

Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
February 26th, 2013

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Holman on Tuesday, February 26th, 2013 at 7:00 p.m. at the District Office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Holman, Vice President Mahler, Directors Dutra, Norton and Leap were present. General Manager Vicki Morris, Counsel Bob Bosso, Engineer Mike Freitas and staff Maureen Cain and Gina Patten were also present. Mary Bannister, General Manager of PVWMA and Dave Hodgkin from the Executive Committee of JPIA were introduced

III. PLEDGE OF ALLEGIANCE: President Holman led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the January 22, 2013 Regular Meeting were presented for acceptance and approval.

Director Mahler moved and Director Leap seconded that the minutes be approved. Approval was unanimous.

VII. ORAL COMMUNICATION: None

VIII. PRESENTATIONS

A. Director's Reports: Director Norton visited the office on February 1st and talked to staff Laurie Goodman. He inquired about the method for processing accounts payable. He also asked about backups for office documents and accounting. He was happy to know that data is being backed up off site and safeguards are in place to protect the District from possible losses. GM Morris also noted that staff has all important historic documents scanned and backed up to the offsite storage. Dir. Norton also reported that he attended the Monterey County Supervisors meeting on Feb.12 to support the Community Development Block Grant application for Oakridge/Via del Sol.

B. Attorneys Report: None

C. Manager's Report:

Operations: Production in January was 5.34 million gallons. All sampling has met all State Health Standards. Loss production continues to be below 10%. Projects: Staff has started on some work to renovate the back unit of the *Office Building*. The design and preliminary work has been completed in the yard area to develop a drought tolerant demonstration garden. An awning was built over the back door. *The Seely Area Annexation* CEQA Initial Study has been completed and will be reviewed at the next Board meeting. The CDBG for *Oakridge/Via del Sol* has had a setback in the qualification criteria set at the Federal level. GM Morris and County Officials are trying to solve the issue. The *Caltrans San Juan Road Relocation Project* work has been completed by MPE until Caltrans completes the widening of San Juan Road. Legislation for an Ordinance to provide new safeguards on *Oil or Gas Extraction* in San Benito County has progressed quickly and community members are encouraged that the proposed ordinance will help protect the aquifer. Staff: GM Morris thanked staff for running the District while she was gone on vacation.

IX. ACTION ITEMS

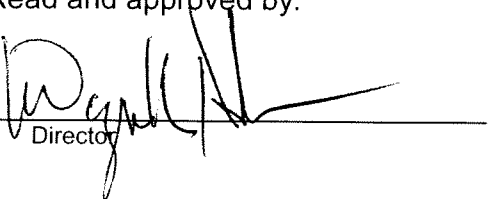
- A. Presentation by Dave Hodgin of the Joint Powers Insurance Authority.** Mr. Hodgin, who is also a Director of the Scotts Valley Water District and Chair of JPIA District 5, thanked the Aromas Water District for managing operations well and receiving the President's Award for keeping the loss-ratio under 20%. Surplus monies go back to the members and he presented the District with a check for \$55.
- B. Pajaro Valley Basin Management Plan Update:** GM Morris introduced Mary Bannister, General Manager of the Pajaro Valley Water Management Agency. Ms. Bannister gave some background on the agencies history, purpose and progress. Formed in 1984 to help solve the basin overdraft and seawater intrusion, their boundaries cover 70,000 acres. She gave a Powerpoint presentation of the Basin Management Plan Update. GM Morris served on the ad hoc BMP committee to come up with viable solutions for the overdrafted basin. The plan involves conservation, use of recycled water storage and recharge facilities to be implemented over a twenty year period. The EIR for the proposed BMP Adoption will be available for public comment beginning in March 2013. Ms. Bannister offered to lead a field trip of the PVWMA facilities for staff and directors. The Board thanked her for an interesting and informative presentation.
- C. Agreement Between AWD and Freitas and Freitas Engineering for Professional Services Funding Edition, for Oakridge/Via del Sol USDA Loan Application:** The AWD is helping residents of the Oakridge/Via del Sol areas to provide them with municipal water. The processes involved in funding the project through the USDA Rural Development Program with low interest funding requires this executed agreement with our engineer of record, Freitas and Freitas. GM Morris distributed a list of all services provided by the engineers on the project to date, over the past three years. President Holman questioned the engineering expenses. The content was reviewed by Counsel Bosso.
- Director Dutra moved to approve the agreement and Dir. Norton seconded. It passed unanimously.
- D. Annual Review of Red Flag Rule and Resolution 2009-03:** Staff Laurie Goodman gave some background on the rule and resolution. Staff reviewed current practices and discussed wifi security, destroying (shredding) sensitive material, and risks associated with the new internet based billing system. No action was needed by the Board.
- E. Presentation of Financial Reports for the Month of January 2013:** Revenue for January was \$51,215.05. Total assets are \$6.6 million. Total liabilities are \$1.5 million. Expenses from January 16 to February 19, 2013 were \$99,251.67 and included the quarterly payment to PVWMA. Payments were reviewed by Pres. Holman.

Pres. Holman moved to accept the financials as presented and Director Norton seconded. The financials were accepted unanimously.

X. ADJOURNMENT

President Holman adjourned the meeting at 8:17 PM.
Report submitted by Laurie Goodman, Board Secretary

Date: March 26, 2013
Read and approved by:


Director

Attest: 
Laurie Goodman, Board Secretary