

**Minutes of the Regular Meeting of the
Aromas Water District Board of Directors
March 26, 2024**

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Tuesday, March 26, 2024, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom. **DUE TO A TECHNICAL ISSUE RELATED TO POSTING OF THIS MEETING’S AGENDA ON THE WEB, NO DECISIONS WERE MADE AT THIS MEETING.**
- II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- V. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VI. REPORT OUT FROM CLOSED SESSION ON FEBRUARY 27, 2024.** GM Johnson was given direction.
- VII. MINUTES.** The minutes of the February 27, 2024, Board Meeting were NOT presented for review and approval due to the aforementioned technical posting issue.
- VIII. ORAL COMMUNICATION.** GM Johnson reported that the annual Form 700’s will be coming out soon for the Board members to fill out.
- IX. PRESENTATIONS & REPORTS**
- A. Director’s Report.** None.
- B. Attorney's Report.** Counsel Bosso reported on DWR’s focus on water conservation into the future, as well as his retirement date, which will be December 1, 2024. Director Norton asked a question about public officials’ social media accounts.
- C. Manager’s Report:**
- OPERATIONS & MAINTENANCE***
- Production & Well Levels***
- Total production in February 2024 was 4,935,792 gallons; roughly 5% lower than January’s production, and 5% lower than February’s average production. The average daily production was 170,200 gallons.
- The District has 976 total connected meters – no new connections this month.
- San Juan and Carpenteria wells were operated the entire month, and Pleasant Acres well was operated only one day. All water testing reports were filed on time.
- Operational well levels: Carpenteria well was the same as the previous month, and San Juan well was down five feet from the previous month. Observational wells: The Marshall well level showed a decrease of one foot from the previous month, and the same for the Aimee Meadows well.
- INCIDENTS***
- There were no incidents to report to the Board.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Management Analyst (MA) Girõn and GM Johnson completed the necessary components for the Kang Annexation LAFCo application. The application was sent in via email and hard copy mail. Once the application is accepted, the wait to get on the LAFCo agenda will commence, 2) MA Girõn completed the eAR (electronic annual report) to the State, 3) MA Girõn, GM Johnson and the Operations staff worked on the Lead and Copper Service Line Inventory (LCSLI) requirements from the State. This is a huge endeavor and may require the hiring of additional temporary staff. Timing of tasks and staff workloads are currently being evaluated, 4) MA Girõn, GM Johnson and the Operations staff are working to identify tank repair consultants to develop a scope of work for the tank repairs identified from the water storage tank cleaning and review effort last year, 5) GM Johnson met with Castroville CSD GM to discuss State-related issues and timings, and 6) GM Johnson has been working with the Rate Study consultant – multiple data requests.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2023. Since then, 18.44 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 2.44 inches recorded in March.

PROJECTS

Cole and Rocks Road Annexation

Customers have been connected, based on initial request and payment timing. No new installations were performed this month.

New Water Source

This matter was discussed in the February Closed Session, and the General Manager was given direction.

Progress on the District's Capital Improvement Plan

Staff and the Board discussed the need for a public workshop for the Capital Improvement Plan. A date was set for the workshop; April 22, 2024. The day before the next Board meeting.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, is completed in DRAFT Form and will be reviewed and edited as necessary. Staff submitted the application electronically and via hard copy to San Benito LAFCo.

D. Correspondence:

GM Johnson went through the monthly correspondence list and provided information on specific items, especially the Cole Road Rehabilitation Project (San Benito County) as well as the continuing research on the Rancho Larios easement.

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X. ACTION ITEMS

A. Consider developing the agenda and schedule for a possible Capital Improvement Plan workshop, and providing direction to staff

Staff presented options for a public workshop related to the Capital Improvement Plan. After much discussion, the Board chose to have a public workshop at the District office on April 22, 2024 at 5:30pm.

B. Financial Reports for the Month of February 2024

Total Assets / Liabilities & Equity are \$16,221,209.19. In the P&L Report, Revenue for February was \$121,777.99. Total Expenditures were \$96,368.90 between February 17, 2024, and March 16, 2024.

The Financial reports were not adopted due to the technical issue regarding the posting of the meeting agenda. These reports will be reviewed at the April meeting.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next regular Board meeting date will be Tuesday, April 23, 2024, at the District office. At that meeting, there will be a Closed Session related to real property negotiations. Previous to that meeting will be a Capital Improvement Plan workshop on Monday April 22, 2024 at 5:30pm at the District office.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION

The regular meeting was adjourned at 8:40pm.

XIII. CLOSED SESSION.

Closed Session did not occur due to the technical issue regarding the posting of the meeting agenda.

XIV. ADJOURNMENT.

President Morris adjourned this meeting at 8:40pm.

Read and approved by:

V. Morris
President, Vicki Morris

Date: 4-23-24

Attest:

R. Johnson
Board Secretary, Robert Johnson

Date:

4/23/24