

Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
April 24th, 2012

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Huggins on Tuesday, April 24, 2012 at 7:00 p.m. at the District Office located at 387 Blohm Ave, Aromas, CA.

II. ROLL CALL:

Pres. Huggins, Vice President Dutra, Directors Holman, Mahler and Borchard were present. General Manager Vicki Morris, Counsel Bob Bosso, Engineer Mike Freitas and staff Maureen Cain and Gina Patten were also present.

III. PLEDGE OF ALLEGIANCE: Pres. Huggins led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the March 27, 2012 Regular Meeting were presented for acceptance and approval.

Director Mahler moved and Vice Pres. Dutra seconded that the minutes be approved.
Approval was unanimous.

VII. ORAL COMMUNICATION: None

VII. PRESENTATIONS

A. Director's Reports: Director Holman reported that he and GM Morris attended the Special Districts meeting with a presentation by Cal Am Water on desalinization.

B. Attorney's Report: None

C. Manager's Report:

Operations: All lab results have shown non-detect for coliform, iron and manganese. March water production was 5.62 million gallons. Operators completed backflow prevention testing of about 57 devices. They are also exercising valves and marking them for easy location. There was a main break on April 20th at the end of Rea Ave caused by roots of a large eucalyptus. Operators worked into the night to restore service to four customers. Projects: *San Juan Interchange Relocation Project:* We are waiting for reimbursement for the first request for funds in the amount of \$19,000 from Caltrans for the relocation of hydrants and pipeline. The *Carpenteria Well* is being pumped on a daily basis. There are a few items to be completed before final payment will be made to Don Chapin Co. There was a discussion of the *Oakridge/Via del Sol Annexation and Sphere of Influence* project and how the inclusion of parcels was determined. GM Morris and Engineer Freitas addressed questions by V. Pres Dutra about the process and benefit to parcels. All parcels included in the annexation will benefit and therefore need to be in the assessment area.

Staff: Both Operators Warner and DeAlba attended PLC training. Staff Cain and Goodman will present an Aromas Water District skit at Aromas Live.

VIII. ACTION ITEMS

A. Resolution 2012-06 to Declare May as Water Awareness Month: Shawn Novack from Water Resources Agency of San Benito County gave a presentation and read the resolution in it's entirety. He also brought some water saving devices and literature for our customers.

Director Holman moved to adopt the resolution and Pres. Huggins seconded. It passed with the following vote:

Ayes: Huggins, Dutra, Mahler, Holman, Borchard
Noes: None
Abstain: None

B & C Resolutions 2012-07 and 2012-08 for Tax Roll Assessments for the 2012-2013 Tax Year:

The Board reviewed the annual assessments for the coming tax year for CFD 98-1 in Monterey County in the amount of \$49,958.00 and Orchard Acres in San Benito County in the amount of \$38,576.00.

Director Holman moved to adopt both resolutions and Director Mahler seconded the motion. It passed with the following votes:

Ayes: Huggins, Dutra, Holman, Mahler, Borchard
Noes: None
Abstain: None

- D. Resolution 2012-09 to Adopt an Addendum to the Mitigated Negative Declaration for Oakridge/Via Del Sol.** Pursuant to CEQA, an addendum to the previously adopted Mitigated Negative Declaration was necessary because of a slight modification in the parcels to be annexed and served by the District. The addendum was prepared by Strelow Consultants and the changes were determined to have a minimal effect on the original scope of the project. No new studies were needed.

Director Mahler moved and Director Holman seconded to adopt the resolution. It passed with the following vote:

Ayes: Huggins, Dutra, Holman, Mahler, Borchard
Noes: None
Abstain: None

- E. Notice of Intent to File Application for Funding for Oakridge/Via del Sol:** GM Morris explained the process to apply for a loan for funding of the project through USDA Rural Development which includes this agenda item and publication in a newspaper of general circulation for public comment. The low-interest loan will be requested in the amount of \$3,300,000 for a forty year term to support the costs to construct the water main extension, booster pump and 100,000 storage tank to serve sixty-six existing residences experiencing water supply problems in the Oakridge and Via Del Sol area. There were no public comments.

V. Pres Dutra moved and Pres. Huggins seconded to proceed with filing the loan application. It passed unanimously.

- F. Contract for Repair and Renovation of 388 Blohm Ave for New Administrative Office:** Operators have cleared out much of the building to prepare it for renovations. Work has included removing debris and pulling out old carpet. They also removed the interior small partition walls, opening up the portion of the building where the main office will be. GM Morris looked for a local contractor with good references. She recommended Linneman Construction. The contractor will replace windows, doors and bathroom, install baseboards and new decking in addition to other

work as contained in the contract for \$78,000. GM Morris proposed that the Board also approve a budget of \$65,000 for the balance of the work needed to complete the building: roofing, plumbing, HVAC, electrical, painting, flooring, etc. She noted that three contractors looked at the wooden floors and determined they can be refinished.

Director Holman moved and V. Pres. Dutra seconded that the District contract with Linneman Construction for \$78,000 and approve the budget of \$65,000 for the other expenditures. The motion passed unanimously.

G. Financial Report: GM Morris presented the financials for the month of March 2012. Total assets are \$6.78 million. Income for March 2012 was \$48,898. President Huggins reviewed the payments from March 21st to April 17th 2012 which totaled \$253,091.11 and included the purchase of 388 Blohm Ave. Directors Mahler and Borchard volunteered to be on the ad hoc budget committee for the 2012-13 Expense Budget to meet in May.

Director Holman moved to accept the financials and it was seconded by President Huggins. They were approved unanimously as presented.

XII. FUTURE MEETINGS & AGENDA

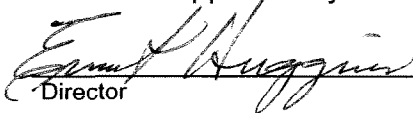
The next Regular Meeting will be Tuesday, May 22nd, 2012 at 7:00 pm at the District Office at 387 Blohm Avenue.

XIII. ADJOURNMENT


President Huggins adjourned the meeting at 8:10 PM.
Report submitted by Laurie Goodman, Board Secretary

Date: May 22nd, 2012

Read and approved by:



Director

Attest: 

Laurie Goodman, Board Secretary