



REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

TUESDAY, July 24, 2018
7:00 PM

President- Richard Smith Vice President-Wayne Holman Director- Marcus Dutra Director- Wayne Norton Director- James Leap General Manager- Robert Johnson Board Secretary-Louise Coombes
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- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Richard Smith, Vice President Wayne Holman, Directors, Marcus Dutra, Wayne Norton and James Leap.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES** Motion to approve the Minutes of the June 28, 2018 Special Board Meeting p.3-5
- VII. **ORAL COMMUNICATION** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS & REPORTS**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p.6-9
 - D. CORRESPONDENCE p.10
- IX. **ACTION ITEMS:**
 - A. **Consider receiving a report on the San Benito County Water District Basin Boundary Modification Request, and providing direction to Staff.** p.11-12
Staff will present a report on the San Benito County Water District Basin Boundary Modification Request for discussion and Board action.
 - B. **Consider receiving a report on the development of a Board member Training Plan, and providing direction to Staff.** p.13-14
Staff will present a report on the Board member Training Plan status for discussion and Board action.
 - C. **Financial Reports for the Month of June 2018** p.15-20
Oakridge & Orchard Acres Assessment Districts are now included in the financial reports. Therefore, the reports show a Total Revenue of \$324,760.75; Total expenditures were \$85,977.13 between June 19, 2018 and July 17, 2018. These financials and monthly expenditures will be presented for discussion and approval.
- X. **FUTURE MEETINGS & AGENDA ITEMS** Next meeting ó Tuesday, August 28, 2018
- XI. **ADJOURNMENT**

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**Minutes of the Special Meeting of
the Board of Directors of the Aromas Water District
June 28, 2018**

- I. **CALL TO ORDER.** The special meeting of the Board of Directors of the Aromas Water District was called to order by President Smith on Thursday, June 28, 2018 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.
- II. **ROLL CALL.** President Smith, Vice President Holman and Directors Norton, Leap and Dutra were present. Also in attendance were General Manager Robert Johnson, Counsel Bob Bosso, Board Secretary Louise Coombes, Management Consultant Vicki Morris and staff Ester Gir6n.
- III. **PLEDGE OF ALLEGIANCE.** Director Dutra led the pledge of allegiance.
- IV. **STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. **ADDITIONS AND DELETIONS.** There were no additions or deletions to the Agenda.
- VI. **MINUTES.** The minutes of the May 22, 2018 Board Meeting were presented for review and approval; there was one correction of a date; there were no other comments. Director Norton moved for approval of the minutes with the correction and Vice President Holman seconded. Minutes were unanimously approved with all Directors present.
- VII. **ORAL COMMUNICATION.** There were no public comments.

VIII. REPORTS/PRESENTATIONS

Director's Reports. Director Norton reported on the San Benito County's proposed plans to repair several local roads, confirmation of which should be on July 18, 2018 although this should have no impact on the District's activities.

- A. **Attorney's Report.** Counsel Bosso continues to follow current cases; the Supreme court sent the Great Oaks Water Company case back to the District Court of Appeals with instructions to review it again in light of the decision on the Buena Ventura case; the result will probably be available in the Fall. The Goleta case, involving tiered rates, SB831, is now fully briefed and oral arguments occurred late June 2018, so 90 days later, there should be a decision made. SB998 is pending in the Assembly which is likely to change the way service can be terminated for non-payment. Should SB998 pass, it will ultimately require a new Ordinance by every District setting forth all of these provisions. ACWA are currently in opposition.
- B. **Manager's Report.** See detailed report in agenda packet. Items highlighted include:

OPERATIONS AND MAINTENANCE

Production & Well Levels

GM Johnson has revamped the visual appearance of the well Production from a table of figures to a set of graphs to aid in visual cognizance as per the request from Director Leap in May 2018. This was met with several positive comments.

Well water levels generally show that customers are using more water as summer progresses. Carpenteria Well and San Juan Well lowered three feet and seven feet respectively. Marshall Well is down two feet and Aimee Well measurement, from PVWMA, is down nine feet. Note: Aimee Well measurement is one month behind as the current reading was not received before the Board packet was finalized. ASO Coombes has requested that PVWMA schedule this measurement earlier in the month so that it is available for the Board packet.

OPERATIONS

A new connection was installed on June 12, 2018 bringing the total system connections to 955. In addition, there were problems with an existing connection which has had pressure issues over the years; a solution was reached and implemented.

ADMINISTRATION

Staff & Board Recognition

To the Board, GM Johnson expressed high praise of the efforts of the Administrative Staff over the past month. They completed all the required steps to complete and distribute the annual Consumer Confidence Report ahead of time, despite being short staffed as the Customer Service Representative position is now vacant yet again.

In addition, Audit preparation continues with the Interim Testing scheduled for mid August, as well as a variety of financial year end tasks, one of which is the last rate change from the previous set.

GM Johnson also gave kudos to Operator Zelmar who has been working hard to keep everything in the system running smoothly, while also being on call 100% of the time whilst Chief Operator DeAlba is on medical leave.

GM Johnson recently attended the CSDA GM Leadership Summit where, having been awarded the District of Excellence Transparency Award, a formal presentation of the award to GM Johnson took place, in front of around two hundred attendees.

GM Johnson found the GM Leadership Summit very informative and helpful. He attended sessions on Strategies to Manage [climbing] Pension Costs; Efficient and Deliberate Board Training, and the Board and GM as a Team, which illustrated best practice in each of those roles and how they interact and could be more effective in the future. Director Leap requested scheduling a future session to discuss some of these points. This affords the opportunity to strive for the District of Distinction Award in the future.

Drought & Conservation

GM Johnson reported that the rain gauge measurement remains at almost 13" of rain since the beginning of October 2017.

- C. Correspondence.** Director Norton enquired about the request for lead sampling for Aromas Elementary School and GM Johnson reported that he is meeting with School representatives tomorrow.

GM Johnson also pointed out the TESCO Service Contract; he is hesitant to utilize TESCO until TESCO completes work that is still outstanding from requests prior to GM Johnson joining AWD.

Vice President Holman enquired about the Bulk water use without payment to AWD. GM Johnson explained that although the customer has paid a deposit, there is still an outstanding amount to pay and currently there has been no response from them.

Director Norton enquired about the boundary modification for the SBC Water District Basin. GM Johnson explained that it is proposed that internal boundaries for the four inner sub-basins are removed so that the current external basin boundaries become one boundary and are easier for the GSA to manage.

IX. ACTION ITEMS

A. **Financial Reports for the month of May 2018.** Total revenue for May was \$106,221.08; Total expenditures were \$128,396.79 between May 17, 2018 and June 18, 2018. GM Johnson pointed out that, in consultation with the Auditors and Accountant, there is an intention to update the *Assessment District Banks* asset on a quarterly basis to more accurately reflect the financial position. The higher PVWMA payable is relative to water usage. Water sold is notably higher this year to date than was budgeted and looks likely to continue for the remainder of the Fiscal Year. The large expense from Salinas Pump was the repair for the San Juan Well. Director Dutra moved to adopt the Financial Reports as presented; the motion was seconded by Director Leap. The Financial Reports were unanimously accepted with all Directors present.

X. **FUTURE MEETINGS & AGENDA ITEMS.** The next meeting will be on Tuesday, July 24, 2018.

XI. **ADJOURNMENT** to Closed Session for the GM Performance Evaluation. Reconvened at 8.40pm.

Report Out: The General Manager received his performance evaluation

XI. **ADJOURNMENT.** Vice President Smith adjourned the meeting at 8.42 pm until Tuesday, July 24, 2018.

Read and approved by: _____
President, Richard Smith

Attest: _____
Board Secretary, Louise Coombes

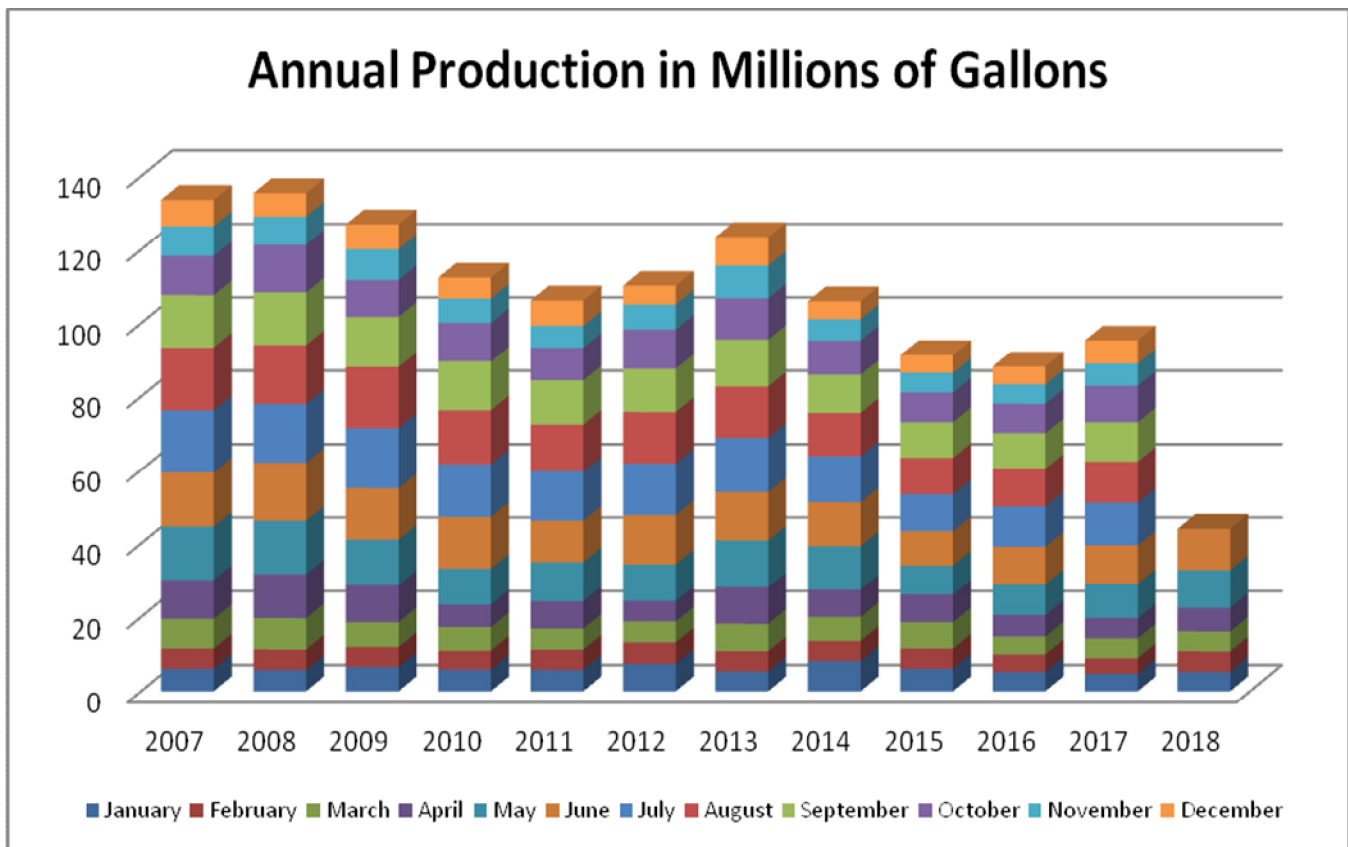
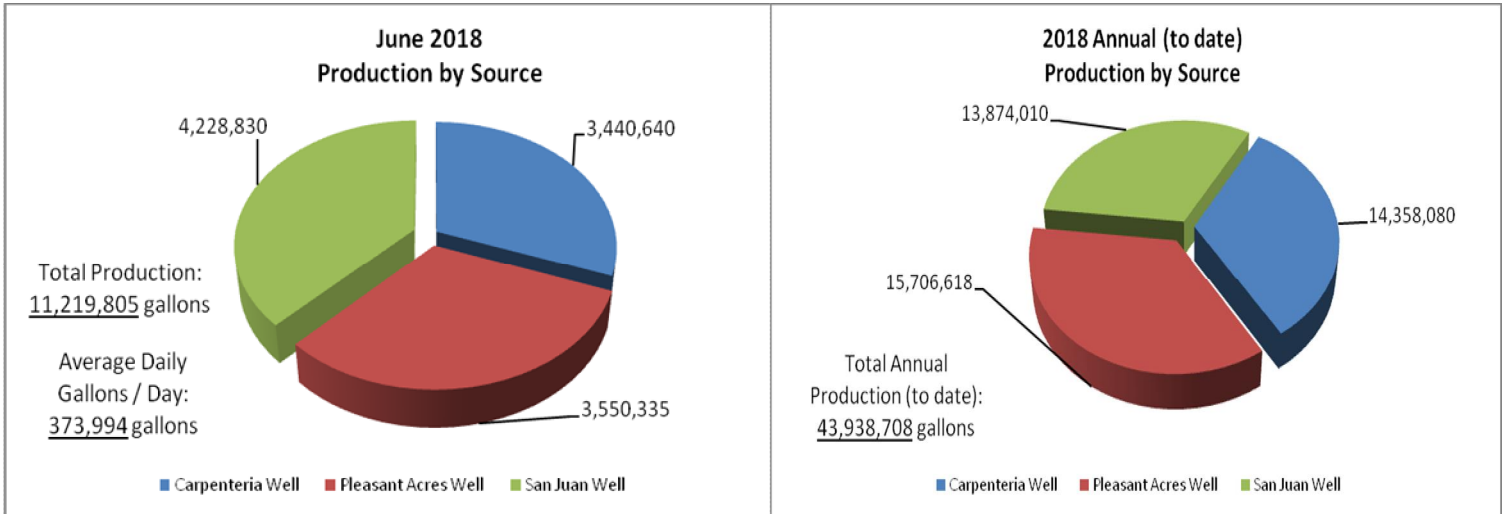
Date: _____

Date: _____

General Manager's Report June 2018



PRODUCTION REPORT



Totals	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Million Gal	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	88.152	95.304	43.939
Acre Ft	410.0	415.4	389.4	344.8	325.7	338.05	378.7	325.16	280.05	270.49	292.43	134.82

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 955 total meters, on 900 parcels.
- Loss Production system wide has been maintained at below 5% for over 18+ months.
- San Juan, and Pleasant Acres wells were operational for the entire month; Carpenteria was operational all but one day this month.
- Water Treatment Plant; the finished water is non-detect for both iron and manganese.
- Distribution testing for total Coliform; all samples negative.
- All Coliform, Mn and Fe, and monthly DWR reports were filed on time.
- WTP filters are being backwashed approximately every 5-7+/- days.
- Monthly Generator in-house 15 minute testing under load.
- Monthly well-level monitoring (see attached chart).

MAINTENANCE:

- Preventative maintenance as needed, flushing was performed since less water is being used
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance and analyzer maintenance at all wells
- Summer maintenance tasks are being performed as time allows (e.g. mowing solar field)
- Carpenteria Well flowmeter was cleaned and additional grounding was installed

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- Administrative Services Officer (ASO) Coombes and Accounts Clerk (AC) Giron completed all the steps required to implement the new rates as of the July billing.
- The Customer Service Representative (CSR) interviews have taken place ó out of 28 applicants staff interviewed five candidates. A selection has been made, and staff is in the process of checking references. It is hoped that the new CSR can start the first week in August.
- ASO Coombes and AC Giron have been working very hard to cover all the duties necessary until the new CSR can start.
- ASO Coombes and AC Giron continue to provide information for the annual Audit, while covering the CSR duties. Andy Beck from Fedak and Brown LLC will be here in mid-August for the initial work, with another visit in September for audit completion.
- Operator Zelmar is working on a tool to demonstrate the relationship between pumping and power costs. This will be helpful for managing pumping costs into the future.
- GM Johnson held an impromptu staff meeting to follow-up on training for Habit 3 of Stephen Covey's Seven Habits ó "Put First Things First".
- GM Johnson and Chief Operator DeAlba met with a customer to discuss the water needs of their parcel, and presented options for the customer to contemplate.
- GM Johnson attended the California Special District Association's General Manager Leadership Summit in Squaw Valley from June 24 ó 27.
- GM Johnson, Board President Smith, and Board member Leap attended the Special Districts Association of Monterey County meeting on July 17. The presentation centered on Salinas Valley SGMA and GSA efforts.

CONSERVATION UPDATE:

June 2018 usage figures indicate that customers continue to increase their water use during the summer season. At the same time, AWD water customers continue to be conservative in their water use practices.

October 1, 2017 marked the start of a new water year. As of the date of this report, the rain gauge at Chittenden Pass has recorded 13.00 inches of precipitation this water year, with no precipitation recorded for June.

PROJECTS:

1. Development of Board of Directors Training Plan

As per the discussion at the last couple of Board meetings, the District will be moving forward with training for the Board members and General Manager to increase the effectiveness and efficiency of the Board/GM Team dynamic (included in Strategic Plan). The effort taken since the last Board meeting has risen the development of a Board of Directors Training Plan to project level. Particulars and direction to staff will be discussed at the July Board meeting, and possibly subsequent Board meetings.

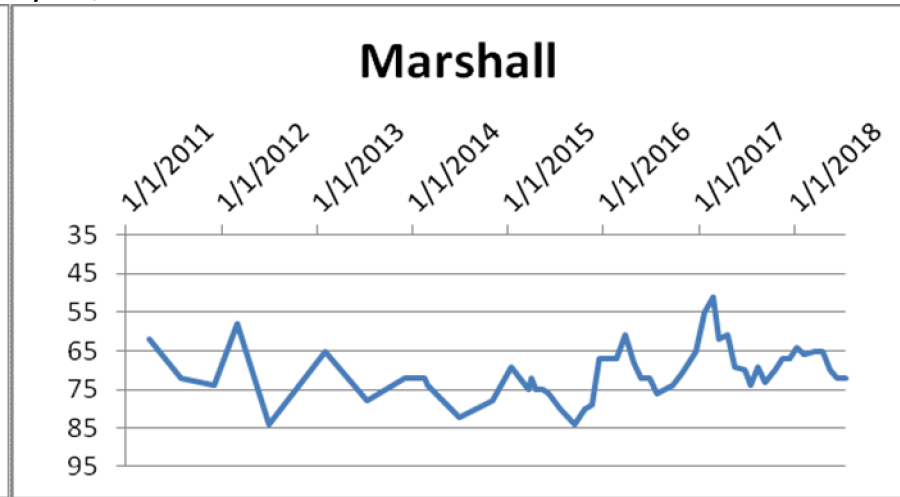
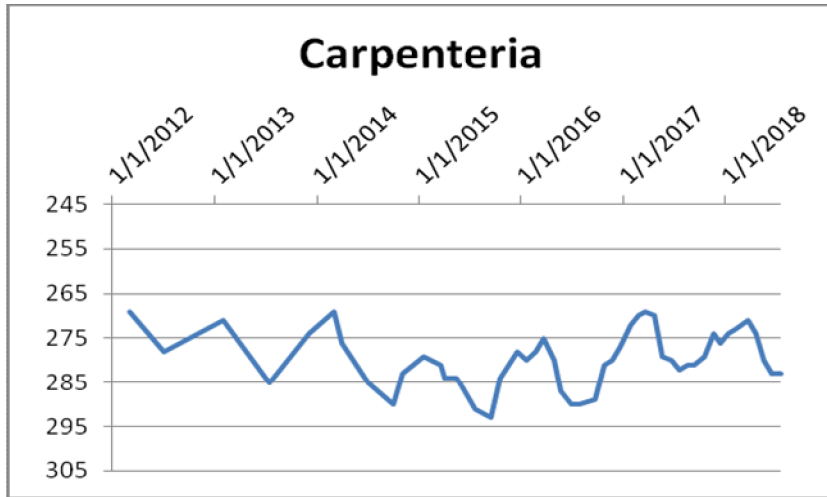
2. District Facility Alternative Energy Project progress

Progress is being made on the District Facility Alternative Energy Project. After getting more information about the timing issues with a specific preferred vendor, other vendors have been contacted and District staff is in contact with one vendor regarding specifications, timing and costs. Information is expected to come in after this packet is released, so any new information will be presented at the meeting.

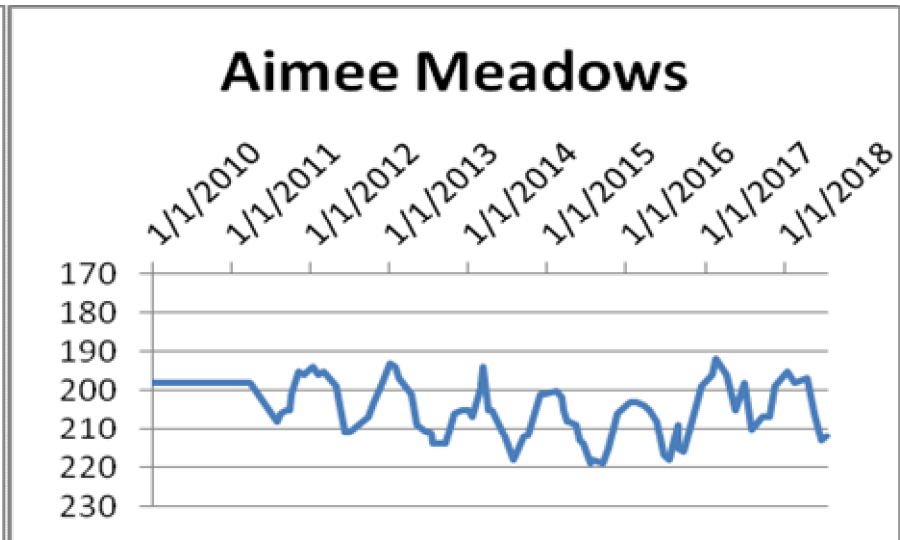
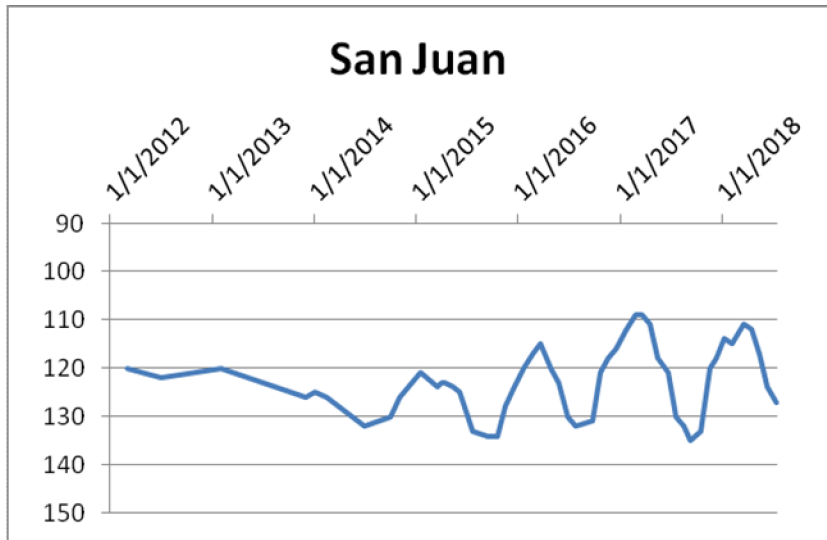
Robert Johnson
General Manager
July 18, 2018

Well Water Level Monitoring Depth to Water Measurements

Date: July 16, 2018



Carpenteria Well (production): Previous Read = 283 feet ; Current Read = 283 feet Marshall Well (monitoring): Previous Read = 72 feet ; Current Read = 72 feet



San Juan Well (production): Previous Read = 124 feet ; Current Read = 127 feet Aimee Meadows Well (monitoring): 6/22/2018 = 213 feet ; 7/17/2018 = 212 feet

CORRESPONDENCE LIST: 6/19/2018 - 7/17/2018

DATE	TYPE	TO	FROM	SUBJECT
6/20/2018	M	AWD	R. Ostrander, CalPERS	Introducing Social Security Functionality
6/22/2018	M	AWD	V Silva-Gil, CalPERS	Access and Completion of the Annual Information Request for Social Security
6/22/2018	F	R Guerrero, PVWMA	R Johnson, AWD	Water Production Numbers for March-May 2018
6/25/2018	E	N Santos, SB Cty	L Coombes, AWD	Enquiry and response re: Final Tax Levy for FY 2017/18
6/25/2018	E	J Agüero, Mont Cty	L Coombes, AWD	Enquiry and response re: Final Tax Levy for FY 2017/18
6/25/2018	M	AWD	CalPERS	Annual Unfunded Liability Receivables deadline
6/27/2018	E	AWD	L. Johnson, ACWA JPIA	Renewal Application for 2018/19 Liability Program & completed response from AWD
6/28/2018	M	R. Johnson, AWD	P. Fryendal, SDRMA	SDRMA 2018-19 Worker's Comp Coverage Docs & online Portal capabilities
6/28/2018	E	L. Coombes, AWD	J. Sweigert, District 05 Monterey	Annual DRINC Report Reviewed and Accepted
6/28/2018	M	AWD	San Benito LAFCO	Special Meeting Agenda
7/2/2018	E	AWD	V. Ralph, Mont Cty	Biennial Conflict of Interest Review Due
7/3/2018	E	SWRCB	R. Johnson, AWD	Monthly Summary of Coliform Monitoring
7/3/2018	E	SWRCB	R. Johnson, AWD	Monthly Fe & Mn Field Test Results
7/3/2018	E	B Hummel, SDLF	R. Johnson, AWD	Application for Recognition in Special District Governance
7/3/2018	E	R. Johnson, AWD	B Hummel, SDLF	Application for Recognition in Special District Governance Approval
7/3/2018	M	R. Johnson, AWD	B Hummel, SDLF	Application for Recognition in Special District Governance Confirmation of Approval, further information and lapel pin.
7/5/2018	E	L. Coombes, AWD	V. Ralph, SB Cty	Biennial Conflict of Interest Review reviewed and approved with no changes.
7/11/2018	M	SB Planning & Building Services	R. Johnson, AWD	AWD Comments on Planning Application PLN180032, 1880 Cole Rd
7/12/2018	M	T. Vaynshteyn, SCADA	R. Johnson, AWD	Confirming Scope of Services requiring completion.
7/16/2018	E	AWD	ACWA Advisory	State Water Resources Control Board Releases New Guidelines for PFOA & PFOS

Staff Report



To: Board of Directors

Re: Item IX.A ó Consider receiving a report on the San Benito County Water District Basin Boundary Modification Request, and providing direction to Staff.

Date: July 17, 2018

Summary / Discussion

The San Benito County Water District (SBCWD) is requesting to revise groundwater basin boundaries for four groundwater basins within its jurisdiction. The revisions (or modifications) consist of removing the internal boundaries between three subbasins and one basin to form a single basin ó with no change to the external boundary. The SBCWD indicates that this modification will facilitate effective sustainable groundwater management by SBCWD under the Sustainable Groundwater Management Act (SGMA).

The SGMA, implemented in September 2014, provides local water agencies tools and powers to manage groundwater with the goal of achieving sustainability. One tool is the ability to request basin boundary modifications such as this one.

The three subbasins and one basin requested to be modified into one are; the Bolsa Area Subbasin, the Hollister Area Subbasin, the San Juan Bautista Subbasin and the Tres Pinos Valley Basin. All these basins are hydrologically connected ó see map attached to this report. If the modification is approved by the Department of Water Resources (DWR), the resulting basin would be called the òNorth San Benito Groundwater Basinö. SBCWD is requesting the change to increase efficiency and effectiveness when it comes to developing a comprehensive management strategy. SBCWD anticipates no impacts to local, state, or federal agencies within or neighboring the affected basins.

The Aromas Water District (District) can support or oppose this basin boundary modification request through resolution (or a letter from the executive officer) within 30 days of DWR's notice that the boundary modification is complete. Of course, the District's opposition (if any) must rely on scientific or technical information, as does the modification request. Currently the District has supplied a Letter of Support, though if need be, that position can be changed.

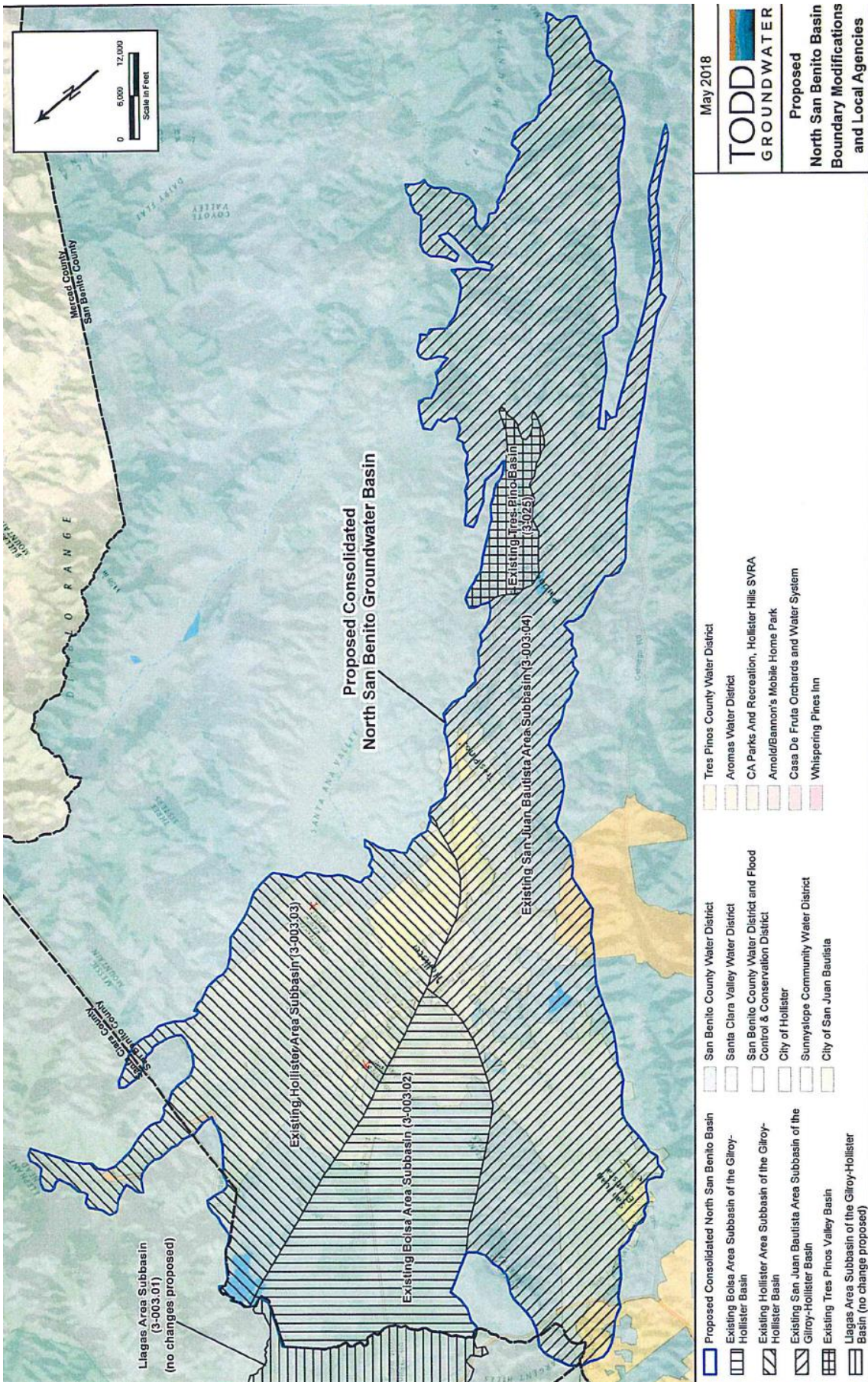
Staff Recommendation

Establish (or re-establish) an Ad-Hoc SGMA Subcommittee to evaluate this boundary modification request and provide direction to Staff; informing the full Board of Directors of the resulting evaluation.

{ See map on next page }

Submitted by:

Robert Johnson
General Manager



Staff Report



To: Board of Directors

Re: Item IX.B ó Consider receiving a report on the development of a Board member Training Plan, and providing direction to Staff

Date: July 18, 2018

Summary / Discussion

The Aromas Water District (District) Strategic Plan (Plan) created a road map of projects, actions to be taken, on-going activities, and possible scenarios that support and complement the mission and vision of the District. One area of focus in the Plan was the Board of Directors with one goal to, "Maintain and Enhance District Board of Directors culture." This was to be accomplished by: 1) developing new Board of Director training materials, 2) keeping Board members current on required trainings, 3) evaluating new opportunities for Board member professional development (in the area of being a Board member) and 4) attending these new training opportunities.

Also included in this training scenario is the District General Manager, to facilitate the development of an "Ethic of Excellence" at the District, all the way from the directors to the operators to the office staff. The establishment of this type of "Consistent Learning Culture" will increase the effectiveness and efficiency of the District, in both the short and long-term.

An initial target that the District can strive for is the District of Distinction (DoD) certification. This award has recently morphed from one level to four levels of distinction; the levels vary with the amount of training performed as well as who has been trained. As the District moves toward a DoD certification, financial reductions in risk management related costs can be achieved.

There are a variety of moving parts, or directions the District could go to achieve the DoD initial level, as well as working toward the higher levels to; 1) reduce costs, and 2) bring recognition of a commitment to training and excellence to the District. At the meeting, the Board can discuss various options and develop a way forward, or if need be, appoint an Ad-Hoc Training Committee to review options, alternatives, and develop a plan to be implemented.

Attached to this report is a current chart of applicable training for each Board member and the General Manager. This will help facilitate the training discussion.

Staff Recommendation

- a) Discuss chart and possible options, and provide direction to Staff, or
- b) Discuss chart and possible options, appoint an Ad-Hoc Training Committee, and provide direction to Staff

Submitted by:

Robert Johnson
General Manager

Training Matrix for AWD Board of Directors and Executive Staff

Name	Governance Training	Completed SDLA	Ethics	Harassment Prevention	Additional Training	Comments
					SDLA + 10	
Marcus Dutra	9/21/15		1/24/17	8/22/17	SDLA + 10	
Wayne Holman	9/21/15		1/24/17	2/26/18	SDLA + 10	
James Leap	1/15/13		1/24/17		SDLA + 10	
Wayne Norton	11/19/14	11/19/14	1/24/17	10/23/15	8	Close to Recognition in Special District Governance
Richard Smith	9/21/15		1/24/17	12/5/14	SDLA + 10	
Robert Johnson	4/17/18	4/18/18	Being Researched	2013	Completed	Received Recognition in Special District Governance

Needs for District of Distinction (separated by levels)

- District of Distinction (base level):** Transparency Certificate P/P Manual 3 years of audits
- District of Distinction (silver):** Requirements for DoD RSDG (majority of Board)
- District of Distinction (gold):** Requirements for DoD RSDG (full Board and GM)
- District of Distinction (platinum):** Requirements for DoD RSDG (full Board and GM) SDA (GM)

Aromas Water District Balance Sheet Prev Year Comparison

As of June 30, 2018

	Jun 30, 18	Jun 30, 17
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	101,538.28	18,288.33
UB Bk Money Market xxxx7853	117,641.59	142,204.14
LAIF-State of Ca xx-05	795,091.22	782,093.89
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA Union Bank Checking 7741	38,992.88	44,056.98
OAWA Union Bank 101 Redempti...	7.01	2.43
OAWA Union Bank 102 Reserve	35,680.08	35,549.40
Oakridge Union Checking 5587	390,857.25	373,804.39
CFD Union Bank CFD98-1	0.00	48,993.67
CFD 02 Provident T Fund Reserve	0.00	43,543.73
CFD 05 Provident T Fund Redempt	0.00	0.39
Total Assessment District Banks	465,537.22	545,950.99
Total Checking/Savings	1,479,908.31	1,488,637.35
Accounts Receivable		
1200 · Accounts Receivable - Other	27,080.00	1,801.06
Total Accounts Receivable	27,080.00	1,801.06
Other Current Assets		
1292 · Accounts Rec - USDA Loan	2,329,859.60	2,329,859.60
1291 · Accounts Rec - Orchard Acres	339,708.47	339,708.47
Prepaid Insurance	18,198.49	6,584.75
128 · Inventory	22,913.50	23,913.50
1200.1 · Accounts Receivable--UB...	117,563.82	137,508.94
1201.9 · Less Allowance for doubtfu...	-500.00	-500.00
1203 · Property Taxes Receivable	0.00	1,261.82
Total Other Current Assets	2,827,743.88	2,838,337.08
Total Current Assets	4,334,732.19	4,328,775.49
Fixed Assets		
1900 · Water System	11,722,808.67	11,567,334.54
1915 · Office Building & Improvements	387,260.80	387,260.80
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	75,349.31	75,349.31
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-5,194,184.75	-4,986,460.75
Total Fixed Assets	7,415,896.86	7,468,146.73
Other Assets		
Deferred Outflow of Resources	174,771.00	174,771.00
Deposits		
ACWA Deposit	2,080.80	2,080.80
Deposits - Other	93.01	0.00
Total Deposits	2,173.81	2,080.80
Total Other Assets	176,944.81	176,851.80
TOTAL ASSETS	11,927,573.86	11,973,774.02

Aromas Water District Balance Sheet Prev Year Comparison

As of June 30, 2018

	Jun 30, 18	Jun 30, 17
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	36,980.10	22,847.52
Total Accounts Payable	36,980.10	22,847.52
Credit Cards		
First Bankcard - E Giron #86	296.81	0.00
First Bankcard - R. Johnson #31	244.01	0.00
ACE Hardware	39.85	0.00
First Bankcard -- M Dias #30	0.00	634.26
First Bankcard - L Coombes #92	24.94	68.83
First Bankcard -- T. Zelmar #67	232.06	1,201.90
Valero - Fuel	507.59	670.13
First Bankcard -- D DeAlba #35	475.64	4,020.28
First Bankcard -- V Morris #24	0.00	250.41
Total Credit Cards	1,820.90	6,845.81
Other Current Liabilities		
2100 · Payroll Liabilities	817.71	2,526.11
City National Bank - Current	105,477.00	105,477.00
Deferred Inflows- Actuarial	17,463.00	17,463.00
CUSTOMER DEPOSITS		
Water Customer	0.00	10,634.13
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	1,900.00	150.00
Total CUSTOMER DEPOSITS	5,900.00	14,784.13
Accrued Vacation Payable	19,106.97	22,769.14
Interest Payable	52,480.90	52,480.90
PVWMA Payable	8,743.66	6,526.63
Total Other Current Liabilities	209,989.24	222,026.91
Total Current Liabilities	248,790.24	251,720.24
Long Term Liabilities		
2590 · Unearned Revenue - CFD 9...	5,545.71	13,436.52
2393 · Long-term Debt - CFD 98-1	0.00	80,000.00
2392 · Long-term Debt - USDA	2,662,000.00	2,693,000.00
2391 · Long-term Debt - Orchard A...	410,000.00	420,000.00
GASB 68 Pension Liability	501,054.00	501,054.00
City National Bank	1,103,690.29	1,212,273.51
Total Long Term Liabilities	4,682,290.00	4,919,764.03
Total Liabilities	4,931,080.24	5,171,484.27
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	3,019,690.84	3,261,257.44
Allocation of Net Assets	-2,637,407.62	-2,637,407.62
Net Income	194,203.87	-241,566.60
Total Equity	6,996,493.62	6,802,289.75
TOTAL LIABILITIES & EQUITY	11,927,573.86	11,973,774.02

Aromas Water District
Profit & Loss Budget Performance

Accrual Basis

June 2018

	Jun 18	Budget	Jul '17 - Jun 18	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	94,907.36	100,000.00	1,073,145.60	1,040,000.00	1,040,000.00
307 · Bulk Water	297.89	500.00	5,638.61	5,000.00	5,000.00
302 · Connection	38,370.00	12,790.00	51,160.00	12,790.00	12,790.00
301 · Taxes Rcvd					
3090 · Oakridge / OAWA Assess...	172,084.40		190,092.40		
301 · Taxes Rcvd - Other	17,312.04	1,000.00	74,370.19	66,000.00	66,000.00
Total 301 · Taxes Rcvd	189,396.44	1,000.00	264,462.59	66,000.00	66,000.00
304 · Misc Income	20.00	100.00	5,373.70	1,600.00	1,600.00
306 · Interest	1,769.06	800.00	11,818.78	9,000.00	9,000.00
312 · Grant Revenue	0.00	500.00	1,725.00	2,000.00	2,000.00
Total Income	324,760.75	115,690.00	1,413,324.28	1,136,390.00	1,136,390.00
Gross Profit	324,760.75	115,690.00	1,413,324.28	1,136,390.00	1,136,390.00
Expense					
66910 · Assess. Dist. Bank Charges	105.00		105.00		
Operations					
403 · Fuel	784.17	830.00	9,144.47	9,000.00	9,000.00
404 · Truck Maint	8.99	500.00	3,498.83	5,000.00	5,000.00
431 · System Repair & Maint	1,032.45	5,000.00	52,059.03	60,000.00	60,000.00
463 · Water Analysis	469.00	300.00	5,484.00	5,500.00	5,500.00
464 · Water Treatment	2,094.40	800.00	10,545.44	9,500.00	9,500.00
468 · Tools	1,015.06	500.00	6,135.99	7,500.00	7,500.00
470 · PR/Annexation/Conserve	604.30	300.00	1,153.82	2,500.00	2,500.00
Total Operations	6,008.37	8,230.00	88,021.58	99,000.00	99,000.00
Power					
449.75 · 388 Blohm, # C	21.34	20.00	189.98	200.00	200.00
449.5 · 388 Blohm, A & B Office	129.09	140.00	1,557.61	1,600.00	1,600.00
461.5 · RLS Tank Booster	10.51	10.00	114.67	120.00	120.00
447 · Leo Ln Booster	36.26	35.00	360.01	400.00	400.00
448 · Aimee Mdws Well	9.86	10.00	114.36	120.00	120.00
451 · Marshall Corp Yard	27.74	40.00	418.24	400.00	400.00
452 · Rea Booster @ Seely	38.69	45.00	321.41	500.00	500.00
454 · Carr Booster	468.53	390.00	4,539.35	4,600.00	4,600.00
458 · Pleasant Acres Well	2,436.97	1,000.00	14,368.11	10,000.00	10,000.00
459 · Seely Booster @ Carpenteria	-252.63	25.00	-37.43	300.00	300.00
460 · San Juan Well	4,038.90	4,200.00	46,617.59	50,000.00	50,000.00
461 · Cole Tank	12.61	13.00	144.84	150.00	150.00
462 · Rea Tank	12.52	13.00	179.94	150.00	150.00
465 · Lwr Oakridge Boost	56.33	100.00	822.00	800.00	800.00
465.5 · Upper Oakridge Booster	15.87	37.00	294.08	400.00	400.00
466 · Pine Tree Tank	12.65	13.00	145.41	150.00	150.00
Total Power	7,075.24	6,091.00	70,150.17	69,890.00	69,890.00
Payroll					
Gross	22,397.13	32,272.00	401,380.25	417,272.00	417,272.00
Comp FICA	1,613.32	1,900.00	25,075.05	25,157.00	25,157.00
Comp MCARE	377.29	400.00	5,864.35	5,771.00	5,771.00
Comp SUI	24.84	523.00	2,049.37	6,276.00	6,276.00
Total Payroll	24,412.58	35,095.00	434,369.02	454,476.00	454,476.00
Employee / Labor Costs					
407 · Outside Services	396.95	500.00	5,541.07	6,000.00	6,000.00
408 · Uniform Allowance	159.95	250.00	1,165.73	1,000.00	1,000.00
409 · Workers Comp	629.68	850.00	8,346.58	10,000.00	10,000.00
410 · Health Ins	5,850.31	6,000.00	73,715.99	71,300.00	71,300.00
474 · Education	531.02	500.00	4,561.29	6,000.00	6,000.00
477 · Retirement	4,895.38	5,600.00	64,999.56	67,000.00	67,000.00
Total Employee / Labor Costs	12,463.29	13,700.00	158,330.22	161,300.00	161,300.00

Aromas Water District
Profit & Loss Budget Performance

June 2018

	Jun 18	Budget	Jul '17 - Jun 18	YTD Budget	Annual Budget
Office					
440 · Misc Exp	240.00	400.00	3,571.25	4,000.00	4,000.00
444 · Postage	684.65	350.00	4,023.41	4,000.00	4,000.00
445 · Office Supplies	673.18	400.00	3,088.06	4,000.00	4,000.00
446 · Office Eqpmt and Maint	142.81	600.00	9,681.67	7,500.00	7,500.00
Total Office	1,740.64	1,750.00	20,364.39	19,500.00	19,500.00
Communications					
455 · Phone, Off	324.34	320.00	3,945.51	3,800.00	3,800.00
456 · Telemetry	299.99	300.00	3,587.02	3,600.00	3,600.00
457 · Answ Serv/Cellular Phone	233.14	300.00	2,779.04	3,600.00	3,600.00
Total Communications	857.47	920.00	10,311.57	11,000.00	11,000.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	10,545.68		10,545.68		
4590 · Bond Interest Exp - Assess...	105,530.38		133,255.38		
417 · Capital Loan Interest	0.00	0.00	38,398.92	38,400.00	38,400.00
467 · Depreciation Reserve	20,724.00	20,724.00	207,724.00	207,724.00	207,724.00
406 · Liability Ins	1,502.24	1,670.00	2,375.07	20,000.00	20,000.00
420 · Legal Fees	1,300.00	1,400.00	15,600.00	16,000.00	16,000.00
422 · Bank Charges	146.40	130.00	946.26	1,200.00	1,200.00
423 · Litigation Contingency	0.00	10,000.00	0.00	10,000.00	10,000.00
425 · Audit	0.00	1,000.00	12,200.00	11,500.00	11,500.00
471 · Bad Debts	70.03	0.00	70.03	400.00	400.00
473 · Memberships	684.95	200.00	16,353.12	16,000.00	16,000.00
Total Administrative & General	140,503.68	35,124.00	437,468.46	321,224.00	321,224.00
Total Expense	193,166.27	100,910.00	1,219,120.41	1,136,390.00	1,136,390.00
Net Ordinary Income	131,594.48	14,780.00	194,203.87	0.00	0.00
Net Income	131,594.48	14,780.00	194,203.87	0.00	0.00

07/20/18

Aromas Water District
Monthly Expenditures
 June 19 through July 17, 2018

Date	Num	Name	Amount
UB Checking			
06/25/2018	Bill Adjust	Bill Adjustment Report	-233.10
06/27/2018	16775	Graniterock	-91.00
06/27/2018	E-pay	Employment Development Dept	-555.74
06/27/2018	E-pay	United States Treasury (EFTPS)	-3,199.64
06/27/2018	Bill Adjust	Bill Adjustment Report	-225.35
06/27/2018	16776	A T & T U-verse	-60.00
06/27/2018	16777	ACE Hardware Prunedale	-2.16
06/27/2018	16778	Aromas Eagles	-60.00
06/27/2018	16779	Aromas Water District (Petty Cash)	-100.00
06/27/2018	16780	California Rural Water Association	-583.00
06/27/2018	16781	CSSC	-79.00
06/27/2018	16782	Goodman's Plumbing	-190.00
06/27/2018	16783	Mid Valley Supply	-997.33
06/27/2018	16784	Monterey Bay Water Works Assoc	-120.00
06/27/2018	16785	Rob Johnson	-50.00
06/27/2018	16786	Trevor J. Zelmar	-19.08
06/27/2018	16787	United Way serving San Benito County	-38.00
06/27/2018	16788	Valero	-774.08
06/27/2018	16789	Verizon Wireless	-104.14
06/27/2018	16790	USPO	-202.16
06/28/2018	ACH	QuickBooks Payroll Service	-8,631.19
06/29/2018	DD1231	Morris (P), Vicki	0.00
06/29/2018	DD1232	Coombes (P), Louise P	0.00
06/29/2018	DD1233	DeAlba (P), David	0.00
06/29/2018	DD1234	Giron (P), Ester	0.00
06/29/2018	DD1235	Johnson (P), Robert L	0.00
06/29/2018	DD1236	Zelmar (P), Trevor J	0.00
06/29/2018	EFT	CalPERS	-842.08
06/29/2018	EFT	CalPERS	-1,869.05
06/30/2018	EFT	Bank Service Fees	-164.40
07/02/2018	EFT	CalPERS	-3,495.42
07/06/2018	PAID ONLINE	P G & E	-7,327.87
07/06/2018	True Up	P G & E	0.00
07/09/2018	16791	ACE Hardware Prunedale	-244.07
07/09/2018	16792	ACWA JPIA, Emp. Ben. Prog.	-6,914.12
07/09/2018	16793	CALNET3	-564.33
07/09/2018	16794	Craig Evans Pump Testing Service	-200.00
07/09/2018	16795	D & G Sanitation	-80.81
07/09/2018	16796	First Bankcard	-696.30
07/09/2018	16797	Mid Valley Supply	-1,196.80
07/09/2018	16798	Monterey Bay Analytical Services Inc	-344.00
07/09/2018	PaidwithCr	R & B Company	0.00
07/09/2018	16799	Spec. Districts Risk Management Auth	-11,226.65
07/09/2018	16800	Streamline	-100.00
07/09/2018	16801	Xerox Corp	-19.06
07/09/2018	Bill Adjust	Bill Adjustment Report	-160.00
07/11/2018	E-pay	Employment Development Dept	-271.03
07/13/2018	16805	USPO	-50.00
07/13/2018	16806	Dan Scrodin	-150.00
07/13/2018	E-pay	Employment Development Dept	-687.45

07/20/18

Aromas Water District
Monthly Expenditures
June 19 through July 17, 2018

Date	Num	Name	Amount
07/13/2018	E-pay	United States Treasury (EFTPS)	-3,772.34
07/13/2018	ACH	CalPERS	-701.20
07/13/2018	ACH	CalPERS	-2,069.33
07/13/2018	16807	PVWMA	-14,644.03
07/13/2018	16808	Recology San Benito County	-34.66
07/13/2018	16809	Robert E. Bosso	-1,300.00
07/13/2018	16810	Special Districts of Monterey County	-90.00
07/16/2018	ACH	QuickBooks Payroll Service	-9,316.94
07/17/2018	DD1240	Coombes (P), Louise P	0.00
07/17/2018	16802	Dutra (P), Marcus	-214.68
07/17/2018	16803	Holman (P), Wayne R	-214.67
07/17/2018	DD1237	Leap (P), James E	0.00
07/17/2018	DD1238	Norton (P), K W	0.00
07/17/2018	DD1239	Smith (P), Richard	0.00
07/17/2018	DD1241	DeAlba (P), David	0.00
07/17/2018	16804	Giron (P), Ester	-700.87
07/17/2018	DD1242	Johnson (P), Robert L	0.00
07/17/2018	DD1243	Zelmar (P), Trevor J	0.00
Total UB Checking			-85,977.13
TOTAL			<u>-85,977.13</u>