



REGULAR MEETING OF THE BOARD OF DIRECTORS

President- James Leap
Vice President- Richard Smith
Director- Marcus Dutra
Director- Wayne Holman
Director- Wayne Norton
General Manager- Vicki Morris
Asst General Manager-Mark Dias

AGENDA Tuesday, October 25, 2016 7:00 PM

Meeting held at
District Office:
388 Blohm Ave.,
Aromas CA 95004

- I. **CALL TO ORDER:**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- p.3-6 VI. **MINUTES:** Motion to approve the Minutes of the September 27, 2016 Regular Board Meeting.
- VII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS:**
 - A. DIRECTORS REPORT
 - B. ATTORNEY'S REPORT
 - p.7-9 C. MANAGER'S REPORT
 - p.10-12 D. SUSTAINABLE GROUNDWATER PLANNING
 - p.13 E. CORRESPONDENCE
- IX. **ACTION ITEMS**
 - p. 14 A. **Resolution 2016-07 in Appreciation of Maureen Cain upon her Retirement.**
Presentation of Certificate to Mrs. Cain.
 - p. 15-20 B. **Financial Reports for the Month of September 2016:** Revenue for September is \$91,747.97; expenditures between September 20 and October 19, 2016 total \$171,950.11. These financials and monthly expenditures will be presented for discussion and approval.
- X. **FUTURE MEETINGS & AGENDA ITEMS:** Next meeting – November 22, 2016
- XI. **ADJOURNMENT**

Next Res. # 2016-08

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.

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**Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
September 27, 2016**

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, September 27, 2016 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Leap, Directors Dutra, Holman and Norton were present. Vice-President Smith was absent. Also in attendance were General Counsel Bob Bosso, General Manager Vicki Morris, Asst. General Manager Mark Dias, and Board Secretary Laurie Goodman.

III. PLEDGE OF ALLEGIANCE: Director Norton led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements.

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the August 23, 2016 Regular Meeting were presented for acceptance and approval.

Director Norton noted a typographic error. The correction was made and the minutes were unanimously approved as amended.

VII. ORAL COMMUNICATION: There were no comments.

VIII. PRESENTATIONS

A. Director's Reports

President Leap reported he had attended the Salinas Valley Groundwater Sustainability Agency formation working group meeting on September 23 along with GM Morris and AGM Dias.

B. Attorney's Report

Counsel Bosso reported he recently attended the ACWA attorney's conference earlier in the month. A September 2016 State Supreme Court ruling narrowed when Environmental Impact Reports must be re-circulated if a project is modified. He is still following numerous Proposition 218 cases involving water districts and still anticipates it may be a number of months before decisions are made.

C. Manager's Report: Detailed report in agenda packet. Highlights include:

Operations:

- GM Morris handed out monitoring well level graphs. While the reasons were unclear, it was noted the water levels were higher than at this time last year. August well production (pumping) was similar to July. Revenues for the late summer months were higher than the yearly average and are expected to drop again in the late fall and winter. Overall, revenues are consistent with yearly budget projections. Customers continue to use less water than previous years.
- The Pleasant Acres Well was used regularly in August following the July installation of a Variable Frequency Drive (VFD) for the pump motor. All three wells are now operational. Comparisons of efficiency rates to date show higher pump efficiency and cost savings. Efficiency will continue to be evaluated.

Staff & Board Recognitions

- GM Morris thanked the Board members and staff for another successful participation in Aromas Day. Director Dutra appreciated the participation and enthusiasm of PVWMA's staff at the event.
- GM Morris announced Louise Coombes, Accounting Clerk, had completed her first full year with the District.
- The new Customer Service Representative, Ester Giron, began yesterday and is being trained by Maureen Cain, who is retiring in November. Ester was an Aromas native who recently returned to live in Aromas.
- The District received an Award from the Special District Risk Management Authority for five consecutive years without a Worker's Compensation Claim. This will mean savings on the District's worker's compensation insurance rates.

Projects

- Marshall Shop Building. A revised bid had been received. The bid was in two parts: 1) the construction of the building, and 2) nineteen "exclusions" such as soils tests, septic system, permitting, grading, water/electrical services to building, etc.. The exclusions essentially double the total cost and greatly exceed the preliminary budget. The exclusion costs were general estimates (not based on specific quotes); so they could possibly be refined downward. GM Morris will seek a similarly detailed bid from other contractors. There are no deadlines for a decision on this project.
- Water main relocation at Rocks Road Bridge (near Rancho Larios). GM Morris gave a brief history of how this bridge was funded and selected for replacement/widening. The preliminary engineering has been completed. The replacement pipe would be suspended on the bridge. Despite the history of delays, San Benito County Public Works has said they will definitely be moving forward, possibly sometime next year. The cost to the District is expected to be significant, partially due to the need to install a 10" temporary water line during the construction period. The water main work would be folded into the State/County contract (not a separate District contract). It may be possible for San Benito County to assist with financing. GM Morris will be meeting with the principals in October and will investigate options.

- Pipeline easement survey near San Juan Road. President Leap asked about the status of the survey. GM Morris responded that the survey results showed the pipeline almost entirely within the easement. The pipe-location technology that was used had a margin of error so the results will be clarified with the surveyor. Counsel GM Morris will be drafting a letter, with review by Counsel, to the property owner describing the survey findings and the next steps.

D. Sustainable Groundwater Planning Report:

AGM Dias noted that Sustainable Groundwater Planning would be a new standing item on the monthly agendas. This first report was to update the Board on emerging issues and describe the initial questions being investigated. No decisions or Board direction was being requested at this time.

The Pajaro Basin is a critically over-drafted basin so, to avoid possible state intervention, the entire basin needs to be managed. A Potentially Un-Managed Area (PUMA) of the basin lies outside of PVWMA's boundaries. The PUMA mostly falls in AWD's service area and therefore PVWMA and Monterey County are interested in having AWD form a Groundwater Sustainability Agency (GSA) to cover the PUMA. However, within the PUMA there are "islands" that are also outside of AWD's boundaries. There were several questions being developed for counsel and State agencies regarding how (or if) AWD might manage the islands. If AWD Board chooses to form a GSA at some future time, then the District would have to take on new regulatory responsibilities. Therefore, staff was also assessing what new responsibilities AWD might be facing. Board discussion turned to questions about options for managing the islands and what might need to be regulated under different scenarios. These were the same questions that staff have developed for counsel and State agencies. Outreach to all stakeholders would be needed. Board members expressed an interest in assisting in the outreach where possible. President Leap also requested that staff begin tracking time spent on this effort.

E. Correspondence: The monthly correspondence list was reviewed.

IX. ACTION ITEMS

A. Approval of Contract for Tank Diving & Cleaning (Rea, Carr, Cole, Rancho Larios, Oak Ridge and Pinetree tanks) in the amount of \$6,000. GM Morris summarized the proposed contract as contained in the staff report. Potable Divers were the lowest bidder and had previously cleaned the District's tanks with good results. Potable Divers also received favorable recommendations from a number of local water agencies.

Director Holman moved to approve the execution of the contract as presented. Director Norton seconded. The contract was approved unanimously by the Board.

B. Financials: Revenue for August was \$111,741.81. Total assets are \$6.8 million. Total liabilities remained at \$1.979 million. The expenditures between August 13 and Sept 19, 2016 total \$95,832.36 and included a one time cost of \$22,000 for the Variable Frequency Drive for the Pleasant Acres well. President Leap had previously reviewed the expenditures. GM Morris noted staff is starting the annual audit process for FY 15-16.

Director Norton moved to accept the financials as presented and Director Holman seconded. The financials were accepted unanimously.

X. FUTURE MEETINGS & AGENDA ITEMS: Next meeting will be October 25, 2016.

XI. ADJOURNMENT - Pres. Leap adjourned the meeting at 8:22 PM.

Date: October 25, 2016

Read and approved by:

Board President, Jim Leap

Attest: _____
District Secretary

Aromas Water District General Manager's Report September 2016

PRODUCTION

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	4,452,780	148,426	30
Pleasant Acres Well	834,000	55,000	15
Carpenteria Well	4,414,000	157,643	28
Total Production	9,700,780	323,360	

ANNUAL PRODUCTION IN MILLIONS/GALLONS:

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
January	5.52	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	5.195
February	4.81	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	4.687
March	5.66	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	4.797
April	6.93	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	5.801
May	11.01	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	8.332
June	14.60	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	10.286
July	15.98	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	10.915
August	16.28	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	10.295
September	13.68	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	9.701
October	12.35	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	
November	9.74	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	
December	6.70	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	
Totals MG	123.2	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	70.01
Total AcFt	378	391.1	410.0	415.4	389.4	344.8	325.7	338.05	378.7	325.16	280.05	214.81

OPERATIONS:

- There are 953 total meters, on 898 parcels
- Loss Production system wide has maintained below 6% for over eighteen+ months
- Carpenteria Well, San Juan Well and Pleasant Acres Well are operational
- Water Treatment Plant- Removing Mn & Fe, Lab results show-Mn not detected in finished water
- Distribution testing for total Coliform- all samples Negative
- All Coliform, iron and manganese & monthly DWR reports were filed timely
- Backwashing WTP filters approximately every 5-7 +/- days, or 1.5 mg
- Monthly Generator 15 minute testing under load
- Production has dropped considerably, as of the recent cooling & rain

MAINTENANCE:

- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs, installation of security cameras
- Chlorine chemical pump maintenance & analyzer maintenance at all wells
- AWD continues to offer mulch to the community, located at our Carpenteria site
- Tank diving and cleaning: 10/4 & 10/5 completed on Oakridge, Cole, RLS, Rea, Carr, Pinetree and both School tanks. Most tanks had minor amounts of sediment removed, School tanks will need eventual removal and replacement with a Pressure Reducing Station, Oakridge Tank showed signs of rust that were not consistent with its one year young age. Warranty work will be requested for Oakridge tanks.

STAFF & BOARD RECOGNITION:

New Customer Service Representative, Ester Giron, began training on 9/26/2016

GM Morris attended the Santa Cruz County General Managers lunch meeting on 10/20

Staff prepared and met the auditor, Rob Smiley of Berger Lewis Co to review the annual Financial Audit during the first week of October. The draft Statements will likely be completed in November; board is asked to appoint an ad hoc Audit Committee to meet with the auditor.

AWD will be changing our payroll contractor; the Pinnacle Workforce Solutions, we have used for fourteen years is currently under investigation by the County DA and FBI. It is not clear yet if the payroll taxes paid by AWD were actually deposited to the respective State and Federal agencies for the month of September 2016. The amount in question is \$9,227.13. Investigation is ongoing.

Staff discussed the Red Flag Rule; these procedures protect sensitive and private information of our customers and the District. Upon review, staff agreed there were no significant changes to be made.

DROUGHT & CONSERVATION UPDATE:

Governor Brown declared California in a Drought State of Emergency on Jan. 17th 2014.

Last year, our customers made a voluntary 30% reduction in use over this same period in 2013.

In May, 2016, the Governor extended the emergency water conservation recommendations through the end of January 2017.

Water production for calendar year 2015 was 280af, considerably lower than it has been in over 10 years. The same trend has continued for the first nine months of 2016. Reduced demand has

resulted in similar lower production as in 2015. AWD customers are commended for making significant strides in water conservation.

The first rain in new water year (10/1/16-9/30/17) got off to an excellent start with over 2.0 inches recorded at Chittenden Pass.

PROJECTS:

1. The construction of a 30ø x 50ø steel shop building at the Marshall site: The placement of the new shop and septic leach field will be on the far southeast side of the lot. GM Morris has discussed the building permitting requirements with San Benito County Planning Dept; Tri-County Fire Department will not require fire sprinklers for a tool, utility & vehicle storage building. GM has a site meeting with building contractor, Salinas Steel Building Construction scheduled for 10/24 to discuss ways to reduce the costs.

2. Ad Hoc GSA committee of Directors Leap and Smith continue to gather data on the need to form a GSA in the portion of our District that is located in the Pajaro Valley 3-02 PUMA, outside of PVWMA's GSA. Both San Benito and Monterey Counties are willing to work together with AWD on the PUMA portions. AGM Dias is tracking and attending the ongoing Salinas Valley Groundwater meetings. AGM Dias continues discussions with PVWMA and DWR regarding our questions, steps and plans required in order to meet the 6/30/2017 formation deadline.

3. Rocks Road Bridge watermain relocation;

In 2011, San Benito County Public Works received partial funding from CalTrans to replace the one lane bridge with a two lane bridge over Pinacate Creek on Rocks Road. AWD has a 10ö transmission main that will require temporary re-routing during construction followed by permanent relocation to accommodate the new wider bridge. The project has been on hold for many years and recently resurrected. AWD staff met with the SBC Supervisor Botelho; new SBC RMA Director, Brent Barnes; new SBC Traffic Engineer, Jim Polfer; and our engineer, Mike Freitas to discuss the project. The County is proceeding with the CalTrans funded project; they will gather more data and discussions will continue next month. The NEPA/CEQA studies have not been completed and can be expected to take considerable time.

Vicki Morris
General Manager
October 20, 2016

Staff Report

TO: Board of Directors
FROM: Mark Dias, AGM
RE: **Update #2-** Sustainable Groundwater Management Act (SGMA) Planning
Date: Oct 25, 2016

SUMMARY

Staff has continued to assess the viability of, and options for, forming a Groundwater Sustainability Agency (GSA). Since the first update in September, staff developed a list of questions for Counsel and the State Department of Water Resources (DWR). Because AWD's boundaries straddle two counties, three water management agencies and three groundwater basins, the scenarios are complex.

It is still too early to present the pros and cons of forming a GSA. Since the September AWD meeting, some answers have been received regarding the timing and types of legal agreements needed. Unanswered questions remain including: under what conditions the State Water Resources Control Board will intervene; what new regulations AWD may need to enforce; what would be the extent of our authority after forming a GSA; and what might happen if we chose the "do nothing" option. We are also clarifying what assistance/resources may be needed from neighboring water agencies.

Tasks, timelines and milestones are being developed. Rough timelines will be presented at the Board meeting. Staff continues to meet with Ad Hoc GSA Committee members Leap and Smith and attend GSA meetings held by neighboring agencies. AGM Dias will meet with PVWMA staff for a second time the week of October 24.

BACKGROUND AND DISCUSSION

- **Formation Status of neighboring Groundwater Sustainability Agencies (GSAs)**
All High and Mid-priority groundwater basins must be covered by a GSA by June 30, 2017 or else they will be placed in a probationary status. This could be expected to trigger intervention by the State Water Resources Control Board (SWRCB) including state fees.
 - PVWMA is already the exclusive GSA for the portions of their groundwater basin within their boundaries. However their boundaries do not include the *entire* groundwater basin leaving a Potentially Unmanaged Area (PUMA). Having a PUMA is expected to place the entire basin in probationary status.
 - Monterey County interests are in the process of forming a new entity to serve as the GSA for the Salinas Valley basin (not the PUMA or the area served by AWD). It will be a new Joint Powers Authority. The draft structure is being proposed as an 11-member Board with representation from the County, Salinas, Salinas Valley cities, agriculture, small users and the public. The Board structure is being negotiated via ongoing meetings in Salinas.
 - San Benito County Water District plans to form a GSA in January 2017 to cover the Gilroy-Hollister basin (not the PUMA or the area served by AWD) . Similar to PVWMA and Monterey County, SBCWD prefers to not manage the PUMA.
- **PUMA.** As shown on **Exhibit A** the PUMA overlaps three neighboring agencies (PVWMA, San Benito County Water District and Monterey County). Having a PUMA in their basin could be expected to place their basins in a "probationary" status and thereby trigger

intervention by the SWRCB. Therefore all three agencies have recommended AWD form a GSA to cover the PUMA.

- **Islands.** An unanswered question is whether we can legally manage the grey "islands" shown on the attached map (**Exhibit A**). These islands are within the PUMA but **not** within AWD boundaries.
- **Mandated GSA responsibilities.** At a minimum GSAs **must** do the following by 2020
 - Prepare and implement a Groundwater Sustainability Plan
 - Maintain basin groundwater sustainability
 - Conduct public hearings regarding sustainability plan adoption or amendments
 - Submit annual reports
 - Periodic review of sustainability plan
 - Maintain list of interested parties
 - ◆ Based on staff-level discussions with PVWMA, it appears feasible that PVWMA would be the lead "reporting agency." PVWMA would complete the vast majority of work for these responsibilities. The final arrangements would be described in some type of voluntary "coordination agreement" between our two agencies.
- **Discretionary GSA authorities.** Additionally GSAs **can** have the following "discretionary authorities (after June of 2020):
 - Prepare and implement a Groundwater Sustainability Plan
 - Adopt rules, regulations, & ordinances
 - Conduct investigations of water rights
 - Require well registration/well permitting
 - Require well operators to measure & report extractions
 - Require reporting of diversions of surface water to storage
 - Acquire property and water rights
 - Reclaim water
 - Impose well spacing requirements
 - Regulate groundwater extractions, including limiting/prohibiting groundwater production
 - Impose fees and assessments
 - Undertake enforcement actions for noncompliance
 - Implement capital projects
 - ◆ It is still not known which of these authorities AWD may have to exercise in the future. Staff is still investigating the likelihood of having to use these authorities under different scenarios.

MONTHLY UPDATE

Since the September AWD Board meeting staff has learned the following:

- **Timeline.** It is possible to submit the GSA formation Notice to the State as late as June 30th, 2017. However staff would intend to bring any decision to the AWD Board at least two months before June 30.
- **Legal agreements.** At this time it appears that AWD would not be legally *required* to have formal MOU's signed with neighboring agencies before deciding to form as GSA. This might increase the possibility our Notice would be rejected under some scenarios. Separate from a formal MOU, some type of written agreement(s) with PVWMA seems advisable to clarify the divisions of responsibilities, costs, sharing of resources, etc..
- **Fees.** If we formed a GSA, the amount to charge for management fees would be a local decision (not determined by the State).

- **Proposed State Cost Recovery Fees.** The SWRCB has released their proposed "cost recovery fees." These would be charged to non-compliant basins, agencies or properties if they are not in compliance with SGMA. Examples of fees will be presented at the Board meeting.
- **Well metering.** If we formed a GSA we would have the ability to require well metering and could require the owner to pay for the meter.
- **Remaining questions.** The DWR has answered many questions regarding the GSA *formation* process. However the SWRCB, not DWR, is the appropriate agency to answer questions about *enforcement* scenarios and how to best address the "islands." DWR has forwarded AWD's remaining questions to SWRCB on 10/20/16. AWD staff will actively follow up with SWRCB.
- **Time Tracking.** Per the Board's request, staff began tracking the time spent on SGMA efforts. Since Sept 1st, AGM Dias has spent 57.5 hours. This does not include significant time by the GM.

UPCOMING STEPS

- Meet with PVWMA week of Oct 24 to refine water use estimates within the PUMA
- Follow up with SWRCB regarding the remaining questions
- Develop AWD's options with specific tasks, milestones and timelines. This will include a no-nothing+scenario to cover the full spectrum of options.
- Continue with monthly updates to the Board
- Continue to track GSA activities by neighboring agencies
- It appears advisable to begin discussions about the content of some type of "coordination agreement" between PVWMA and AWD.
- Request guidance from AWD Board of Directors before drafting any GSA formation documents

KEY DEADLINES AND FUTURE BOARD DECISIONS

- The Board will need to hold a public hearing to authorize the submittal of a Formation Notice to the State. This must be completed prior June 30, 2017. Additional lead time will be added for unknowns/contingencies.

CORRESPONDENCE LIST 9/22/2016 -10/21/2016

DATE:	TYPE:	TO:	FROM:	SUBJECT:
9/21/16	E	C. Meusel, PVWMA	L. Goodman, AWD	SGMA- APN List for PUMA areas
9/22/16	M	V. Morris, AWD	SDLF	2018 Certificate of Excellence
9/28/16	M	Mr/Mrs Clifford Clark	V. Morris, AWD	Pipeline easement survey results
9/28/16	E	AWD	ACWA JPIA	Updates/changes on statewide insurance liability coverages
10/3/16	E	Ken Nemire	V. Morris, AWD	AWD well depth/level data
10/4/16	E	SWRCB, Drinking Water Program	V. Morris, AWD	Monthly TCR Report results for Sept
10/6/16	E	SWRCB, Drinking Water Program	V. Morris, AWD	Monthly WTP Report for Sept
10/8/16	M	M. Dias, AWD	A. Lorenzini, Clairmont Homes	Rocks Ranch site visit
10/10/16	Video	V. Morris, AWD	Potable Divers	Memory stick containing videos of tank inspections
10/14/16	E	AWD	Pinnacle Workforce Solutions (Payroll)	Update to all clients re: closure of Pinnacle
10/17/16	E	V. Morris, AWD	SDRMA	Approval of \$1,000 Safety grant reimbursement request
10/17/16	E	AWD	Susan Warner, SVR	Retirement announcement
10/17/16	E	Monterey County Env. Health Bureau	M. Dias, AWD	Oakridge Coastal Permit Condition clearance information
10/19/16	E	San Benito Co. Public Works/RMA staff; Supervisor A. Botelho	AWD	Meeting invitation to discuss AWD water line relocation at Rocks Road creek bridge
10/19/16	E	M. Nordberg, DWR	M. Dias, AWD	SGMA- Questions and map re: potential GSA formation options



RESOLUTION 2016-07

In Appreciation of

MAUREEN CAIN

**For 8 Years of Employment and Dedicated Service to the
*Aromas Water District***

**BE IT RESOLVED THAT the members of the Board of Directors of the
Aromas Water District hereby proclaim their recognition of
Maureen Cain, upon her retirement, for her service and dedication to
the District during her nearly 8 years of employment**

2009-2016

**PASSED AND ADOPTED by the Board of Directors of the
Aromas Water District, Aromas, Monterey County, California,
at the Regular Meeting, duly held on October 25, 2016**

President Jim Leap

General Manager, Vicki Morris

Vice President Richard Smith

Director Marcus Dutra

Director Wayne Norton

Director Wayne Holman

Attest: Laurie Goodman, Secretary

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of September 30, 2016

	Sep 30, 16	Sep 30, 15
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	186,844.15	85,263.39
Petty Cash	100.00	100.00
UB Bk Money Market xxxx7853	113,031.28	135,499.97
LAIF-State of Ca xx-05	779,273.13	775,420.14
Total Checking/Savings	1,079,248.56	996,283.50
Accounts Receivable		
1200 · Accounts Receivable - Other	0.00	2,690.26
Total Accounts Receivable	0.00	2,690.26
Other Current Assets		
Prepaid Insurance	21,991.48	20,698.39
128 · Inventory	21,549.46	25,665.96
1200.1 · Accounts Receivable--UBM...	112,709.40	119,132.82
1201.9 · Less Allowance for doubtfu...	-500.00	-500.00
Total Other Current Assets	155,750.34	164,997.17
Total Current Assets	1,234,998.90	1,163,970.93
Fixed Assets		
1900 · Water System	11,505,161.63	11,133,240.48
1915 · Office Building & Improvements	387,260.80	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	75,349.31	74,492.43
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-4,784,983.75	-4,141,374.75
Total Fixed Assets	7,607,450.82	7,878,281.79
Other Assets		
Deferred Outflow of Resources	21,836.00	21,836.00
LoanBrokerageFees	53,000.00	53,000.00
Accumulated Amortiz-loan fees	-39,625.00	-38,125.00
Deposits		
ACWA Deposit	2,080.80	2,184.84
Total Deposits	2,080.80	2,184.84
Total Other Assets	37,291.80	38,895.84
TOTAL ASSETS	8,879,741.52	9,081,148.56

Aromas Water District
 Balance Sheet Prev Year Comparison
 As of September 30, 2016

	Sep 30, 16	Sep 30, 15
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	25,232.95	23,814.74
Total Accounts Payable	25,232.95	23,814.74
Credit Cards		
First Bankcard -- Mark Dias	10.85	0.00
First Bankcard - Louise Coombes	433.22	0.00
First Bankcard -- Trevor Zelmar	25.80	44.68
Valero - Fuel	366.55	366.65
First Bankcard -- David DeAlba	202.16	666.53
First Bankcard -- Vicki Morris	0.99	36.08
Total Credit Cards	1,039.57	1,113.94
Other Current Liabilities		
City National Bank - Current Po	52,000.00	0.00
Deferred Inflows- Actuarial	71,476.00	71,476.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	150.00	600.00
Total CUSTOMER DEPOSITS	4,150.00	4,600.00
Accrued Vacation Payable	17,011.82	17,274.27
Interest Payable	7,296.48	15,088.56
PVWMA Payable	6,327.92	6,766.99
Total Other Current Liabilities	158,262.22	115,205.82
Total Current Liabilities	184,534.74	140,134.50
Long Term Liabilities		
GASB 68 Pension Liability	436,144.00	436,144.00
City National Bank	1,371,227.52	1,525,687.33
Total Long Term Liabilities	1,807,371.52	1,961,831.33
Total Liabilities	1,991,906.26	2,101,965.83
Equity		
Investment in Capital Assets	6,629,086.90	6,346,397.53
Unrestricted Net Assets	152,604.17	558,909.25
Net Income	106,144.19	73,875.95
Total Equity	6,887,835.26	6,979,182.73
TOTAL LIABILITIES & EQUITY	8,879,741.52	9,081,148.56

Aromas Water District
Profit & Loss Budget Performance

September 2016

	Sep 16	Budget	Jul - Sep 16	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	91,052.80	90,000.00	301,591.58	280,000.00	900,000.00
307 · Bulk Water	86.90	500.00	246.22	1,500.00	5,000.00
302 · Connection	0.00	0.00	0.00	0.00	25,580.00
301 · Taxes Rcvd	209.50	0.00	209.50	0.00	62,000.00
304 · Misc Income	0.00	420.00	0.00	1,260.00	5,000.00
306 · Interest	398.77	290.00	1,196.61	870.00	3,500.00
312 · Grant Revenue	0.00	0.00	0.00	0.00	2,000.00
Total Income	91,747.97	91,210.00	303,243.91	283,630.00	1,003,080.00
Gross Profit	91,747.97	91,210.00	303,243.91	283,630.00	1,003,080.00
Expense					
Operations					
403 · Fuel	795.11	660.00	1,731.63	1,980.00	8,000.00
404 · Truck Maint	0.00	150.00	95.47	800.00	5,000.00
431 · System Repair & Maint	2,792.37	4,500.00	10,044.36	13,500.00	58,000.00
463 · Water Analysis	214.00	400.00	1,974.00	1,200.00	6,000.00
464 · Water Treatment	842.07	700.00	2,524.07	2,100.00	7,500.00
468 · Tools	333.36	300.00	663.51	900.00	4,000.00
470 · Annexation/EIR/Planning	1,775.00	1,250.00	1,775.00	1,250.00	5,000.00
Total Operations	6,751.91	7,960.00	18,808.04	21,730.00	93,500.00
Power					
449.75 · 388 Blohm, # C	20.07	10.00	58.26	30.00	120.00
449.5 · 388 Blohm, A & B Office	118.87	125.00	310.39	375.00	1,500.00
461.5 · RLS Tank Booster	10.51	12.00	25.95	36.00	150.00
447 · Leo Ln Booster	36.93	14.00	102.26	42.00	175.00
448 · Aimee Mdws Well	9.86	11.00	25.68	31.00	130.00
451 · Marshall Corp Yard	29.39	35.00	71.41	105.00	550.00
452 · Rea Booster @ Seely	36.90	80.00	97.17	240.00	1,000.00
454 · Carr Booster	485.69	350.00	1,322.05	1,050.00	4,500.00
458 · Pleasant Acres Well	548.44	190.00	757.27	550.00	2,500.00
459 · Seely Booster @ Carpent...	-71.12	41.00	-39.49	123.00	500.00
460 · San Juan Well	4,141.70	4,500.00	11,666.09	12,000.00	40,000.00
461 · Cole Tank	12.12	12.00	31.72	36.00	150.00
462 · Rea Tank	12.41	12.00	32.49	36.00	150.00
466 · Pine Tree Tank	12.19	12.00	31.89	36.00	150.00
Total Power	5,403.96	5,404.00	14,493.14	14,690.00	51,575.00
Payroll					
Gross	28,475.09	33,500.00	80,784.03	87,500.00	390,000.00
Comp FICA	844.20	2,000.00	4,249.99	6,000.00	24,000.00
Comp MCARE	197.43	458.00	993.95	1,374.00	5,500.00
Comp SUI	38.26	332.00	107.12	996.00	4,000.00
Total Payroll	29,554.98	36,290.00	86,135.09	95,870.00	423,500.00
Employee Costs					
407 · Outside Services	246.40	500.00	602.70	1,500.00	6,000.00
408 · Uniform Allowance	158.13	160.00	158.13	320.00	1,000.00
409 · Workers Comp	883.35	700.00	2,091.35	2,100.00	9,500.00
410 · Health Ins	5,055.92	6,000.00	15,167.76	16,200.00	80,000.00
474 · Education	320.00	500.00	558.03	1,500.00	6,000.00
477 · Retirement	5,616.72	5,300.00	14,906.19	14,700.00	62,500.00
Total Employee Costs	12,280.52	13,160.00	33,484.16	36,320.00	165,000.00
Office					
440 · Misc Exp	270.24	250.00	650.97	750.00	3,000.00
444 · Postage	304.72	350.00	820.62	1,050.00	4,700.00
445 · Office Supplies	375.50	200.00	765.71	900.00	4,500.00
446 · Office Eqpmt and Maint	13.60	400.00	87.47	1,200.00	5,000.00
Total Office	964.06	1,200.00	2,324.77	3,900.00	17,200.00

Aromas Water District
Profit & Loss Budget Performance

September 2016

	Sep 16	Budget	Jul - Sep 16	YTD Budget	Annual Budget
Communications					
455 · Phone, Off	276.79	280.00	920.88	840.00	3,400.00
456 · Telemetry	301.54	295.00	904.62	885.00	3,600.00
457 · Answ Serv/Cellular Phone	241.19	250.00	686.48	750.00	3,200.00
Total Communications	819.52	825.00	2,511.98	2,475.00	10,200.00
Administrative & General					
417 · Capital Loan Interest	0.00	0.00	-1,824.12	0.00	0.00
467 · Depreciation	10,500.00	10,500.00	31,500.00	31,500.00	125,000.00
405 · Election	0.00	0.00	0.00	0.00	6,000.00
406 · Liability Ins	1,546.83	1,500.00	4,640.49	4,500.00	18,000.00
415 · Interest, Bond	0.00	0.00	0.00	0.00	41,400.00
420 · Legal Fees	1,250.00	1,300.00	3,750.00	3,900.00	15,600.00
422 · Bank Charges	93.93	125.00	319.67	375.00	1,500.00
423 · Litigation Contingency	0.00	0.00	0.00	10,000.00	10,000.00
425 · Audit	0.00	0.00	0.00	0.00	9,000.00
471 · Bad Debts	0.00	20.00	34.60	60.00	500.00
473 · Memberships	0.00	500.00	921.90	800.00	15,000.00
Total Administrative & General	13,390.76	13,945.00	39,342.54	51,135.00	242,000.00
Total Expense	69,165.71	78,784.00	197,099.72	226,120.00	1,002,975.00
Net Ordinary Income	22,582.26	12,426.00	106,144.19	57,510.00	105.00
Other Income/Expense					
Other Income					
309 · Contributed Capital Assets	0.00	0.00	0.00	-55.85	0.00
Total Other Income	0.00	0.00	0.00	-55.85	0.00
Net Other Income	0.00	0.00	0.00	-55.85	0.00
Net Income	22,582.26	12,426.00	106,144.19	57,454.15	105.00

Aromas Water District
Monthly Expenditures
 September 20 through October 19, 2016

Date	Num	Name	Amount
UB Checking			
09/20/2016	#15796	Union Bank of California	-1.00
09/21/2016	15800	Ferguson Enterprises, Inc	-999.97
09/21/2016	15801	Mike Wolf	-140.00
09/21/2016	15802	Old Firehouse Market	-190.00
09/21/2016	15803	Oppidea, LLC	-150.00
09/21/2016	15804	R & B Company	-190.62
09/21/2016	15805	Scotts Valley Sprinkler & Pipe	-7.83
09/21/2016	15806	Spec. Districts Risk Management Auth	-279.35
09/21/2016	15807	Valero	-464.95
09/26/2016	NSF	Bill Adjustment Report	-36.30
09/26/2016	15808	A T & T U-verse	-60.00
09/26/2016	15809	ACWA JPIA	-14,642.00
09/26/2016	15810	CSSC	-79.00
09/26/2016	15811	First Bankcard	-806.56
09/26/2016	15812	Green Rubber Kennedy	-114.72
09/26/2016	15813	Old Firehouse Market	-151.25
09/26/2016	15814	P G & E	-5,475.08
09/26/2016	15815	R & B Company	-130.11
09/26/2016	15816	USA BlueBook	-537.58
09/28/2016	15817	USPO	-47.00
09/28/2016	15818	CALNET3	-518.33
09/28/2016	15819	Verizon Wireless	-155.86
09/30/2016	ACH	CalPERS	-2,005.59
09/30/2016	ACH	CalPERS	-2,459.32
09/30/2016	AWD	Payroll	-5,796.55
09/30/2016	EFT	Bank Service Fees	-132.93
10/05/2016	15820	USPO	-257.51
10/05/2016	15821	ACWA JPIA, Emp. Ben. Prog.	-5,940.87
10/05/2016	15822	D & G Sanitation	-80.63
10/05/2016	15823	HD Supply Waterworks, LTD.	-2,475.38
10/05/2016	15824	Mark Dias	-48.06
10/05/2016	15825	Monterey Bay Analytical Services Inc	-214.00
10/05/2016	15826	Monterey County Tax Collector	-28.46
10/05/2016	15827	Oppidea, LLC	-550.00
10/05/2016	15828	PVWMA	-19,239.20
10/05/2016	15829	R & B Company	-93.30
10/05/2016	15830	United Way serving San Benito County	-70.00
10/05/2016	15831	USA BlueBook	-203.49
10/05/2016	15832	Xerox Corp	-17.50
10/14/2016	15840	James Leap	-205.77
10/14/2016	15841	K. Wayne Norton	-205.77
10/14/2016	15842	Marcus Dutra	-205.77
10/14/2016	15843	Richard Smith	-205.77
10/14/2016	15844	Wayne R Holman	-205.77
10/14/2016	15845	Trevor J. Zelmar	-1,453.48
10/14/2016	15846	David DeAlba	-2,252.33
10/14/2016	15849	Louise Coombes	-136.84
10/14/2016	15847	Maureen Cain	-30.96
10/14/2016	15850	Laurie Goodman	-473.06
10/14/2016	15851	Vicki Morris	-3,061.68
10/14/2016	15852	Mark Dias	0.00
10/14/2016	15848	Ester Giron	-606.70
10/14/2016	15833	Central Electric	-30.79
10/14/2016	15834	Employee Relations	-21.25
10/14/2016	15835	HD Supply Waterworks, LTD.	-28.70
10/14/2016	15836	Mid Valley Supply	-1,148.06
10/14/2016	15837	Recology San Benito County	-34.46

10/21/16

Aromas Water District
Monthly Expenditures
September 20 through October 19, 2016

Date	Num	Name	Amount
10/14/2016	15838	Robert E. Bosso	-1,250.00
10/14/2016	15839	San Benito Engineering & Surveying, Inc	-1,775.00
10/14/2016	15853	Mark Dias	0.00
10/17/2016	ACH	CalPERS	-2,342.79
10/17/2016	ACH	CalPERS	-1,827.36
10/17/2016	ACH	CalPERS	-2,691.32
10/17/2016	15854	Mark Dias	0.00
10/17/2016	15855	Mark Dias	-2,037.98
10/18/2016	15856	Special Districts of Monterey County	0.00
10/18/2016	15857	Special Districts of Monterey County	-30.00
10/19/2016	15858	City National Bank	-73,491.07
10/19/2016	15859	Potable Divers Inc.	-7,000.00
10/19/2016	15860	T & T Valve and Instrument, Inc.	-4,109.83
10/19/2016	Charge Off	Bill Adjustment Report	-297.30
Total UB Checking			-171,950.11
TOTAL			<u>-171,950.11</u>