

Minutes of the Regular Meeting of the Aromas Water District Board of Directors September 26, 2023

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, September 26, 2023, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. REPORT OUT FROM CLOSED SESSION ON AUGUST 22, 2023.** GM Johnson was given direction.
- VII. MINUTES.** The minutes of the August 22, 2023, Board Meeting were presented for review and approval. After one correction was noted, Vice-President Holman moved for approval of the minutes; Director Norton seconded. Minutes were unanimously approved.
- VIII. ORAL COMMUNICATION.** There was no public in attendance.

IX. PRESENTATIONS & REPORTS

- A. Director's Report.** Director Norton stated that he attended the San Benito Business Council lunch meeting.
- B. Attorney's Report.** Counsel Bosso reported that there was not a great deal to report. The State has both passed and withdrawn guidelines for water agencies, though for the most part, they do not affect the District since the guidelines pertain to larger water agencies.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in August 2023 was 11,135,320 gallons; roughly 1.1% higher than July's production, and 13% lower than August's average production. The daily average production was 359,204 gallons.

The District has 976 total connected meters – another new connection on Cole Road was installed.

San Juan well was operated the entire month, while Carpenteria well was operated two days, after coming back online from being repaired, and Pleasant Acres well was not operated this month. All water testing reports were filed on time and showed satisfactory results.

Operational well levels: Carpenteria well was down three feet and San Juan well was up four feet. Observational wells: Marshall Well was up one foot from the previous month and Aimee Meadows was up four feet.

INCIDENTS

There were no incidents since the previous Board meeting.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) CSR Bowman worked through some challenging leak credit requests, 2) Cooky Hurst continued to learn new functions about her position, 3) Management Analyst Girōn prepared for the Audit effort coming next month, and began showing AC Hurst some Audit components and the process, 4) Staff completed the required "Prevention of Sexual Harassment" training, 5) Chief Operator (CO) DeAlba and Operator Smith worked on the Carpenteria well chlorine system to increase its effectiveness, 6) GM Johnson and CO DeAlba

escorted MNS Engineers staff to the School Tanks to plan the removal of the tanks and installation of a pressure-reducing valve project, as well as a reconnaissance of a possible well site, and 7) GM Johnson attended the CSDA Annual Conference in Monterey at the end of August.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2022. Since then 38.52 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with no rain falling in August.

PROJECTS

Orchard Hill Road proposed annexation progress

The group of residents has the information developed by the financial advisors, and have worked through it. The District has informed the group that if no progress is achieved in the near future, the temporary water service will be terminated in October.

The group's spokesperson informed the District that they are not interested in pursuing the project due to costs and fluctuating interest rates.

Cole and Rocks Road Annexation

Customers are being connected, based on initial request and payment timing. Currently, about five or six new connections have been installed.

New Water Source

This matter was discussed in the August Closed Session, and the General Manager was given direction.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023.

The PVWMA policy for District annexations was approved and recently shared with the San Benito County CAO and Planning Director to be sure all entities involved have the same information.

D. Correspondence:

GM Johnson went through the monthly correspondence list and provided information on specific items.

(continued on next page)

IX. ACTION ITEMS

A. Consider receiving the Water Tank Cleaning Report, and providing direction to staff.

GM Johnson presented a summary of the recent Water Tank Cleaning Report, including recommendations and conclusions from the report. Director Capron moved for receipt of the report, and Director Powers seconded. The Board received the report and provided direction to staff.

B. Financial Reports for the Month of August 2023

Total Assets / Liabilities & Equity are \$16,263,208.12. In the P&L Report, Revenue for August was \$250,463.80. Total Expenditures were \$174,492.42 between August 15 and September 14, 2023.

President Morris moved to adopt the Financial Reports; seconded by Director Norton. Financial reports were unanimously approved.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next meeting date will be Tuesday, October 24, 2023, at the District office. At that meeting, there may be another Closed Session related to continuing the discussion regarding well site options.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.

The regular meeting was adjourned at 8:08pm.

XIII. CLOSED SESSION.

Closed Session discussion of real property negotiations occurred.

XIV. RETURN TO OPEN SESSION.

The Board returned to Open Session at 9:10pm.

XV. REPORT OUT FROM CLOSED SESSION.

The General Manager was given direction related to real property negotiations.

XVI. ADJOURNMENT.

President Morris adjourned this meeting at 9:11pm.

Read and approved by:

Wynne Adams
VICE-PRESIDENT
HUMAN

Wynne Adams
President, Vicki Morris

Date:

6 NOV 2023

Attest:

Robert Johnson

Board Secretary, Robert Johnson

Date:

10/24/23