



REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

MONDAY, December 16, 2024, 7:00 PM

President- Vicki Morris
Vice President- Wayne Holman
Director- Wayne Norton
Director- Timothy Powers
Director- Seth Capron
General Manager- Robert Johnson

The Aromas Water District Board of Directors meeting will be held at the District office. Staff and the public may attend the meeting remotely or in person. Public participation is encouraged – remote participation instructions are on the following page.

- I. **CALL TO ORDER**
- II. **SWEARING IN OF NEW DIRECTORS**
- III. **ROLL CALL OF DIRECTORS:** President Vicki Morris and Vice President Wayne Holman, Directors Wayne Norton, Timothy Powers, and Seth Capron.
- IV. **PLEDGE OF ALLEGIANCE**
- V. **REPORT OUT FROM CLOSED SESSION ON NOVEMBER 26, 2024**
- VI. **STATEMENTS OF DISQUALIFICATION**
- VII. **ADDITIONS AND DELETIONS**
- VIII. **MINUTES:** Review and approve the Minutes of the November 26, 2024, Regular Board Meeting. p. 3-5
- IX. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- X. **REPORTS**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT
 - D. CORRESPONDENCE p. 6-9
p. 10
- XI. **ACTION ITEMS**
 - A. **Receive an update on the Rancho Larios Tank Easement process, and provide direction to staff** p. 11
Staff will present an update on the Rancho Larios Tank Easement for discussion and Board action.
 - B. **Receive an update on the Operations Shop Construction Project, and provide direction to staff** p. 12
Staff will present an update on the Operations Shop Construction Project for discussion and Board action.
 - C. **Receive Financial Reports for the Month of November 2024 and Approve Expenditures** p. 13-18
Including both Assessment Districts, the financial reports for November show a total revenue of \$144,539.13; total expenditures were \$95,351.97 between November 19, and December 6, 2024. These financials and monthly expenditures will be presented for discussion and Board action.
- XII. **ELECTION OF BOARD PRESIDENT AND VICE PRESIDENT FOR 2025**
- XIII. **FUTURE MEETINGS & AGENDA ITEMS** – Next meeting – January 28, 2025
- XIV. **CLOSED SESSION**

Pursuant to California Government Code section 54957, the Board will adjourn to Closed Session regarding:

 - a) *Public Employee Performance Evaluation – General Manager*
- XV. **RETURN TO OPEN SESSION**
- XVI. **ADJOURNMENT**

Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/86523174892>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: [86523174892](https://us02web.zoom.us/j/86523174892)

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District.

Minutes of the Regular Meeting of the Aromas Water District Board of Directors November 26, 2024

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, November 26, 2024, at 7:00 p.m. Attendees were present in the Aromas Water District Board Room.
- II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Capron, and Norton were present in the Aromas Water District Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom (last official meeting for him).
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. MINUTES.** The minutes of the October 22, 2024, Board Meeting was presented for review and approval. Director Capron moved for approval of the minutes; Director Norton seconded. Minutes were unanimously approved by the Directors present.
- VII. ORAL COMMUNICATION.** There was no public comment.

VIII. PRESENTATIONS & REPORTS

- A. Director's Report.** Director Norton reported that he attended the San Benito Business Council lunch. Discussions were focused on the possible outcomes of the recent election.
- B. Attorney's Report.** Counsel Bosso reported that there was nothing much to report on that would affect the District, and he received a gift from the District for his years of service.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in October 2024 was 9,630,098 gallons; roughly 9.2% lower than September's production, and 3% lower than October's average production. The average daily production was 310,648 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was operated only two days. All water testing reports were filed on time.

Operational well levels: Carpenteria and San Juan well levels increased five and seven feet respectively.

Observational wells: The Marshall well level showed an increase of two feet from the previous month, and the Aimee Meadows well reading showed an increase of six feet from the previous reading.

INCIDENTS

On November 7 (Thursday), a leak was discovered on Ballantree Lane. The leak was fixed temporarily on Friday, then on the following Tuesday (November 12, after the Veteran's Day holiday) the work was completed. The break resulted in an estimated water loss of about 103,000 gallons, with only one water service being affected.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girōn, Accounting Clerk Hill and CSR Bowman, worked on the utility billing software conversion effort, organizing the data and schedule to accommodate both the District and software provider, 2) MA Girōn coordinated the second round of Household Tap Sampling for Lead & Copper, assisted by Chief Operator DeAlba and Operator Smith. Staff is awaiting the results, 3) GM Johnson participated in a meeting with San Benito County (SBCo) and their contractors regarding status of the Rocks Road Bridge Project, and 4) GM Johnson met with the Core & Main representative about water meter procurement processes, and how the timeframe could be shortened. Currently the lag time is double the time promised at purchase.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2024. Since then, 2.88 inches of precipitation has been recorded by the rain gauge at Chittenden Pass.

PROJECTS

Finding a New Water Source Project

The project is moving forward, with the agreement and amendment to be signed, providing a pathway to proceed.

Follow-up on the Kang Annexation effort

Staff met with the LAFCo Executive Officer at a May 2024 workshop and discussed matters that need to be finalized for the annexation effort to be completed.

The LAFCo Executive Officer responded, indicating that this matter has brought some larger issues into view, and resolution at the County level is needed before things can move forward.

School Tanks Abandonment and Replacement

Staff and the contractor have scheduled this project for December 10 and 11, if the weather cooperates.

San Benito County Issues Ad-Hoc Committee

GM Johnson and Public Works Director Steve Loupe continue to schedule meetings to discuss specific issues.

Upcoming changes in utility billing software

Staff is working furiously to get the information from our current billing software to the new software by mid-December. The November bills (mailed in December) will be the final billing with the old software. The December bills (to be mailed in January) will be with the new system.

Purchase of a new network copier/printer/scanner

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

This purchase may fit within the Cybersecurity Grant, which has been applied for; results will be distributed once all the grant applications are reviewed and scored (now sometime in mid-December).

D. Correspondence

GM Johnson went through the monthly correspondence list and provided information on specific items, including; 1) the SCDR grant application, 2) the Rancho Larios Easement process, 3) roadwork on Seely Avenue, and 4) the emails related to the Operations Shop construction.

IX. ACTION ITEMS

A. Presentation of Annual Financial Report for the Fiscal Years Ended June 2024 and 2023

District and C.J. Brown staff presented the Annual Financial Report for the Fiscal Years Ended 2024 and 2023 to the Board for acceptance. Director Norton moved to accept the Audit, and Vice-President Holman seconded. The motion carried unanimously.

B. Consider approving next steps for the Rancho Larios Tank Easement process, whether the District wants to obtain a permanent easement, or to own the land, and providing direction to staff

Staff presented, and the Board discussed, the options related to the Rancho Larios Tank Easement situation. The Board’s consensus was to move forward with the Permanent Easement option.

C. Consider receiving an update on the Operations Shop Construction Project, and providing direction to staff

Staff presented an update on the Operations Shop Construction Project, as well as the next steps in the process. The Board’s consensus was to get the project moving forward quickly, possibly using a local resident who has a steel building construction business. Board’s consensus was to receive the update.

D. Financial Reports for the Month of October 2024

Total Assets / Liabilities & Equity are \$16,191,196.61. In the P&L Report, Revenue for October was \$211,277.11. Total Expenditures were \$153,470.73 between October 16, 2024, and November 18, 2024.

President Morris moved to adopt the Financial Reports which was seconded by Director Powers. The Financial reports were unanimously approved.

X. FUTURE MEETINGS & AGENDA ITEMS

The next regular Board meeting date will **be MONDAY, December 16, 2024**, at the Aromas Water District Board Room. At that meeting, there will be a Closed Session to discuss the General Manager’s Performance Evaluation. Action items proposed include: a continued discussion regarding the Rancho Larios Tank Easement, the Operations Shop progress, and a report on the condition of the San Juan well.

XI. ADJOURN TO CLOSED SESSION

Board adjourned to Closed Session to begin the Performance Evaluation process (new method this year) for General Manager Johnson at 8:40pm

XII. RETURN TO OPEN SESSION AND REPORT OUT

Board returned to Open Session at 10:30pm and reported that their discussion would continue at the next meeting in Closed Session.

XIII. ADJOURNMENT

President Morris adjourned this meeting at 10:31pm.

Read and approved by: _____
President, Vicki Morris

Attest: _____
Board Secretary, Robert Johnson

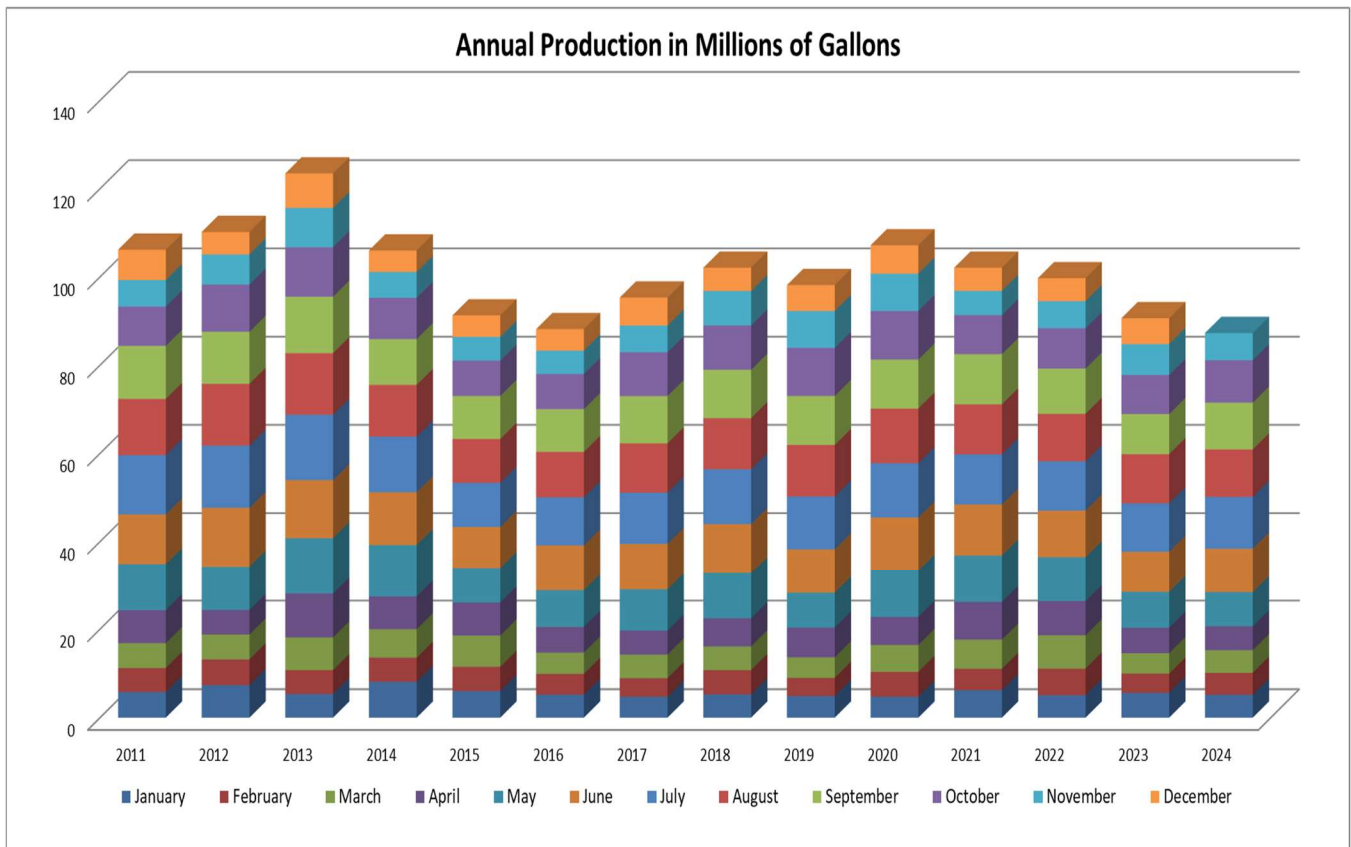
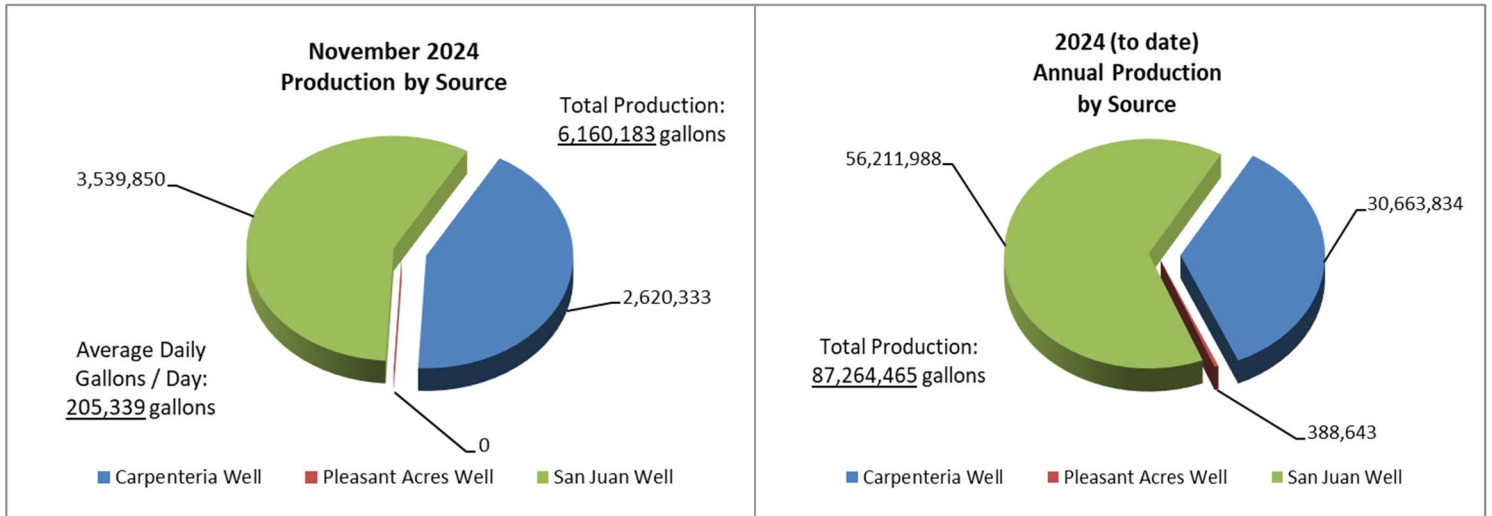
Date: _____

Date: _____

General Manager's Report November 2024



PRODUCTION REPORT



Totals	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Million Gal	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	99.69	90.62	87.27
Acre Ft	378.7	325.16	280.05	270.49	292.43	313.18	301.13	328.8	313.19	305.89	278.06	267.78

OPERATIONS AND MAINTENANCE REPORT

OPERATIONS:

- There are 976 meters installed.
- San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was not operated.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

INCIDENTS:

- None at the time of this writing.

ADMINISTRATIVE REPORT

STAFF & BOARD RECOGNITION:

- Management Analyst (MA) Girōn, Accounting Clerk Hill and CSR Bowman, continue to work through the billing software conversion effort, organizing the data and schedule to accommodate both the District and software provider.
- MA Girōn coordinated the second round of Household Tap Sampling for Lead & Copper, assisted by Chief Operator DeAlba and Operator Smith last month. Staff is still awaiting the results.
- Chief Operator DeAlba and Operator Smith worked with District contractors to complete the School Tanks Abandonment Project. The project installed a larger Pressure Reducing Valve and pipes to bypass the water tanks
- GM Johnson met with Luhdorff & Scalmanini representatives to develop an increased scope of work (SOW) to replace MNS Engineers on the Marshall Well Replacement Project. A new SOW should be ready in January.

CONSERVATION UPDATE:

November 2024 water production figures indicated a decrease when compared to October water production: a decrease of 3,469,915 gallons, or roughly 36%.

October 1, 2024, marked the start of a new water year. As of the date of this report (December 11), the rain gauge at Chittenden Pass has recorded 3.08 inches of precipitation for this water year, with 0.0 inches this month. As a reminder, last year's precipitation total (October 2023 to September 2024) was 21.08 inches.

PROJECTS:

1. **Finding a New Water Source Project**

Staff is working with our geologic consultant to get the test well drilled as soon as possible. Staff is also working with Driscoll's and San Benito County to keep the permit process moving forward.

2. **Follow-up on the Kang Annexation effort**

The Kang Annexation, approved by the District Board in November 2022, and the PVWMA Board approved the annexation at their April 2023 meeting. The annexation application to San Benito County LAFCo has been turned in. Staff met with the LAFCo Executive Officer at a May 2024 workshop and discussed matters that need to be finalized for the annexation effort to be completed.

The LAFCo Executive Officer responded, indicating that this matter identified a number of larger issues that she is now working with LAFCo Counsel and San Benito County to resolve. There is not an estimate regarding a forthcoming hearing date.

3. **School Tanks Abandonment and Replacement**

Staff and the contractor are working to complete the School Tanks abandonment project. The project commenced on December 10 and lasted for two days.

4. **San Benito County Issues Ad-Hoc Committee**

GM Johnson continues to schedule meetings with Public Works Director Steve Loupe to discuss matters relating to these issues.

5. **Upcoming changes in utility billing software**

Staff is working hard to get the bills out in a timely manner, as well as provide information to our new utility billing software company. We will need to go live with the December bills (mailed out in January), so timelines are tight.

6. **Purchase of a new network copier/printer/scanner**

The current network copier/printer/scanner unit has been discontinued by Xerox for some time, and no new parts will be manufactured, and support will be discontinued as of Q4 2024.

This purchase may fit within the Cybersecurity Grant, which has been applied for; results will be distributed once all the grant applications are reviewed and scored; notifications about if we move on through the process are currently scheduled for mid to late December.

7. **Training opportunities for the Board members and General Manager**

California Special Districts Association (CSDA) provides a plethora of training for staff and Board members throughout the year. A focused effort for the Board to be trained will happen in mid-November in Seaside. More information to come. Attending will help the District keep its District of Distinction accreditation.

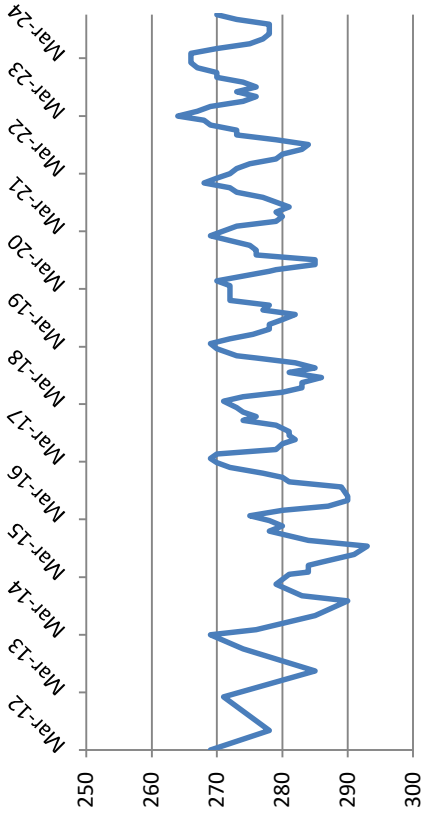
Robert Johnson
General Manager
December 11, 2024

Well Water Level Monitoring Depth to Water Measurements

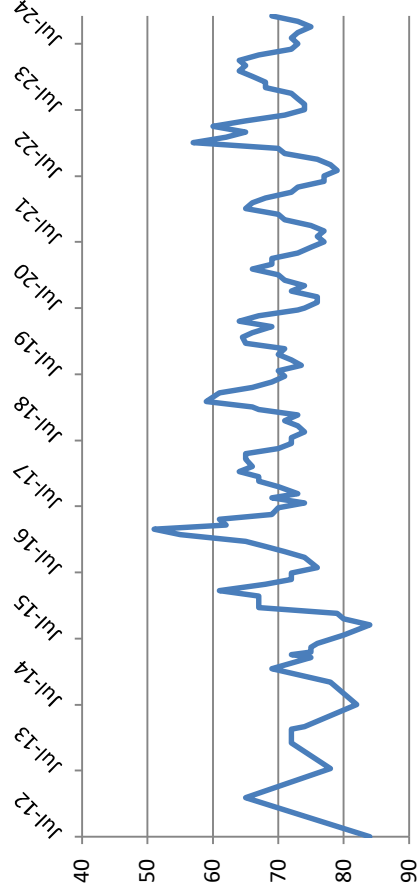
Date: December 10, 2024



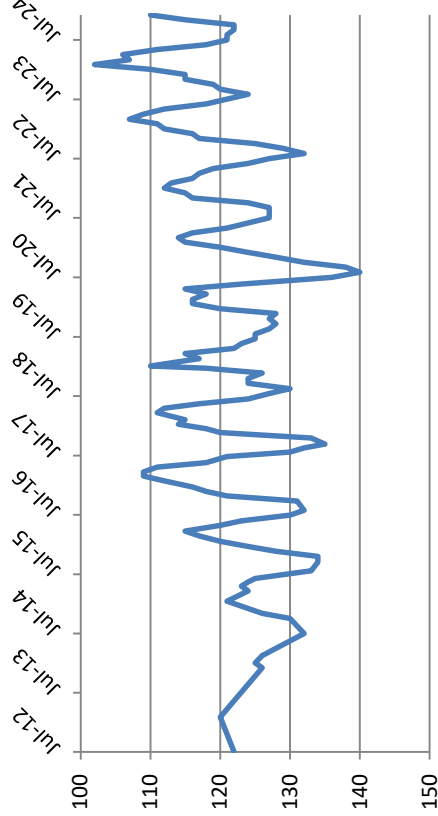
Carpenteria



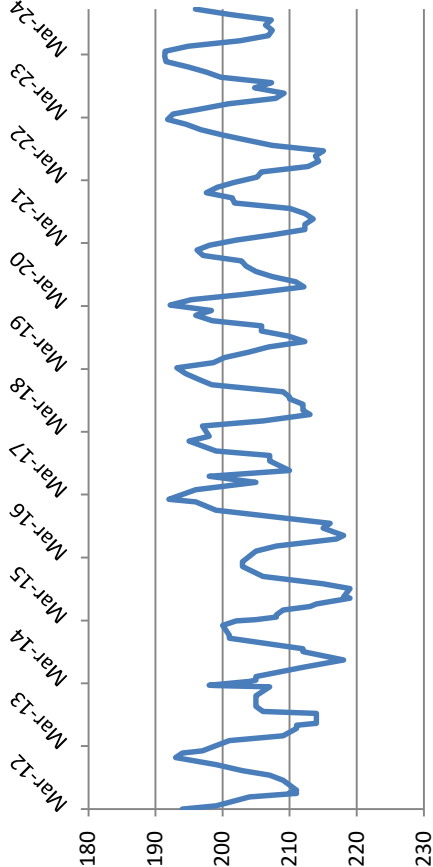
Marshall



San Juan



Aimee Meadows



CORRESPONDENCE LIST: 11/19/2024 – 12/10/2024

DATE	TYPE	TO	FROM	SUBJECT
11/27/24	E	L. Overtree, SBALT	R. Johnson, AWD	AWD Easement on Rancho Larios Open Space
11/27/24	E	R. Johnson, AWD	L. Overtree, SBALT	AWD Easement on Rancho Larios Open Space
12/02/24	E	R. Johnson, AWD	D. Aldridge, Backflow	Backflow Testing Update
12/02/24	E	S. Lewis, LSCE	R. Johnson, AWD	AWD – Test Well Site Information
12/04/24	E	M. Harrington, Horan Legal	R. Johnson, AWD	AWD / Driscoll Addendum
12/09/24	E	R. Johnson, AWD	O. Serrano, LSCE	Meeting Summary for Driscoll Well Site Discussion
12/10/24	E	SWRCB DDW	E. Girõn, AWD	Chlorine or Chloramines – Q4 - 2024
12/10/24	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2024-December-TCR
12/10/24	E	SWRCB DDW	E. Girõn, AWD	CA3510004-2024-November-WTP

Staff Report



To: Board of Directors

Re: Item XI.A – Receive an update on the Rancho Larios Tank Easement process, and provide direction to staff

Date: December 11, 2024

Summary / Discussion

As previously reported, the Aromas Water District (District) and the San Benito Agricultural Land Trust (SBALT) have been collaborating to determine the recordation status of the easement for the Rancho Larios Water Tank. Following a detailed investigation, it was confirmed that the easement documents were never officially recorded, meaning no recognized easement currently exists for the site.

At the November 26, 2024, Board of Directors (BOD) meeting, the decision was made to pursue the establishment of a permanent easement for the location. SBALT has acknowledged this decision and assured District staff that no fees will be assessed by SBALT for this matter, although legal review costs will remain the District's responsibility.

District staff have proposed drafting a new easement document, using the previous version as a reference. This draft will be submitted to SBALT for review and approval. Once SBALT has approved the document, both the BOD and SBALT will formally accept the easement documents during their respective board meetings. Upon mutual acceptance, the District will proceed with recording the easement.

Staff Recommendation

Staff recommends receiving the update, and providing direction to staff.

Submitted by:

Robert Johnson
General Manager

Staff Report



To: Board of Directors

Re: Item XI.B – Receive an update on the Operations Shop Construction Project, and provide direction to staff

Date: December 11, 2024

Summary / Discussion

This is an update on the Operations Shop project for the District. The purpose of this project is to construct a new facility to house District equipment, materials and provide additional workspace for the Operations crew.

Initial quotes for the steel building (only) have been received from two vendors. These quotes will serve as a baseline for budgeting and cost comparison as the project moves forward. Each of these vendors has provided a preliminary design for the Operations Shop that was based on the diagram that went out with an RFP request in July 2024. Each vendor has been informed that the District will not be purchasing any steel until 2025.

At the November Board meeting, it was suggested that the General Manager call a customer that has a construction company that could do the work. At the time of this writing, there has been no response after two calls and one email.

Also at the November meeting, it was suggested that, to get the project moving, staff should plan on bypassing anything that has to do with a restroom in the building. However, the contractor should plumb the concrete pad so restroom fixtures and septic system can be added at a later date.

The other steps mentioned in the previous month's report have not been acted upon due to the possibility of having a local contractor do the work.

If there are any changes to the above between this writing and the Board meeting, they will be presented at the meeting.

Staff Recommendation

Staff recommends the Board receive the update as presented, and provide direction to staff.

Submitted by:

Robert Johnson
General Manager

Aromas Water District
Balance Sheet Prev Year Comparison
As of November 30, 2024

	Nov 30, 24	Nov 30, 23
ASSETS		
Current Assets		
Checking/Savings		
US Bank Checking 1715	180,055.44	119,052.84
US Bank Money Market 1842	252,861.29	447,858.82
LAIF-State of Ca xx-05	7,058,194.56	6,775,703.69
Assessment District Banks		
OAWA US Bank 102 Reserve	36,795.43	36,000.93
OAWA US Bank 101 Redemption	49,916.94	4,368.42
OAWA US Bank Checking 0664	17,353.75	18,333.31
Oakridge US BANK Checking 0701	347,504.55	343,683.79
Total Assessment District Banks	451,570.67	402,386.45
Petty Cash	100.00	100.00
Total Checking/Savings	7,942,781.96	7,745,101.80
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	45,432.66	26,296.34
Total Accounts Receivable	45,432.66	26,296.34
Other Current Assets		
1292 · Accounts Rec - USDA Loan	1,918,637.58	1,944,486.01
1291 · Accounts Rec - Orchard Acres	221,587.25	281,922.45
Prepaid Insurance	32,967.13	29,095.34
128 · Inventory	79,478.29	83,410.55
1200.1 · Accounts Receivable--UBMax	157,297.19	153,113.45
1201.9 · Less Allowance for doubtful ...	-500.00	-500.00
Total Other Current Assets	2,409,467.44	2,491,527.80
Total Current Assets	10,397,682.06	10,262,925.94
Fixed Assets		
1900 · Water System	12,426,897.55	12,380,586.32
1910 · Construction in Progress	305,846.08	299,073.36
1915 · Office Building & Improvements	440,291.33	440,291.33
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	246,989.85	244,698.85
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-8,452,869.75	-8,068,978.75
Total Fixed Assets	5,392,817.89	5,721,333.94
Other Assets		
Deferred Outflow of Resources	327,084.00	315,213.00
Total Other Assets	327,084.00	315,213.00
TOTAL ASSETS	16,117,583.95	16,299,472.88

Aromas Water District
Balance Sheet Prev Year Comparison

As of November 30, 2024

	Nov 30, 24	Nov 30, 23
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	2,891.64	23,091.31
Total Accounts Payable	2,891.64	23,091.31
Credit Cards		
First Bankcard - S Smith #0239	1,813.47	849.92
First Bankcard - E Giron #1086	0.00	140.11
First Bankcard -R.Johnson #8178	1,577.44	404.07
First Bankcard - D DeAlba #2486	1,046.05	389.64
Valero Fleet	146.32	0.00
Total Credit Cards	4,583.28	1,783.74
Other Current Liabilities		
2020 · Accrued Sick Payable	5,871.67	5,242.81
2024 · Accrued Vacation Payable	34,541.71	45,207.75
Current Portion City National	46,792.07	45,419.27
Current Portion Truist	81,790.00	79,367.00
2100 · Payroll Liabilities	180.97	130.51
Deferred Inflows- Actuarial	43,394.00	66,849.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	10,000.00	8,000.00
Hydrant Meter Deposit	20,000.00	10,800.00
Total CUSTOMER DEPOSITS	30,000.00	18,800.00
Interest Payable	110,851.65	0.00
PVWMA Payable	23,150.02	21,331.87
Total Other Current Liabilities	376,572.09	282,348.21
Total Current Liabilities	384,047.01	307,223.26
Long Term Liabilities		
Truist Bank	5,238,481.00	5,400,840.00
2392 · Long-term Debt - USDA (Oakr...	2,315,489.90	2,356,489.90
2391 · Long-term Debt - Orchard Acres	335,000.00	350,000.00
GASB 68 Pension Liability	716,436.00	680,082.00
City National Bank	512,011.12	604,903.75
Total Long Term Liabilities	9,117,418.02	9,392,315.65
Total Liabilities	9,501,465.03	9,699,538.91
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,717,899.30	2,648,396.15
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	115,787.68	169,105.88
Total Equity	6,616,118.92	6,599,933.97
TOTAL LIABILITIES & EQUITY	16,117,583.95	16,299,472.88

Aromas Water District
Profit & Loss Budget Performance

November 2024

	Nov 24	Budget	Jul - Nov 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	116,118.87	149,629.00	809,575.80	809,258.00	1,600,000.00
307 · Bulk Water	1,779.52	1,000.00	6,988.14	5,000.00	12,000.00
302 · Connection	0.00	0.00	0.00	17,140.00	51,420.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	0.00	0.00	178,400.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	0.00	0.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	0.00	0.00	254,400.00
304 · Other Office Income & Reimbu...	40.00	125.00	2,980.00	625.00	1,500.00
306 · Interest	26,600.74	1,300.00	136,552.81	55,900.00	65,000.00
312 · Grant Revenue	0.00	0.00	1,000.00	1,000.00	1,000.00
Total Income	144,539.13	152,054.00	957,096.75	888,923.00	1,985,320.00
Gross Profit	144,539.13	152,054.00	957,096.75	888,923.00	1,985,320.00
Expense					
Operations					
403 · Fuel	1,164.76	2,000.00	8,442.19	10,000.00	24,000.00
404 · Truck Maint	274.82	830.00	3,663.71	4,170.00	10,000.00
431 · System Repair & Maint	7,694.79	10,400.00	38,149.47	52,100.00	125,000.00
463 · Water Analysis	180.00	625.00	5,743.00	3,125.00	7,500.00
464 · Water Treatment	2,813.84	1,000.00	17,410.62	15,500.00	27,000.00
468 · Tools	0.00	0.00	1,847.98	1,750.00	7,000.00
470 · Public Outreach / Annexation	486.25	900.00	4,892.35	4,550.00	25,000.00
Total Operations	12,614.46	15,755.00	80,149.32	91,195.00	225,500.00
Power					
449.75 · 388 Blohm, # C	158.46	125.00	886.43	625.00	1,500.00
449.5 · 388 Blohm, A & B Office	80.97	90.00	153.99	460.00	1,100.00
461.5 · RLS Tank Booster	9.86	10.00	-9.82	50.00	120.00
447 · Leo Ln Booster	89.48	65.00	322.08	335.00	800.00
448 · Aimee Mdws Well	9.86	6.00	-12.77	32.00	75.00
451 · Marshall Corp Yard	248.58	200.00	1,099.96	1,050.00	2,500.00
452 · Rea Booster @ Seely	73.88	65.00	266.05	340.00	810.00
454 · Carr Booster	762.68	600.00	4,125.41	2,800.00	7,500.00
458 · Pleasant Acres Well	118.36	100.00	503.51	500.00	1,200.00
459 · Seely Booster @ Carpenteria	957.60	30.00	8,892.37	3,570.00	7,200.00
460 · San Juan Well	5,864.47	5,600.00	31,366.55	26,000.00	71,000.00
461 · Cole Tank	14.87	10.00	13.02	50.00	120.00
462 · Rea Tank	15.79	10.00	51.45	50.00	120.00
465 · Lwr Oakridge Boost	127.64	115.00	627.44	585.00	1,400.00
465.5 · Upper Oakridge Booster	0.00	0.00	150.00	150.00	600.00
466 · Pine Tree Tank	14.09	10.00	6.69	50.00	120.00
Total Power	8,546.59	7,036.00	48,442.36	36,647.00	96,165.00
Payroll					
Gross	59,134.19	56,911.00	211,399.74	216,911.00	513,822.00
Comp FICA	3,666.30	3,677.00	12,910.43	13,477.00	31,857.00
Comp MCARE	857.47	875.00	3,019.42	3,155.00	7,450.00
Comp SUI	30.07	150.00	201.90	750.00	2,188.00
Total Payroll	63,688.03	61,613.00	227,531.49	234,293.00	555,317.00
Employee / Labor Costs					
407 · Outside Services	167.18	3,750.00	6,271.04	18,750.00	45,000.00
408 · Uniform Allowance	60.12	0.00	584.51	1,000.00	4,000.00
409 · Workers Comp	924.83	1,310.00	6,362.23	6,605.00	15,831.00
410 · Health Ins	8,367.91	7,530.00	41,839.55	37,650.00	90,360.00
474 · Education	0.00	0.00	150.00	2,000.00	8,000.00
477 · Retirement	5,876.85	4,000.00	90,619.98	91,162.00	119,162.00
Total Employee / Labor Costs	15,396.89	16,590.00	145,827.31	157,167.00	282,353.00

Aromas Water District
Profit & Loss Budget Performance

November 2024

	Nov 24	Budget	Jul - Nov 24	YTD Budget	Annual Budget
Office					
440 · Misc Exp	30.87	410.00	3,436.93	2,090.00	5,000.00
444 · Postage	289.71	410.00	1,744.11	2,090.00	5,000.00
445 · Office Supplies	309.87	410.00	2,359.85	2,090.00	5,000.00
446 · Office Eqpmt and Maint	298.38	330.00	6,534.81	2,630.00	12,000.00
Total Office	928.83	1,560.00	14,075.70	8,900.00	27,000.00
Communications					
455 · Phone, Off	545.28	640.00	2,846.86	3,210.00	7,700.00
456 · Telemetry	0.00	0.00	-47.37	100.00	21,000.00
457 · Answ Serv/Cellular Phone	286.92	410.00	1,477.51	2,090.00	5,000.00
Total Communications	832.20	1,050.00	4,277.00	5,400.00	33,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	1,066.24	1,300.00	5,200.00
4590 · Bond Interest Exp - Assess...	0.00	0.00	56,925.59	61,132.00	121,000.00
417 · Capital Loan Interest	9,018.11	10,900.00	90,840.84	95,310.00	187,310.00
467 · Depreciation Reserve	25,795.00	25,794.00	128,975.00	128,971.00	309,529.00
405 · Election	0.00	2,000.00	0.00	2,000.00	2,000.00
406 · Liability Ins	2,950.57	2,500.00	14,173.17	12,500.00	30,000.00
420 · Legal Fees	1,400.00	1,400.00	7,000.00	7,000.00	27,000.00
422 · Bank Charges	178.15	165.00	951.29	825.00	2,000.00
423 · Litigation Contingency	0.00	0.00	0.00	0.00	35,000.00
425 · Audit	0.00	1,270.00	5,328.00	6,352.00	15,246.00
471 · Bad Debts	0.00	0.00	0.00	0.00	1,000.00
473 · Memberships	8,808.65	8,300.00	18,849.31	18,800.00	30,000.00
Total Administrative & General	48,150.48	52,329.00	324,109.44	334,190.00	765,285.00
Total Expense	150,157.48	155,933.00	844,412.62	867,792.00	1,985,320.00
Net Ordinary Income	-5,618.35	-3,879.00	112,684.13	21,131.00	0.00
Net Income	-5,618.35	-3,879.00	112,684.13	21,131.00	0.00

12/09/24

Aromas Water District
Monthly Expenditures
 November 19 through December 6, 2024

Date	Num	Name	Amount
US Bank Checking 1715			
11/19/2024	PD ONLINE	P G & E	-6,642.02
11/19/2024	PD ONLINE	P G & E	-73.88
11/19/2024	PD ONLINE	P G & E	-248.58
11/19/2024	PD ONLINE	P G & E	-95.95
11/20/2024	PD ONLINE	P G & E	-158.46
11/22/2024	PD ONLINE	Core & Main	-1,965.16
11/22/2024	PD ONLINE	Spectrum - Charter Communications	-111.24
11/25/2024	NSF	Bill Adjustment Report	-146.92
11/25/2024	EFT	Bank Service Fees	-194.15
11/26/2024	E-pay	Employment Development Dept	-841.23
11/26/2024	E-pay	United States Treasury (EFTPS)	-4,408.42
11/26/2024	PD ONLINE	P G & E	-7.75
11/26/2024	PD ONLINE	P G & E	-957.60
11/27/2024	20061	VOID	0.00
11/27/2024	EFT	QuickBooks Payroll Service	-6,926.23
11/27/2024	20058	Eric Scholz	-82.14
11/27/2024	20059	Creative Technologies Inc.	-2,995.00
11/27/2024	20060	ACWA JPIA	-23,356.81
11/27/2024	20062	ACWA JPIA, Emp. Ben. Prog.	-8,367.91
11/27/2024	20063	California Special Districts Assoc	-8,637.00
11/27/2024	20064	Monterey Bay Analytical Services Inc	-180.00
11/27/2024	20065	Pelmar Engineering Ltd.	-926.76
11/27/2024	20066	Rob Johnson	-50.00
11/27/2024	20067	San Benito County Mosq Abatement Prog	-30.87
11/27/2024	20068	SCAS	-143.00
11/27/2024	20069	Shaun Smith	-26.80
11/27/2024	20070	State Water Resources Control Board	-110.00
11/29/2024	DD2169	Bowman (P), Naomi	0.00
11/29/2024	20056	DeAlba (P), David	-3,513.74
11/29/2024	DD2170	Giron (P), Ester	0.00
11/29/2024	DD2171	Hill (P), Travis S	0.00
11/29/2024	DD2172	Johnson (P), Robert L	0.00
11/29/2024	20057	Smith (P), Shaun	-2,044.22
11/29/2024	EFT	CalPERS	-1,181.51
11/29/2024	EFT	CalPERS	-3,275.14
11/30/2024	20071	USPO	-289.71
11/30/2024	PD ONLINE	Recology San Benito County	-66.32
11/30/2024	PD ONLINE	Core & Main	-3,358.92
11/30/2024	20075	Mid Valley Supply	-2,813.84
12/02/2024	PD ONLINE	P G & E	0.00
12/02/2024	PD ONLINE	Streamline	-126.00
12/02/2024	PD ONLINE	Google	-34.56
12/03/2024	PD ONLINE	P G & E	0.00
12/06/2024	PD ONLINE	Verizon Wireless	-87.94
12/06/2024	20072	ACWA JPIA, Emp. Ben. Prog.	-9,151.09
12/06/2024	20073	EDP Solutions	-139.94
12/06/2024	20074	Grainger Inc	-11.16

12/09/24

Aromas Water District
Monthly Expenditures
November 19 through December 6, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
12/06/2024	20076	Monterey Bay Analytical Services Inc	-174.00
12/06/2024	20077	Robert E. Bosso	-1,400.00
Total US Bank Checking 1715			-95,351.97
TOTAL			-95,351.97