

Minutes of the Regular Meeting of the Aromas Water District Board of Directors June 27, 2023

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, June 27, 2023, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** President Morris, Vice-President Holman and Directors Norton, Capron and Powers were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.**
- VI. MINUTES.** The minutes of the May 23, 2023, Board Meeting were presented for review and approval. Director Capron moved for approval of the minutes; Director Norton seconded. Minutes were unanimously approved with Directors Morris, Holman, Norton, Capron and Powers present.
- VII. ORAL COMMUNICATION.** There were no public, though GM Johnson directed the Board's attention to a write up about the District in the Special Districts magazine published by CSDA.

VIII. PRESENTATIONS & REPORTS

- A. Attorney's Report.** Counsel Bosso reported there wasn't much to report on since the legislature is focusing on the State's budget before going to summer recess.

B. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in May 2023 was 8,102,397 gallons; roughly 41% higher than April's production, and 24% lower than May's average production. The daily average production was 261,368 gallons.

The District has 974 total connected meters – two new connections on Carpenteria were installed.

San Juan and Carpenteria wells were operated the entire month and Pleasant Acres well was not operated at all this month. All water testing reports were filed on time and showed satisfactory results.

Operational well levels: Carpenteria and San Juan wells were down five feet and six feet respectively. Observational wells: Marshall Well was down six feet and Aimee Meadows was down four feet.

INCIDENTS

A leak was detected on Carr Avenue, and it was on a line that was not depicted on all of our system maps. Staff worked with alternatively, the Castroville Community Services District staff and later, West Valley Construction to fix the leak. It is estimated that the loss from the system was approximately 105,000 gallons. Customers who were affected will receive a flushing credit.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) CSR Bowman and MA Girõn have been working through the transition of Union Bank to US Bank, 2) Cooky Hurst, our new Accounting Clerk, started with the District on June 5, 3) MA Girõn and GM Johnson completed submitting the Consumer Confidence Report (CCR) and placed the CCR online for customers to review and download if they choose, 4) Chief Operator (CO) DeAlba and Operator Smith completed the installation at 581 Cole Road, and 5) GM Johnson worked with Counsel to determine the strategy to move forward about the siting of the new well.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2022. Since then 38.52 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 0.08 inches falling in May.

PROJECTS

Orchard Hill Road proposed annexation progress

The group of residents has the information developed by the financial advisors, and are currently working through it. The group will then provide information to the folks who may want to be a part of the project. The District stands ready to assist with a public meeting if needed.

Cole and Rocks Road Annexation

With the annexation complete, customers are now eligible to be connected, if they choose. Actually a couple connection installations have been scheduled, and will be completed in the near future.

New Water Source

This matter was discussed in March Closed Session, and the General Manager was given direction.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023. The PVWMA Board tabled the matter, due to concerns regarding new construction with no water source identified.

Staff attended the April 19th PVWMA Board meeting to comment on the annexation and the related policy. In the end, the Kang annexation was approved to move forward to San Benito LAFCo, so staff will begin the LAFCo application development process as soon as practicable. Also, the PVWMA policy for District annexations was approved and does provide a defensible way to move forward in the future.

C. Correspondence:

GM Johnson went through the monthly correspondence list and answered questions regarding specific items.

(continued on next page)

IX. CONSENT CALENDAR.

The Consent Calendar consisted of two resolutions to accept the assessments levied on two assessment areas within the District. A motion to accept the Consent Calendar was made by Director Norton and seconded by Director Holman. With Directors Morris, Norton, Capron, Holman and Powers present, the motion was carried unanimously by roll call vote.

X. ACTION ITEMS

A. Financial Reports for the Month of May 2023

Total Assets / Liabilities & Equity are \$16,237,913.84. In the P&L Report, Revenue for May was \$261,385.78. Total Expenditures were \$117,403.83 between May 17 and June 19, 2023.

On the graphical representation of the Profit and Loss statement, May's revenue was 2% lower than year-to-date budgeted revenue. May's Expenditures were 2.5% higher than year-to-date budgeted expenditures.

President Morris moved to adopt the Financial Reports as presented; seconded by Vice President Holman. With Directors Morris, Holman, Norton, Capron and Powers present, the Financial Reports were unanimously accepted.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next meeting date will be Tuesday, July 25, 2023, at the District office. At that meeting, there could be another Closed Session related to continuing the discussion regarding well site options.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.

The regular meeting was adjourned at 7:50pm.

XIII. CLOSED SESSION.

Closed Session discussion of real property negotiations occurred.

XIV. RETURN TO OPEN SESSION.

The Board returned to Open Session at 9:05pm

XV. REPORT OUT FROM CLOSED SESSION.


The General Manager was given direction related to real property negotiations

XVI. ADJOURNMENT.

President Morris adjourned this meeting at 9:08pm.

Read and approved by: 
President, Vicki Morris

Date: 7/25/23

Attest: 
Board Secretary, Robert Johnson

Date: 7/25/23