (P), Richard	0.00
11/15/2017	16488	ACE Hardware Prunedale	-55.51
11/15/2017	16489	Graniterock	-44.12
11/15/2017	16490	Monterey Bay Analytical Services Inc	-306.00
11/15/2017	16491	R & B Company	-20.80
11/15/2017	16493	Verizon Wireless	-127.54
11/15/2017	16494	Xerox Corp	-14.95
11/16/2017	ACH	CalPERS	-2,773.96
11/16/2017	ACH	CalPERS	-2,671.68
11/20/2017	16495	Recology San Benito County	-34.66
Total UB Checking			-162,458.41
TOTAL			<u>-162,458.41</u>