



REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

TUESDAY, August 23, 2022, 7:00 PM

Notice of HYBRID Meeting

President- James Leap
Vice President- Vicki Morris
Director- Marcus Dutra
Director- Richard Smith
Director- Wayne Holman
General Manager- Robert Johnson
Board Secretary- Louise Coombes

The Aromas Water District Board of Directors meeting will be conducted in a hybrid setting. Directors, staff and public may attend the meeting remotely or in person. Public participation is encouraged – participation instructions are on the following page.

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Jim Leap, Vice President Vicki Morris, Directors Marcus Dutra, Richard Smith and Wayne Holman.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES:** Review the Minutes of the July 26, 2022, Regular Board Meeting for Board approval. p.3-5
- VII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS & REPORTS**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p.6-9
 - D. CORRESPONDENCE p.10
- IX. **CONSENT CALENDAR:**
 - A. Consider adopting Resolution #2022-17, extending the need for hybrid meetings, as presented in AB 361 p.11-12
- X. **ACTION ITEMS:**
 - A. Consider receiving an update on the Marshall Well Replacement Project, and providing direction to staff p.13
Staff will present an update on the Marshall Well Replacement Project, for discussion and Board action.
 - B. Consider receiving a report on the Utilization of District Resources for the Anzar Fire and related activities, and providing direction to staff p.14
Staff will present a brief report on the Anzar Fire effort utilization of District resources, for discussion and Board action.
 - C. Financial Reports for the Month of July 2022 p.15-20
Including both Assessment Districts, the financial reports show a Total revenue of \$158,388.52; Total expenditures were \$136,419.48 between July 20, 2022, and August 16, 2022. These financials and monthly expenditures will be presented for discussion and Board approval.
- XI. **FUTURE MEETINGS & AGENDA ITEMS** – Next meeting – September 27, 2022
- XII. **ADJOURNMENT**



Hybrid Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/85861866361>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: 85861866361

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District, and hybrid meeting protocols are an evolving process. We appreciate everyone's understanding as we work through this together

**Minutes of the Regular Meeting of
the Aromas Water District Board of Directors
July 26, 2022**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, July 26, 2022, at 7:00 p.m. in a hybrid setting; attendees were present both in the Board Room and online via Zoom.
- II. ROLL CALL.** President Leap and Directors Dutra, Holman and Smith were present. Also present was General Manager Johnson. Board Secretary Coombes and Counsel Bosso attended via Zoom. Vice President Morris was absent.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the June 28, 2022, Board Meeting were presented for review and approval. Director Dutra moved for approval of the minutes as presented; Director Smith seconded. Minutes were unanimously approved by Directors Dutra, Holman, Leap and Smith present. Vice President Morris was absent.
- VII. ORAL COMMUNICATION.** There were no public comments.

VII. REPORTS/PRESENTATIONS

- A. Director's Report(s).** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso stated that there is currently nothing to report on in water law.
- C. Manager's Report**

OPERATIONS & MAINTENANCE

Production & Well Levels

GM Johnson reported total production in June 2022 was 10,587,430 gallons, with a daily average of 352,914 gallons. Carpenteria Well operated for 29 days and San Juan Well operated the entire month; Pleasant Acres was used for eight days. June's average production is 13% lower than its average production.

All water testing reports were filed on time and represent satisfactory results. The District has 971 total connected meters.

Operational well levels; Carpenteria Well is down one foot and San Juan Well is down three feet. Observational wells; Marshall Well is holding at 77 feet and Aimee Meadows is down one foot.

INCIDENTS

As mentioned last month, during resurfacing work along Carr Avenue, a main was uncovered and a saddle was damaged. Water loss was estimated at 10,000 gallons.

In next month's Incident Report, the recent Anzar Fire (starting Thursday, June 21st) will be discussed further, however, GM Johnson is planning to ask for reimbursement from the State for water used to quench hot spots after the main fire was out. A local tree service is being employed by PG&E and have been using significant quantities of water.

ADMINISTRATIVE

Staff & Board Recognition

WUSp Girōn recently worked with the Auditors to go through the Interim Testing of the Audit; all went smoothly. The actual Audit will take place towards the end of August.

Both Chief Operator DeAlba and Operator Smith are to be congratulated as they recently passed their Backflow Testing which has both a written and practical examination.

ASO Coombes submitted the application for the District of Distinction back in March; earlier in July, we were informed that we have attained this prestigious award. More regarding this in the Action Items later in this meeting.

PROJECTS

Orchard Hill Road proposed annexation progress

The Orchard Hill group continue to ask questions regarding their concerns. Currently under scrutiny is who pays for the extension of the water mains based on Ordinance #70. GM Johnson expects to send answers to them this week.

New Water Source – Marshall Well Project

Since the proposed well site at the Marshall Yard has not proven fruitful, GM Johnson needs to revisit the grant application to do some minor revisions.

More about this project in the Action Items of this meeting.

Cole and Rocks Road Annexation

The Cole/Rocks Rd annexation packet will be presented to the LAFCo Board on August 11th. Thereafter, a protest hearing will occur after five weeks, during which LAFCo will send letters to all landowners and registered voters on those parcels listed in the application. Final approval will be granted on the basis of a lack of protest from 50%+1 of those landowners.

Conservation & Rainfall

Since the start of the rainfall year on October 1, 2021, at total of 16.32 inches of precipitation have been recorded by the rain gauge at Chittenden pass. This is approximately a 72% increase from the previous rain year total.

Correspondence: GM Johnson drew the Board's attention to the following items.

The permit for the office solar panels has been granted, however, Monterey County need to also approve a battery permit. GM Johnson has tried contacting the Monterey County staff for completion of the permits but, has not been able to get a definitive date of issuance.

Counsel Bosso recently filed a claim for the damaged fire hydrant. This was sent with a letter to the driver of the vehicle with advice to turn that claim into her insurance company. If this does not happen, Counsel Bosso will arrange to have the defendant personally served with the claim.

On July 13th an email was sent to stop the work on the test well project.

X. CONSENT CALENDAR

- A. Consider adopting Resolution 2022-15 authorizing the continuation of hybrid/remote teleconferencing meetings pursuant to AB 361**
- B. Consider adopting Resolution 2022-16 authorizing the Small Community Drought Relief Grant application, acceptance and execution for the Marshall Well Replacement Project**

Director Holman moved to adopt both Resolution 2022-15 and 2022-16 as presented; seconded by Director Smith. With Directors Dutra, Holman, Leap and Smith present, the consent calendar was adopted by roll call vote. Vice President Morris was absent.

XI ACTION ITEMS

- A. Consider receiving an update on the Marshall Well Replacement Project**

The drilling of the test well began on schedule, however the electronic logging demonstrated there was a lack of water present and what was present was unusable. Work on this site has now been halted and the test hole will be destroyed.

The consulting hydrogeologist, Martin Feeney, is currently seeking an alternative site. Bi-weekly progress meetings will continue to occur to strategize for the future site. As indicated in the Consent Calendar Item B., the Grant Application will be adjusted to be less specific to the Marshall Well site. Despite the failure of the test well at the Marshall Yard, plans will continue for rebuilding the workshop.

This report was received by Board consensus.

B. Consider receiving an update on Board Member Training Plan

Earlier in July, the District was pleased to receive the District of Distinction Award. Considering there are 3000 Special Districts in California, this District is one of only thirty-six who have attained this award. Achieving this Award was part of the strategic plan for Board Training developed prior to the pandemic and was a major achievement in spite of it. This achievement was made possible by the dedication of the Board Members and General Manager in the development of a consistent learning culture by attending training and developing the Board Policy Manual as part of the Board Handbook.

To continue and enhance the major milestones achieved, there are only a few additional requirements necessary to achieve the platinum level of the District of Distinction which is the highest level. Required trainings are a part of those requirements and one or two of the Board have those coming due soon. In addition, six additional hours are needed to get to platinum level distinction; it will be assessed if this is possible with the training that has already been taken or whether additional training is needed. Achieving this Award would put our District in the 0.4% of all Special Districts in California.

C. Financial Reports for the Month of June 2022

Total Assets / Liabilities & Equity are \$16,588,913.35, of which Total Current Assets are \$10,629,395.89, and Total Fixed Assets are \$5,810,397.46. In Liabilities, the Total Current Liabilities are \$222,248.74, Total Long Term Liabilities now stands at \$9,951,217.61. In the P&L Report, Water Revenue for June was \$152,553.67. Total Expenditures were \$355,226.79 between June 22 and July 19, 2022.

On the graphical representation of the Financials, when compared to the current budget there is -4.2% difference of budgeted versus actual income. Similarly, the Expenditures had 4.5% difference. This results in only 9% greater than budgeted. However, the rate of inflation has had an effect on the budget, especially since no budget adjustment was performed in the middle of the fiscal year. Plus there are a few final reimbursements yet to be received to close off the books for FY 2021-22.

Director Holman moved to adopt the Financial Reports as presented; seconded by Director Smith. With Directors Dutra, Holman, Leap and Smith present, the Financial Reports was adopted by roll call vote. Vice President Morris was absent.

XII. FUTURE MEETINGS & AGENDA ITEMS. The next meeting date will be on Tuesday, August 23, 2022 and will be the same hybrid format as this meeting.

XIII. ADJOURNMENT. President Leap adjourned the meeting at 8:22pm until Tuesday, August 23, 2022.

Read and approved by: _____
President, Jim Leap

Attest: _____
Board Secretary, Louise Coombes

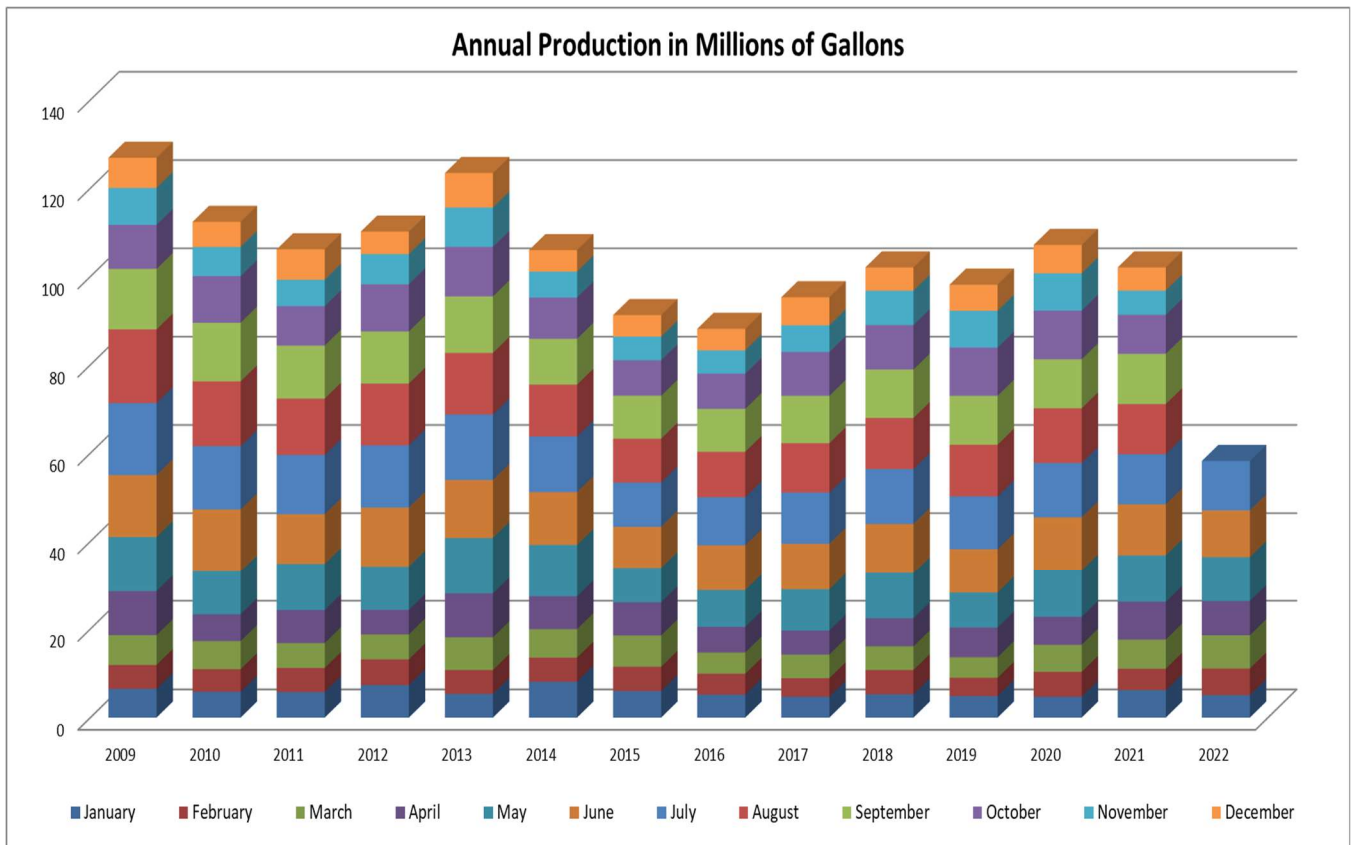
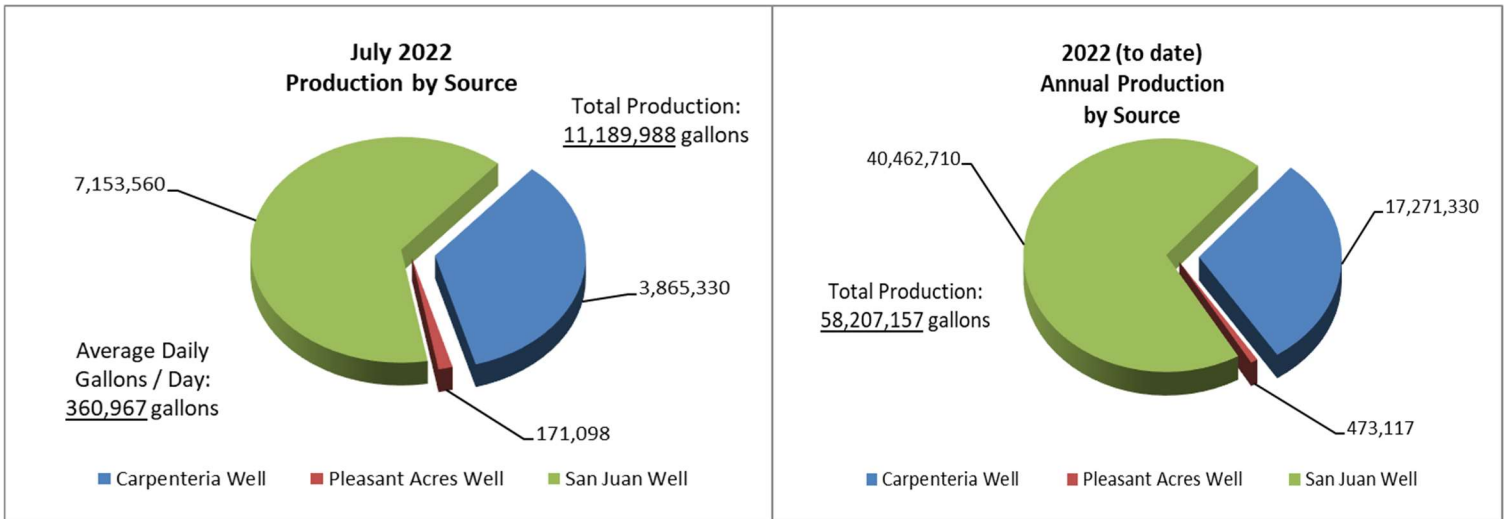
Date: _____

Date: _____

General Manager's Report July 2022



PRODUCTION REPORT



Totals	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Million Gal	106.15	110.17	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	58.21
Acre Ft	325.7	338.05	378.7	325.16	280.05	270.49	292.43	313.18	301.13	328.8	313.19	178.61

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 971 total meters installed.
- San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was used for only one day.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are being backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- ANZAR FIRE – The Anzar Fire started on July 21 and was suppressed (for the most part) on July 25. Our water system provided water to fight this fire. After July 25, CalFire, PG&E and Granite coordinated efforts to clean up the fire aftermath. Contractors for these entities were pulling water from one of the District’s hydrants, so staff set them up with a hydrant meter and the District will be getting reimbursed for the water used in the clean-up effort.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- The Cole Road/Rocks Road Annexation was presented at the August 11, 2022, LAFCo meeting. GM Johnson participated in the meeting (via Zoom), augmenting the LAFCo Executive Director’s presentation. There was public present, and their questions were answered.
- WUSp Girõn has been working to gather all the financial information for the upcoming Financial Audit, which will take place August 24 and 25 (Wednesday and Thursday after Board meeting).
- CO DeAlba and Operator Smith, along with a contractor, installed two new connections on Seely Avenue. The infrastructure will be fully connected as each owner pays their respective fees,
- ASO Coombes organized the triennial Copper and Lead testing effort for the District. Unfortunately, some of the homes on the list have installed whole-house water softeners, thus making them ineligible for this data collection effort. The District is working on a strategy to replace those homes with others that fit the criteria.
- GM Johnson worked with the MNS Grant Team to develop a Small Community Drought Relief (SCDR) grant application for the Marshall Well Replacement Project. The grant application was submitted with a more general narrative related to the placement of the well.

CONSERVATION UPDATE:

July 2022 usage figures are showing an expected increase over the June 2022 usage figures. June use was 10,587,430 gallons and July’s usage was 11,189,988 gallons, an increase of 602,558 gallons or about 6%. Interestingly, the water used to suppress the Anzar Fire was roughly 255,000 gallons, so if that “additional” usage is subtracted, the difference between the months is only 347,558 gallons (just over one acre-foot), or an increase in production of about 3%.

October 1, 2021, marked the start of a new water year. As of the date of this report (August 17), the rain gauge at Chittenden Pass has recorded 16.32 inches of precipitation, with zero inches falling this month. That is roughly a 72% increase (to date) over the precipitation received last year (9.48 inches).

PROJECTS:

1. Response to COVID-19 virus

Staff has been staying current on the ever-changing COVID-19 situation. There have been recent changes in a couple of areas: 1) The mask mandate has been lifted for vaccinated people; however, staff cannot evaluate the vaccination status of those who enter the office, therefore, masks are required for customers to enter, 2) the plexiglass screen in front of the WUSp was removed, and 3) staff has stopped recording body temperature upon entry to the office.

2. Orchard Hill Road proposed annexation progress

MNS Engineers released an updated Technical Memorandum (TM) that the interested parties have reviewed. GM Johnson recently met with two of the representatives and answered a number of questions. The representatives had additional questions, and some were answered by District Counsel. There are just a few more clarifications to make, and then the group will make some decisions, which could include requesting a Public Meeting to present alternatives and answer questions.

3. Progress on the Cole Road Outreach / Annexation Project

This item was heard at the August 11th LAFCo meeting. Public was present at the meeting and via Zoom. GM Johnson participated (via Zoom) and augmented LAFCo’s presentation with some specific facts that are out of LAFCo’s purview. There were some questions from the public that were addressed. The next portion of the process is a “Protest Hearing”, which will be held in the District’s Board Room on September 15 at 4:00pm.

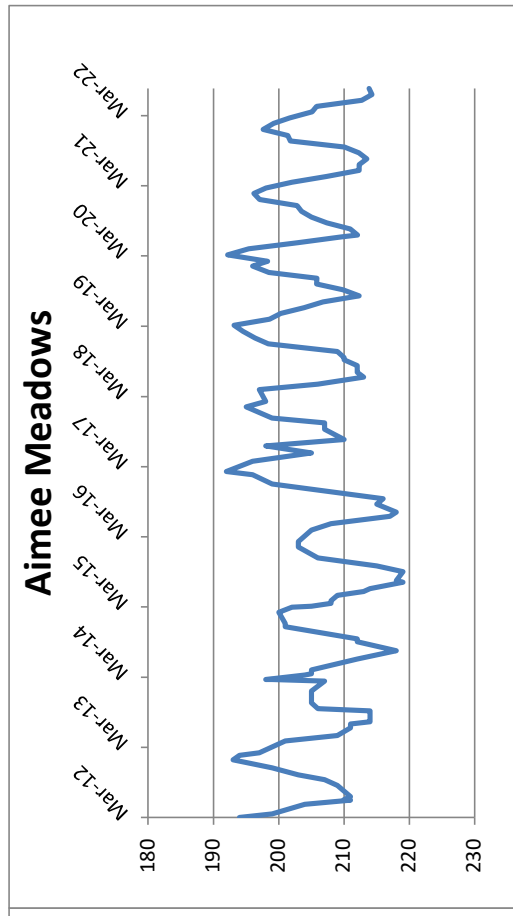
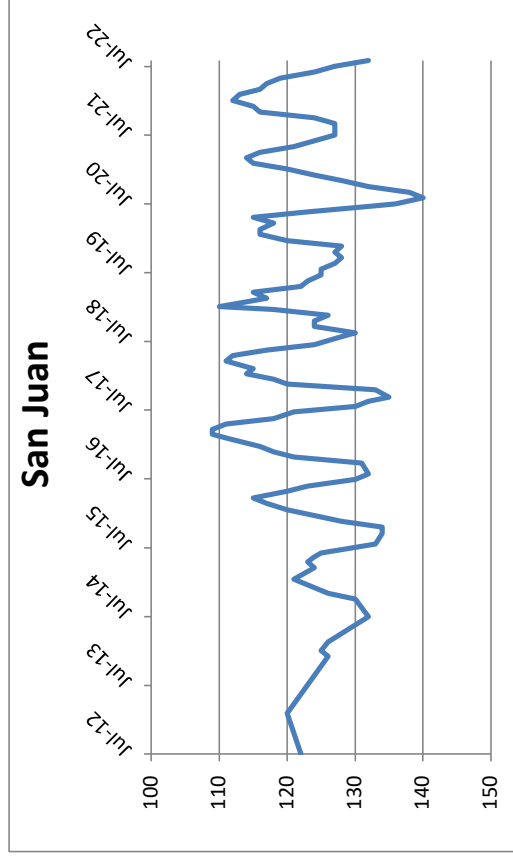
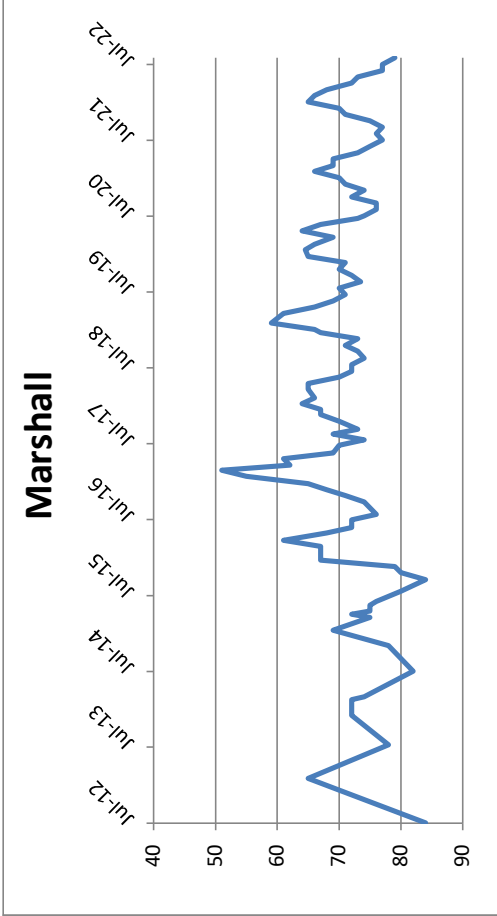
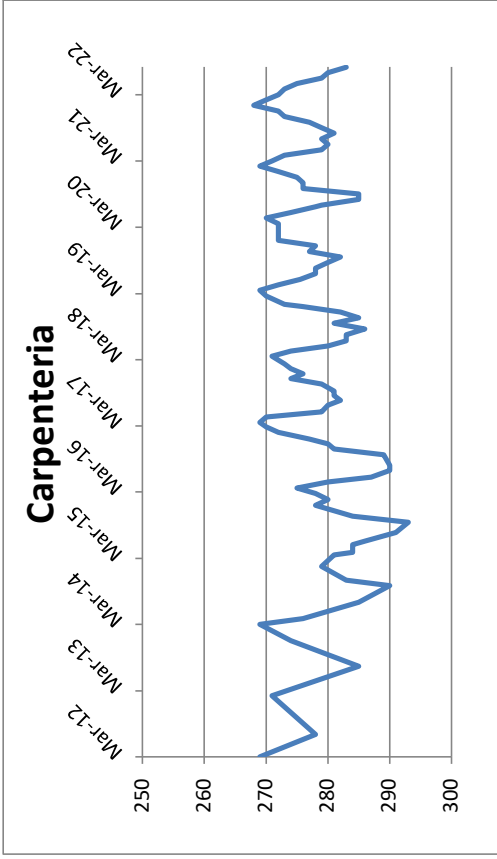
4. Progress on Finding a New Water Source Project

An update on the Marshall Well Replacement Well Project will be provided at the Board meeting tonight.

Robert Johnson
General Manager
August 15, 2022

Well Water Level Monitoring
Depth to Water Measurements

Date: August 15, 2022



CORRESPONDENCE LIST: 7/21/2022 - 8/17/2022

DATE	TYPE	TO	FROM	SUBJECT
7/20/22	E	R Johnson, AWD	B Nicholson, LAFCo	Cole Road / Rocks Road Annexation Process
7/21/22	M	D Newman, Pleasant Acres	R Johnson, AWD	Payment for consultant services as a result of damaging District infrastructure at 3510 Pleasant Acres Lane
7/21/22	E	C Heath, Pine Tree Ave	R Johnson, AWD	Re: Parcel #011-380-009/0 Pine Tree Ave
7/22/22	E	R Johnson, AWD	B Nicholson, LAFCo	Cole Road / Rocks Road Annexation Process
7/26/22	E	San Benito Resource Management Agency	R Johnson, AWD	Betabel Commercial Development Use Permit Draft Environmental Impact Report
7/28/22	E	Various Members of the Press and Media	R Johnson, AWD	Press Release for District of Distinction Accreditation
7/29/22	E	A Corpuz, CalFire	R Johnson, AWD	Anzar Fire Incident – Aromas Water District Contact Information
7/29/22	E	D Aldridge, Backflow Specialist	R Johnson, AWD	2022 Aldridge Backflow Specialist adjusted pricing
7/29/22	E	J Lawson, Boa Vida	R Johnson, AWD	Formaldehyde Testing
7/29/22	M	A Prado, SBC Resource Management Agency	R Johnson, AWD	Betabel Commercial Development Use Permit
7/30/22	E	R Johnson, AWD	D Aldridge, Backflow Specialist	2022 Aldridge Backflow Specialist adjusted pricing
8/5/22	E	E Lundquist, M Bowling, County of Monterey	R Johnson, AWD	Battery Backup System Permit Timing – Permit ending 1814
8/5/22	E	E Lieu, Orchard Hill	R Johnson, AWD	Orchard Hill Project – questions for legal
8/5/22	E	R Johnson, AWD	B Nicholson, LAFCo	LAFCO Packet and Report on Cole Road II & Rocks Road Annexation for the Aromas Water District
8/5/22	E	Cole / Rocks Road Group	R Johnson, AWD	Cole Road / Rocks Road Annexation Process
8/8/22	E	Cole / Rocks Road Group	R Johnson, AWD	Cole Road / Rocks Road Annexation Process
8/9/22	E	SWRCB	E Girõn, AWD	Monthly Summary of Coliform Monitoring
8/9/22	E	SWRCB	E Girõn, AWD	Monthly Fe & Mn Field Test Results
8/12/22	E	R Johnson, AWD	R Meyers, Orchard Hill Group	Cole Road / Rocks Road Annexation Process



RESOLUTION 2022-17

RESOLUTION AUTHORIZING THE CONTINUATION OF HYBRID/REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361

WHEREAS, the Aromas Water District (District) Board of Directors (BOD) is committed to preserving public access and participation in BOD's meetings; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 that provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act providing the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the BOD deems it necessary to find a requirement to meet in person for meetings of the District could present imminent risks to the health and safety of attendees, and thus, intends to invoke the provisions of AB 361 related to teleconferencing; and

WHEREAS, the BOD has considered all information related to this matter, as presented at the public meetings of the BOD, including but not limited to the current circumstances related to the state of emergency, which continues to remain active; and

WHEREAS, the BOD further finds that the state of emergency continues to directly impact the ability of the members to meet safely in person.

(continued on next page)

NOW, THEREFORE BE IT RESOLVED, the Aromas Water District Board of Directors hereby resolves, and order as follows:

- 1. The BOD finds that the facts set forth in the recitals to the Resolution are true and correct.**
- 2. The above findings and this resolution apply to all meeting of the Aromas Water District subject to the Brown Act for the period of August 29, 2022, to September 28, 2022.**
- 3. As long as the State Emergency remains in effect or until directed otherwise by the BOD, staff shall present to the BOD at every meeting necessary, an item to continue the findings required by AB 361.**
- 4. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the BOD adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the BOD may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953; and**
- 5. The General Manager and District Counsel are directed to take such other necessary actions to implement the intent and purposes of the Resolution.**

PASSED AND ADOPTED by the Board of Directors of the Aromas Water District, Aromas, Monterey and San Benito Counties, California, at a Regular meeting duly held on this 23rd day of AUGUST 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

ATTEST:

James Leap, Board President

Board Secretary, Louise Coombes

Staff Report



To: Board of Directors

Re: Item X.A – Consider receiving an update on the Marshall Well Replacement Project, and providing direction to Staff

Date: August 19, 2022

Summary / Discussion

The District’s Strategic Plan identified several projects to be completed within its five-year horizon. Some of those projects were identified in the 2019 Rate Study and were a basis for determining the water rates that were ultimately established. A non-exhaustive list of those projects includes: 1) Ballantree Tank Project, 2) School Road Tank Project, 3) Aimee Meadows Pressure-Reducing Station, 4) building an Operations Shop, and 5) installing solar power for the 388 Blohm Avenue facility. Also, identified for Fiscal Years 2024-2025 to 2026-2027 was a new water source (well) project. That project was moved up by Board decision due to current (and forecasted) hydrologic conditions.

At the last Board meeting, it was disclosed that the Marshall Yard site did not have the water needed to develop a new domestic water source for the District. The test hole was filled with concrete on July 15, 2022. Since then, staff and consultants have been looking for other opportunities for siting the replacement well. Staff thinks there is potential at a local site, and has met with the owners to see about utilizing a portion of their parcel for a test well initially, then if things look promising, a new District production well.

Concurrently, the project continues to move forward, staff is working with MNS on other related tasks, specifically the planning and building of the Operations Shop and related septic system components at the Marshall Yard.

Staff is still having the bi-weekly progress meeting with MNS Engineers and LSCE (geologist) to continue to move forward and identify issues. The Small Community Drought Relief Program (SCDR) grant application rewrite has been completed and has been submitted.

So, in short, the District is not going to utilize the Marshall Yard site for a well, though staff may have a lead on a new site, and the planning and construction of the operations shop and septic system continue.

Staff Recommendation

Receive the progress report and provide direction to staff, if any.

Submitted by:

Robert Johnson
General Manager

Staff Report



To: Board of Directors

Re: Item X.B – Consider receiving a report on the Utilization of District Resources for the Anzar Fire and related activities, and providing direction to Staff

Date: August 19, 2022

Summary / Discussion

At the July Board meeting, a report on the District’s efforts related to the “Anzar Fire” was requested. On July 21, 2022, the “Anzar Fire” fire broke out near the northeastern portion of the District’s Sphere of Influence. The fire burned in a couple areas initially, though it was fully contained within five days.

Given the proximity of the fire to District infrastructure, the District’s fire hydrant network was utilized to help extinguish the fire. District staff was called out to facilitate the effective movement of water through our system during the duration of the fire. Staff did encounter issues when power was lost for a few hours, though they were able to deliver as much water as possible, considering the circumstances.

Efforts related to clean-up of the area were completed on August 11th. Aside from the efforts to keep the water flowing, the District installed a hydrant meter on a fire hydrant on Anzar for the clean up crews to utilize. This way, any water used for clean up efforts would be tracked and subsequently billed.

In hindsight, the Anzar Fire was an opportunity to reestablish District communication lines with CalFire, PG&E, and Granite representatives. Also, it was an opportunity for the District to establish the need for those fire-fighting entities to consider paying for the water that is used to fight fires within or near the District’s area.

The District was thanked publicly often for the use of our system, our water, and the dedication of our operators to keep the water flowing, despite challenges that arose during the fire.

Staff Recommendation

Receive the report and provide direction to staff, if any.

Submitted by:

Robert Johnson
General Manager

Aromas Water District
Balance Sheet Prev Year Comparison

As of July 31, 2022

	Jul 31, 22	Jul 31, 21
ASSETS		
Current Assets		
Checking/Savings		
UB Checking	88,511.28	127,712.27
UB Bk Money Market xxxx7853	685,694.60	640,700.98
LAIF-State of Ca xx-05	6,528,172.82	836,199.03
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA US Bank 102 Reserve	38,265.73	0.00
OAWA Union Bank Checking 7741	45,336.67	54,849.22
OAWA Union Bank 101 Redemption	0.00	0.14
OAWA Union Bank 102 Reserve	0.00	35,559.09
Oakridge Union Checking 5587	444,699.60	429,553.53
Total Assessment District Banks	528,302.00	519,961.98
Total Checking/Savings	7,830,780.70	2,124,674.26
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	10,046.67	10,197.74
Total Accounts Receivable	10,046.67	10,197.74
Other Current Assets		
ACWA Deposit	0.00	2,080.80
1292 · Accounts Rec - USDA Loan	2,040,446.37	2,040,446.37
1291 · Accounts Rec - Orchard Acres	289,594.03	289,594.03
Prepaid Insurance	14,297.14	11,651.90
128 · Inventory	89,819.71	63,177.31
1200.1 · Accounts Receivable--UBMax	187,297.08	185,094.62
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
Total Other Current Assets	2,620,954.33	2,591,545.03
Total Current Assets	10,461,781.70	4,726,417.03
Fixed Assets		
1900 · Water System	12,246,044.49	12,018,349.60
1910 · Construction in Progress	73,835.95	0.00
1915 · Office Building & Improvements	419,761.43	398,261.43
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	117,577.39	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-7,304,114.75	-6,874,944.75
Total Fixed Assets	5,978,767.34	6,084,906.50
Other Assets		
Deferred Outflow of Resources	149,120.00	149,120.00
Total Other Assets	149,120.00	149,120.00
TOTAL ASSETS	16,589,669.04	10,960,443.53

Aromas Water District
Balance Sheet Prev Year Comparison

As of July 31, 2022

	Jul 31, 22	Jul 31, 21
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	39,646.02	11,748.70
Total Accounts Payable	39,646.02	11,748.70
Credit Cards		
First Bankcard - S Smith #0239	906.80	1,043.00
First Bankcard - E Giron #1086	99.93	1,717.56
First Bankcard -R.Johnson #9031	715.27	371.12
First Bankcard-L Coombes #3294	632.54	28.00
First Bankcard - D DeAlba #2486	1,167.16	169.52
Valero Fleet	315.76	306.49
Total Credit Cards	3,837.46	3,635.69
Other Current Liabilities		
Accrued Sick Payable	5,016.44	3,177.04
Accrued Wages Payable	19,565.97	19,565.97
Current Portion UB OAWA	15,000.00	10,000.00
Current Portion USDA Oakridge	38,000.00	34,000.00
Current Portion City National	87,521.00	115,073.16
2100 · Payroll Liabilities	94.08	125.15
Deferred Inflows- Actuarial	4,337.00	4,337.00
CUSTOMER DEPOSITS		
Water Customer	0.00	5,000.00
Connection Deposits Payable	19,500.00	2,000.00
Hydrant Meter Deposit	7,800.00	3,500.00
Total CUSTOMER DEPOSITS	27,300.00	10,500.00
Accrued Vacation Payable	44,338.03	34,129.54
Interest Payable	68,516.73	0.00
PVWMA Payable	16,812.26	18,076.67
Total Other Current Liabilities	326,501.51	248,984.53
Total Current Liabilities	369,984.99	264,368.92
Long Term Liabilities		
Truist Bank	5,635,404.00	0.00
2392 · Long-term Debt - USDA (Oakrdge)	2,395,739.90	2,435,999.90
2391 · Long-term Debt - Orchard Acres	355,000.00	370,000.00
GASB 68 Pension Liability	608,060.00	608,060.00
City National Bank	693,136.71	750,538.78
Total Long Term Liabilities	9,687,340.61	4,164,598.68
Total Liabilities	10,057,325.60	4,428,967.60
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,779,154.11	2,751,025.55
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	-29,242.61	-1,981.56
Total Equity	6,532,343.44	6,531,475.93
TOTAL LIABILITIES & EQUITY	16,589,669.04	10,960,443.53

Aromas Water District
Profit & Loss Budget Performance

July 2022

	Jul 22	Budget	Jul 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	150,078.47	153,000.00	150,078.47	153,000.00	1,584,700.00
307 · Bulk Water	2,153.15	750.00	2,153.15	750.00	9,000.00
302 · Connection	0.00	0.00	0.00	0.00	80,850.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	0.00	0.00	178,400.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	0.00	0.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	0.00	0.00	254,400.00
304 · Other Office Income & Reimbu...	0.00	125.00	0.00	125.00	1,500.00
306 · Interest	6,156.90	400.00	6,156.90	400.00	4,800.00
312 · Grant Revenue	0.00	0.00	0.00	0.00	1,000.00
Total Income	158,388.52	154,275.00	158,388.52	154,275.00	1,936,250.00
Gross Profit	158,388.52	154,275.00	158,388.52	154,275.00	1,936,250.00
Expense					
Operations					
403 · Fuel	2,139.14	1,980.00	2,139.14	1,980.00	16,500.00
404 · Truck Maint	332.58	682.00	332.58	682.00	8,250.00
431 · System Repair & Maint	5,970.26	6,416.00	5,970.26	6,416.00	77,000.00
463 · Water Analysis	960.00	594.00	960.00	594.00	7,150.00
464 · Water Treatment	3,240.00	2,640.00	3,240.00	2,640.00	22,000.00
468 · Tools	599.89	688.00	599.89	688.00	8,250.00
470 · Public Outreach / Annexation	318.17	350.00	318.17	350.00	33,000.00
Total Operations	13,560.04	13,350.00	13,560.04	13,350.00	172,150.00
Power					
449.75 · 388 Blohm, # C	35.19	53.00	35.19	53.00	440.00
449.5 · 388 Blohm, A & B Office	54.49	224.00	54.49	224.00	1,870.00
461.5 · RLS Tank Booster	6.22	20.00	6.22	20.00	165.00
447 · Leo Ln Booster	43.62	79.00	43.62	79.00	660.00
448 · Aimee Mdws Well	5.58	20.00	5.58	20.00	165.00
451 · Marshall Corp Yard	24.51	62.00	24.51	62.00	550.00
452 · Rea Booster @ Seely	42.23	83.00	42.23	83.00	688.00
454 · Carr Booster	482.91	910.00	482.91	910.00	7,590.00
458 · Pleasant Acres Well	54.57	240.00	54.57	240.00	2,000.00
459 · Seely Booster @ Carpenteria	1,405.22	660.00	1,405.22	660.00	5,500.00
460 · San Juan Well	4,109.58	8,316.00	4,109.58	8,316.00	69,300.00
461 · Cole Tank	10.01	28.00	10.01	28.00	220.00
462 · Rea Tank	9.35	28.00	9.35	28.00	220.00
465 - Lwr Oakridge Boost	33.47	194.00	33.47	194.00	1,650.00
465.5 - Upper Oakridge Booster	0.00	91.00	0.00	91.00	770.00
466 · Pine Tree Tank	3.57	28.00	3.57	28.00	220.00
Total Power	6,320.52	11,036.00	6,320.52	11,036.00	92,008.00
Payroll					
Gross	45,375.22	37,078.00	45,375.22	37,078.00	444,958.00
Comp FICA	2,817.22	2,298.00	2,817.22	2,298.00	27,587.00
Comp MCARE	661.23	534.00	661.23	534.00	6,452.00
Comp SUI	3.47	186.00	3.47	186.00	2,188.00
Total Payroll	48,857.14	40,096.00	48,857.14	40,096.00	481,185.00
Employee / Labor Costs					
407 · Outside Services	75.96	587.00	75.96	587.00	7,000.00
408 · Uniform Allowance	289.44	300.00	289.44	300.00	4,000.00
409 · Workers Comp	419.63	1,107.00	419.63	1,107.00	13,306.00
410 · Health Ins	5,879.04	5,948.00	5,879.04	5,948.00	71,387.00
474 · Education	0.00	663.00	0.00	663.00	8,000.00
477 · Retirement	59,897.58	65,500.00	59,897.58	65,500.00	104,015.00
Total Employee / Labor Costs	66,561.65	74,105.00	66,561.65	74,105.00	207,708.00

Aromas Water District
 Profit & Loss Budget Performance
 July 2022

	Jul 22	Budget	Jul 22	YTD Budget	Annual Budget
Office					
440 · Misc Exp	1,452.09	363.00	1,452.09	363.00	4,400.00
444 · Postage	284.01	315.00	284.01	315.00	4,400.00
445 · Office Supplies	143.72	367.00	143.72	367.00	4,400.00
446 · Office Eqpmt and Maint	744.00	900.00	744.00	900.00	16,500.00
Total Office	2,623.82	1,945.00	2,623.82	1,945.00	29,700.00
Communications					
455 · Phone, Off	502.97	413.00	502.97	413.00	5,000.00
456 · Telemetry	780.75	625.00	780.75	625.00	7,500.00
457 · Answ Serv/Cellular Phone	352.53	350.00	352.53	350.00	4,200.00
Total Communications	1,636.25	1,388.00	1,636.25	1,388.00	16,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	0.00	0.00	5,200.00
4590 · Bond Interest Exp - Assess...	0.00	0.00	0.00	0.00	128,000.00
417 · Capital Loan Interest	38,295.87	39,150.00	38,295.87	39,150.00	149,700.00
467 · Depreciation Reserve	0.00	47,013.00	0.00	47,013.00	564,199.00
405 · Election	0.00	0.00	0.00	0.00	5,000.00
406 · Liability Ins	1,948.94	1,663.00	1,948.94	1,663.00	20,000.00
420 · Legal Fees	2,083.82	1,413.00	2,083.82	1,413.00	17,000.00
422 · Bank Charges	149.04	163.00	149.04	163.00	2,000.00
423 · Litigation Contingency	0.00	837.00	0.00	837.00	10,000.00
425 · Audit	5,190.00	1,100.00	5,190.00	1,100.00	13,200.00
471 · Bad Debts	0.00	38.00	0.00	38.00	500.00
473 · Memberships	404.04	300.00	404.04	300.00	22,000.00
Total Administrative & General	48,071.71	91,677.00	48,071.71	91,677.00	936,799.00
Total Expense	187,631.13	233,597.00	187,631.13	233,597.00	1,936,250.00
Net Ordinary Income	-29,242.61	-79,322.00	-29,242.61	-79,322.00	0.00
Net Income	-29,242.61	-79,322.00	-29,242.61	-79,322.00	0.00

08/19/22

Aromas Water District
Monthly Expenditures
 July 20 through August 16, 2022

Date	Num	Name	Amount
UB Checking			
07/25/2022	EFT	Bank Service Fees	-159.84
07/26/2022	Pd Online	P G & E	-9,569.98
07/27/2022	E-pay	Employment Development Dept	-784.69
07/27/2022	E-pay	United States Treasury (EFTPS)	-4,340.72
07/28/2022	EFT	QuickBooks Payroll Service	-6,596.34
07/29/2022	DD1835	Bowman (P), Naomi	0.00
07/29/2022	DD1836	Coombes (P), Louise P	0.00
07/29/2022	18857	DeAlba (P), David	-3,091.19
07/29/2022	DD1837	Giron (P), Ester	0.00
07/29/2022	DD1838	Johnson (P), Robert L	0.00
07/29/2022	18858	Smith (P), Shaun	-1,569.17
07/29/2022	EFT	CalPERS	-2,644.03
07/29/2022	EFT	CalPERS	-852.78
08/01/2022	Pd Online	Valero Fleet	-725.80
08/02/2022	18859	ACE Hardware Prunedale	-126.09
08/02/2022	18860	Aromas Water District (Petty Cash)	-38.17
08/02/2022	18861	BAVCO	-478.34
08/02/2022	18862	CSSC	-107.00
08/02/2022	18863	David DeAlba	-54.99
08/02/2022	18864	Davis Auto Parts Store	-29.46
08/02/2022	18865	Fedak & Brown LLP	-270.00
08/02/2022	18866	Iflow Energy Solutions Inc.	-4,986.67
08/02/2022	18867	Mid Valley Supply	-1,905.88
08/02/2022	18868	Rob Johnson	-50.00
08/02/2022	18869	State Water Resources Control Board	-60.00
08/02/2022	18870	Underground Service Alert (811)	-344.04
08/02/2022	18871	United Way serving San Benito County	-32.00
08/02/2022	18872	XIO, INC.	-2,912.81
08/03/2022	NSF	Bill Adjustment Report	-145.63
08/04/2022	Pd Online	First Bankcard	-5,615.08
08/04/2022	Pd Online	P G & E	-173.72
08/05/2022	18873	USPO	-60.00
08/05/2022	18874	USPO	-257.06
08/09/2022	Pd Online	Verizon Wireless	-195.53
08/09/2022	Pd Online	P G & E	-2,727.69
08/10/2022	E-pay	Employment Development Dept	-760.56
08/10/2022	E-pay	United States Treasury (EFTPS)	-4,342.44
08/10/2022	EFT	CalPERS	-700.00
08/11/2022	EFT	QuickBooks Payroll Service	-7,294.03
08/11/2022	18879	ACWA JPIA	-817.80
08/11/2022	18880	ACWA JPIA, Emp. Ben. Prog.	-5,651.16
08/11/2022	18881	Allterra Solar	-20,529.90
08/11/2022	18882	Armer Grading & Paving	-750.00
08/11/2022	18883	BAVCO	-478.19
08/11/2022	18884	California Rural Water Association	-675.00
08/11/2022	18885	CALNET3	-736.74
08/11/2022	18886	Fastenal Company	-48.95
08/11/2022	18887	Fedak & Brown LLP	-5,190.00

08/19/22

Aromas Water District
Monthly Expenditures
 July 20 through August 16, 2022

Date	Num	Name	Amount
08/11/2022	18888	Grainger Inc	-73.79
08/11/2022	18889	Mid Valley Supply	-1,334.12
08/11/2022	18890	MNS Engineers Inc.	-2,415.00
08/11/2022	18891	Monterey Bay Analytical Services Inc	-960.00
08/11/2022	18892	R & B Company	-985.04
08/11/2022	18893	Recology San Benito County	-60.58
08/11/2022	18894	Sabre Backflow, Inc.	-119.69
08/11/2022	18895	Streamline	-100.00
08/11/2022	18896	Tire & Wheel World	-986.75
08/11/2022	18897	Viking Septic	-460.00
08/11/2022	18898	Xerox Corp	-16.51
08/11/2022	18899	XIO, INC.	-474.00
08/12/2022	DD1840	Coombes (P), Louise P	0.00
08/12/2022	18875	DeAlba (P), David	-2,853.01
08/12/2022	DD1841	Giron (P), Ester	0.00
08/12/2022	DD1842	Johnson (P), Robert L	0.00
08/12/2022	18876	Smith (P), Shaun	-1,569.16
08/12/2022	DD1839	Bowman (P), Naomi	0.00
08/12/2022	18877	Dutra (P), Marcus	-243.64
08/12/2022	18878	Holman (P), Wayne R	-243.64
08/12/2022	DD1843	Leap (P), James E	0.00
08/12/2022	DD1844	Morris (P), Vicki	0.00
08/12/2022	DD1845	Smith (P), Richard	0.00
08/12/2022	EFT	CalPERS	-2,638.05
08/12/2022	EFT	CalPERS	-877.76
08/12/2022	EFT	CalPERS	-6,385.00
08/16/2022	18900	County of Monterey	-30.00
08/16/2022	18901	MNS Engineers Inc.	-2,563.25
08/16/2022	18902	Monterey Bay Analytical Services Inc	-164.00
08/16/2022	18903	Old Firehouse Market	-957.22
08/16/2022	18904	R & B Company	-1,047.74
08/16/2022	18905	Robert E. Bosso	-2,083.82
08/16/2022	18906	Softline Data, Inc.	-395.00
08/16/2022	18907	TH Electric	-7,022.90
08/16/2022	18908	Xerox Corp	-16.51
08/16/2022	Pd Online	P G & E	-365.85
08/16/2022	Pd Online	Charter Communications - Spectrum	-97.98
Total UB Checking			-136,419.48
TOTAL			-136,419.48