



## REGULAR MEETING OF THE BOARD OF DIRECTORS

President- James Leap  
Vice President- Richard Smith  
Director- Marcus Dutra  
Director- Wayne Holman  
Director- Wayne Norton  
General Manager- Vicki Morris  
Board Secretary- Louise Coombes

### AGENDA Tuesday, August 22, 2017 7:00 PM

Meeting held at  
District Office:  
388 Blohm Ave.,  
Aromas CA 95004

- I. **CALL TO ORDER:**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES:** Motion to approve the Minutes of the July 25, 2017 Board Meeting p.3-5
- VII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
  
- VIII. **PRESENTATIONS:**
  - A. DIRECTORS REPORTS
  - B. ATTORNEY'S REPORT
  - C. MANAGER'S REPORT p.6-9
  - D. CORRESPONDENCE p.10
  
- IX. **ACTION ITEMS:**
  - A. **Resolution 2017-05 \$40,000 Bond Call for Community Facilities District 98-1:** Board to review and adopt resolution p.11-12
  - B. **Financial Reports for the Month of July 2017:** Revenue for July was \$116,191.41; expenditures between July 20, 2017 to August 16, 2017 total \$114,436.17. These financials and monthly expenditures will be presented for discussion and approval. p.13-18
  - C. **AWD Annual Scholarship of \$500 for Water Operator education:** Review proposal for new scholarship. p.19-20
  - D. **Resolution 2017-06 to Retain Retiring General Manager Vicki Morris as a part-time Employee:** GM Morris is scheduled to retire on October 2<sup>nd</sup> and under CalPERS law may not continue to work on a part-time basis unless, by resolution, the District requires specialized skills+which she can provide. p.21
  - E. **Contract for General Manager:** Review and accept three year contract for new General Manager, R Johnson; first year salary of \$138,000. p.22-26
  - F. **Resolution 2017-07:** to honor General Manager Vicki Morris for her twenty-four years of service and dedication to the community and Aromas Water District. p.27
  
- X. **FUTURE MEETINGS & AGENDA ITEMS:** Next meeting - Tuesday September 26, 2017
  
- XI. **ADJOURNMENT**

Next Res. # 2017-08

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.

PAGE INTENTIONALLY LEFT BLANK

**Minutes of the Regular Meeting of  
the Board of Directors of the  
Aromas Water District  
July 25, 2017**

**I. CALL TO ORDER:**

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, July 25, 2017 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

**II. ROLL CALL:**

President Leap, Vice-President Smith, and Directors Holman, Dutra and Norton were all present. Also in attendance were General Counsel Bob Bosso; General Manager Vicki Morris and Board Secretary Louise Coombes.

**III. PLEDGE OF ALLEGIANCE:** President Leap led the pledge of allegiance.

**IV. STATEMENTS OF DISQUALIFICATION:** There were no disqualification statements.

**V. ADDITIONS AND DELETIONS:** There were no additions or deletions.

**VI. MINUTES:** The minutes of the June 27, 2017 Board Meetings were presented for review and approval. There were no comments or corrections. Director Norton moved for approval of the minutes and Director Holman seconded. Minutes were approved unanimously with all directors present.

**VII. ORAL COMMUNICATION:** There were no public comments.

**VIII. REPORTS/PRESENTATIONS**

**A. Director's Reports**

**Director Holman** reported that his meeting with the Auditors from Fedak & Brown went well on July 12th, 2017.

Director Norton commented on how well the recognition of General Manager Morris with Resolutions from the Board of Supervisors from both Monterey and San Benito counties went, including full attendance by present and past AWD staff and two Board Directors.

**Director Norton** said he had also attended a session at San Benito County Planning Commission regarding SB1069 regarding the Accessory Dwelling Units (ADU) issue from which Special Districts are currently exempt, but Counsel Bosso advised that a new Bill SB229 has passed the Senate and is currently in the Assembly; the object is to include Special Districts in the ADU legislation. This could impact AWD rates in future as it will impact anyone wishing to build an ADU not connected to the primary dwelling on their property and how the water supply will be metered as a separate connection.

**President Leap** discussed a PVWMA open house where Brian Lockwood presented the initial phases of the College Lake project and proposed schedule. They are aggressively looking for funding opportunities and looking into water rights and encouraging public involvement through the CEQA process. This project potentially adds 2000 acre feet of irrigation water to help prevent coastal salt water intrusion into the Pajaro Valley.

## **B. Attorney's Report**

Counsel Bosso reported that he is still waiting on the results of the appeal against Prop 218 case at the Supreme Court. To determine if water agencies can utilize tiered rates for conservation. Two other cases are on hold until a decision has been reached on the first case.

## **C. Manager's Report**

See detailed report in agenda packet. Items highlighted include:

### ***Production***

GM Morris noted production is holding steady; still less than the current benchmark of 2013/14. Carpenteria Well has been offline since the first week of July 2017. Pleasant Acres well production is up since June 20<sup>th</sup>, 2017 to compensate and is maintaining good production.

### ***Operations***

*Summertime water testing* has been done in early July, but the results have not yet been received. This is an annual test for disinfectant by-products; in the past the levels detected have been well below the limit.

*Carpenteria Well* has been zone pumped with super chlorine and chemical treatment to penetrate into the gravel pack around the well screen. Simply scrubbing the well screen with a brush was insufficient to fully remove the iron bacteria further in the gravel pack. The static water level and recovery is good so there is optimism that the treatment will work, however in the future it is likely that ongoing prophylactic treatment will be necessary every 2-3 years.

### ***Operations Workshop***

General Manager Morris has been discussing with contractor potentially increasing the footprint of the existing shop and then putting a new roof over the whole structure. There would be space for both trucks and a bay with a workbench; the existing shop would then be purely for storage. There will be no bathroom at that site, for several reasons; issues with septic tank, especially if the well site there ever gets developed and the Operators do not spend significant time at the site; mostly just loading and unloading. The bathroom in the apartment at Blohm C is currently used by them, so there is scope for remodeling this facility instead. In addition PG&E potentially have an easement, although the electrical supply terminates at that site. PG&E require an application and a trench package before any actual information becomes available. Of the two parcels AWD own at that site, the existing building is on one parcel and the new structure would be onto the other parcel, so a lot merge would be necessary.

### ***The Consumer Confidence Report***

The CCR was sent out to all customers in June and seems to have been well received, with a few good questions. The report showed no arsenic, nitrates, fluoride or chromium.

### ***Seely Pump Station Repair***

The repairs have just been completed today; the new plywood ceiling is in place and painted with new lights installed. There are more blocks cut out at the sides to let out floodwater in the event of another similar event, these have screens that will break away under pressure so avoiding the potential blockage of the vent holes with insulation material or other debris.

### ***Staff Promotions & Recruitment***

Louise Coombes and Ester Giron are transitioning into their new roles. Recruitment for a new Customer Service Representative continues optimistically with 4 interviews being held on August 1<sup>st</sup>, 2017.

### ***Financial Audit***

The new Auditor, Fedak & Brown, began work on 12<sup>th</sup> July for 3 days and will return on September 20<sup>th</sup>, 2017. The auditors seemed satisfied with the Interim testing performed. A debate continues regarding including the Assessment Districts on AWD's financials. AWD does not collect the debt, the two counties do this and pass on payment to AWD. Including them would change the core AWD Balance sheet.

**D. Correspondence**

The monthly correspondence list was reviewed without comments or questions.

**IX. ACTION ITEMS**

**A. Resolution 2017-04 for Assessment of 2017-2018 Tax Rolls**

Every year the Board approves, by resolution, the amount of money that be levied on the property taxes for the three bonds; CFD (Ballantree), Orchard Acres and Oakridge/VDS.

The Board reviewed the resolution for the Oakridge Via Del Sol assessment in Monterey County in the amount of \$157,186.68 for the tax year 2017-18.

Motion to adopt Resolution 2017-04 made by Director Holman, seconded by Director Norton. With a roll call vote, Resolution 2017-04 was unanimously approved with all directors present

**B. Financial Reports for the Month of June 2017:** The Financial reports reflect the end of the fiscal year 2016/17. The Profit & Loss now shows 12 months of actual figures vs those budgeted. Revenue for June was \$107,666.73. Expenditures between June 22 to July 19, 2017 total \$83,802.18, with a total of \$6316.23 to be reimbursed by the insurance company for the Seely Pump Station repair. These financials and monthly expenditures were presented for discussion and approval.

Director Holman moved to adopt the June Financials as presented, and seconded by Director Norton. The June 2017 Financials were approved unanimously with all directors present.

**C. Adjourn to Closed Session-** As permitted by Govt. Code Sec. 54956.9, the Board held a closed session to discuss personnel matters.

**D. Return to Open Session-** Upon returning to open session Counsel Bosso stated; the Board gave direction concerning Personnel matters.

**X. FUTURE MEETINGS & AGENDA ITEMS:**

The next meeting would be the regularly scheduled meeting of August 22, 2017.

**XI. ADJOURNMENT - Pres. Leap adjourned the meeting at 8.33 PM until August 22, 2017.**

Read and approved by:

Attest:

\_\_\_\_\_  
Board President, Jim Leap

\_\_\_\_\_  
Board Secretary, Louise Coombes

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Aromas Water District General Manager's Report July 2017

**PRODUCTION**

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	9,681,850	312,318	31
Pleasant Acres Well	1,926,000	107,000	18
Carpenteria Well	00	00	0
<b>Total Production</b>	<b>11,607,850</b>	<b>374,447</b>	

**ANNUAL PRODUCTION IN MILLIONS/GALLONS:**

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	<b>2017</b>
January	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	5.195	<b>4.717</b>
February	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	4.687	<b>4.184</b>
March	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	4.797	<b>5.327</b>
April	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	5.801	<b>5.406</b>
May	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	8.332	<b>9.347</b>
June	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	10.286	<b>10.478</b>
July	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	10.915	<b>11.608</b>
August	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	10.295	
September	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	9.701	
October	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	7.970	
November	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	5.299	
December	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	4.873	
Totals MG	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	88.152	<b>51.067</b>
Total AcFt	<b>391.1</b>	<b>410.0</b>	<b>415.4</b>	<b>389.4</b>	<b>344.8</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>156.69</b>

## **OPERATIONS:**

- There are 953 total meters, on 898 parcels
- Loss Production system wide has maintained below 5% for over eighteen+ months
- San Juan Well and Pleasant Acres Well are operational. Carpenteria Well removed from service 6/9/17 to recondition from iron bacteria
- Water Treatment Plant; Removing Mn & Fe, results show Mn not detected in finished water
- Distribution testing for total Coliform; all samples Negative
- All Coliform, iron and manganese & monthly DWR reports were filed timely
- Nitrate, HAA5 & TTHM (disinfectant byproduct) testing was done in early July, results are well below MCL
- Backwashing WTP filters approximately every 2-4+/- days, or 1.5 mg, from San Juan Well
- Monthly Generator in house 15 minute testing under load
- Monthly well-level monitoring (see attached chart).

## **MAINTENANCE:**

- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance & analyzer maintenance at all wells
- AWD continues to offer mulch to the community, located at our Carpenteria site
- The Seely Pumping Plant had a major event on 4/17. An 8ö compression coupler failed, causing major flooding and equipment damage and loss. All work was completed on 7/26/17; our insurance has reimbursed AWD a total of \$33,209
- Rehabilitation at Carpenteria Well; Despite good static water levels and consistent recovery, the flow of water through the screens during pumping has decreased. The well was taken off line on 6/9 for major rehabilitation. The pump and motor removed; videoing of well on 6/28 revealed large build up of iron bacteria on nearly 80ø of screens. The brushing, super-chlorination and zone pumping during the week of 7/10 did not produce enough marked improvement. Consultant Martin Feeney has monitored the reconditioning and recommended additional chemical treatment of hydrochloric and glycolic acid; this was completed during the week of 7/31. This treatment is used to break down the iron bacteria in the casing and is pumped into the gravel pack, then removed from the well. Pump tests were completed; these results have not resulted in full recovery. The GPM may be reduced to 250-275 gpm from an original 400GPM. This will likely necessitate a new pump and 40hp motor or a VFD (to use with existing 60hp motor), all options are currently being investigated and will add another ~\$15,000 to the initial ~\$55,000.

## **STAFF & BOARD RECOGNITION:**

- Our insurance agents from ACWA-JPIA completed a risk assessment tour of District facilities on 7/26/17. The report came back stellar, in fact, praising operators DeAlba and Zelmar for öthe condition and cleanliness of the facilities and the obvious pride in maintaining the District.ö
- Louise Coombes was promoted from Accounting Clerk to Administrative Assistant/Board Secretary effective 7/1/17
- Ester Giron was promoted from Customer Service Representative to Accounting Clerk effective 7/1/17. Both she and Louise attended an informative Special District Financial Management class in Vallejo on 8/10.

- New Customer Service Representative, Nicole Lingbeck, began work on 8/4/17. Welcome!
- Annual Audit of Financial Statements with new audit firm Fedak & Brown began week of July 12<sup>th</sup>, both Louise and Ester successfully provided all the work products required. The completion of the audit is scheduled for week of September 20<sup>th</sup>.
- Operators DeAlba and Zelmar attended an 8 hour training on 7/14/17 covering a broad range of Water Distribution topics.
- Interviews were held on 8/8 for the AWD Operator Internship program, a decision will be made shortly.
- This is my last meeting as Manager and soon I will be transitioning the post. I want to thank each member of the Board, this incredible staff, my many colleagues, and community for providing me this wonderful and fulfilling career; I have truly enjoyed these many years at AWD.

### **DROUGHT & CONSERVATION UPDATE:**

Governor Brown declared California in a Drought State of Emergency on Jan. 17<sup>th</sup> 2014; this drought declaration was rescinded on April 7, 2017 based on the above average rain and snowfall since October 2016. Summer usage 2017 is similar to 2016, it is still well below the 2013 base line numbers. AWD water customers are to be commended for continued excellent conservation.

The rains in water year (10/1/16-9/30/17) have been consistent and significant, recording 35.16 inches at Chittenden Pass through 08/16/2017.

### **PROJECTS:**

#### **1. Shop Building.**

The construction of a new 30ø x 50ø steel shop building at the Marshall site under consideration since 2016 has proved to greatly exceed our budget. All other options are being explored to utilize the Marshall site including expanding the existing Marshall shop. GM discussed with a local contractor the option of adding square footage floor space on to the existing shop and placing a new roof over the entire structure. The parcels will require a lot merge, this will be investigated. Discussions with PG&E and County Planning are started.

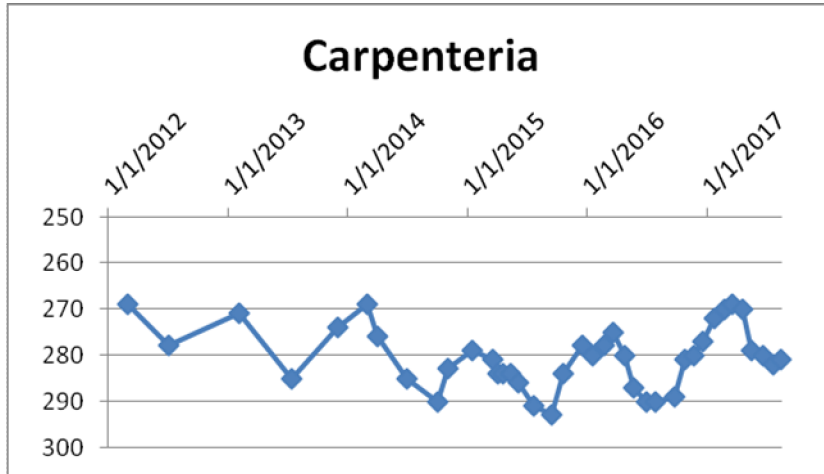
#### **2. Ad Hoc GSA committee**

Directors Leap and Smith continue to monitor developments around the need to form a GSA in the portion of our District that is located in the Pajaro Valley 3-02 PUMA, outside of PVWMA's GSA boundary. The filing of the Alternative Plan request to DWR by PVWMA on 12/27/2016 may change the necessity of a GSA formation. Pajaro Valley is the only high-priority basin that has filed an Alternative Plan. AWD is awaiting DWR's response before any District action; this may still be six+ months out. Discussions continue with PVWMA and DWR as necessary.

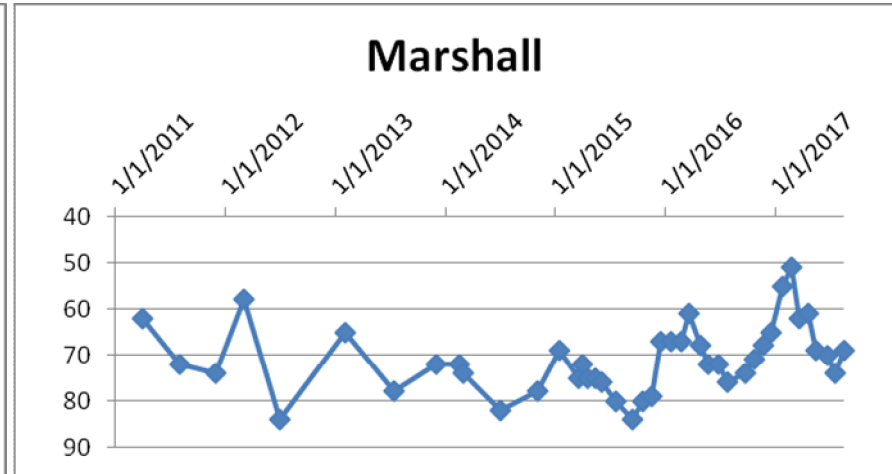
Vicki Morris  
General Manager  
August 16, 2017



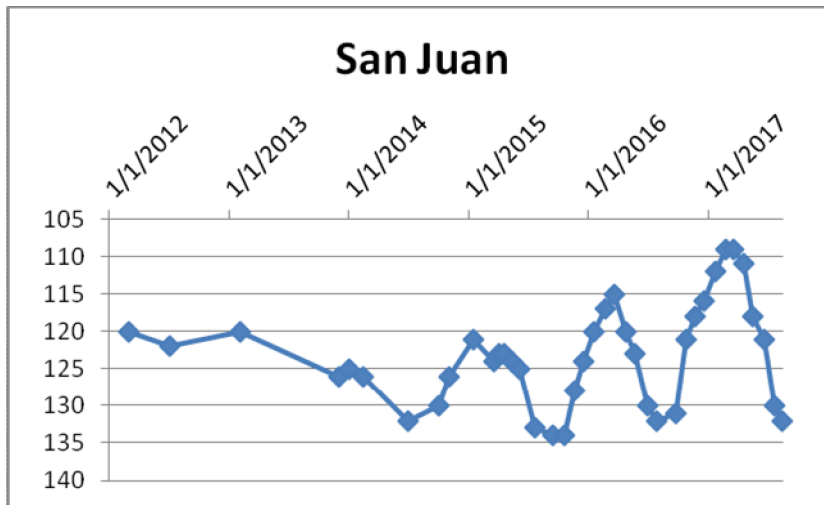
## Well Depth Charts - As Of August 15, 2017



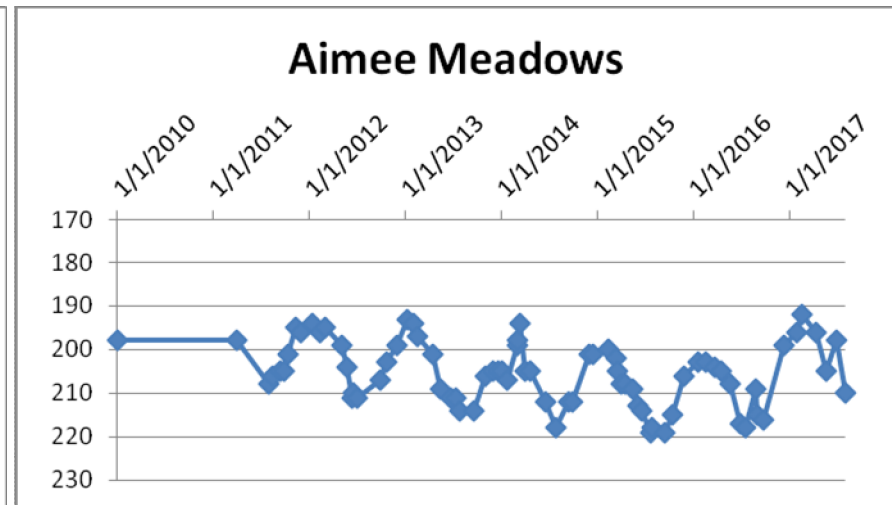
Carpenteria Well: Previous Read = 282 ft ; Current Read = 281 ft



Marshall Well: Previous Read = 74 ft ; Current Read = 69 ft



San Juan Well: Previous Read = 130 ft ; Current Read = 132 ft



Aimee Meadows Well: Previous Read = 198 ft ; Current Read = 210 ft

## CORRESPONDENCE LIST: 07/21/2017 - 08/16/17

DATE:	TYPE	TO:	FROM:	SUBJECT:
7/25/17	M	N. Badawi, Union Bank	V. Morris, AWD	Bond Call for CFD 98-1 – Authorization
7/28/17	E	V. Morris, AWD	D. Zarate, NBS	Levy submittal instructions
7/31/17	E	Dept of Water Resources	V. Morris, AWD	Monthly Summary - Coliform Monitoring
8/2/17	E	C. Wagenseller, JPIA	V. Morris, AWD	Insurance Company Site Visit
8/4/17	E	N. Badawi, Union Bank	V. Morris, AWD	Debt Service Invoices for Upcoming 9-1 Bond Payments
8/8/17	M	M. Dias	V. Morris, AWD	Health Insurance Continuation Coverage
8/8/17	E	N. Santos, COSB	V. Morris, AWD	Sending signed Resolution 2017-02
8/8/17	E	C. Nimr, Crawford Tech Svcs	V. Morris, AWD	Final claims for repair of Seely Pump Stn
8/10/17	M	V. Morris, AWD	C. Wuchter, JPIA	Final settlement check for Seely Pump Stn repair
8/14/17	E	Dept of Water Resources	V. Morris, AWD	Annual Test for Disinfection By-Products Report
8/14/17	E	V. Morris, AWD	C. Wuchter, & C. Nimr JPIA	Loss Claim 17-6015. Appreciation of prompt and efficient service.
8/14/17	E	BOD	V. Morris, AWD	Aromas Day Booth Schedule
8/14/17	E	R. Hymes, Mynt Systems	V. Morris, AWD	AWD Solar Ideas
8/15/17	E	H. How, Erbacon	V. Morris, AWD	Load banking Seely generator
8/15/17	E	V. Morris, AWD	P & L Dobbins	Contact info for Earthwork Contractor
8/15/17	E	Dept of Water Resources	V. Morris, AWD	Manganese & Nitrate Test Results from MBAS
8/16/17	M	V. Morris, AWD	S. Wood, ACWA JPIA	Liability & Property Risk Assessment

# AROMAS WATER DISTRICT



## Staff Report

**To:** Board of Directors  
**RE:** **Item IX. A. Resolution 2017-05 Redeem Bonds of \$40,000 for CFD98-1**  
**Date:** 08/22/2017

### **History:**

The 1998 Mello-Roos property tax assessment bonds were placed on the tax rolls of twenty-seven homes in the Ballantree and Marilyn Lane area to cover the cost of the main extension to this area. The original bond amount was \$990,000; the final payment is due in 2018. There have not been any delinquencies, the Reserve account has been fully funded and all property taxes for the 2016-2017 year have been collected.

### **Current Proposal:**

The total balance on the bond is now \$82,240. There is adequate cash to pay this in full without assessing another year of property taxes. The Reserve and Redemption account will be used to make the bond call in September 2017 in the amount of \$40,000.

### **Recommendation:**

Staff recommends the Board adopt Resolution 2017-05 to complete the redemption and pay the total outstanding bond amount.

Vicki Morris ó General Manager  
Phone (831) 726-5071  
Fax (831) 726-3951  
Email- [aromaswd@aol.com](mailto:aromaswd@aol.com)



**RESOLUTION NO. 2017-05**

**A RESOLUTION DECLARING SURPLUS FUNDS AND DIRECTING THE FISCAL AGENT TO REDEEM BONDS**

**COMMUNITY FACILITIES DISTRICT NO. 98-1 1998 SPECIAL TAX BONDS**

RESOLVED by the Board of Directors of the Aromas Water District, that:

WHEREAS, as of the date hereof, the Redemption Fund established pursuant to Section 3.06 of the Supplement to Resolution No. 98-22 (the "Resolution") has an unexpended sum of \$40,000.00 deposited therein;

WHEREAS, parcel owners have paid the special tax assessments in full, which has resulted in additional funds, pursuant to Section 4.01(b) of the Resolution, Bonds may be redeemed, from amounts on deposit in the Redemption Fund;

NOW, THEREFORE, IT IS ORDERED that the District Treasurer transfer to and authorize the Fiscal Agent to redeem up to \$40,000.00 of outstanding Bonds as of September 1, 2017 pursuant to Section 4.01(a) of the Resolution.

Adopted, approved, and signed this 22nd day of August 2017, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

APPROVED: \_\_\_\_\_  
Board President

I, the undersigned District Secretary, do hereby certify that the foregoing resolution was duly adopted by the Board of Directors of the Aromas Water District, California, at a regular meeting thereof, on the 22<sup>nd</sup> day of August 2017, by the vote indicated above, a majority of the members of said Board being present.

Dated: August 22, 2017

\_\_\_\_\_  
Louise Coombes- District Board Secretary

Aromas Water District  
 Balance Sheet Prev Year Comparison  
 As of July 31, 2017

	Jul 31, 17	Jul 31, 16
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	38,147.17	114,569.24
UB Bk Money Market xxxx7853	132,209.95	113,021.45
LAIF-State of Ca xx-05	784,581.88	778,484.95
Petty Cash	100.00	100.00
Total Checking/Savings	955,039.00	1,006,175.64
Other Current Assets		
Prepaid Insurance	12,291.70	11,651.14
128 · Inventory	23,913.50	21,549.46
1200.1 · Accounts Receivable--UBMax	141,639.55	118,014.46
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
Total Other Current Assets	177,344.75	150,715.06
Total Current Assets	1,132,383.75	1,156,890.70
Fixed Assets		
1900 · Water System	11,569,181.15	11,479,894.69
1910 · Construction in Progress	10,975.50	0.00
1915 · Office Building & Improvements	389,467.80	387,260.80
1970 · Office Equipment & Fixtures	93,652.04	93,467.05
1980 · District Vehicles	75,349.31	75,349.31
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-4,705,302.75	-4,547,802.75
Total Fixed Assets	7,764,518.83	7,819,364.88
Other Assets		
Deferred Outflow of Resources	87,849.00	87,849.00
LoanBrokerageFees	15,000.00	15,000.00
Accumulated Amortiz-loan fees	-1,625.00	-1,625.00
Deposits		
ACWA Deposit	2,080.80	2,080.80
Total Deposits	2,080.80	2,080.80
Total Other Assets	103,304.80	103,304.80
<b>TOTAL ASSETS</b>	<b>9,000,207.38</b>	<b>9,079,560.38</b>

Aromas Water District  
 Balance Sheet Prev Year Comparison  
 As of July 31, 2017

	Jul 31, 17	Jul 31, 16
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Accounts Payable	5,796.57	10,704.35
Total Accounts Payable	5,796.57	10,704.35
Credit Cards		
First Bankcard - L Coombes #92	175.00	113.04
First Bankcard -- T. Zelmar #67	489.84	11.63
Valero - Fuel	426.20	410.99
First Bankcard -- D DeAlba #35	84.75	160.54
First Bankcard -- V Morris #24	1,198.59	0.99
Total Credit Cards	2,374.38	697.19
Other Current Liabilities		
2100 - Payroll Liabilities	-9,700.02	0.00
City National Bank - Current	105,477.00	105,477.00
Deferred Inflows- Actuarial	48,026.00	48,026.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	150.00	150.00
Total CUSTOMER DEPOSITS	4,150.00	4,150.00
Accrued Vacation Payable	22,769.14	17,011.82
Payroll Taxes Payable		
State Payroll Taxes Payable		
Payroll-SWHCA	125.85	0.00
Total State Payroll Taxes Payable	125.85	0.00
Total Payroll Taxes Payable	125.85	0.00
PVWMA Payable	15,635.02	6,388.22
Total Other Current Liabilities	186,482.99	181,053.04
Total Current Liabilities	194,653.94	192,454.58
Long Term Liabilities		
GASB 68 Pension Liability	436,183.00	436,183.00
City National Bank	1,212,273.51	1,317,750.52
Total Long Term Liabilities	1,648,456.51	1,753,933.52
Total Liabilities	1,843,110.45	1,946,388.10
Equity		
Investment in Capital Assets	6,396,001.53	6,396,001.53
Unrestricted Net Assets	3,326,153.58	3,285,112.44
Allocation of Net Assets	-2,588,320.07	-2,588,320.07
Net Income	23,261.89	40,378.38
Total Equity	7,157,096.93	7,133,172.28
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,000,207.38</b>	<b>9,079,560.38</b>

Aromas Water District  
Profit & Loss Budget Performance

July 2017

	Jul 17	Budget	Jul 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	114,440.37	110,000.00	114,440.37	110,000.00	960,000.00
307 · Bulk Water	333.30	100.00	333.30	100.00	1,000.00
302 · Connection	0.00	0.00	0.00	0.00	12,790.00
301 · Taxes Rcvd	0.00	0.00	0.00	0.00	66,000.00
304 · Misc Income	0.00	0.00	0.00	0.00	1,000.00
306 · Interest	692.74	400.00	692.74	400.00	6,000.00
312 · Grant Revenue	725.00	0.00	725.00	0.00	1,500.00
Total Income	116,191.41	110,500.00	116,191.41	110,500.00	1,048,290.00
Gross Profit	116,191.41	110,500.00	116,191.41	110,500.00	1,048,290.00
Expense					
Operations					
403 · Fuel	633.29	650.00	633.29	650.00	8,000.00
404 · Truck Maint	633.17	375.00	633.17	375.00	4,500.00
431 · System Repair & Maint	6,304.70	5,000.00	6,304.70	5,000.00	60,000.00
463 · Water Analysis	938.00	500.00	938.00	500.00	4,500.00
464 · Water Treatment	172.64	600.00	172.64	600.00	8,000.00
468 · Tools	1,283.62	400.00	1,283.62	400.00	5,000.00
470 · Annexation/EIR/Planning	0.00	400.00	0.00	400.00	5,000.00
Total Operations	9,965.42	7,925.00	9,965.42	7,925.00	95,000.00
Power					
449.75 · 388 Blohm, # C	9.41	15.00	9.41	15.00	200.00
449.5 · 388 Blohm, A & B Office	60.46	130.00	60.46	130.00	1,600.00
461.5 · RLS Tank Booster	4.93	10.00	4.93	10.00	120.00
447 · Leo Ln Booster	23.33	30.00	23.33	30.00	400.00
448 · Aimee Mdws Well	5.26	10.00	5.26	10.00	120.00
451 · Marshall Corp Yard	23.02	30.00	23.02	30.00	400.00
452 · Rea Booster @ Seely	14.58	40.00	14.58	40.00	500.00
454 · Carr Booster	267.15	380.00	267.15	380.00	4,600.00
458 · Pleasant Acres Well	503.11	800.00	503.11	800.00	6,000.00
459 · Seely Booster @ Carpent...	10.52	25.00	10.52	25.00	300.00
460 · San Juan Well	3,621.29	5,000.00	3,621.29	5,000.00	35,000.00
461 · Cole Tank	6.77	12.00	6.77	12.00	150.00
462 · Rea Tank	6.72	12.00	6.72	12.00	150.00
465 - Lwr Oakridge Boost	41.55	50.00	41.55	50.00	600.00
465.5 - Upper Oakridge Booster	0.00	50.00	0.00	50.00	600.00
466 · Pine Tree Tank	6.72	12.00	6.72	12.00	150.00
Total Power	4,604.82	6,606.00	4,604.82	6,606.00	50,890.00
Payroll					
Gross	31,782.23	29,170.00	31,782.23	29,170.00	350,000.00
Comp FICA	1,966.92	1,800.00	1,966.92	1,800.00	22,000.00
Comp MCARE	459.98	425.00	459.98	425.00	5,100.00
Comp SUI	34.51	375.00	34.51	375.00	4,500.00
Total Payroll	34,243.64	31,770.00	34,243.64	31,770.00	381,600.00
Employee Costs					
407 · Outside Services	354.25	500.00	354.25	500.00	6,000.00
408 · Uniform Allowance	0.00	0.00	0.00	0.00	1,000.00
409 · Workers Comp	629.74	700.00	629.74	700.00	8,500.00
410 · Health Ins	6,596.92	5,000.00	6,596.92	5,000.00	56,000.00
474 · Education	70.00	500.00	70.00	500.00	6,000.00
477 · Retirement	5,406.02	5,100.00	5,406.02	5,100.00	62,000.00
Total Employee Costs	13,056.93	11,800.00	13,056.93	11,800.00	139,500.00

Aromas Water District  
 Profit & Loss Budget Performance  
 July 2017

	Jul 17	Budget	Jul 17	YTD Budget	Annual Budget
Office					
440 · Misc Exp	197.30	300.00	197.30	300.00	4,000.00
444 · Postage	294.41	325.00	294.41	325.00	4,000.00
445 · Office Supplies	0.00	300.00	0.00	300.00	4,000.00
446 · Office Eqpmt and Maint	685.99	400.00	685.99	400.00	5,000.00
Total Office	1,177.70	1,325.00	1,177.70	1,325.00	17,000.00
Communications					
455 · Phone, Off	321.60	310.00	321.60	310.00	3,800.00
456 · Telemetry	298.36	300.00	298.36	300.00	3,600.00
457 · Answ Serv/Cellular Phone	241.41	300.00	241.41	300.00	3,600.00
Total Communications	861.37	910.00	861.37	910.00	11,000.00
Administrative & General					
417 · Capital Loan Interest	0.00	0.00	0.00	0.00	38,400.00
467 · Depreciation Reserve	20,000.00	20,000.00	20,000.00	20,000.00	240,000.00
406 · Liability Ins	1,545.09	1,666.00	1,545.09	1,666.00	20,000.00
420 · Legal Fees	1,300.00	1,300.00	1,300.00	1,300.00	16,000.00
422 · Bank Charges	440.95	160.00	440.95	160.00	2,000.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	10,000.00
425 · Audit	5,012.00	3,500.00	5,012.00	3,500.00	11,500.00
471 · Bad Debts	0.00	100.00	0.00	100.00	400.00
473 · Memberships	721.60	1,500.00	721.60	1,500.00	15,000.00
Total Administrative & General	29,019.64	28,226.00	29,019.64	28,226.00	353,300.00
Total Expense	92,929.52	88,562.00	92,929.52	88,562.00	1,048,290.00
Net Ordinary Income	23,261.89	21,938.00	23,261.89	21,938.00	0.00
Net Income	23,261.89	21,938.00	23,261.89	21,938.00	0.00



Aromas Water District  
**Monthly Expenditures**  
 July 20 through August 16, 2017

Date	Num	Name	Amount
UB Checking			
07/20/2017	ACH	CalPERS	-2,640.27
07/20/2017	ACH	CalPERS	-2,517.87
07/26/2017	16304	A T & T U-verse	-60.00
07/26/2017	16305	Aromas Water District (Petty Cash)	-160.00
07/26/2017	16306	CSSC	-79.00
07/26/2017	16307	First Bankcard	-3,781.95
07/26/2017	16308	Grainger Inc	-748.92
07/26/2017	16309	Linneman Construction Co.	-10,154.00
07/26/2017	16310	MBWWA	-70.00
07/26/2017	16311	Powers Electric Products Co	-591.31
07/26/2017	16312	R & B Company	-599.20
07/26/2017	16313	Scotts Valley Sprinkler & Pipe	-14.52
07/26/2017	16314	Sierra Chemical Co.	-172.64
07/26/2017	16315	Underground Service Alert (811)	-155.60
07/26/2017	16316	Valero	-368.14
07/26/2017	16317	Verizon Wireless	-162.41
07/26/2017	Bill Adjust	Bill Adjustment Report	-68.42
07/28/2017	DD1090	Coombes (P), Louise P	0.00
07/28/2017	DD1091	DeAlba (P), David	0.00
07/28/2017	DD1092	Giron (P), Ester	0.00
07/28/2017	DD1093	Morris (P), Vicki	0.00
07/28/2017	DD1094	Zelmar (P), Trevor J	0.00
07/28/2017	E-pay	Employment Development Dept	-391.47
07/28/2017	E-pay	United States Treasury (EFTPS)	-3,252.52
07/28/2017	Paid Online	P G & E	-8,955.89
07/30/2017	EFT	CalPERS	-1,942.01
07/31/2017	EFT	QuickBooks Payroll Service	-7,127.37
07/31/2017	EFT	CalPERS	-2,459.63
07/31/2017	16339	Robert E. Bosso	-1,250.00
07/31/2017	16343	Robert E. Bosso	-50.00
07/31/2017	EFT	Bank Service Fees	-440.95
08/04/2017	16318	California Rural Water Assoc	-566.00
08/04/2017	16319	CALNET3	-559.96
08/04/2017	16320	ConnectXtreme	-60.00
08/04/2017	16321	David DeAlba	-21.40
08/04/2017	16322	Ferguson Waterworks	-31.14
08/04/2017	16323	Monterey Bay Analytical Services Inc	-938.00
08/04/2017	16324	R & B Company	-603.75
08/04/2017	16325	Trevor J. Zelmar	-8.03
08/04/2017	16326	United Way serving San Benito County	-58.00
08/04/2017	16327	USPO	-287.76
08/08/2017	Paid Online	P G & E	-170.62
08/09/2017	16328	P G & E	0.00
08/09/2017	16329	ACE Hardware Prunedale	-61.67
08/09/2017	16330	ACWA JPIA, Emp. Ben. Prog.	0.00
08/09/2017	16331	Central Electric	-42.39
08/09/2017	16332	County of Monterey	-30.00
08/09/2017	16333	D & G Sanitation	-80.81

08/17/17

Aromas Water District  
**Monthly Expenditures**  
 July 20 through August 16, 2017

Date	Num	Name	Amount
08/09/2017	16334	Fedak & Brown LLP	-3,620.00
08/09/2017	16335	Ferguson Waterworks	-85.34
08/09/2017	16336	Pajaro Valley Electric Inc	-627.51
08/09/2017	16337	R & B Company	-60.15
08/09/2017	16338	Recology San Benito County	-34.66
08/09/2017	16340	Sierra Chemical Co.	-61.27
08/09/2017	16341	Streamline	-100.00
08/09/2017	16342	Xerox Corp	-15.91
08/11/2017	16344	Dias (P), Mark R	-4,665.09
08/11/2017	16345	ACWA JPIA, Emp. Ben. Prog.	-5,615.64
08/14/2017	E-pay	Employment Development Dept	-489.76
08/14/2017	E-pay	United States Treasury (EFTPS)	-2,305.30
08/14/2017	E-pay	Employment Development Dept	-446.02
08/14/2017	E-pay	United States Treasury (EFTPS)	-3,773.68
08/15/2017	DD1098	Coombes (P), Louise P	0.00
08/15/2017	DD1099	DeAlba (P), David	0.00
08/15/2017	DD1100	Giron (P), Ester	0.00
08/15/2017	16348	Lingbeck (P), Nicole S	-460.20
08/15/2017	DD1101	Morris (P), Vicki	0.00
08/15/2017	DD1102	Zelmar (P), Trevor J	0.00
08/15/2017	16346	Dutra (P), Marcus	-210.33
08/15/2017	16347	Holman (P), Wayne R	-206.33
08/15/2017	DD1095	Leap (P), James E	0.00
08/15/2017	DD1096	Norton (P), K W	0.00
08/15/2017	DD1097	Smith (P), Richard	0.00
08/15/2017	EFT	QuickBooks Payroll Service	-8,126.97
08/16/2017	16349	ACE Hardware Prunedale	-158.49
08/16/2017	16350	Aromas Eagles	0.00
08/16/2017	16351	Ester Giron	-124.12
08/16/2017	16352	R & B Company	-661.69
08/16/2017	16353	Salinas Pump Company	-25,000.00
08/16/2017	16354	Sierra Chemical Co.	-577.73
08/16/2017	16355	Softline Data, Inc.	-300.00
08/16/2017	16356	Viking Septic	-300.00
Total UB Checking			-109,759.81
TOTAL			-109,759.81

**Gavilan College**

**Scholarship and Donor Information Form 2018-19 (For Fall 2018 award)**

Name of Scholarship:	Aromas Water District Scholarship
Name of Donor/Organization:	
Scholarship Contact Information: (Name, Address, City, Zip,) Email:	Wayne Norton
Phone:	831-227-3530
Number of scholarships:	1
Amount of each scholarship:	\$500

***Please place an "x" next to those which apply.***

**Method of Payment to Student**

Donor will pay student directly.	
Donor will forward funds to the Gavilan College Educational Foundation for payment to student.	X

**Recipient Selection**

Recipient should be selected by Gavilan College Scholarship Selection Committee	
Recipient will be selected by donor.	

**Application Process**

Donor has separate scholarship application, which will be forwarded to Financial Aid Department for advertising.	
Donor will use Gavilan Scholarship Application to award this scholarship.	X

**SCHOLARSHIP CRITERIA:**

**Demographics:**

No stipulations regarding high school district which student graduated from or will graduate from.	X
Applicants must have graduated from following high school:	

**College Standing:**

No stipulations on college standing.	X
Applicants must be:	
New student (never attended Gavilan College)	
Continuing student	
Transfer student to attend 4 year university	

**Enrollment Status:**

No stipulations on enrollment status.	
Applicants must be:	
Enrolled full-time (12 or more units)	X
¾ Time Student (9-11.5)	X
½ Time (6-8.5)	X
Less than ½ time (.5 to 5.5)	

**Academic Criteria:**

No stipulations on major.	
Applicants must be have major in:	Water Treatment or Water Technology
Applicant must have minimum GPA of:	2.5

**SELECTION CRITERIA**

Established college criteria is acceptable. This includes: academic performance, letter of recommendation, extra curricular participation, circumstantial needs.	
Other selection criteria (not already specified):	

**Financial Need**

Consider student's financial need.	
Do not consider financial need.	

**Award Disbursement**

Please make one payment in the Fall	X
Make one payment in Fall and one payment in Spring to recipient(s).	

**ADDITIONAL CRITERIA:**




**BEFORE THE BOARD OF DIRECTORS OF THE  
AROMAS WATER DISTRICT**

**Resolution No. 2017-06**

**RESOLUTION RETAINING RETIRED GENERAL MANAGER  
VICKI MORRIS AS A PART-TIME EMPLOYEE**

**WHEREAS**, with the retirement of Vicki Morris, General Manager, the organization as a whole will lose unique institutional knowledge and experience; and

**WHEREAS**, Ms. Morris is willing and able to continue serving the District in a part-time capacity up to 960 hours per year to assist and advise management staff on the various roles that she has served in the District; and

**WHEREAS**, the Board of Directors of Aromas Water District hereby finds that there is a critical need for Ms. Morris to continue performing these duties that cannot be deferred for 180 days; and

**WHEREAS**, the Board of Directors of Aromas Water District further finds that Ms Morris is legally eligible to have the 180-day wait period waived and that termination is not the basis for the need to acquire her continued services.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Aromas Water District that Vicki Morris is appointed to part-time employment effective October 2<sup>nd</sup> 2017 until her services are no longer needed or desired or she elects to resign.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of August, 2017 by the following vote:

AYES:

NOES:

ABSENT:

APPROVE:

ATTEST:

\_\_\_\_\_  
James Leap, Board President

\_\_\_\_\_  
Board Secretary, Louise Coombes



388 Blohm Ave. PO Box 388 Aromas CA 95004-0388  
(831)726-3155 Fax (831)726-3951  
[www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org)

## EMPLOYMENT AGREEMENT

The parties to this Employment Agreement are the Aromas Water District, (hereinafter "District") and Robert Johnson, (hereinafter "Employee").

### RECITALS:

A. District is a County Water District organized pursuant to California Water Code Sections 30,000 et. seq., operating in the Counties of , San Benito, and Monterey in the State of California.

B. District wishes to hire Employee as General Manager for the District, effective September 11, 2017.

C. The parties have negotiated the terms of the Employment Agreement and wish to set forth those terms herein.

### NOW THEREFORE IT IS HEREBY AGREED:

1. **Employment.** District agrees to employ Employee as the General Manager of the District, and Employee agrees to work for the District as its General Manager subject to the direction of the Board of Directors of the Aromas Water District effective September 11, 2017.

2. **Term.** The term of this Agreement shall be three (3) years from September 11, 2017. At the end of the term, the Agreement shall be automatically extended for additional one (1) year terms unless terminated by the District or Employee as otherwise provided for in this Agreement.

3. **Duties.** As General Manager, the Employee shall perform all services, acts, or things necessary or advisable to fulfill the duties of a General Manager. Employee at all times shall be subject to the policies established by the Board of Directors of District. Those duties may be modified from time to time by mutual consent of the parties without resulting in a rescission of this Agreement. In performing his duties, Employee agrees to the best of his ability and experience, to loyally and conscientiously perform all the duties of his position. To that end, during the term of this Agreement, the Employee agrees not

to engage in any other business pursuits, including, but not limited to, providing professional services to any other organization for compensation or otherwise, without first obtaining the express written consent of the Board of Directors. This prohibition shall not prevent Employee from passive personal investments or conducting private personal or community affairs if such activities do not materially interfere or conflict with his duties hereunder.

4. Compensation. District agrees to pay to Employee an annual salary of one hundred, thirty eight thousand (\$138,000). Said salary shall be payable in equal payments twice per month on District's normal payroll dates. Said payment includes the employee's share, 7% for CalPERS contribution and all deductions required by law. Any adjustment other than those set forth above shall be at the sole discretion of the Board of Directors based on performance and merit.

5. District Vehicle. Employee is entitled to a District vehicle provided for Employee's exclusive use, for commuting to and from work, and shall have a District vehicle to use so that he may be available to the District when needed. Insurance and maintenance to be provided by District, and a fuel charge account to pay for all work-related mileage costs (Employee to provide substantiation for all such costs, to be approved by District).

6. Reimbursement. District shall provide Employee with a District Credit Card for use on District approved business and agree to reimburse Employee for all reasonable business expenses incurred in promoting the business of District, including, but not limited to, expenditures for entertainment, educations, conferences and travel. Employee to provide substantiation for all such costs, to be approved by District.

7. Benefits. Other than specifically provided for herein, Employee's benefits shall be based on benefits provided other employees including enrollment in the Public Employees Retirement System under its current rules. Employer agrees to fund the employer share, as is calculated annually by CalPERS, the percentage of gross salary to the CalPERS Retirement system. Employee agrees to contribute 7% of his gross monthly compensation to the retirement program. Employee qualifies for the Classic Member formula under the CalPERS contract with District at 2% at 55 years, final calculation is paid on the Single Highest Year of compensation.

8. Social Security. District employees are subject to and contributors to the Federal Social Security System.

9. Health Insurance. District provides 100% premium coverage for medical, vision, and dental benefits for Employee and qualified dependents. Coverage is effective the 1<sup>st</sup> of the month following the hire date, subject to timely enrollment.

10. 457 Deferred Compensation Plan. The District provides a 457 Deferred Compensation Plan; participation in this retirement benefit program is not mandatory by the employee, the Employer makes no contributions.

11. Vacation Hours. Employee shall accrue vacation hours effective upon employment at the rate of 22 days per year (7.33 hours per pay period). Continuing per the Employee Handbook for additional years of service. Any accrued and unused benefit pay shall be paid to Employee upon termination of employment and within seventy-two hours of voluntary termination of employment.

12. Holidays and Sick Leave. Employee shall be entitled to all holidays observed by the District, per the AWD Employee Handbook and granted to other employees of the District.

13. Sick Leave. Sick Leave is accrued at eight (8) hours per month (4 hours per pay period) similarly for all employees. It may accrue and be converted to CalPERS service hours per the CalPERS contract formula upon termination or retirement.

14. Administrative Leave. Employee is granted twelve (12) days per year (4 hours per pay period) for Administrative Leave on commencement of his employment, and shall begin to accrue administrative leave immediately thereafter. Administrative Leave is in lieu of personal leave granted to other employees of the District. This may not be accrued beyond 16 hours and there is no cash payout upon termination.

15 Bonding-Indemnification. To the extent necessary, District shall bear the full cost of any fidelity or other bond required of Employee in the performance of his duties as General Manager. In addition, to the full extent permitted by law, the District agrees to indemnify, defend, and hold Employee harmless from and against any and all demands, claims, suits, actions, or other legal proceedings brought against him that arise out of the event in the scope of his employment with the District.

16. Performance Review. Employee shall be given an annual performance review in closed session with the Board of Directors. Prior to the performance review, the Employee shall submit to the Board of Directors a self-analysis of his performance during the preceding year and his goals for the forthcoming year.

17. Termination. District may only terminate this Agreement by the vote of three members of the Board of Directors of the District. Except for a vote to terminate for cause, no vote shall be taken to terminate this contract within one hundred twenty (120) days of an election where two or more new directors (non-incumbents) are elected. A vote of three or more directors shall be required to terminate the Employee for "cause" or "without cause." Any votes in violation of this paragraph shall be of no legal force and effect.

(a) For Cause. Termination "for cause" shall be the right of District to terminate this Agreement if Employee:

- (1) willfully breaches this Agreement or habitually neglects his duties which he is required to perform under this Agreement; or
- (2) commits acts of dishonesty, fraud, misrepresentation, or other acts of



moral turpitude; or

(3) is convicted of a felony irrespective as to whether it is related to his performance.

The District may, at its option, terminate this Agreement for cause by giving written notice to Employee without prejudice or any other remedy that District may be entitled.

(b) Without Cause. Termination "without cause" shall include the following:

(1) Death of the Employee;

(2) Either party giving sixty (60) days written notice to the other party.

Termination of this Agreement, pursuant to this section, shall not prejudice any other remedy to which the terminating party shall be entitled.

18. Severance. In the event that the Employee is terminated by District without cause by reason of section (b)(2) above, then the District shall pay the Employee at termination a severance amount equal to three (3) month's salary payable in equal monthly installments over three (3) months. Severance payments shall be subject to all normal salary deductions. Said payments shall be provided only in exchange for a full release from Employee of any and all other claims against the District other than compensation for accruals.

Any severance pay or benefits received by the Employee pursuant to this paragraph shall be reduced by the amount of compensation or benefits the Employee receives from any other employer during the severance period.

If the Employee voluntarily resigns or is terminated for cause, then no severance payment shall be payable.

19. Binding Effect. This Agreement shall be binding upon the parties, their heirs, successors and assigns.

20. Drafting. This Agreement has been drafted by the District Counsel for District, but Employee is encouraged to obtain separate counsel regarding the Agreement and its terms.

21. Attorney's Fees. If any action is brought to enforce, interpret or avoid this Agreement on any ground, the prevailing party shall be entitled to a reasonable attorney's fee and all costs incurred.

22. Applicable Law. This Agreement shall be deemed to be executed in the State of California, County of Monterey and any action concerning this Agreement shall

have its venue in the Superior Court for the State of California in and for the County of Monterey.

23. Arbitration. In the event that there is any dispute or claim arising out of this Agreement, that dispute or claim shall be decided by neutral binding arbitration in accordance with the provisions of the California Code of Civil Procedure applicable to civil arbitrations. The filing of a judicial request for injunction or other provisional remedies shall not constitute a waiver of the requirement to arbitrate under this provision.

24. Entire Agreement. This is the entire Agreement between the parties. There are no collateral agreements written or oral.

IN WITNESS WHEREOF the parties have affixed their signatures:

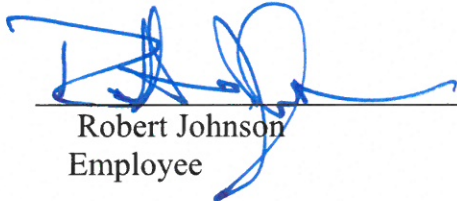
Aromas Water District

Dated: \_\_\_\_\_, 2017.

By: \_\_\_\_\_

James Leap  
President of the Board of Directors

Dated: August 8, 2017.

  
\_\_\_\_\_  
Robert Johnson  
Employee



RESOLUTION 2017-07

In Appreciation of

**VICKI MORRIS**

**For 24 Years of Employment and Dedicated Service to the  
*Aromas Water District***

**BE IT RESOLVED THAT the members of the Board of Directors of the  
Aromas Water District hereby proclaim their recognition of  
Vicki Morris, upon her retirement, for her service and dedication to  
the District during her 24 years of employment**

**1993-2017**

**PASSED AND ADOPTED by the Board of Directors of the  
Aromas Water District, Aromas, Monterey County, California,  
at the Regular Meeting, duly held on August 22, 2017**

\_\_\_\_\_  
President, Jim Leap

\_\_\_\_\_  
Vice President, Richard Smith

\_\_\_\_\_  
Director, Marcus Dutra

\_\_\_\_\_  
Director, Wayne Norton

\_\_\_\_\_  
Director, Wayne Holman

\_\_\_\_\_  
Attest: Louise Coombes, Secretary