

Minutes of the Regular Meeting of  
The Board of Directors of the  
Aromas Water District  
December 19th, 2012

**I. CALL TO ORDER:**

The regular meeting of the Board of Directors of the Aromas Water District was called to order by Vice President Dutra on Wednesday, December 19th, 2012 at 7:04 p.m. at the District Office located at 388 Blohm Ave, Aromas, CA.

**II. ROLL CALL:**

Vice President Dutra, Directors, Mahler, Holman and Norton were present. General Manager Vicki Morris, Counsel Bob Bosso, former Director Ernest Huggins, former GM Mario Iglesias, staff Maureen Cain and Gina Patten were also present.

**III. PLEDGE OF ALLEGIANCE:** Vice-Pres. Dutra led the pledge of allegiance.

**IV. STATEMENTS OF DISQUALIFICATION:** There were no disqualification statements

**V. ADDITIONS AND DELETIONS:** There were no additions or deletions.

**VI. MINUTES:** The minutes of the November 27, 2012 Regular Meeting were presented for acceptance and approval.

Director Mahler moved and Director Holman seconded that the minutes be approved. Approval was unanimous.

**VII. ORAL COMMUNICATION:** None

**VIII. PRESENTATIONS**

**A. Director's Reports:** Director Holman visited the office during December to inquire about security in the new office building. Staff Goodman explained the alarm system installed by ADT. Director Mahler met with GM Morris, Dir. Holman and Robert Smiley of Berger Lewis Accountancy Agency on Dec. 17<sup>th</sup> to go over the Audited Financial Statements for 2011-12.

**B. Attorney's Report:** None

**C. Manager's Report:**

Operations: Production in November was 6.83 million gallons. All sampling has met all State Health Standards. Maintenance: Operators moved the computer and workspace from the Seely Booster station to the empty Chlorine Room for a cleaner, safer area to work. Projects: Additional funds in the amount of \$58,000 will be requested of the County of Monterey for the *Oakridge-Via del Sol Project*. The application for the *Community Development Block Grant Program* to help homeowners in the project has to be completed by Jan. 2<sup>nd</sup> 2013. A director will be needed to attend a meeting to support the grant request on February 12, 2013. Work has begun on the *Caltrans San Juan Interchange Relocation Project* GM Morris is keeping the AWD *Aquifer Risk Assessment Committee* informed on the status of revisions to regulations being considered by SB County for oil/gas extraction. Staff: Office staff was thanked for working on the successful *Holiday Open House* preparations held this evening.

**IX. ACTION ITEMS**

**A. Appointment of Director to Remainder of Two-Year term left vacant by election Director Norton:** Board considered two applicants for the appointment. Former director Ernest Huggins and customer James Leap were present and invited to speak. Mr. Huggins enjoyed being on the board for the past eight years and would like to continue serving. Mr. Leap would like the opportunity to serve. His background is in production agriculture. V. Pres. Dutra asked Mr. Leap about farming and knowledge he might have about run-off and its effect on water quality. Dir. Mahler was impressed with Mr. Leap's application and felt that his knowledge of agriculture would be good to have represented on the Board. Dir. Norton has worked with Mr. Leap on the Aromas Cares for the Environment Committee, noting that he is knowledgeable

and a good leader.

Director Norton nominated Mr. Leap for the position and Director Holman seconded. Mr. Leap was appointed unanimously. He took the oath of office and was seated on the Board immediately. Re-elected directors Norton and Holman also took the oath of office.

- B. Resolution 2012-17 to Request Application to LAFCO of SB County for Annexation of 18 parcels.** Staff has been directed to proceed with application for annexation of eighteen parcels in the Seely Avenue area which were part of the Sphere of Influence adopted in 1970. Response from property owners was 87.5 % in favor of annexation with 16 of the 18 returning their response. There would be no cost to property owners unless they purchase a connection.

Director Holman moved to pass the Resolution. It was seconded by Director Norton and passed with the following vote:

Ayes: Dutra, Holman, Mahler, Norton, Leap

Noes: None

Abstain: None

- C. Presentation of Audited Financial Report for the Fiscal Year 2011-12:**

Directors Mahler and Holman met with GM Morris and Robert Smiley of Berger Lewis Accountancy to go over the financials from the period July 1, 2011 to June 30, 2012. Total assets are \$6.627 million. He found the District to be in good financial health. He recommended the District continue to build Capital Reserves to replace aging infrastructure. He encouraged Directors to visit the office regularly. Strategic planning is needed to determine the vision for the future. Director Norton suggested a committee be formed to explore ideas.

Director Mahler moved to accept the audited financial statements, and Director Holman seconded. They were accepted unanimously.

- D. Financial Report:** GM Morris presented the financials for the month of November 2012. Total assets are \$6.627 million. Revenue for November was \$54,991.01. Vice Pres. Dutra reviewed the payments from November 20<sup>th</sup> to December 11<sup>th</sup>, 2012 which totaled \$60,391.36. A budget revision will be done in January.

V. Pres. Dutra moved to accept the financials and it was seconded by Director Mahler. They were approved unanimously as presented.

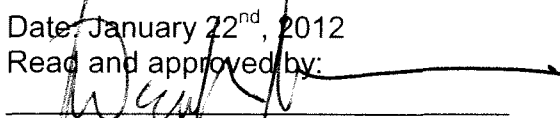
- E. Election of Officers for 2013:** V. Pres. Dutra nominated Director Mahler for President. She declined; he nominated her for Vice President. She accepted. Director Norton nominated Wayne Holman for president and Director Mahler seconded it. Both were elected unanimously in one vote.


**X. ADJOURNMENT**

Vice-President Dutra adjourned the meeting at 8:00 PM.  
Report submitted by Laurie Goodman, Board Secretary

Date: January 22<sup>nd</sup>, 2012

Read and approved by:

  
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Director

Attest:   
Laurie Goodman, Board Secretary