



## REGULAR MEETING OF THE BOARD OF DIRECTORS

# AGENDA

TUESDAY, August 24, 2021, 7:00 PM

### Notice of HYBRID Meeting

President- James Leap  
Vice President- Vicki Morris  
Director- Marcus Dutra  
Director- Richard Smith  
Director- Wayne Holman  
General Manager- Robert Johnson  
Board Secretary- Louise Coombes

*The Aromas Water District Board of Directors meeting will be conducted in a hybrid setting. Directors, staff and public may attend the meeting remotely or in person. Public participation is encouraged – participation instructions are on the following page.*

**I. CALL TO ORDER**

**II. ROLL CALL OF DIRECTORS:** President Jim Leap, Vice President Vicki Morris, Directors, Marcus Dutra, Richard Smith, and Wayne Holman.

**III. PLEDGE OF ALLEGIANCE**

**IV. STATEMENTS OF DISQUALIFICATION**

**V. ADDITIONS AND DELETIONS**

**VI. MINUTES:** Review the Minutes of the July 27, 2021 Regular Board Meeting for Board approval. p.3-6

**VII. ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*

**VIII. PRESENTATIONS & REPORTS**

A. DIRECTORS' REPORTS

B. ATTORNEY'S REPORT

C. MANAGER'S REPORT p.7-10

D. CORRESPONDENCE p.11

**IX. ACTION ITEMS:**

**A. Consider receiving an update on the Cole Road Outreach Project, adopting Resolution #2021-09 authorizing the District to proceed with the project, and providing direction to staff.** p.12-15

Staff will present an update on the Cole Road Outreach Project, as well as Resolution #2021-09, authorizing the District to proceed with the project, for discussion and Board action.

**B. Financial Reports for the Month of July 2021** p.16-21

Including both Assessment Districts, the financial reports show a Total Revenue of \$144,831.81; Total expenditures were \$74,991.95 between July 21, 2021 and August 17, 2021. These financials and monthly expenditures will be presented for discussion and approval.

**X. FUTURE MEETINGS & AGENDA ITEMS** Next meeting – September 28, 2021

**XI. ADJOURNMENT**



## Hybrid Meeting Attendance Instructions

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

[www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org)

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/84390309499>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call (669) 900.9128 and enter the Webinar ID: 84390309499

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press \*9 to raise your hand, \*6 to send a request to be unmuted to submit verbal comments.

**The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.**

Public engagement is important to the District, and hybrid meeting protocols are an evolving process.

We appreciate everyone's understanding as we work through this together.

**Minutes of the Regular Meeting of  
the Aromas Water District Board of Directors  
July 27, 2021**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, July 27, 2021 at 7:00 p.m. in a hybrid setting; attendees were both present in the Board Room and online via Zoom.
- II. ROLL CALL.** President Leap, Vice President Morris and Directors Dutra, Holman and Smith were present. Also in attendance were General Manager Johnson, Counsel Bosso and Acting Board Secretary Giron.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the June 22, 2021 Board Meeting were presented for review and approval. Director Smith moved for approval of the minutes with one minor correction; Vice President Morris seconded. Minutes were unanimously approved with all Directors present.
- VII. ORAL COMMUNICATION.** Jiane Dionsio of San Benito County spoke regarding the program to recycle sharps and out-dated medications, previously in place, at the District office. San Benito County would like to resurrect this service to the Aromas community due to the lack of nearby facilities by installing new collection kiosks at the District office as soon as possible. GM Johnson indicated that this was a transactional decision which he was willing to manage.

Leslie Austin (online) spoke to commend San Benito County for providing the sharps and medication collection service and the District for supporting the County by providing the location for this program to continue.

**VIII. REPORTS/PRESENTATIONS**

- A. Director's Report(s).** Vice President Morris and Director Smith met with GM Johnson to discuss Infrastructure and Financing which will be discussed in more detail later in this meeting.
- B. Attorney's Report.** Counsel Bosso is monitoring current legislation regarding the future of Board meetings being held via teleconferencing or in hybrid form, especially useful in emergency situations, however, provision for public comment still needs to be maintained. The legislation that the CSDA is supporting seems to be the most likely to be accepted as it is currently with the Senate.
- C. Manager's Report**

***OPERATIONS***

***Production & Well Levels***

GM Johnson reported total production in June 2021 was 11,575,342 gallons, with a daily average of 385,845 gallons; over an acre foot per day, with the majority coming from San Juan Well. Pleasant Acres was used for eight days, San Juan Well was used the entire month and Carpenteria was used for all but two days.

There are a currently 967 meters connected. All water testing continues to be both filed on time and represent satisfactory results.

Reporting on well levels; Carpenteria Well is up one foot and San Juan Well is down three feet. The observational level for Marshall Well is down two feet and Aimee Meadows Well holding at 212 feet.

***MAINTENANCE***

Preventative maintenance of chlorine chemical pump and analyzer, as well as the Generac generator were performed.

## ***INCIDENTS***

Late in the afternoon July 2, 2021 (Friday) a customer called to say that on Aromas Heights Road, water was coming out from under the asphalt. Also, the customer's meter indicated that they had a leak. GM Johnson and the Operations team decided not to tear up the street until the customer's leak was fixed to determine if that was the source of the water flow. The customer fixed the leak the following Tuesday and the water flow ceased.

## ***ADMINISTRATIVE***

### ***Staff & Board Recognition***

ASO Coombes and WUSp Giron have been preparing the Martinez annexation application packet for LAFCo – part of which appears in the Action Items later in this meeting.

WUSp Giron continues to refine and improve the efficiency of the Operational paperwork.

CO DeAlba is on medical leave again for some months, although available by phone if there is an emergency situation. Workarounds include temporary and part-time coverage from Operator Sanchez, including occasional on-call coverage. GM Johnson is looking at additional options.

GM Johnson reported a nationwide shortage of chlorine. Water Districts are supposed to be the top priority in order to continue to supply potable water, but getting chlorine delivered seems to be problematic due to availability and logistics. Previous suppliers have become unreliable so WuSp Giron and Op Smith have been working to secure a stable supplier.

As part of last year's Capital Budget, a Kubota was due to be purchased, however, supply of these also seems to be problematic. GM Johnson may have secured one to be delivered in August.

GM Johnson gave the go ahead to MNS Engineering to perform a GPS survey of our facility assets to eliminate discrepancies in recorded versus observed elevations; this effort will be completed in August.

### ***Conservation & Rainfall***

Since the beginning of the new rainfall year on October 1, 2020, and up to this meeting on July 27, 2021, there has been a total of 9.44" to the date of this meeting, with no rainfall in June.

## ***Projects***

### **Orchard Hill Road Proposed Annexation**

GM Johnson has initiated the study for Orchard Hill with a map for the residents to indicate which parcels were to be included. There has been no response since the map was sent three weeks ago. If no response is forthcoming, water delivery may be discontinued in October 2021.

### **Late Fee Recovery**

At the last meeting it was reported that only one customer had not yet paid, however, this situation has now been resolved when the customer recently visited the office to pay in full.

### **Cole Road Outreach for Annexation**

Staff have determined the total cost for the LAFCo application to annex all the parcels along Cole Road which are adjacent to the main line. The annexed area will be greater than 100 acres which is \$2,000, plus only one legal fee is required at \$120. GM Johnson recently took a phone call which illustrated some misconceptions on the part of the parcel owners. Once GM Johnson clarified the facts, the parcel owner was very amenable to becoming annexed. GM Johnson plans to hold a public meeting, at which the LAFCo representative is willing to attend to help clarify any issues. GM Johnson wants to make it clear to the parcel owners that it is an advantage to be annexed for the future provision of water. Counsel Bosso indicated that a vote to annex needs to be 50+1, whether that is parcel owners or by parcel value has yet to be determined. Vice President Morris recalled misunderstandings of annexation in the past, where property owners assumed the District would be taking their wells out of service if they became annexed.

### **District Transparency Certificate of Excellence Award**

GM Johnson reported that the District has been awarded this triennial award once again and thanked all staff and Board for their efforts in helping to achieve this award through being up to date on training in particular.

Vice President Morris asked if GM Johnson could provide a list of training that would be useful to the Board. GM Johnson said that he would do so with a goal of resuming the pre-pandemic training to achieve the District of Distinction Award.

**Correspondence:** Vice President Morris enquired if there were any upcoming CSDA classes suitable for the Board and GM Johnson will look into this.

## **IX. ACTION ITEMS**

### **A. Consider Adopting Resolution #2021-07 Certifying a Categorical Exemption for the Martinez Annexation into the Aromas Water District boundary**

Mr. Martinez requested water service in late 2020 and the Board approved the initiation of the annexation process in January with Resolution #2021-01. PVWMA also approved the annexation in March 2021. As part of the LAFCo application packet, Resolution #2021-07, detailing the certification of the environmental impact accepted by the Board.

Director Holman made a motion to approve the Resolution #2021-07 finding the project to be categorically exempt. The motion was seconded by Director Dutra. The action was unanimously approved, by roll-call vote, with all Directors present.

### **B. Consider receiving a report regarding the Ad-Hoc Infrastructure and Financing Committee**

In June 2021, President Leap formed the Ad-Hoc Infrastructure and Financing Committee to provide input and support for the numerous infrastructure projects in the District's future. The 2019 Rate Study outlined the projects in an order of priority. The committee chose to alter the priority order to bring forward the identification and implementation of a new water source as the process is long and drawn out, providing opportunities for working on the other projects whilst waiting for elements of the new water source to complete. A new water source will provide important redundancy to the District's water supply; especially important in the current drought climate. Currently, drought-related funding and a State revolving grant may be available, so now is a good time to seek funding.

No motion was necessary for the Board to receive the report, so the report was received by consensus. Vice President Morris confirmed the importance of the new water source and an engineering estimate would take time; she also recommended drilling the test well to establish the quality of the water before building the active well. Counsel Bosso interjected that interest rates are currently really low for long-term several million-dollar Bonds, so now is a good time for financing for funding specific Capital Improvement projects. Director Smith acknowledged the effort involved in obtaining such funding and planning the projects and offered that the Board should help where possible.

### **C. Consider receiving a report on the Governor's Drought Proclamation**

GM Johnson presented the proclamation from the Governor declaring "...it is necessary to expeditiously mitigate the effects of the drought conditions to ensure the protection of health, safety and the environment." The Governor has requested that all citizens make a voluntary 15% reduction in water use. A tool has been developed to assist any customers that call, in calculating what a 15% daily reduction would look like.

Director Smith felt that it would be helpful to provide some education regarding this proclamation, on the District website, perhaps in the NewsSplash newsletter, and/or a note on the next bill. Vice President Morris agreed and mentioned that last time there was a drought, the State had a high profile marketing effort. Counsel Bosso mentioned that other Water Districts are using a variety of methods to encourage reduced water use by their customers.

Director Smith made a motion to adopt Resolution #2021-08. The motion was seconded by Vice President Morris. The action was unanimously approved, by roll-call vote, with all Directors present.

**D. Financial Reports for the Month of June 2021**

On the Balance Sheet, Total Assets / Liabilities & Equity are \$11,065,214.24, of which Total Current Assets are \$4,813,460.63, and Total Fixed Assets are \$6,110,814.61. In Liabilities, the Total Current Liabilities are \$153,914.01 and Total Liabilities are \$4,446,628.85.

In the P&L Report, Water Revenue for June was \$162,330.34. Total Expenditures were \$181,467.86 between June 16 through July 20, 2021.

Vice President Morris moved to approve the Financial Reports as presented; seconded by Director Smith. The Financial Reports were unanimously approved, with all Directors present.

**X. FUTURE MEETINGS & AGENDA ITEMS.** The next meeting will be on Tuesday, August 24, 2021. The next meeting is likely to be the same hybrid format as this meeting. Topics will include an update on a new water source and the GPS engineering survey.

**XI. ADJOURNMENT.** President Leap adjourned the meeting at 8:47pm until Tuesday, August 24, 2021.

Read and approved by: \_\_\_\_\_  
President, Jim Leap

Attest: \_\_\_\_\_  
Board Secretary, Louise Coombes

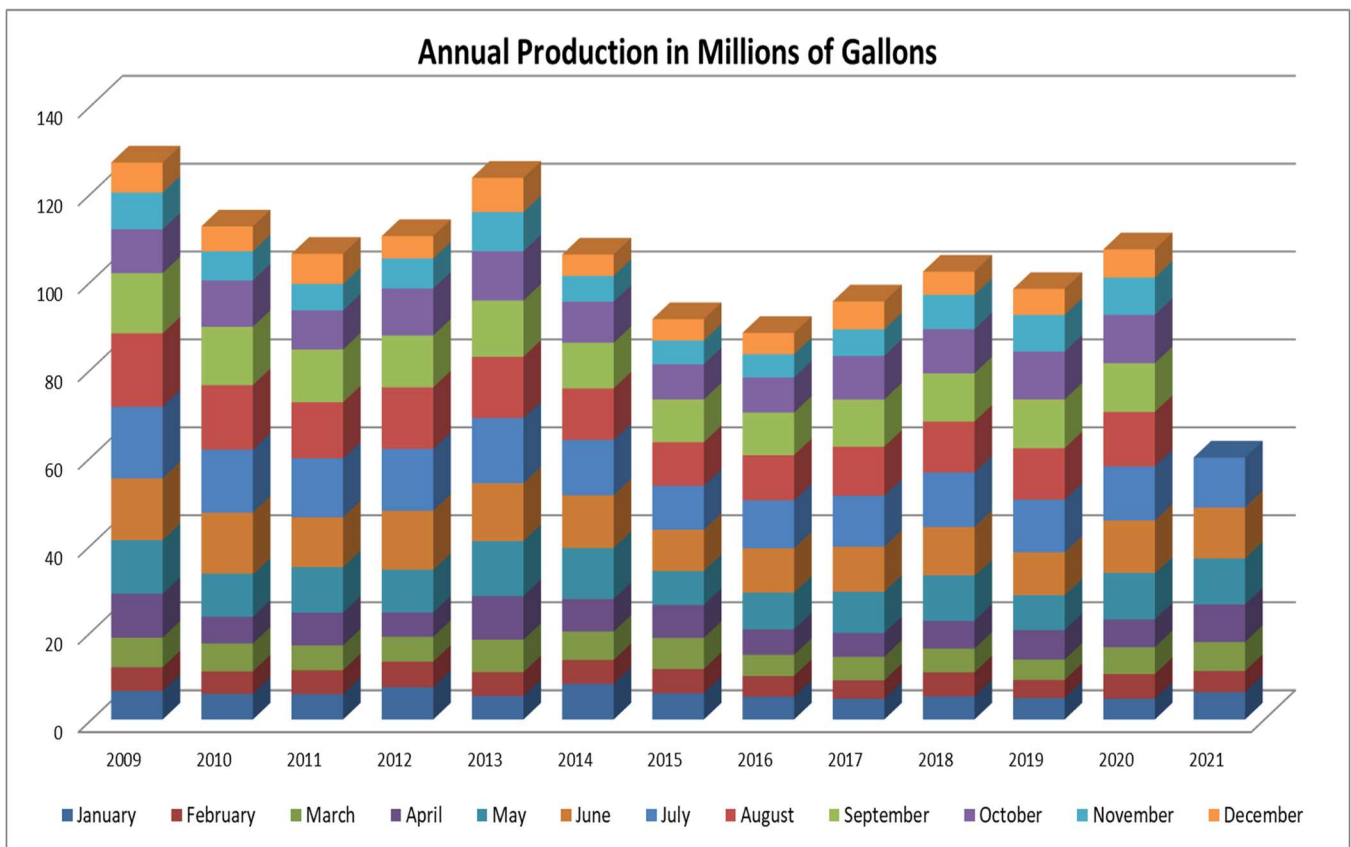
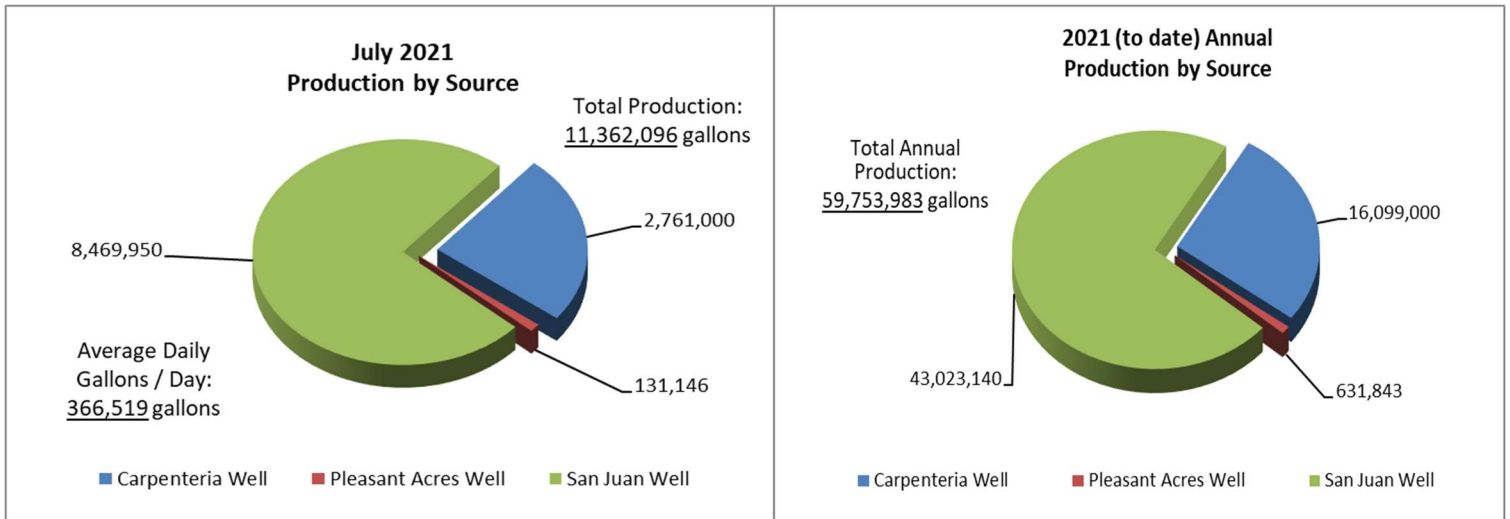
Date: \_\_\_\_\_

Date: \_\_\_\_\_

# General Manager's Report July 2021



## PRODUCTION REPORT



Totals	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Million Gal</b>	112.37	106.15	110.17	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	<b>59.76</b>
<b>Acre Ft</b>	<b>344.8</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>292.43</b>	<b>313.18</b>	<b>301.13</b>	<b>328.8</b>	<b>183.37</b>

# OPERATIONS AND MAINTENANCE REPORT

## OPERATIONS:

- There are 967 total meters installed
- San Juan well was operated the entire month, while Pleasant Acres well was utilized for six days, and Carpenteria well was used all but one day this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are being backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see attached chart).

## MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

## INCIDENTS:

- None at the time of this writing

# ADMINISTRATIVE REPORT

## STAFF & BOARD RECOGNITION:

- CSR Bowman got the bills out in record time this month.
- ASO Coombes and WUSp Girõn are working through the next steps of the Cole Road Outreach Project. An action item will be presented about this project later in the meeting.
- WUSp Girõn worked with Spectrum to improve the Internet speed connectivity and for the office.
- CO DeAlba is out on medical leave as of June 22. His return date is currently scheduled for January 2022, though things could change as time goes by. The District is keeping the temporary worker for another couple months to assist with routine maintenance tasks, as well as emergency operations and on-call time.
- Operator Smith continues to do a terrific job keeping the system working while CO DeAlba is out on medical leave. This continues to be a great opportunity for Operator Smith to increase his knowledge and understanding of the water system.
- GM Johnson worked with the MNS Survey team to perform the Asset Elevation Survey.
- GM Johnson and Vice-President Morris will be attending the CSDA Annual Conference (in person) unless things change related to in-person attendance. President Leap will attend a pre-conference session to facilitate the District gaining another step towards the District of Distinction accreditation.
- GM Johnson attended a CSDA virtual two-day workshop on Finances for Special Districts.
- GM Johnson met with the ACWA-JPIA Senior Risk Control Advisor to discuss various safety-related programs and grant opportunities.



## **CONSERVATION UPDATE:**

July 2021 usage figures are very similar in magnitude to June's numbers, indicating another month of over one acre-foot of water usage per day (on average). Last month's bill notices mentioned the Governor-requested voluntary 15% reduction of water use.

June 30, 2021 marked the end of this water year. As of the date of this report (August 18), the rain gauge at Chittenden Pass has recorded 9.48 inches of precipitation, with 0.00 inches having fallen in June. When compared to the previous water year precipitation total (16.72 inches), the dry winter forecast was correct.

## **PROJECTS:**

### **1. Response to COVID-19 virus**

Staff has been staying current on the ever-changing COVID-19 situation. The office has been reopened, and customers have adjusted to the changes. Further changes are expected in late September when the current Gubernatorial executive orders sunset.

### **2. Technology upgrade – SCADA (delayed due to COVID-19 pandemic)**

Installations are complete – respective staff members are working to complete final “punch list-type items”. These should be completed by mid-September.

### **3. Orchard Hill Road proposed annexation progress**

The Scoping Evaluation/Feasibility Study for the project has been initiated, since an individual in the group paid for the Study. MNS Engineers has initiated this effort, and the FINAL Technical Memorandum (TM) should be completed in the near future. Based on the last set of emails, about nine parcels are interested. Once the TM is completed and a public meeting is held, the number of interested parties should increase.

### **4. Progress on the Cole Road Outreach Project**

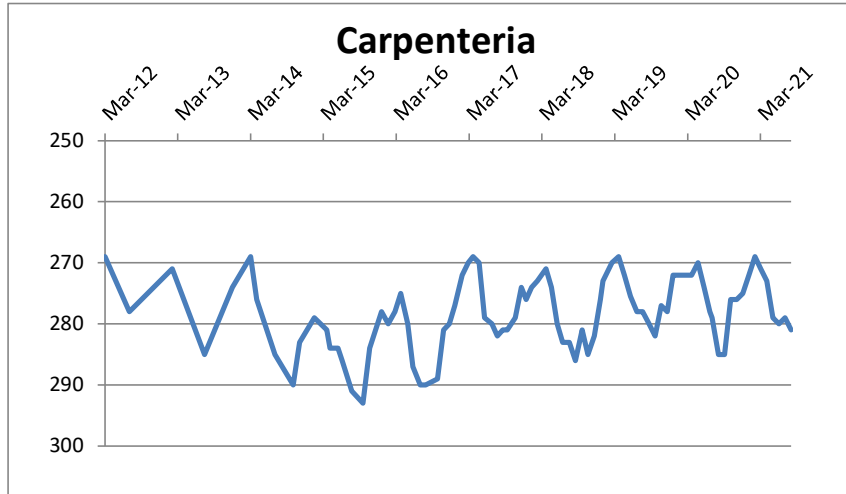
Staff is working to move this project forward. An action item will be presented about this project later in the meeting.

### **5. Progress on Finding a New Water Source Project**

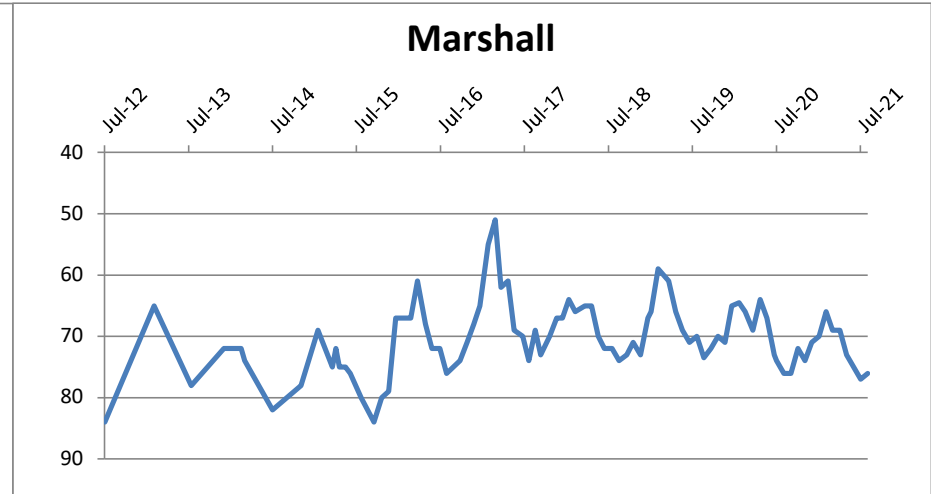
Staff met with GraniteRock staff regarding getting a water sample at the Orchard Well. GraniteRock has provided data, though it is older than the Feeney report. GraniteRock has taken the sample and it has been sent to the lab for analysis. It is taking some time since most labs are backed up with samples to analyze (COVID-related).

Robert Johnson  
General Manager  
August 18, 2021

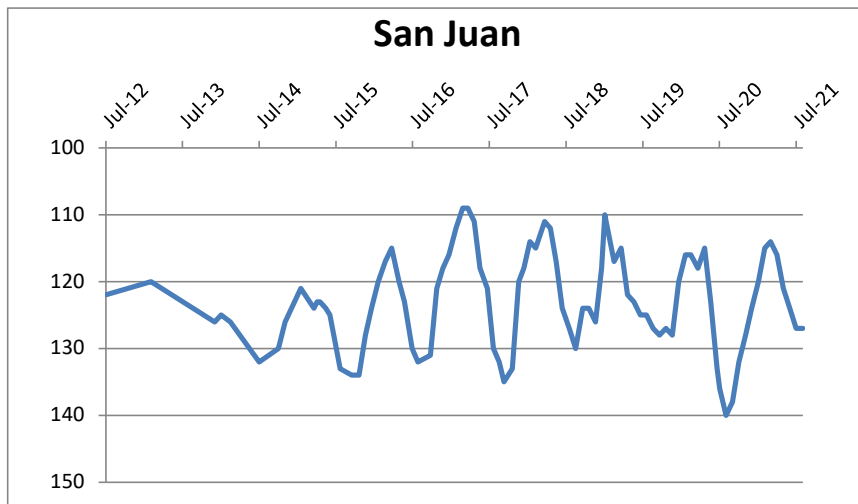
Well Water Level Monitoring  
 Depth to Water Measurements  
 Date: August 15, 2021



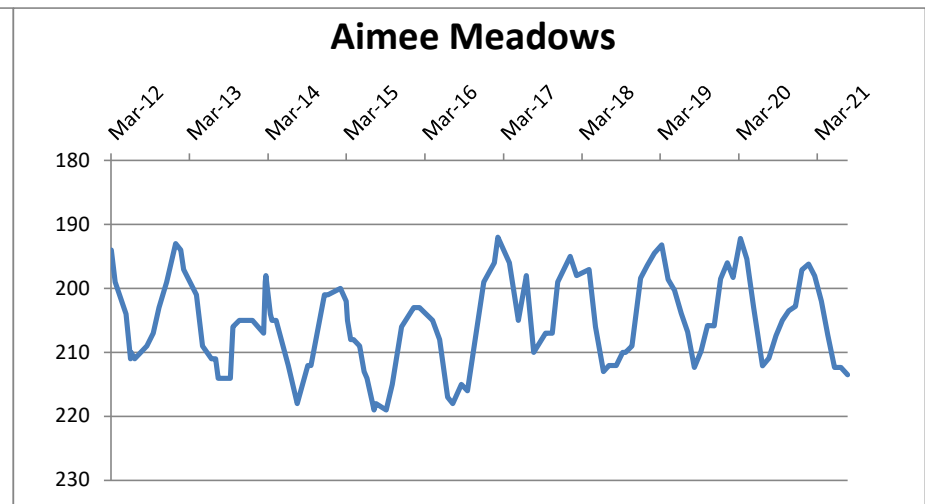
Carpenteria Well (production): Previous Read = 279 feet; Current Read = 281 feet



Marshall Well (monitoring): Previous Read = 77 feet; Current Read = 76 feet



San Juan Well (production): Previous Read = 127 feet; Current Read = 127 feet



Aimee Meadows (monitoring): Previous Read = 212 feet; Current Read = 213 feet

## CORRESPONDENCE LIST: 7/22/21 – 8/18/2021

DATE	TYPE	TO	FROM	SUBJECT
7/26/21	E	AWD, E Giron	L Chatar, Smart Procure	Public Records Request
7/26/21	E	F Iturbe, NBS	L Coombes, AWD	AWD Tax Levy Submission for FY 2021-22
7/30/21	M	AWD	D DeMoss, California Rural Water Association	Director's Message – Forgo [membership dues] increase.
7/30/21		L Chatar, Smart Procure	AWD, E Giron	[Response to] Public Records Request
8/6/21	E	AWD	SWRCB	Notice of Opportunity for Public Comments, Board Workshop and Board Consideration Draft FY 2021-22 Fund Expenditure Plan for the Safe and Affordable Drinking Water Fund
8/9/21	E	L Coombes, AWD	R Martinez-Pio, County of Monterey	Successful load and balance of Tax Levy
8/10/21	E	SWRCB	R Johnson, AWD	TTHM HAA5 Reporting Form 2021
8/10/21	E	SWRCB	R Johnson, AWD	Monthly Fe & Mn Field Test Results
8/10/21	E	SWRCB	R Johnson, AWD	Monthly Summary of Coliform Monitoring
8/12/21	E	AWD, E Giron	L Bailik, Mazel Equities National Associates	California Public Records Act [Request for Records on Unclaimed or Outstanding Checks]
8/16/21	E	R Johnson, AWD	K Graff, SWRCB	3510004 – July Water Quality Results
8/17/21	E	R Johnson, AWD	T Benzing, ACWA JPIA	Follow Up on Yesterday's Meeting [re: Safety Program]
8/18/21	E	K Graff, SWRCB	R Johnson, AWD	3510004 – July Water Quality Results

# Staff Report



To: Board of Directors

Re: Item IX.A – Consider receiving an update on the Cole Road Outreach Project, adopting Resolution #2021-09 authorizing the District to proceed with the project, and providing direction to staff

Date: August 18, 2021

## Summary / Discussion

Over the last four years, there have been several annexations (through annexation requests) into the Aromas Water District (District) boundary, with a majority of these recent annexations being in the Cole Road area. The last four annexation requests have been single-parcel annexations that have resulted in staff time expended that could have been possibly more efficient if the entire area around Cole Road was annexed at one time. Therefore, staff was directed by the Board to do an outreach project along Cole Road to see if additional folks were interested in annexing into the District.

A questionnaire was developed to gather information, and in the long run, there was not an overwhelming majority in either direction regarding whether the area wanted to annex into the District or not. However, staff has been receiving calls as the summer progresses, with the calls being people wanting to know more about, or how they can annex into the District.

Over the last couple of months, staff has provided concise project updates to the Board, and researched LAFCo -related costs. Based on the information collected staff is ready to ask the Board for permission to proceed with the annexation effort. The costs from LAFCo will be \$2,000 plus \$120 legal fees for a total of \$2,120. Adoption of Resolution #2021-09 provides that permission.

If the resolution is adopted and the District moves forward, the plan is to send a letter, inviting the folks in the area to a public meeting where District and LAFCo staff will present the project, and answer questions from the public. If there seems to be support for the effort, staff will then go to Pajaro Valley Water Management Agency (PVWMA) for their acceptance of the project (that may be their December Board meeting).

If approved by PVWMA, District staff will develop the LAFCo application for the annexation, and submit it to LAFCo, for presentation and possible acceptance at a subsequent LAFCo meeting.

So, there are still a number of steps to work through, though given where the District is as a result of the outreach project, the adoption of this resolution changes this from an outreach effort to an annexation effort.

## Staff Recommendation

Receive the report, adopt Resolution #2021-09, and provide direction to staff.

## Submitted by:

Robert Johnson  
General Manager



## RESOLUTION 2021-09

### RESOLUTION OF APPLICATION OF THE AROMAS WATER DISTRICT INITIATING PROCEEDINGS FOR THE ANNEXATION OF MULTIPLE PARCELS ON COLE ROAD TO THE AROMAS WATER DISTRICT

**WHEREAS**, the Aromas Water District (DISTRICT) desires to initiate a proceeding for the adjustment of boundaries specified herein.

**NOW, THEREFORE BE IT RESOLVED**, the Aromas Water District Board of Directors hereby resolves and order as follows:

1. This proposal is made, and it is requested that proceedings be taken, pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, commencing with section 56000 of the California Government Code.
2. This proposal is an annexation to the DISTRICT
3. A table of the affected territory is set forth in Exhibit A, and a map of the Proposed Annexations are attached hereto and by reference incorporated herein.
4. It is desired that the proposal be subject to the following terms and conditions: DISTRICT water will be utilized for municipal uses only.
5. The reasons for the proposal are: Health and Safety Issues related to the lack of available groundwater in the area; continuing climatological variability resulting in reduced groundwater recharge and lower groundwater levels; and the need to annex into the DISTRICT to receive DISTRICT water.
6. The proposal is consistent with the Sphere of Influence of the DISTRICT.
7. Consent is hereby given to the waiver of conducting authority proceedings.

**PASSED AND ADOPTED** by the Board of Directors of the Aromas Water District, Aromas, Monterey and San Benito Counties, California, at a Regular meeting duly held on this 24 day of AUGUST, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

APPROVE:

ATTEST:

\_\_\_\_\_  
James Leap, Board President

\_\_\_\_\_  
Board Secretary, Louise Coombes



## Exhibit A




### Non-Annexed Parcels Adjacent to Cole Main Line

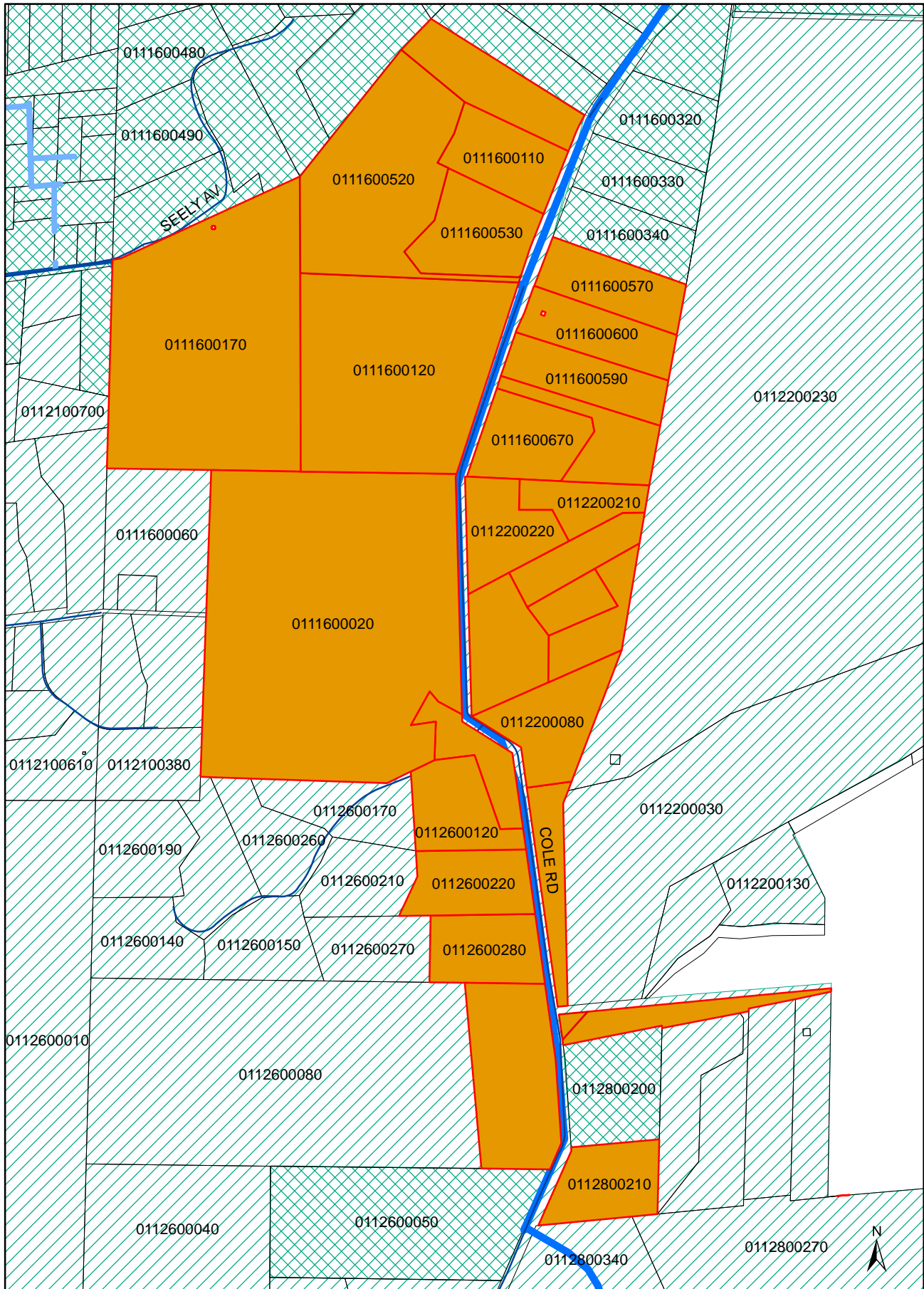
Number	APN	Assessed Acreage
1	011-160-002	50.64
2	011-160-011	4.76
3	011-160-012	24.52
4	011-160-017	29.62
5	011-160-051	5.1
6	011-160-052	15.85
7	011-160-053	5.44
8	011-160-057	4.83
9	011-160-059	4.85
10	011-160-060	4.77
11	011-160-066	4.97
12	011-160-067	4.62
13	011-220-006	3.4
14	011-220-008	5.27
15	011-220-018	5.36
16	011-220-019	1.86
17	011-220-020	3.92
18	011-220-021	3.335
19	011-220-022	4.72
20	011-260-007	8.488
21	011-260-011	5.06
22	011-260-012	5.07
23	011-260-022	5.05
24	011-260-028	5
25	011-280-007	0.37
26	011-280-013	5.8
27	011-280-021	5
	<b>Total Acreage:</b>	<b>227.67</b>



# Proposed Annexations Cole Road

## Legend

-  Parcels Proposed for Annexation
-  Not Annexed but within AWD SOI
-  Annexed San Benito



Aromas Water District  
Balance Sheet Prev Year Comparison  
As of July 31, 2021

	Jul 31, 21	Jul 31, 20
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	127,336.27	198,595.88
UB Bk Money Market xxxx7853	640,700.98	381,888.94
LAIF-State of Ca xx-05	836,183.30	831,941.50
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA Union Bank Checking 7741	54,849.22	42,537.71
OAWA Union Bank 101 Redemption	0.14	0.00
OAWA Union Bank 102 Reserve	35,559.09	35,773.99
Oakridge Union Checking 5587	429,553.53	410,934.54
Total Assessment District Banks	519,961.98	489,246.24
Total Checking/Savings	2,124,282.53	1,901,772.56
Other Current Assets		
ACWA Deposit	2,080.80	2,080.80
1292 · Accounts Rec - USDA Loan	2,095,834.27	2,095,834.27
1291 · Accounts Rec - Orchard Acres	311,692.98	311,692.98
Prepaid Insurance	12,236.24	16,693.26
128 · Inventory	63,177.31	49,921.56
1200.1 · Accounts Receivable--UBMax	185,447.07	196,954.43
1201.9 · Less Allowance for doubtful ...	-500.00	-500.00
1203 · Property Taxes Receivable	0.00	1,255.81
Total Other Current Assets	2,669,968.67	2,673,933.11
Total Current Assets	4,794,251.20	4,575,705.67
Fixed Assets		
1900 · Water System	12,018,349.60	11,904,657.81
1915 · Office Building & Improvements	398,261.43	398,261.43
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	117,577.39	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-6,874,944.75	-6,392,668.75
Total Fixed Assets	6,084,906.50	6,453,490.71
Other Assets		
Deferred Outflow of Resources	140,939.00	140,939.00
Total Other Assets	140,939.00	140,939.00
<b>TOTAL ASSETS</b>	<b>11,020,096.70</b>	<b>11,170,135.38</b>



Aromas Water District  
**Balance Sheet Prev Year Comparison**  
 As of July 31, 2021

	Jul 31, 21	Jul 31, 20
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	11,372.70	103,604.40
Total Accounts Payable	11,372.70	103,604.40
Credit Cards		
First Bankcard - S Smith #0239	1,043.00	237.18
First Bankcard - E Giron #1086	1,717.56	0.00
First Bankcard -R.Johnson #9031	371.12	0.00
First Bankcard-L Coombes #3294	28.00	387.77
First Bankcard - D DeAlba #2486	169.52	1,445.82
Valero Fleet	306.49	1,584.53
Total Credit Cards	3,635.69	3,655.30
Other Current Liabilities		
Current Portion UB OAWA	10,000.00	10,000.00
Current Portion USDA Oakridge	34,000.00	35,000.00
Current Portion City National	115,073.16	118,462.42
2100 · Payroll Liabilities	125.15	48.81
Deferred Inflows- Actuarial	10,090.00	10,090.00
CUSTOMER DEPOSITS		
Water Customer	5,000.00	0.00
Connection Deposits Payable	2,000.00	2,000.00
Hydrant Meter Deposit	3,500.00	800.00
Total CUSTOMER DEPOSITS	10,500.00	2,800.00
Accrued Vacation Payable	33,460.17	27,815.70
Interest Payable	44,306.83	20,153.44
PVWMA Payable	18,076.67	18,436.19
Total Other Current Liabilities	275,631.98	242,806.56
Total Current Liabilities	290,640.37	350,066.26
Long Term Liabilities		
2392 · Long-term Debt - USDA (Oagr...	2,435,999.90	2,469,999.90
2391 · Long-term Debt - Orchard Acres	370,000.00	380,000.00
GASB 68 Pension Liability	577,103.00	577,103.00
City National Bank	750,538.78	865,611.94
Total Long Term Liabilities	4,133,641.68	4,292,714.84
Total Liabilities	4,424,282.05	4,642,781.10
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,852,820.50	2,687,889.75
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	-39,437.79	57,032.59
Total Equity	6,595,814.65	6,527,354.28
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,020,096.70</b>	<b>11,170,135.38</b>

Aromas Water District  
Profit & Loss Budget Performance

July 2021

	Jul 21	Budget	Jul 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	143,917.46	140,000.00	143,917.46	140,000.00	1,495,000.00
307 · Bulk Water	730.80	660.00	730.80	660.00	8,000.00
302 · Connection	0.00	0.00	0.00	0.00	30,800.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assessme...	0.00	0.00	0.00	0.00	195,000.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	0.00	0.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	0.00	0.00	271,000.00
304 · Other Office Income & Reimburse	0.00	125.00	0.00	125.00	1,500.00
306 · Interest	183.55	400.00	183.55	400.00	4,800.00
312 · Grant Revenue	0.00	0.00	0.00	0.00	1,500.00
Total Income	144,831.81	141,185.00	144,831.81	141,185.00	1,812,600.00
Gross Profit	144,831.81	141,185.00	144,831.81	141,185.00	1,812,600.00
Expense					
Operations					
403 · Fuel	1,160.62	1,250.00	1,160.62	1,250.00	15,000.00
404 · Truck Maint	8.99	625.00	8.99	625.00	7,500.00
431 · System Repair & Maint	953.76	5,830.00	953.76	5,830.00	70,000.00
463 · Water Analysis	937.00	540.00	937.00	540.00	6,500.00
464 · Water Treatment	3,785.77	2,500.00	3,785.77	2,500.00	20,000.00
468 · Tools	0.00	625.00	0.00	625.00	7,500.00
470 · Public Outreach / Annexation	381.00	400.00	381.00	400.00	30,000.00
Total Operations	7,227.14	11,770.00	7,227.14	11,770.00	156,500.00
Power					
449.75 · 388 Blohm, # C	16.85	33.00	16.85	33.00	400.00
449.5 · 388 Blohm, A & B Office	51.94	90.00	51.94	90.00	1,700.00
461.5 · RLS Tank Booster	6.57	12.50	6.57	12.50	150.00
447 · Leo Ln Booster	46.08	50.00	46.08	50.00	600.00
448 · Aimee Mdws Well	5.76	12.50	5.76	12.50	150.00
451 · Marshall Corp Yard	24.48	41.00	24.48	41.00	500.00
452 · Rea Booster @ Seely	-53.31	52.00	-53.31	52.00	625.00
454 · Carr Booster	430.93	575.00	430.93	575.00	6,900.00
458 · Pleasant Acres Well	31.25	330.00	31.25	330.00	4,000.00
459 · Seely Booster @ Carpenteria	4,080.96	41.00	4,080.96	41.00	500.00
460 · San Juan Well	4,393.23	4,500.00	4,393.23	4,500.00	63,000.00
461 · Cole Tank	10.59	16.00	10.59	16.00	200.00
462 · Rea Tank	9.35	16.00	9.35	16.00	200.00
465 - Lwr Oakridge Boost	33.89	125.00	33.89	125.00	1,500.00
465.5 - Upper Oakridge Booster	0.00	0.00	0.00	0.00	700.00
466 · Pine Tree Tank	4.00	16.00	4.00	16.00	200.00
Total Power	9,092.57	5,910.00	9,092.57	5,910.00	81,325.00
Payroll					
Covid Sick Supp.	96.00		96.00		
Gross	38,444.02	35,414.00	38,444.02	35,414.00	424,969.00
Comp FICA	2,391.06	2,195.00	2,391.06	2,195.00	26,348.00
Comp MCARE	561.80	513.50	561.80	513.50	6,162.00
Comp SUI	61.04	182.00	61.04	182.00	2,188.00
Total Payroll	41,553.92	38,304.50	41,553.92	38,304.50	459,667.00
Employee / Labor Costs					
407 · Outside Services	141.93	500.00	141.93	500.00	6,000.00
408 · Uniform Allowance	0.00	330.00	0.00	330.00	4,000.00
409 · Workers Comp	408.34	1,057.00	408.34	1,057.00	12,691.00
410 · Health Ins	6,157.42	5,948.00	6,157.42	5,948.00	71,387.00
474 · Education	443.53	625.00	443.53	625.00	7,500.00
477 · Retirement	59,021.39	59,683.00	59,021.39	59,683.00	86,446.00
Total Employee / Labor Costs	66,172.61	68,143.00	66,172.61	68,143.00	188,024.00

Aromas Water District  
Profit & Loss Budget Performance

July 2021

	Jul 21	Budget	Jul 21	YTD Budget	Annual Budget
Office					
440 · Misc Exp	384.72	330.00	384.72	330.00	4,000.00
444 · Postage	400.97	330.00	400.97	330.00	4,000.00
445 · Office Supplies	77.90	330.00	77.90	330.00	4,000.00
446 · Office Eqpmt and Maint	132.75	150.00	132.75	150.00	15,000.00
Total Office	996.34	1,140.00	996.34	1,140.00	27,000.00
Communications					
455 · Phone, Off	359.26	350.00	359.26	350.00	4,200.00
456 · Telemetry	677.96	677.00	677.96	677.00	8,124.00
457 · Answ Serv/Cellular Phone	368.40	330.00	368.40	330.00	4,000.00
Total Communications	1,405.62	1,357.00	1,405.62	1,357.00	16,324.00
Administrative & General					
4591 · Admin Fee (Bond Admin NBS)	0.00	0.00	0.00	0.00	5,200.00
4590 · Bond Interest Exp - Assess D...	0.00	0.00	0.00	0.00	128,000.00
417 · Capital Loan Interest	0.00	0.00	0.00	0.00	26,000.00
467 · Depreciation Reserve	53,503.00	53,503.00	53,503.00	53,503.00	642,035.00
406 · Liability Ins	1,682.64	1,660.00	1,682.64	1,660.00	20,000.00
420 · Legal Fees	1,400.00	1,400.00	1,400.00	1,400.00	17,000.00
422 · Bank Charges	135.76	158.00	135.76	158.00	1,900.00
423 · Litigation Contingency	0.00	830.00	0.00	830.00	10,000.00
425 · Audit	950.00	1,093.00	950.00	1,093.00	13,125.00
471 · Bad Debts	0.00	40.00	0.00	40.00	500.00
473 · Memberships	150.00	200.00	150.00	200.00	20,000.00
Total Administrative & General	57,821.40	58,884.00	57,821.40	58,884.00	883,760.00
Total Expense	184,269.60	185,508.50	184,269.60	185,508.50	1,812,600.00
Net Ordinary Income	-39,437.79	-44,323.50	-39,437.79	-44,323.50	0.00
Net Income	-39,437.79	-44,323.50	-39,437.79	-44,323.50	0.00

Aromas Water District  
**Monthly Expenditures**  
 July 21 through August 17, 2021

Date	Num	Name	Amount
UB Checking			
07/26/2021	EFT	Bank Service Fees	-125.88
07/27/2021	E-pay	Employment Development Dept	-551.89
07/27/2021	E-pay	United States Treasury (EFTPS)	-3,032.36
07/28/2021	18351	ACWA JPIA	-223.17
07/28/2021	18352	Aromas Water District (Petty Cash)	-468.50
07/28/2021	18353	C & N Tractors	-21.55
07/28/2021	18354	CALNET3	-301.96
07/28/2021	18355	CSSC	-100.00
07/28/2021	18356	Ferguson Enterprise#3325 DBA POLLARDW...	-76.76
07/28/2021	18357	Mid Valley Supply	-1,097.76
07/28/2021	18358	Rob Johnson	-50.00
07/28/2021	18359	Sabre Controls, Inc	0.00
07/28/2021	18360	Shaun Smith	-10.53
07/28/2021	18361	Underground Service Alert (811)	-150.00
07/28/2021	18362	United Way serving San Benito County	-22.00
07/28/2021	Pd w/credit	USA BlueBook	0.00
07/28/2021	18363	XIO, INC.	-1,379.15
07/29/2021	EFT	QuickBooks Payroll Service	-6,452.89
07/29/2021	Pd Online	P G & E	-9,132.78
07/29/2021	Pd Online	Valero Fleet	-849.55
07/29/2021	Pd Online	Verizon Wireless	-218.40
07/30/2021	DD1686	Bowman (P), Naomi	0.00
07/30/2021	DD1687	Coombes (P), Louise P	0.00
07/30/2021	DD1688	Giron (P), Ester	0.00
07/30/2021	DD1689	Johnson (P), Robert L	0.00
07/30/2021	DD1690	Sanchez, Jesus L	0.00
07/30/2021	18350	Smith (P), Shaun	-1,446.09
07/30/2021	EFT	CalPERS	-1,871.77
07/30/2021	EFT	CalPERS	-842.62
08/04/2021	18364	USPO	-55.00
08/04/2021	18365	USPO	-205.69
08/10/2021	18366	ACWA JPIA, Emp. Ben. Prog.	-5,929.54
08/10/2021	18367	California Rural Water Association	-643.00
08/10/2021	18368	CALNET3	-359.26
08/10/2021	18369	Fedak & Brown LLP	-950.00
08/10/2021	18370	Mid Valley Supply	-1,234.98
08/10/2021	18371	Monterey Bay Analytical Services Inc	-937.00
08/10/2021	18372	Robert E. Bosso	-1,400.00
08/10/2021	18373	Softline Data, Inc.	-365.00
08/10/2021	18374	Streamline	-100.00
08/10/2021	18375	Xerox Corp	-12.79
08/10/2021	18376	XIO, INC.	-474.00
08/11/2021	EFT	CalPERS	-700.00
08/12/2021	EFT	QuickBooks Payroll Service	-7,683.19
08/13/2021	DD1691	Bowman (P), Naomi	0.00
08/13/2021	DD1692	Coombes (P), Louise P	0.00
08/13/2021	DD1693	Giron (P), Ester	0.00
08/13/2021	DD1694	Johnson (P), Robert L	0.00
08/13/2021	DD1695	Sanchez, Jesus L	0.00
08/13/2021	18377	Smith (P), Shaun	-1,351.43
08/13/2021	18378	Dutra (P), Marcus	-234.25

08/19/21

Aromas Water District  
**Monthly Expenditures**  
 July 21 through August 17, 2021

Date	Num	Name	Amount
08/13/2021	18379	Holman (P), Wayne R	-234.26
08/13/2021	DD1696	Leap (P), James E	0.00
08/13/2021	DD1697	Morris (P), Vicki	0.00
08/13/2021	DD1698	Smith (P), Richard	0.00
08/13/2021	E-pay	Employment Development Dept	-574.46
08/13/2021	E-pay	United States Treasury (EFTPS)	-3,272.22
08/13/2021	EFT	CalPERS	-1,870.69
08/13/2021	EFT	CalPERS	-809.02
08/17/2021	18380	Charter Communications	-171.98
08/17/2021	18381	County of Monterey	-30.00
08/17/2021	18382	First Bankcard	-5,657.07
08/17/2021	18383	Mid Valley Supply	-1,097.76
08/17/2021	18384	Recology San Benito County	-55.59
08/17/2021	18385	USA BlueBook	-2,571.29
08/17/2021	Pd Online	P G & E	-7,586.87
Total UB Checking			-74,991.95
TOTAL			-74,991.95