Aromas, CA 95004

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www.aromaswaterdistrict.org



# REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, September 24, 2024, 7:00 PM

Vice President- Wayne Holman Director- Wayne Norton Director- Timothy Powers Director- Seth Capron General Manager- Robert Johnson

President- Vicki Morris

The Aromas Water District Board of Directors meeting will be held at the District office. Staff and the public may attend the meeting remotely or in person. Public participation is encouraged – remote participation instructions are on the following page.

- I. CALL TO ORDER
- **II.** <u>ROLL CALL OF DIRECTORS:</u> President Vicki Morris and Vice President Wayne Holman, Directors Wayne Norton, Timothy Powers, and Seth Capron.
- III. PLEDGE OF ALLEGIANCE
- IV. STATEMENTS OF DISQUALIFICATION
- V. ADDITIONS AND DELETIONS
- VI. REPORT OUT FROM CLOSED SESSION ON AUGUST 27, 2024
- VII. MINUTES: Review the Minutes of the August 27 2024, Regular Board Meeting for Board approval.
- VIII. <u>ORAL COMMUNICATION:</u> Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.
- IX. REPORTS
  - A. DIRECTORS' REPORTS
  - B. ATTORNEY'S REPORT
  - C. MANAGER'S REPORT
  - D. CORRESPONDENCE

р. 6-9 р. 10

p. 11

p. 13-15

p. 3-5

- X. CONSENT CALENDAR
  - A. Consider adopting Resolution #2024-06; Recognizing October 5-13, 2024, as Water Professionals Appreciation Week
- XI. ACTION ITEMS
  - A. Consider reviewing District Project List, and providing direction to staff

Staff will present a listing of projects currently being worked on, for Board discussion and action.

B. Financial Reports for the Month of August 2024

p. 16-21

Including both Assessment Districts, the financial reports for August show a total revenue of \$182,803.71; total expenditures were \$85,723.24 between August 19, and September 16, 2024. These financials and monthly expenditures will be presented for discussion and Board approval.

- XII. <u>FUTURE MEETINGS & AGENDA ITEMS</u> Next meeting October 22, 2024; schedule Nov/Dec
- XIII. ADJOURN TO CLOSED SESSION

Pursuant to California Government Code section 54956.8,

a) Concerning real property located at 0 Quarry Road, owned by Driscoll's Business Affiliates.

Provide Robert Johnson, District Negotiator, with directions on price, terms and possible next steps.

- XIV. RETURN TO OPEN SESSION
- XV. <u>ADJOURNMENT</u>

Next Res. # 2024-07

#### **Meeting Attendance Instructions**

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

#### www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <a href="http://www.zoom.us">http://www.zoom.us</a>), click the link on the meeting date and time: <a href="https://us02web.zoom.us/j/83789503826">https://us02web.zoom.us/j/83789503826</a>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call (669) 900.9128 and enter the Webinar ID: 83789503826

If you would like to speak during the public comment portion of the meeting, you have the following options:

- 1. <u>Online</u> raise your hand or use the Q&A panel to submit written comments.
- 2. **Phone** press \*9 to raise your hand, \*6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District.

#### Minutes of the Regular Meeting of the Aromas Water District Board of Directors August 27, 2024

- I. CALL TO ORDER. The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, August 27, 2024, at 7:00 p.m. Attendees were present in the Aromas School Cafeteria.
- **II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Aromas School Cafeteria along with General Manager Johnson and Counsel Bosso.
- III. PLEDGE OF ALLEGIANCE. President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION. There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS. There were no additions or deletions.
- VI. REPORT OUT FROM CLOSED SESSION ON JULY 23, 2024. GM Johnson was given direction.
- VII. MINUTES. The minutes of the July 23, 2024, Board Meeting was presented for review and approval. Vice-President Holman presented a correction. Director Norton moved for approval of the minutes; Director Capron seconded. Minutes were unanimously approved, as corrected, by the Directors present.
- VIII. ORAL COMMUICATION. Ms. Viera from Supervisor Church's office presented information about on-going programs and an upcoming town hall meeting for the Aromas area.

#### IX. PRESENTATIONS & REPORTS

- A. Director's Report. Nothing reported.
- B. Attorney's Report. Counsel Bosso reported that there was nothing to report.
- C. Manager's Report:

#### **OPERATIONS & MAINTENANCE**

#### **Production & Well Levels**

Total production in July 2024 was 11,735,937 gallons; roughly 17% higher than June's production (roughly 1,704,474 gallons), and 9% lower than July's average production. The average daily production was 378,579 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was operated only one day. All water testing reports were filed on time.

**Operational well levels:** Carpenteria well was one foot lower than the previous month, and San Juan well saw no change. **Observational wells:** The Marshall well level showed an increase of one foot from the previous month, and the Aimee Meadows well reading showed no change from the previous reading.

#### **INCIDENTS**

A water main break occurred on July 24, on Marcus Street, due to a paving project in downtown Aromas. This incident necessitated the replacement and tapping of a section of the water main to restore water service. The State Water Resources Control Board Division of Drinking Water mandated the issuance of a "Boil Water Notice", which was in place for two days.

#### *ADMINISTRATIVE*

#### Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Giron prepared for the District Corrosion Control Study. This study is a requirement from the lead sampling exceedance a couple years ago, 2) GM Johnson and MA Giron attended a webinar about upcoming Utility Billing software changes (current billing software has been sold to another entity, and they are making changes), 3) GM Johnson and consultant transitioned the website to a new format (required by vendor), and 4) Accounting Clerk Travis Hill started on August 5, and is catching on to tasks and functions quickly.

#### Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2023. Since then, 21.08 inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

#### **PROJECTS**

#### **Cole and Rocks Road Annexation**

No new installations were performed this month.

#### **New Water Source**

This matter was discussed in the July Closed Session, and the General Manager was given direction.

#### Progress on the District's Capital Improvement Plan

There was no new information to report regarding this item.

#### Follow-up on the Kang Annexation effort

There was no new information to report regarding this item.

#### Rate Study 2025

The Board approved the proposed rates at the June Board meeting; and the following meeting (including a public hearing) would occur at tonight's meeting.

#### **Construction of an Operations and Maintenance Shop**

A Request for Proposals was released on July 17 and was open until August 15, with one response. Staff is working with the respondent to determine a preliminary budget to bring to the Board to gauge the level of interest in the project.

#### **School Tanks Abandonment and Replacement**

Staff is in contact with a contractor regarding the School Tanks abandonment project; and is awaiting a proposal.

#### Fire Hydrant Repair

On August 8, a fire hydrant at the corner of San Juan and Carpenteria was hit by a pickup truck. Staff arrived on scene and shut the water off that resulted in minimal loss of produced water. Contractors have completed the install of the new hydrant with the breakaway valve.

#### D. Correspondence

GM Johnson went through the monthly correspondence list and provided information on specific items, including; 1) the boil water notice, 2) the website update, 3) the Caltrans San Benito Wildlife Crossing project, and 4) the Carr Avenue Bridge Replacement Project.

(continued on next page)

#### X. ACTION ITEMS

A. Consider adopting Resolution #2024-05; Approval of Rate Changes for the Aromas Water District A Public Hearing was opened, then staff and Mr. Pavletic from Pavletic Consulting presented the rate study findings. There were a number of questions and comments from the audience. Three of the directors made comments to the public regarding the need for the rate increase. The Public Hearing was then closed, and the protest ballots were counted. In the end, there was not enough votes to successfully protest the rate change. Director Norton made the motion to adopt the resolution, and Director Capron seconded it. The motion was unanimously approved, and the resolution adopted by the Directors present via a roll call vote.

#### B. Financial Reports for the Month of July 2024

Total Assets / Liabilities & Equity are \$16,202,525.14. In the P&L Report, Revenue for July was \$214,561.32. Total Expenditures were \$367,412.12 between July 17, 2024, and August 19, 2024.

President Morris moved to adopt the Financial Reports which was seconded by Director Powers. The Financial reports were unanimously approved.

#### XI. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will be Tuesday, September 24, 2024, at the Aromas Water District Board Room. At that meeting, there may be a Closed Session related to real property negotiations. Items for future meetings include: 1) Project Status Report, 2) information about the Carr Avenue Bridge Replacement, and 3) locking down the dates for the November and December meetings.

#### XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION

The regular meeting was adjourned at 9:18pm.

President Morris adjourned this meeting at 9:28pm.

#### XIII. RETURN TO OPEN SESSION

Closed Session adjourned at 9:27pm with direction given to the General Manager.

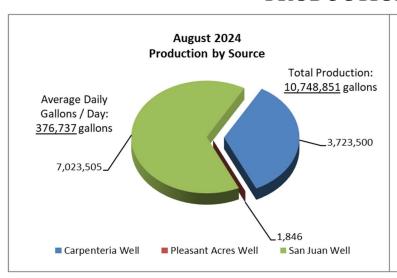
#### XIV. ADJOURNMENT

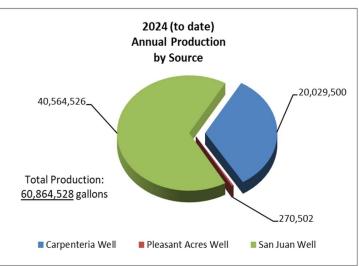
Read and approved by:		Attest:	
	President, Vicki Morris		Board Secretary, Robert Johnson
Date:		Date:	

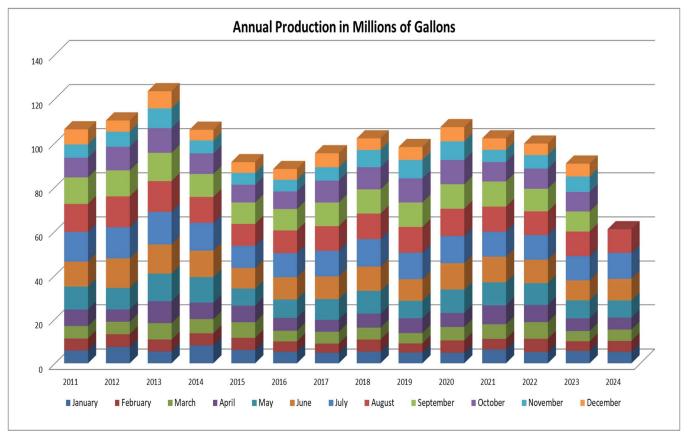
## General Manager's Report August 2024



#### PRODUCTION REPORT







ĺ	Acre Ft	378.7	325.16	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	186.77
	Million Gal	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	60.87
Ī	Totals	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024

#### OPERATIONS AND MAINTENANCE REPORT

#### **OPERATIONS:**

- There are 976 meters installed.
- San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was operated one day.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

#### **MAINTENANCE:**

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

#### **INCIDENTS:**

• On August 8, a fire hydrant at the corner of San Juan and Carpenteria was hit by a pickup truck and trailer. Staff responded quickly and shut the water to the hydrant off, resulting in minimal loss of produced water. Contractors have completed the install of the new hydrant with the breakaway valve. Staff is working on a reimbursement from the driver's insurance company.

#### ADMINISTRATIVE REPORT

#### STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Giron and Accounting Clerk (AC) Hill worked with and provided information to our Auditors for their financial audit of the District. It is hoped to have the final Audit presented at the December meeting.
- GM Johnson and MA Giron attended a webinar about utilizing a new Utility Billing software since our current billing software are making changes, and raising prices.
- GM Johnson participated in a Zoom meeting of current Counsel and possible new Counsel.
- AC Hill is catching on to the various aspects of the job and doing well.

#### **CONSERVATION UPDATE:**

August's 2024 water production figures indicated a decrease when compared to July's water production: a decrease of 987,086 gallons, or roughly 8.4%.

October 1, 2023, marked the start of a new water year. As of the date of this report (September 18), the rain gauge at Chittenden Pass has recorded 21.08 inches of precipitation for this water year, with no rainfall this month. As a reminder, last year's precipitation total (October 2022 to September 2023) was 38.52 inches.

#### **PROJECTS:**

#### 1. Finding a New Water Source Project

Staff was given additional direction at the August Closed Session meeting and is moving forward.

#### 2. Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, and the PVWMA Board approved the annexation at their April 2023 meeting. The annexation application to San Benito County LAFCo has been turned in. Staff met with the LAFCo Executive Officer at a May 2024 workshop and discussed matters that need to be finalized for the annexation effort to be completed.

Nothing has moved forward in the last few months; staff has reached out to the LAFCo Executive Officer, though at the time of this writing there has not been a response.

#### 3. Construction of an Operations and Maintenance Shop

A Request for Proposals (RFP) was released on July 17 and was open until August 15, with one response. Staff is working with the respondent to determine a preliminary budget to bring to the Board to gauge the level of interest in the project.

#### 4. School Tanks Abandonment and Replacement

Staff is in contact with a contractor regarding the School Tanks abandonment project; a proposal has been received, and staff and the contractor are working to schedule this effort.

#### 5. Utility Billing Software changes

Our current billing software company was bought out by a larger firm a year or so ago. A new version and fee schedule has been released. The current version will not be supported as of Q1 2025, so we need to migrate to the newer version; the costs will change from approximately \$2,000 a year to \$6,800 a year. Timing did not allow for new software research, though new billing software research will occur in the next six months to evaluate staying with the current software.

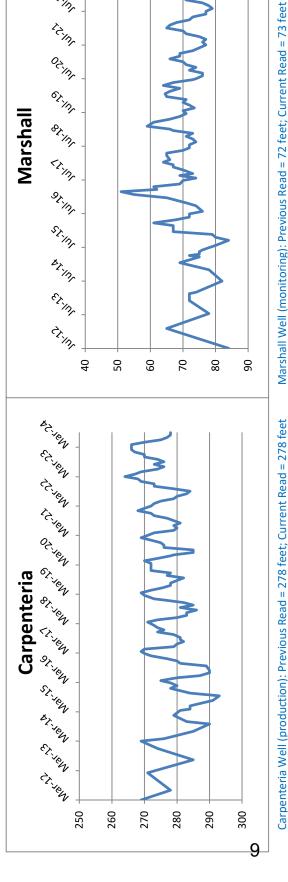
#### 6. Purchase of a new network copier/printer/scanner

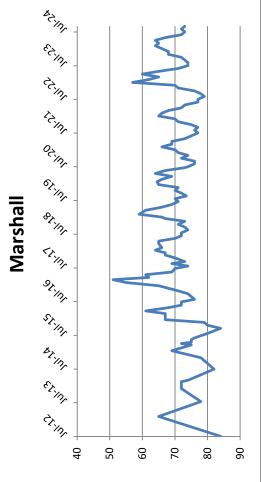
The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024. New copier/printer/scanner options are being evaluated. Know that the monthly charges from the vendor for use (currently about \$15.00 a month) is going to increase to at least \$200.00 a month.

Robert Johnson General Manager September 18, 2024

# Depth to Water Measurements Well Water Level Monitoring Date: September 16, 2024







Carpenteria Well (production): Previous Read = 278 feet; Current Read = 278 feet

San Juan

EZIM

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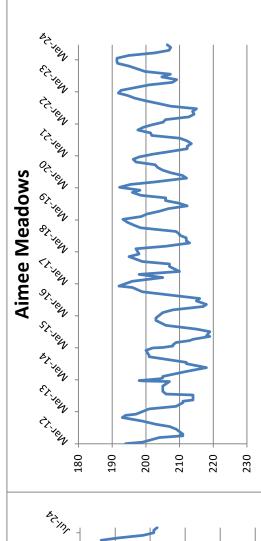
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120

130

140

150



San Juan Well (production): Previous Read = 121 feet; Current Read = 122 feet

Aimee Meadows (monitoring): Previous Read = 207 feet; Current Read = 206 feet

### **CORRESPONDENCE LIST: 08/20/2024 – 09/16/2024**

DATE	TYPE	ТО	FROM	SUBJECT	
08/22/24	Е	R. Johnson, AWD	R. Pisel, NV5 Engineering	Rocks Road Bridge Waterline Relocation	
08/22/24	Е	S. Loupe, SBCo RMA	R. Johnson, AWD	San Benito SB-1 – Water Main on Carr Ave	
08/28/24	Е	AWD	SDRMA BOD	Special Award – Worker's Compensation Program	
08/29/24	Е	R. Johnson, AWD	J. Rameriez, Kimley-Horn	Carr Ave Bridge Replacement – Needs from AWD	
08/29/24	Е	R. Johnson, AWD	S. Wuellner, Kimley-Horn	Carr Ave Bridge Replacement – Information Request	
08/30/24	Е	R. Johnson, AWD	W. Elder, Transition Aromas	Harvest Fair, September 8	
09/06/24	Е	J. Stephenson, SBC LAFCo	R. Johnson, AWD	Update on status of Kang Annexation	
09/09/24	Е	R. Johnson, AWD	C. Lyneis, Visual Edge	Xerox Upgrade Solutions	
09/09/24	Е	R. Johnson, AWD	B. Turkel, gWorks	gWorks Information	
09/10/24	Е	R. Johnson, AWD	B. Turkel, gWorks	gWorks Ordering Information	
09/10/24	Е	SWRCB DDW	E. Girõn, AWD	CA3510004-2024-September-TCR	
09/10/24	Е	SWRCB DDW	E. Girõn, AWD	CA3510004-2024-August-WTP	
09/13/24	Е	AWD	D. Onaka, CalFire	Aromas Open House 2024	
09/13/24	Е	AWD	AWD Answering Service	Break on Carr Ave (12:26 AM)	
09/13/24	Е	S. Kier, SWRCB DDW	R. Johnson, AWD	AWD – Carr Avenue Main Break (6:00 AM)	
09/13/24	- 09	9/16/24 - 12 emails relating to	Carr Avenue Main Break, B	oil Water Notice, and Sampling Parameters	
09/16/24	Е	S. Kier, SWRCB DDW	R. Johnson, AWD	AWD – Carr Avenue Main Break – Cancellation of Boil Water Notice	



#### **RESOLUTION 2024-06**

#### A RESOLUTION OF THE AROMAS WATER DISTRICT, RECOGNIZING OCTOBER 5–13, 2024, AS WATER PROFESSIONALS APPRECIATION WEEK

**WHEREAS**, water is the lifeblood of California and without safe and reliable water, no community and no sector of the economy – from high tech to manufacturing to agriculture – can thrive or expand; and

WHEREAS, now more than ever, the water industry is proud of the important role our essential workers play in making sure our communities have safe and reliable drinking water; and

WHEREAS, thanks to technological advances by highly skilled and trained water professionals and the dedication of thousands of industry professionals in the state, California drinking water and treated wastewater meets some of the most stringent water quality standards in the nation; and

**WHEREAS**, depending on where you live in California, your water may come from a nearby well or river, or it may travel hundreds of miles through canals or pipelines to reach your tap. Regardless of where it originates, your drinking water is filtered, cleaned, tested and distributed in a process carefully managed by trained water professionals; and

WHEREAS, California is steadily expanding the reuse of treated wastewater and pioneering the use of advanced purified recycled water to replenish aquifers, prevent seawater intrusion and improve local water supply reliability; and

WHEREAS, water professionals at local public water and wastewater agencies work 24/7 to plan for the future, maintain and upgrade their systems and improve the safety and resiliency of local water supplies for their communities; and

WHEREAS, according to the Public Policy Institute of California, local public water and wastewater agencies invest more than \$25 billion a year on local water-related programs and projects that protect public health and the environment, improve local water supply reliability, replenish and clean up groundwater basins, provide water for fire protection and protect against floods; and

WHEREAS, thousands of essential water, wastewater and recycled water industry professionals in the state dedicate their careers to keeping drinking water, recycled water and treated wastewater safe and reliable for use by Californians.

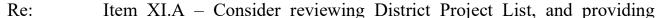
**NOW, THEREFORE, BE IT RESOLVED** that the Aromas Water District hereby declares October 5-13, 2024 Water Professionals Appreciation Week and extends its sincere gratitude and appreciation to the water and wastewater professionals who work 24/7 to provide excellent essential services to our community every day.

**PASSED AND ADOPTED** by the Board of Directors of the Aromas Water District, Aromas, Monterey and San Benito Counties, California, at a Regular meeting duly held on this 24<sup>th</sup> day of SEPTEMBER by the following vote:

Vicki Morris, Board President	Robert Johnson, Board Secretary
APPROVE:	ATTEST:
ABSENT:	
ABSTAIN:	
NOES:	
AYES:	

### **Staff Report**

To: Board of Directors



direction to staff

Date: September 18, 2024

#### **Summary / Discussion**

The Aromas Water District (District) staff diligently performs a wide range of tasks and functions on a daily, weekly, and monthly basis. These routine activities are essential for ensuring the delivery of safe, high-quality water to our customers. In addition to these regular duties, staff also undertakes various projects that require focused efforts, specific timeframes, and budget considerations.

During the last two Board meetings, the Board of Directors (Board) requested a comprehensive District Project List (List) for review. In response, staff has compiled the attached List, which provides an overview of ongoing and upcoming projects in a tabular format for the Board's evaluation and feedback.

The attached List primarily includes larger projects that involve multiple steps and phases. While this document does not detail every step of each project, it aims to give the Board a clear understanding of the scope and impact of these initiatives on the District's operations and budget.

Staff is committed to completing these projects efficiently and effectively, ensuring that they align with the District's goals and budgetary constraints. Staff welcomes the Board's review and comments on this initial List and looks forward to refining and updating it based on feedback.

#### **Staff Recommendation**

Review the District Project List, and provide direction to staff, if any.

#### **Submitted by:**

Robert Johnson General Manager

#### ~

# AROMAS WATER DISTRICT CURRENT PROJECT LIST

Project Name	Start Date	End Date	Current Phase	Budget (\$)	Spent to Date	Percent Complete	Key Milestones	Challenges	Mitigation Strategies	Comments
Capital Improvement Plan	Oct-22									BOD directed GM to complete without input from engineer
Marshall Well Replacement Project	Jan-22		TH/TW	5,300,000			Dritt TH/TW	Finding Water	Alternative Site	Challenge to secure a new site to drill TH/TW
Operations Shop Construction	May-24			500,000				Costs	Seeking other contractors	Verbal Proposal proposed
School Tanks Abandonment	Jul-24	Oct-24	2	150,000		65%		Maintaining service to customers		Waiting to schedule with contractor
Cybersecurity Grant	Aug-24	Sep-24	-					Terms of Agreement	Seeking other opportunities	GM had introductory meetings with CSDA recommended consultant
Cybersecurity Work / Grant follow up	Oct-24			15,000						Depends on task listed above
Replace Aimee Meadows PRV	Unknown									Priority has been lowered
Lead & Copper Exceedence Tasks										
Lead Service Line Inventory	Jan-24	When entire system is inventoried	On-going					Incorporated into routine work flow		Initial effort completed / process is on-going until all service lines are inventoried
Lead & Copper Sampling (source)	Feb-24	Unknown				%06				Awaiting State approval
Expanded Lead Sampling (homeowners tap)	Jan-24	Unknown	2nd Round			40%				1st Round of Expanded sampling completed
Lead in Drinking Water Public Education Program	Jan-24	Feb-24				100%				Completed
Corrosion Control Study	Jul-24	Jun-25				20%				
WQ Monitoring (distribution)	Jun-24					92%				1st Round completed / 2nd Round in process
Administrative Projects										
Rate Study Implementation	Jan-24	Oct-24		20,000	20,000	85%	Ballot Approved			120 day protest period not completed
District Financial Audit	May-24	Jan-25	Report	15,000		75%				Report being compiled and written
New Employee Training	Aug-24									on-going
Orchard Acres Parcel Payoff	May-24	Sep-24				100%				Completed
Rancho Larios Tank Easement Work	Nov-23					30%				Working out next steps
Kang Annexation	Sep-22							LAFCo wants additional interactions		Awaiting SBC LAFCo findings

9/20/2024

# AROMAS WATER DISTRICT CURRENT PROJECT LIST

							New Counsel is currently
New Counsel Search	Jan-24	Dec-24					working on contract
New Engineer Search	Aug-24						BOD direction?
Evaluate new Billing Software	Jul-24	Nov-24				Cost	UBMax was purchased by
						Cost	Conjer is out of date as of
Evaluate and Purchase New Copier	Jun-24	Nov-24				increases	7/31/24 - no support
Strategic Plan Update							
Staff Training Plan							
General Manager Training							
General Manager Succession	19n-74						
Planning							
San Benito County Broadband Hut at Marshall Yard	Mar-24	Unknown					Awaiting next steps
Website Update and Improvements	Jul-24	on-going	2				Site updated / working on improvements
Operations Projects (Large)							
Investigate San Juan Well - sand in the filter plant filters							Will need to take well offline to investigate
Investigate Carpenteria Well condition (iron bacteria?)							
Sanitary Survey Recommendations	Oct-23						
Rancho Larios Swival Evaluation	Oct-23					SWRCB DDW	
Tank Report Recommendations	Oct-23					SWRCB DDW	Incorporated Tank Report suggestions as recommentdations
Ballantree Tank Communication Issue	Oct-23					Power	Costly solutions
Seely Ave Resurfacing Project	soon?		Seely Ave 811'ed				Preparing for service disrutions due to resurfacing activities
Rocks Road Water Main Relocation Participation	Aug-24	Oct-25					Utilize current engineer to plan check
Carr Ave Bridge Water Main Relocation Participation	Oct-22	Oct-25					Utilize current engineer to plan check
Rancho Larios Tank - Deep Clean	Oct-23	Oct-24	Scheduled				Project to start 9/24/24

## Aromas Water District Balance Sheet Prev Year Comparison As of August 31, 2024

	Aug 31, 24	Aug 31, 23
ASSETS		
Current Assets		
Checking/Savings		
US Bank Checking 1715	174,548.40	152,000.83
US BANK Money Market 1842	152,811.12	417,174.45
LAIF-State of Ca xx-05	7,001,167.02	6,710,575.21
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA US Bank 102 Reserve	37,430.98	37,120.05
OAWA US Bank 101 Redemption	48,291.94	2,722.37
OAWA US Bank Checking 0664	17,349.88	18,331.04
Oakridge US BANK Checking 0701	435,906.38	437,102.55
Total Assessment District Banks	538,979.18	495,276.01
Total Checking/Savings	7,867,605.72	7,775,126.50
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	45,432.66	43,881.01
Total Accounts Receivable	45,432.66	43,881.01
Other Current Assets		
1292 · Accounts Rec - USDA Loan	1,944,486.01	1,944,486.01
1291 · Accounts Rec - Orchard Acres	238,052.45	281,922.45
Prepaid Insurance	21,043.30	17,915.06
128 · Inventory	79,478.29	83,410.55
1200.1 · Accounts ReceivableUBMax	192,624.11	206,386.02
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
Total Other Current Assets	2,475,184.16	2,533,620.09
Total Current Assets	10,388,222.54	10,352,627.60
Fixed Assets		
1900 · Water System	12,420,262.73	12,370,417.90
1910 · Construction in Progress	305,846.08	292,968.36
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	246,989.85	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,375,484.75	-7,948,579.75
Total Fixed Assets	5,463,568.07	5,698,338.06
Other Assets		
Deferred Outflow of Resources	315,213.00	315,213.00
Total Other Assets	315,213.00	315,213.00
TOTAL ASSETS	16,167,003.61	16,366,178.66
=		

## Aromas Water District Balance Sheet Prev Year Comparison As of August 31, 2024

	Aug 31, 24	Aug 31, 23
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities Accounts Payable		
2000 · Accounts Payable	13,855.58	46,512.11
Total Accounts Payable	13,855.58	46,512.11
Credit Cards		
First Bankcard - S Smith #0239	1,719.72	186.55
First Bankcard - E Giron #1086	126.00	21.54
First Bankcard -R.Johnson #8178 First Bankcard - D DeAlba #2486	74.15 945.19	286.71 648.17
Valero Fleet	146.32	179.26
Total Credit Cards	3,011.38	1,322.23
Other Current Liabilities		
2020 · Accrued Sick Payable	5,871.67	5,242.81
2024 · Accrued Vacation Payable	34,541.71	45,207.75
Current Portion USDA Oakridge	41,000.00	40,000.00
Current Portion City National	92,892.63	90,167.32
Current Portion Truist	162,359.00	79,367.00
2100 · Payroll Liabilities	151.98	208.72
Deferred Inflows- Actuarial CUSTOMER DEPOSITS	66,849.00	66,849.00
Connection Deposits Payable	10,000.00	10,000.00
Hydrant Meter Deposit	15,800.00	22,800.00
Total CUSTOMER DEPOSITS	25,800.00	32,800.00
Interest Payable	110,851.65	0.00
PVWMA Payable	18,892.12	18,111.31
Total Other Current Liabilities	559,209.76	377,953.91
Total Current Liabilities	576,076.72	425,788.25
Long Term Liabilities		
Truist Bank	5,157,912.00	5,400,840.00
2392 · Long-term Debt - USDA (Oakrdge) 2391 · Long-term Debt - Orchard Acres	2,315,489.90	2,356,489.90
GASB 68 Pension Liability	335,000.00 680,082.00	350,000.00 680,082.00
City National Bank	512,011.12	604,903.75
Total Long Term Liabilities	9,000,495.02	9,392,315.65
Total Liabilities	9,576,571.74	9,818,103.90
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,808,404.81	2,648,396.15
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	-404.88	117,246.67
Total Equity	6,590,431.87	6,548,074.76
TOTAL LIABILITIES & EQUITY	16,167,003.61	16,366,178.66

# Aromas Water District Profit & Loss Budget Performance

August 2024

	Aug 24	Budget	Jul - Aug 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income 303 · Water Revenue 307 · Bulk Water 302 · Connection 301 · Taxes Rcvd - AWD	154,450.54 1,539.18 0.00	175,000.00 1,000.00 0.00	338,555.51 2,836.23 0.00	350,000.00 2,000.00 0.00	1,600,000.00 12,000.00 51,420.00
3090 · Oakridge / OAWA Assess 301 · Taxes Rcvd - AWD - Other	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	178,400.00 76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	0.00	0.00	254,400.00
304 · Other Office Income & Reimbu 306 · Interest 312 · Grant Revenue	0.00 26,813.99 0.00	125.00 26,000.00 0.00	2,000.00 53,169.75 0.00	250.00 52,000.00 0.00	1,500.00 65,000.00 1,000.00
Total Income	182,803.71	202,125.00	396,561.49	404,250.00	1,985,320.00
Gross Profit	182,803.71	202,125.00	396,561.49	404,250.00	1,985,320.00
Expense Operations 403 · Fuel 404 · Truck Maint 431 · System Repair & Maint 463 · Water Analysis 464 · Water Treatment 468 · Tools 470 · Public Outreach / Annexation	1,769.63 1,204.89 10,978.52 174.00 4,220.75 0.00 146.55	2,000.00 830.00 10,400.00 625.00 4,000.00 0.00 900.00	3,474.28 1,232.99 14,547.90 840.00 7,738.05 1,642.32 3,793.20	4,000.00 1,680.00 20,900.00 1,250.00 7,500.00 0.00 1,850.00	24,000.00 10,000.00 125,000.00 7,500.00 27,000.00 7,000.00 25,000.00
Total Operations	18,494.34	18,755.00	33,268.74	37,180.00	225,500.00
Power  449.75 · 388 Blohm, # C  449.5 · 388 Blohm, A & B Office  461.5 · RLS Tank Booster  447 · Leo Ln Booster  448 · Aimee Mdws Well  451 · Marshall Corp Yard  452 · Rea Booster @ Seely  454 · Carr Booster  458 · Pleasant Acres Well  459 · Seely Booster @ Carpenteria  460 · San Juan Well  461 · Cole Tank  462 · Rea Tank  465 · Lwr Oakridge Boost  465.5 · Upper Oakridge Booster  466 · Pine Tree Tank	251.41 81.87 10.51 114.43 9.86 257.32 75.10 1,055.04 95.71 698.79 8,094.55 18.76 15.85 127.80 0.00 14.12	125.00 90.00 10.00 65.00 6.00 200.00 65.00 600.00 100.00 30.00 6,000.00 10.00 115.00 0.00 10.00	366.38 105.33 16.10 140.26 12.49 389.15 95.50 1,329.45 130.72 6,341.27 10,496.61 22.84 20.20 175.83 0.00 18.06	250.00 190.00 20.00 140.00 14.00 450.00 145.00 900.00 200.00 3,480.00 8,400.00 20.00 20.00 240.00 0.00	1,500.00 1,100.00 120.00 800.00 75.00 2,500.00 810.00 7,500.00 1,200.00 7,200.00 71,000.00 120.00 1,400.00 600.00 120.00
Total Power	10,921.12	7,436.00	19,660.19	14,489.00	96,165.00
Payroll Gross Comp FICA Comp MCARE Comp SUI	39,294.49 2,436.24 569.79 38.18	40,000.00 2,450.00 570.00 150.00	70,423.73 4,169.92 975.24 49.73	80,000.00 4,900.00 1,140.00 300.00	513,822.00 31,857.00 7,450.00 2,188.00
Total Payroll	42,338.70	43,170.00	75,618.62	86,340.00	555,317.00
Employee / Labor Costs 407 · Outside Services 408 · Uniform Allowance 409 · Workers Comp 410 · Health Ins 474 · Education 477 · Retirement	3,835.52 0.00 924.83 8,367.91 0.00 3,880.63	3,750.00 0.00 1,310.00 7,530.00 0.00 4,000.00	4,320.17 0.00 1,849.66 25,103.73 30.00 76,815.64	7,500.00 0.00 2,675.00 15,060.00 0.00 79,162.00	45,000.00 4,000.00 15,831.00 90,360.00 8,000.00 119,162.00
Total Employee / Labor Costs	17,008.89	16,590.00	108,119.20	104,397.00	282,353.00

# Aromas Water District Profit & Loss Budget Performance

August 2024

_	Aug 24	Budget	Jul - Aug 24	YTD Budget	Annual Budget
Office					
440 · Misc Exp	655.00	410.00	655.00	860.00	5,000.00
444 · Postage	290.58	410.00	658.59	860.00	5,000.00
445 · Office Supplies	305.00	410.00	1,240.33	860.00	5,000.00
446 · Office Eqpmt and Maint	643.47	175.00	1,196.71	350.00	12,000.00
Total Office	1,894.05	1,405.00	3,750.63	2,930.00	27,000.00
Communications					
455 · Phone, Off	665.10	640.00	1,277.83	1,290.00	7,700.00
456 · Telemetry	0.00	0.00	0.00	100.00	21,000.00
457 · Answ Serv/Cellular Phone	274.32	410.00	574.79	860.00	5,000.00
Total Communications	939.42	1,050.00	1,852.62	2,250.00	33,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N	0.00	0.00	0.00	0.00	5,200.00
4590 · Bond Interest Exp - Assess	10,590.00	10,590.00	10,590.00	10,590.00	121,000.00
417 Capital Loan Interest	0.00	0.00	81,822.73	84,410.00	187,310.00
467 - Depreciation Reserve	25,795.00	25,794.00	51,590.00	51,589.00	309,529.00
405 Election	0.00	0.00	0.00	0.00	2,000.00
406 · Liability Ins	2,757.34	2,500.00	5,514.68	5,000.00	30,000.00
420 · Legal Fees	1,400.00	1,400.00	2,800.00	2,800.00	27,000.00
422 · Bank Charges	185.55	165.00	466.45	330.00	2,000.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	35,000.00
425 · Audit	431.00	1,270.00	431.00	2,542.00	15,246.00
471 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00
473 · Memberships	818.15	750.00	1,481.51	1,450.00	30,000.00
Total Administrative & General	41,977.04	42,469.00	154,696.37	158,711.00	765,285.00
Total Expense	133,573.56	130,875.00	396,966.37	406,297.00	1,985,320.00
Net Ordinary Income	49,230.15	71,250.00	-404.88	-2,047.00	0.00
Net Income	49,230.15	71,250.00	-404.88	-2,047.00	0.00

# Aromas Water District Monthly Expenditures August 20 through September 16, 2024

Date	Num	Name	Amount
US Bank Che	ecking 1715		
08/21/2024	19949	San Benito County Recorder	-20.00
08/22/2024	EPAY	QuickBooks Payroll Service	-6,416.35
08/23/2024	DD2131	Bowman (P), Naomi	0.00
08/23/2024	19946	DeAlba (P), David	-3,933.83
08/23/2024	DD2132	Giron (P), Ester	0.00
08/23/2024	19948	Hill (P), Travis S	-1,002.21
08/23/2024	DD2133	Johnson (P), Robert L	0.00
08/23/2024	19947	Smith (P), Śhaun	-1,838.56
08/23/2024	EFT	CalPERS	-1,071.86
08/23/2024	EFT	CalPERS	-3,364.58
08/23/2024	E-pay	Employment Development Dept	-895.78
08/23/2024	E-pay	United States Treasury (EFTPS)	-4,656.54
08/23/2024	19950	Ace Hardware of Watsonville	-165.52
08/23/2024	19951	ACE Hardware Prunedale	-161.00
08/23/2024	19952	Aromas Water District (Petty Cash)	-15.00
08/23/2024	19953	Core & Main (Formerly HD Supply)	-889.05
08/23/2024	PD ONLINE	PG&E	-81.87
08/23/2024	PD ONLINE	PG&E	-698.79
08/23/2024	PD ONLINE	PG&E	-9,168.35
08/23/2024	PD ONLINE	PG&E	-75.10
08/23/2024	PD ONLINE	PG&E	-538.55
08/23/2024	PD ONLINE	PG&E	-251.41
08/23/2024	PD ONLINE	PG&E	-130.28
08/26/2024	PD ONLINE	First Bankcard	-4,819.11
08/26/2024	PD ONLINE	Valero Fleet	-146.32
08/26/2024	EFT	Google	-34.13
08/28/2024	19954	Brad's Plumbing Co.	-220.00
08/28/2024	19955	Core & Main (Formerly HD Supply)	-979.18
08/28/2024	19956	Master Meter Systems	-1,925.00
08/28/2024	19957	Monterey Bay Analytical Services Inc	-174.00
08/28/2024	19958	Monterey Bay Solutions, LLC	-225.00
08/28/2024	19959	Viking Septic	-620.00
08/29/2024	PD ONLINE	Recology San Benito County	-66.32
08/30/2024	19960	Pavletic Consulting, LLC	-910.00
08/31/2024	PD ONLINE	Verizon Wireless	-91.32
09/01/2024	19970	VOID	0.00
09/01/2024	19971	VOID	0.00
09/02/2024	PD ONLINE	Spectrum - Charter Communications	-116.24
09/04/2024	19961	USPO	-290.58
09/04/2024	19962	USPO	-146.00
09/04/2024	E-pay	United States Treasury (EFTPS)	-4,804.88
09/04/2024	E-pay	Employment Development Dept	-102.42
09/05/2024	EFT	QuickBooks Payroll Service	-8,325.56
09/05/2024	DD2134	Bowman (P), Naomi	0.00
09/06/2024	19963	DeAlba (P), David	-3,677.05
09/06/2024	DD2135	Giron (P), Ester	-3,077.03
09/06/2024	DD2133	Johnson (P), Robert L	0.00
09/06/2024	19964	Smith (P), Shaun	-2,006.83
00/00/2024	1000-	oman (i ), onaun	-2,000.03

# Aromas Water District Monthly Expenditures August 20 through September 16, 2024

Date	Num	Name	Amount
09/06/2024	DD2136	Hill (P), Travis S	0.00
09/06/2024	DD2138	Capron (P), Seth	0.00
09/06/2024	19965	Holman (P), Wayne R	-248.20
09/06/2024	DD2139	Morris (C), Vicki	0.00
09/06/2024	DD2140	Norton (P), K W	0.00
09/06/2024	DD2141	Powers (P), Timothy W	0.00
09/06/2024	EFT	CalPERS	-1,175.41
09/06/2024	EFT	CalPERS	-3,364.58
09/06/2024	E-pay	Employment Development Dept	-895.05
09/06/2024	19966	ACWA JPIA	-8,367.91
09/06/2024	19967	C.J. Brown & Company CPAs	-431.00
09/06/2024	19968	Monterey Bay Analytical Services Inc	-220.00
09/06/2024	19969	Streamline	-126.00
09/06/2024	19972	Aromas Water District (Petty Cash)	-403.00
09/11/2024	19973	Castroville CSD	0.00
09/11/2024	19974	MBWWA	-120.00
09/13/2024	19975	ACE Hardware Prunedale	-317.14
09/13/2024	19976	Robert E. Bosso	-1,400.00
09/13/2024	19977	Aromas Water District (Petty Cash)	-79.72
09/13/2024	PD ONLINE	Core & Main (Formerly HD Supply)	-944.22
09/13/2024	PD ONLINE	Core & Main (Formerly HD Supply)	-116.73
09/16/2024	19978	A.L. Lease Co.	-94.99
09/16/2024	19979	Ace Hardware of Watsonville	-81.16
09/16/2024	19980	CALNET3	-666.84
09/16/2024	19981	Mid Valley Supply	-1,406.92
09/16/2024	19982	Rob Johnson	-50.00
09/16/2024	19983	SCAS	-133.00
09/16/2024	19984	Shaun Smith	-26.80
Total US Bar	nk Checking 1715		-85,723.24
TOTAL			-85,723.24