



## REGULAR MEETING OF THE BOARD OF DIRECTORS

President- James Leap  
Vice President- Richard Smith  
Director- Marcus Dutra  
Director- Wayne Holman  
Director- Wayne Norton  
General Manager- Vicki Morris  
Board Secretary- Louise Coombes

### AGENDA Tuesday, July 25, 2017 7:00 PM

Meeting held at  
District Office:  
388 Blohm Ave.,  
Aromas CA 95004

- I. **CALL TO ORDER:**
- II. **ROLL CALL OF DIRECTORS:** Pres. James Leap, V. Pres. Richard Smith, Wayne Holman, Marcus Dutra and Wayne Norton
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES:** Motion to approve the Minutes of the June 27, 2017 Board Meeting p.2-5
- VII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS:**
  - A. **DIRECTORS' REPORTS** p.6-9
  - B. **ATTORNEY'S REPORT**
  - C. **MANAGER'S REPORT**
  - D. **CORRESPONDENCE** p.10
- IX. **ACTION ITEMS:**
  - A. **Resolution 2017-04 for Assessment of 2017-2018 Tax Rolls:** Board to review and adopt resolution for Assessment District 2013-01 in the amount of \$157,186.68. p.11-15
  - B. **Financial Reports for the Month of June 2017:** Revenue for June was \$105,510.84; expenditures between June 22 to July 19, 2017 total \$83,802.18. These financials and monthly expenditures will be presented for discussion and approval. p.16-21
  - C. **Adjourn to Closed Session** as permitted by Govt. Code Sec. 54956.9, the Board will adjourn to a closed or executive session to discuss personnel matters.
  - D. **Return to Open Session-** Statement of any action from Closed Session
- X. **FUTURE MEETINGS & AGENDA ITEMS:** Next meeting - Tuesday August 22, 2017
- XI. **ADJOURNMENT**

Next Res. # 2017-05

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.

PAGE INTENTIONALLY LEFT BLANK

**Minutes of the Regular Meeting of  
the Board of Directors of the  
Aromas Water District  
June 27, 2017**

**I. CALL TO ORDER:**

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Leap on Tuesday, June 27, 2017 at 7:00 p.m. at the District office located at 388 Blohm Ave, Aromas, California.

**II. ROLL CALL:**

President Leap, Vice-President Smith, and Directors Holman, Dutra and Norton were all present. Also in attendance were General Counsel Bob Bosso; General Manager Vicki Morris and Acting Board Secretary Louise Coombes.

**III. PLEDGE OF ALLEGIANCE:** President Leap led the pledge of allegiance.

**IV. STATEMENTS OF DISQUALIFICATION:** There were no disqualification statements.

**V. ADDITIONS AND DELETIONS:** There were no additions or deletions.

**VI. MINUTES:** The minutes of the May 23, 2017 Board Meetings were presented for review and approval. There were no comments or corrections. Director Holman moved for approval of the minutes and Director Norton seconded. Minutes were approved unanimously with all directors present.

**VII. ORAL COMMUNICATION:** There were no public comments.

**VIII. REPORTS/PRESENTATIONS**

**A. Director's Reports-** Director Norton reported that the San Benito County Board Supervisor Botelho, will be recognizing the career of GM Morris via a Resolution before the SBC Board on the morning of July 18<sup>th</sup>, 2017, 9-10am. All AWD Staff and Board are encouraged to attend.

**B. Attorney's Report**

Counsel Bosso reported on a new 218 case in Orange County; A member of the public vs Ramona Valley Water District. Court case sets a potential precedent whereby a rate change can be challenged in terms of the way the rates were calculated. Potential for that case to go to Supreme Court as the Trial Court ruled in favor of the District, but the Appellate court overturned the ruling. The other two 218 cases already at Supreme Court, Great Oaks and Ventura, may result in a decision later this year.

Director Norton raised the question regarding the Brown Act and Board Members using their personal cell phones to discuss water district business and how this could be an issue. Counsel Bosso indicated that the Supreme Court has ruled that this is the case, phone records and private emails could be subpoenaed as public record should a case demand.

**C. Manager's Report**

See detailed report in agenda packet. Items highlighted include:

***Production***

GM Morris noted production for May was considerably higher than April and 1 million gals higher than 2016. Customers are irrigating their gardens in the drier weather, however still within conservation goals using 2013 figures as a benchmark.

***Operations***

Pleasant Acres Well is back online since June 20<sup>th</sup> and pumping perfectly with no issues after the swage repair.

Carpenteria Well was taken offline due to air in the water as a first indicator of an issue where the screens were being uncovered during pumping. Although water levels recovered quickly, the pump rate was reduced; unusual in a well drilled as recently as 2012. In consultation, Martin Feeney suggested the screens may be clogged with iron bacteria which are a natural phenomenon and somewhat typical of this area, possibly exacerbated by contaminated equipment used on other well sites. Chlorine dosage alone is insufficient in this case. Martin Feeney suggested prophylactic brushing every 3 years to avoid similar future issues. On 6/28/17 the well will be videoed to confirm, and Martin Feeney will view the video and make recommendations. There is adequate water and this event is not a well failure, however, it will require treatment (scrubbing, zone pumping and acid treatment) which will require being offline, potentially through the end of August. This is unfortunate as this is the site with the solar power, so an increase in overall power cost is inevitable. The overall cost of this repair is potentially \$30-40,000.

#### ***Operations Workshop***

AGM Dias has been working on options for the road to the existing shop. Another idea is to add on to the existing shop on Marshall with a stick building as opposed to a steel building. The septic is one of the biggest issues, especially with the potential of a future well site and existing PGE easement. A secure fence with a carport may be safe enough for the equipment. The Blohm site is not ideal, as it is small and does not allow for future expansion, plus adding the sprinkler system regulations may make it far over budget.

#### ***Seely Pump Station Repair***

Bill Linneman is due to begin work on the repair of the Seely Pump Station on July 3<sup>rd</sup>. Our insurance company has paid the first part of the submitted claim (over \$17,000) and we await the invoices for the repairs to be submitted as a second claim, along with the replacement of one of the 12HP pumps damaged by the water.

#### ***GSA***

Nothing new on the GSA; GM Morris spoke with Brian Lockwood; Pajaro Valley is the only high priority basin that has filed an alternative request, but no decision has been made by DWR yet.

#### ***Financial Audit***

The new Auditor, Fedak & Brown, is due to begin work on 12<sup>th</sup> July for 3 days and later in September for a further 3 days. Audit preparation in underway.

### **D. Correspondence**

The monthly correspondence list was reviewed without comments or questions.

## **IX. ACTION ITEMS**

### **A. Resolution 2017-02 for Assessment of 2017-2018 Tax Rolls**

Every year the Board approves, by resolution, the amount of money that be levied on the property taxes for the three bonds; CFD (Ballantree), Orchard Acres and Oakridge/VDS.

The Ballantree bond will pay off this coming year, meaning there will be no further assessments. The money that has been applied to the property taxes will pay off the penultimate payment, and the required reserve is available and will be used to pay off the final payment in September 2018. The Oakridge/VDS assessment is not yet complete; we contract with NBS to do the calculations. This levy will be on the July Board Agenda.

The Board reviewed the resolution for Orchard Acres assessment in the amount of \$36,016.00 for the tax year 2017-18.

Motion to adopt Resolution 2017-02 made by Director Norton, seconded by Vice President Smith. With a roll call vote, Resolution 2017-02 was unanimously approved with all directors present

**B. Resolution 2017-03 for Election of Directors to the Special District Risk Management Authority**

Review candidate qualifications; select up to four candidates; adoption of Resolution and authorize submittal of resolution.

Director Norton made a motion to vote for the four candidates; Unruh, Scheafer, Aranda and Bracy. Three of whom (except Unruh) are incumbents, and the motion was seconded by Director Holman. With a roll call vote, Resolution 2017-03 was unanimously approved with all directors present.

**C. Expense Budget for Fiscal Year 2017-18:** Review and consider adoption of Annual Expense Budget of \$1,048,290 as prepared by staff and reviewed by ad hoc Budget Committee, and submitted to the Board on the May 23, 2017 Agenda. There were no changes on the proposed budget.

Several of the Directors expressed an interest in a payroll rate study comparison of local Water Districts which is also included. In conclusion; across the board, AWD has the lowest paid positions in the local area. Recognition was made that AWD is a small district however, because it is small, staff have more complex tasks and wider responsibilities as opposed to larger organizations that have more staff whose tasks are more specific. Each of the Operators are willing to be on call 50% of the time, this is of huge benefit to AWD; many districts require on-call duties only several days per month.

General Manager Morris noted that AWD is extremely fortunate to have dedicated and loyal staff, willing to take on these responsibilities and commitments. There is a need to bring salaries up to parity with other local districts to avoid losing staff. AWD does offer good benefits, especially health insurance and CalPERS. Paramount importance is placed on giving parity to all staff salaries.

Director Holman moved to accept the salary budget ranges and 2017-2018 Expense Budget of \$1,048,290 as presented, and seconded by Vice President Smith. The Expense Budget was approved unanimously with all directors present.

**D. Capital Budget for Fiscal Year 2017-18:** Review and consider adoption of Capital Budget in the amount of Phase I, \$398,000.

The proposed/estimated figures are divided into two Phases; Phase II indicates that there were either insufficient funds or time to complete these projects in Phase I.

Phase I includes a limit of \$200,000 for the Shop; repair to Ballantree road for safer access; an emergency backup generator for the office to allow continued access to computers, lighting and heating. More accurate bids from electricians are forthcoming for the portable generator. Director Dutra recommended renting this equipment as opposed to purchasing, maintenance and storage and only installing the appropriate transfer switches at the two booster sites.

Only half of the 953 meters are currently radio reads so long term labor savings are to be gained from continuing to replace the meters with radio reads.

In response to questions, General Manager Morris explained the relationship to Phase I Capital Items and the three Reserve funds and Reserve Policy. Currently there are insufficient funds to do anything in Phase II. Of the \$398,000 budgeted, \$240,000 comes from Depreciation into our Expense Budget Reserve. The remainder will come directly out of our reserves, thereby reducing the reserves to around \$625K which is the lowest the General Manager recommends so that there is enough to cope with a potential catastrophe. The long term reserves will be depleted by \$158,000 by adopting the Capital Budget as presented. The potential of a GSA formation for the unmanaged areas has not been factored into this budget.

Director Dutra moved to adopt the Capital Budget as presented. Motion seconded by Vice President Smith. The Capital Budget was approved unanimously with all directors present.

**E. Financial Reports for the Month of May 2017:** Revenue for May was \$105,510.84. Expenditures between May 18 to June 21, 2017 total \$120,011.68. The fiscal year (2016/17) is approaching its close and the P&L shows how close the budget was, with almost every Expense category coming

in just under budget and the Income just over budget; a good ratio. These financials and monthly expenditures were presented for discussion and approval.

Director Holman moved to adopt the May Financials as presented, and seconded by Director Norton. The May 2017 Financials were approved unanimously with all directors present.

**F. Adjourn to Closed Session-** As permitted by Govt. Code Sec. 54956.9, the Board held a closed session to discuss personnel matters.

**G. Return to Open Session-** Upon returning to open session Counsel Bosso stated, the Board gave direction concerning Personnel matters.

**X. FUTURE MEETINGS & AGENDA ITEMS:**

The next meeting would be the regularly scheduled meeting of June 27, 2017.

**XI. ADJOURNMENT** - Pres. Leap adjourned the meeting at 9:09 PM until June 27, 2017.

Read and approved by:

Attest:

\_\_\_\_\_  
Board President, Jim Leap

\_\_\_\_\_  
General Manager, Vicki Morris

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Aromas Water District General Manager's Report June 2017

### PRODUCTION

Source	Production in Gallons	Average Daily Gal/Day	Days in Service
San Juan Well	8,973,820	299,127	30
Pleasant Acres Well	488,000	69,714	7
Carpenteria Well	1,016,000	127,000	8
<b>Total Production</b>	<b>10,477,820</b>	<b>349,261</b>	

### ANNUAL PRODUCTION IN MILLIONS/GALLONS:

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	<b>2017</b>
January	5.84	5.99	5.68	6.49	5.83	5.77	7.33	5.34	8.11	5.99	5.195	<b>4.717</b>
February	6.12	5.46	5.55	5.38	5.09	5.43	5.81	5.40	5.42	5.48	4.687	<b>4.184</b>
March	5.10	7.99	8.40	6.72	6.34	5.61	5.62	7.37	6.43	7.06	4.797	<b>5.327</b>
April	5.34	10.58	11.95	9.97	6.07	7.46	5.55	9.93	7.42	7.49	5.801	<b>5.406</b>
May	11.56	14.57	14.58	12.42	9.77	10.58	9.94	12.74	11.81	7.93	8.332	<b>9.347</b>
June	16.34	14.71	15.77	14.04	14.13	11.32	13.4	13.14	11.99	9.37	10.286	<b>10.478</b>
July	18.07	16.91	16.02	16.31	14.35	13.41	14.1	14.82	12.59	10.01	10.915	
August	16.61	17.13	16.04	16.68	14.67	12.76	14.0	13.96	11.73	9.93	10.295	
September	14.78	14.27	14.34	13.71	13.28	12.02	11.8	12.79	10.39	9.74	9.701	
October	12.48	10.69	12.99	9.98	10.54	8.90	10.69	11.22	9.34	8.02	7.970	
November	8.41	8.06	7.71	8.36	6.62	6.01	6.83	8.91	5.88	5.37	5.299	
December	6.74	7.20	6.35	6.84	5.68	6.88	5.10	7.81	4.86	4.88	4.873	
Totals MG	127.42	133.6	135.38	126.9	112.37	106.15	110.17	123.42	105.97	91.27	88.152	<b>39.459</b>
Total AcFt	<b>391.1</b>	<b>410.0</b>	<b>415.4</b>	<b>389.4</b>	<b>344.8</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>121.08</b>

## **OPERATIONS:**

- There are 953 total meters, on 898 parcels
- Loss Production system wide has maintained below 6% for over eighteen+ months
- San Juan Well and Pleasant Acres Well are operational. Carpenteria Well removed from service 6/9/17 to recondition from iron bacteria.
- Water Treatment Plant- Removing Mn & Fe, results show Mn not detected in finished water
- Distribution testing for total Coliform- all samples Negative
- All Coliform, iron and manganese & monthly DWR reports were filed timely
- Nitrate, HAA5 & TTHM (disinfectant byproduct) testing was done in early July, awaiting results
- Backwashing WTP filters approximately every 3-5+/- days, or 1.5 mg, from San Juan Well
- Monthly Generator in house 15 minute testing under load.
- Monthly well-level monitoring (see attached chart)

## **MAINTENANCE:**

- Preventative maintenance as needed, minimal flushing as needed
- Graffiti removal whenever it occurs
- Chlorine chemical pump maintenance & analyzer maintenance at all wells
- AWD continues to offer mulch to the community, located at our Carpenteria site..
- The Seely Pumping Plant had a major event on 4/17. An 8" compression coupler failed, causing major flooding and equipment damage and loss. Insurance has reimbursed \$20,858 thus far. Carpentry reconstruction began on July 17 and final insurance claims will be filed when work is complete.
- Rehabilitation at Carpenteria Well: Despite good static water levels and good recovery levels, the flow of water through the screens during pumping has decreased. The well was taken off line on 6/9, pump and motor removed; videoing of well on 6/28 revealed large build up of iron bacteria on nearly 80' of screens. The brushing, super-chlorination and zone pumping during the week of 7/10 did not produce enough marked improvement. Consultant Martin Feeney has monitored the reconditioning and recommends additional chemical treatment. This has been ordered and will proceed the first week of August. The entire rehabilitation will likely exceed \$50,000.

•

## **STAFF & BOARD RECOGNITION:**

- Louise Coombes was promoted from Accounting Clerk to Administrative Assistant/Board Secretary effective 7/1/17
- Ester Giron was promoted from Customer Service Representative to Accounting Clerk effective 7/1/17. She will be attending a Special District Financial Management class in Vallejo in August.
- District is recruiting for the replacement Customer Service Representative position.
- Annual Audit of Financial Statements with new audit firm Fedak & Brown began week of July 12th, both Louise and Ester successfully provided all the work products required. The completion of the audit is scheduled for week of September 20<sup>th</sup>.
- Operators DeAlba and Zelmar attended an 8 hour training on 7/14/17 covering a broad range of Water Distribution topics.

•



**SAFETY MEETINGS:** 6/7/17 Emergency Response recap & Heat Stress

**DROUGHT & CONSERVATION UPDATE:**

Governor Brown declared California in a Drought State of Emergency on Jan. 17<sup>th</sup> 2014; this drought declaration was rescinded on April 7, 2017 based on the above average rain and snowfall since October 2016. Summer usage 2017 is similar to 2016, it is still well below the 2013 base line numbers. AWD water customers are to be commended for continued excellent conservation.

The rains in water year (10/1/16-9/30/17) have been consistent and significant, recording **35.16** inches at Chittenden Pass through 07/20/2017.

**PROJECTS:**

**1. Shop Building.**

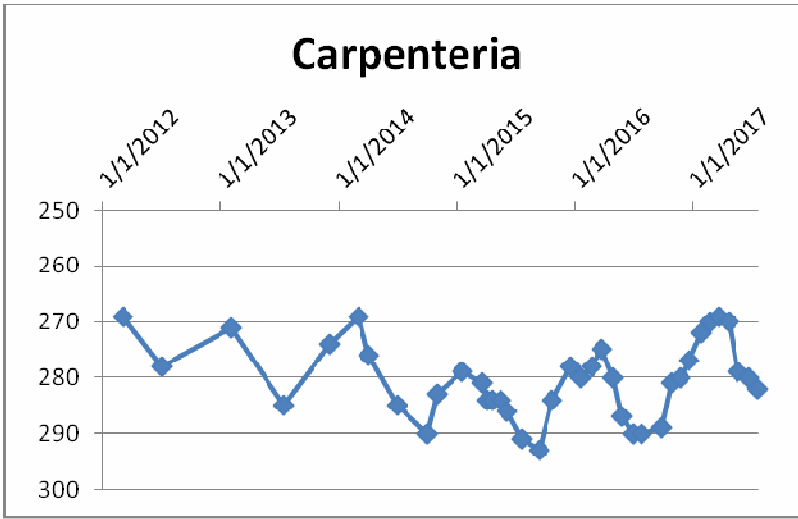
The construction of a new 30' x 50' steel shop building at the Marshall site under consideration since 2016 has proved to greatly exceed our budget. All other options are being explored to utilize the Marshall site including expanding the existing Marshall shop. Another option investigated was to enlarge the footprint of the Blohm Avenue garage from existing 24'x16' to a 32'x 23' new steel building. While this would be adequate for secure parking of two trucks and small work area, it may not be large enough for future growth needs. The need for a fire sprinkler system of this 730 sq ft space may make this option economically unfeasible.

**2. Ad Hoc GSA committee**

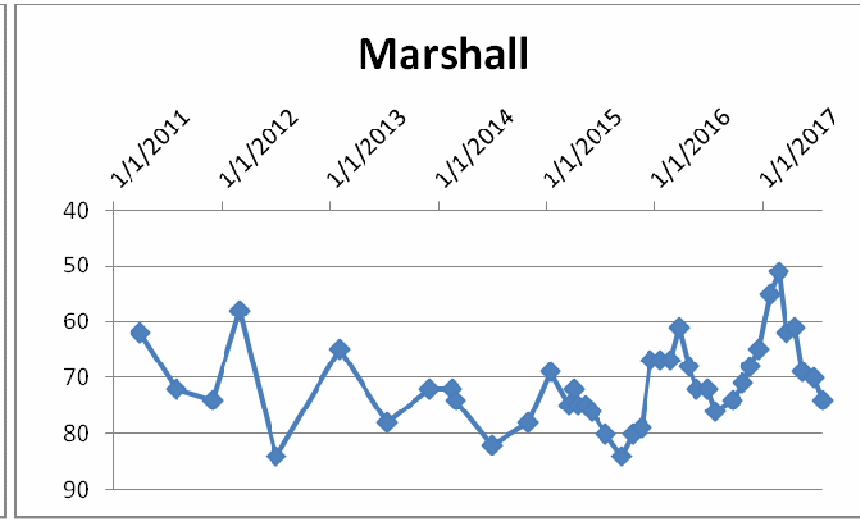
Directors Leap and Smith continue to monitor developments around the need to form a GSA in the portion of our District that is located in the Pajaro Valley 3-02 PUMA, outside of PVWMA's GSA boundary. The filing of the Alternative Plan request to DWR by PVWMA on 12/27/2016 may change the necessity of a GSA formation. Pajaro Valley is the only high-priority basin that has filed an Alternative Plan. AWD is awaiting DWR's response before any District action; this may still be six+ months out. Discussions continue with PVWMA and DWR as necessary.

Vicki Morris  
General Manager  
July 20, 2017

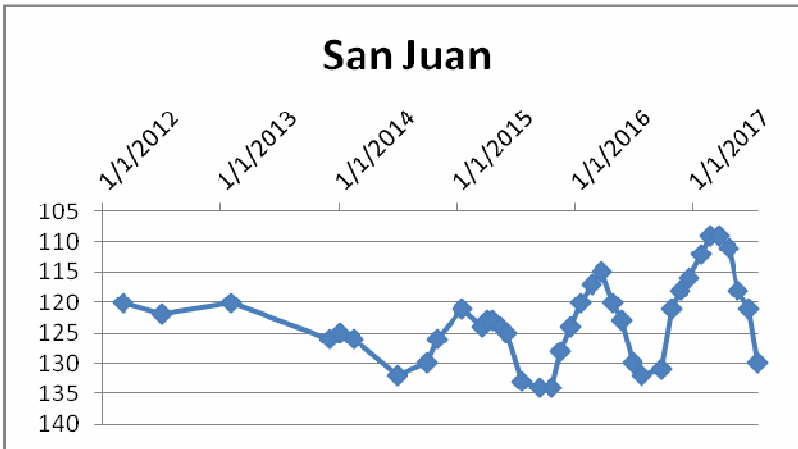
## Well Depth Charts - As Of July 20 2017



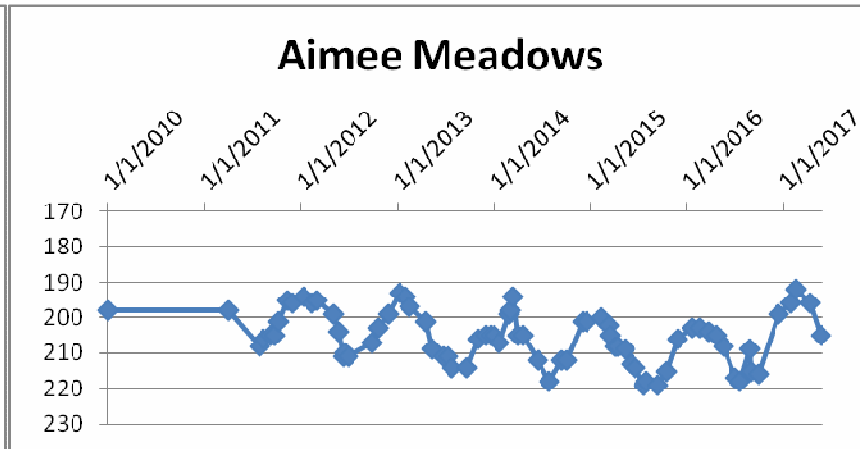
Carpenteria Well: Previous Read - 280 ft ; Current Read = 282 ft



Marshall Well: Previous Read - 70 ft ; Current Read = 74 ft



San Juan Well: Previous Read - 121 ft ; Current Read - 130 ft



Aimee Meadows Well: 4/11/2017 - 196 feet ; 5/23/2017 - 205 ft



# AROMAS WATER DISTRICT

## Staff Report

**To:** Board of Directors  
**RE:** **Item IX A: Resolution 2017-04 Property Tax Assessment Levy  
Assessment District 2013-01 for the year 2017-2018**  
**Date:** July 25, 2017

### History:

The three assessment districts administrated by the AWD: Oakridge/Via Del Sol, Ballantree/Marilyn Lane and Orchard Acres, have their respective annual assessment to the bond payments for the water line extensions placed on their property taxes each year in August for the November and April property taxes. The amount reflects the principal and interest of the amortized loan which will be collected by the respective county through their property taxes.

The Mello-Roos Property Tax Assessment for the Community Facilities District 98-1(CFD98-1) has collected enough funds to pay the bond off with the taxes in Reserve and collected in 2016-17; there will be no more assessments for those property owners. There is a slight overpayment (approx. \$200+ each parcel) that will be refunded to every property owner once the final bond payments have been made.

The Orchard Acres Assessment was established in 2008, the 2017-18 annual assessment was completed by Board Resolution in June 2017 in the amount of \$36,016.

The Assessment District 2013-01 for Oakridge/Via Del Sol has been calculated by NBS and is on this July 25, 2017 AWD Agenda.

### Current:

The Assessment District 2013-01 for Oakridge/Via Del Sol has been calculated by NBS. This includes the fire and water for 59 parcels at the individual rate of \$3,556.60 and \$867.72 respectively. The Board of Directors reviews this annual assessment (see attached itemization) and approves by resolution the amount to be placed on the 2017-18 tax rolls for each parcel.

Resolution 2017-04 . Assessment District 2013-01  
**\$157,186.68**

### Recommendation:

Board to review and adopt resolution for this assessment district.

Vicki Morris – General Manager  
Phone (831) 726-5071  
Email- [aromaswd@aol.com](mailto:aromaswd@aol.com)



## RESOLUTION 2017-04

### RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES, ASSESSMENTS AND PROPERTY RELATED FEES AND CHARGES

**WHEREAS**, the Aromas Water District (“Public Agency”) requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2017-18.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit “A”, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

**PASSED AND ADOPTED** this        day of \_\_\_\_\_, 2017, upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, and carried by the following vote, to wit:

**AYES: Directors:**

**NOES: Directors:**

**ABSENT:**

**ABSTAIN:**

**EXHIBIT "A"**

**TO**

RESOLUTION CERTIFYING COMPLIANCE WITH STATE LAW WITH  
RESPECT TO THE LEVYING OF GENERAL AND SPECIAL TAXES,  
ASSESSMENTS AND PROPERTY RELATED FEES AND CHARGES

FISCAL YEAR 2017-18

GENERAL TAXES:

SPECIAL TAXES:

ASSESSMENTS: \$157,186.68

PROPERTY-RELATED FEES AND CHARGES:

**AROMAS WATER DISTRICT  
ASSESSMENT DISTRICT NO. 2013-1  
FISCAL YEAR 2017/18**

Assessor's Parcel No.	Original Principal	Unbilled Principal	Billing Amount (1)	Account Status(2)	Mailing Address	City / State / ZIP
127-171-010-000	\$61,669.00	\$59,526.74	\$3,556.60	A	1155 VIA DEL SOL	SALINAS, CA 93907
127-171-011-000	61,669.00	59,526.74	3,556.60	A	1149 VIA DEL SOL	SALINAS, CA 93907
127-171-012-000	14,835.00	14,319.67	867.72	A	1147 VIA DEL SOL RD	SALINAS, CA 93907
127-171-014-000	61,669.00	59,526.74	3,556.60	A	PO BOX 1669	REDWAY, CA 95560
127-171-028-000	14,835.00	14,319.67	867.72	A	PO BOX 641984	SAN JOSE, CA 95164
127-171-029-000	14,835.00	14,319.67	867.72	A	1143 VIA DEL SOL RD	SALINAS, CA 93907
127-171-030-000	14,835.00	14,319.67	867.72	A	471 4TH ST	ALLEN, OK 74825
127-172-001-000	61,669.00	59,526.74	3,556.60	A	1146 VIA DEL SOL RD	SALINAS, CA 93907
127-181-003-000	61,669.00	59,526.74	3,556.60	A	21 LA ENCINA DR	SALINAS, CA 93907
127-191-010-000	61,669.00	59,526.74	3,556.60	A	1184 VIA DEL SOL RD	SALINAS, CA 93907
127-191-011-000	61,669.00	59,526.74	3,556.60	A	1184 VIA DEL SOL RD	SALINAS, CA 93907
127-191-013-000	14,835.00	14,319.67	867.72	A	1178 VIA DEL SOL RD	SALINAS, CA 93907
127-191-018-000	14,835.00	14,319.67	867.72	A	1172 VIA DEL SOL RD	SALINAS, CA 93907
127-191-019-000	61,669.00	59,526.74	3,556.60	A	1174 VIA DEL SOL RD	SALINAS, CA 93907
127-191-022-000	61,669.00	59,526.74	3,556.60	A	5900 VIA DEL SOL RD	SALINAS, CA 93906
127-191-024-000	14,835.00	14,319.67	867.72	A	1180 VIA DEL SOL RD	SALINAS, CA 93907
127-191-029-000	61,669.00	59,526.74	3,556.60	A	1182 VIA DEL SOL RD	SALINAS, CA 93907
141-011-005-000	61,669.00	59,526.74	3,556.60	A	170 DUNBARTON RD	AROMAS, CA 95004
141-011-007-000	61,669.00	59,526.74	3,556.60	A	164 DUNBARTON RD	AROMAS, CA 95004
141-011-008-000	61,669.00	59,526.74	3,556.60	A	575 SOUTHSIDE DR	GILROY, CA 95020
141-011-011-000	61,669.00	59,526.74	3,556.60	A	575 SOUTHSIDE DR	GILROY, CA 95020
141-011-012-000	61,669.00	59,526.74	3,556.60	A	148 DUNBARTON RD	AROMAS, CA 95004
141-011-013-000	61,669.00	59,526.74	3,556.60	A	148 B DUNBARTON RD	AROMAS, CA 95004
141-071-003-000	61,669.00	59,526.74	3,556.60	A	5752 COUNTRY CLUB PKWY	SAN JOSE, CA 95138
141-071-013-000	61,669.00	59,526.74	3,556.60	A	19920 MERRITT DR	CUPERTINO, CA 95014
141-071-014-000	61,669.00	59,526.74	3,556.60	A	19312 OAK RIDGE DR	AROMAS, CA 95004
141-071-015-000	61,669.00	59,526.74	3,556.60	A	19306 OAK RIDGE DR	AROMAS, CA 95004
141-071-016-000	61,669.00	59,526.74	3,556.60	A	14625 CHARTER OAK BLVD	SALINAS, CA 93907
141-071-017-000	61,669.00	59,526.74	3,556.60	A	1060 SAN MARINO WAY	SALINAS, CA 93901
141-071-018-000	61,669.00	59,526.74	3,556.60	A	19392 OAK RIDGE DR	AROMAS, CA 95004
141-071-019-000	61,669.00	59,526.74	3,556.60	A	19388 OAK RIDGE DR	AROMAS, CA 95004
141-071-022-000	61,669.00	59,526.74	3,556.60	A	19356 OAK RIDGE DR	AROMAS, CA 95004
141-071-025-000	61,669.00	59,526.74	3,556.60	A	PO BOX 476	LOS GATOS, CA 95031
141-071-026-000	61,669.00	59,526.74	3,556.60	A	19364 OAK RIDGE DR	AROMAS, CA 95004
141-071-027-000	61,669.00	59,526.74	3,556.60	A	19366 OAK RIDGE DR	AROMAS, CA 95004

**AROMAS WATER DISTRICT  
ASSESSMENT DISTRICT NO. 2013-1  
FISCAL YEAR 2017/18**

Assessor's Parcel No.	Original Principal	Unbilled Principal	Billing Amount (1)	Account Status(2)	Mailing Address	City / State / ZIP
141-071-028-000	61,669.00	59,526.74	3,556.60	A	6882 GOLDPINE CT	SAN JOSE, CA 95120
141-071-029-000	61,669.00	59,526.74	3,556.60	A	7468 LEAFWOOD DR	SALINAS, CA 93907
141-071-033-000	61,669.00	59,526.74	3,556.60	A	19346 OAK RIDGE DR	AROMAS, CA 95004
141-071-034-000	14,835.00	14,319.67	867.72	A	19329 OAK RIDGE DR	AROMAS, CA 95004
141-071-035-000	61,669.00	59,526.74	3,556.60	A	PO BOX 1202	SANTA CRUZ, CA 95061
141-071-038-000	61,669.00	59,526.74	3,556.60	A	19338 OAK RIDGE DR	AROMAS, CA 95004
141-071-039-000	61,669.00	59,526.74	3,556.60	A	19340 OAK RIDGE DR	AROMAS, CA 95004
141-071-041-000	61,669.00	59,526.74	3,556.60	A	19332 OAK RIDGE DR	AROMAS, CA 95004
141-081-004-000	61,669.00	59,526.74	3,556.60	A	19260 OAK RIDGE DR	AROMAS, CA 95004
141-081-007-000	61,669.00	59,526.74	3,556.60	A	19260 OAK RIDGE DR	AROMAS, CA 95004
141-081-009-000	14,835.00	14,319.67	867.72	A	19290 OAKRIDGE DR	AROMAS, CA 95004
141-081-010-000	61,669.00	59,526.74	3,556.60	A	19294 OAK RIDGE DR	AROMAS, CA 95004
141-081-011-000	61,669.00	59,526.74	3,556.60	A	PO BOX 1170	FREEDOM, CA 95019
141-081-012-000	61,669.00	59,526.74	3,556.60	A	8 DOVELA PL	SANTA FE, NM 87508
141-081-013-000	61,669.00	59,526.74	3,556.60	A	774 MAYS BLVD	INCLINE VILLAGE, NV 89451
141-081-014-000	61,669.00	59,526.74	3,556.60	A	19240 OAKRIDGE DR	AROMAS, CA 95004
<b>Totals: 51 Accounts</b>	<b>\$2,723,613.00</b>	<b>\$2,629,000.11</b>	<b>\$157,186.68</b>			

(1) For Billing most recently prior to the Report Effective Date

(2) Account Status Codes: A = Active, C = Changed, P = Paid Off, B = Pre-Bond Period, E = Exempt

07/19/2017 09:09:03AM



Aromas Water District  
 Balance Sheet Prev Year Comparison  
 As of June 30, 2017

	Jun 30, 17	Jun 30, 16
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	24,970.10	84,115.79
UB Bk Money Market xxxx7853	142,204.14	113,016.93
LAIF-State of Ca xx-05	783,894.95	778,090.87
Petty Cash	100.00	100.00
Total Checking/Savings	951,169.19	975,323.59
Accounts Receivable		
1200 · Accounts Receivable - Other	0.00	637.50
Total Accounts Receivable	0.00	637.50
Other Current Assets		
Prepaid Insurance	14,466.53	13,801.97
128 · Inventory	23,913.50	21,549.46
1200.1 · Accounts Receivable--UBMax	115,795.20	123,199.58
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
Total Other Current Assets	153,675.23	158,051.01
Total Current Assets	1,104,844.42	1,134,012.10
Fixed Assets		
1900 · Water System	11,569,181.15	11,468,260.12
1910 · Construction in Progress	821.50	0.00
1915 · Office Building & Improvements	389,467.80	387,260.80
1970 · Office Equipment & Fixtures	93,652.04	93,467.05
1980 · District Vehicles	75,349.31	75,349.31
1990 · Land and Easements	330,195.78	330,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-4,685,302.75	-4,535,302.75
Total Fixed Assets	7,774,364.83	7,820,230.31
Other Assets		
Deferred Outflow of Resources	87,849.00	87,849.00
LoanBrokerageFees	15,000.00	15,000.00
Accumulated Amortiz-loan fees	-1,625.00	-1,625.00
Deposits		
ACWA Deposit	2,080.80	2,080.80
Total Deposits	2,080.80	2,080.80
Total Other Assets	103,304.80	103,304.80
<b>TOTAL ASSETS</b>	<b>8,982,514.05</b>	<b>9,057,547.21</b>

Aromas Water District  
 Balance Sheet Prev Year Comparison  
 As of June 30, 2017

	Jun 30, 17	Jun 30, 16
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	10,742.94	20,197.31
Total Accounts Payable	10,742.94	20,197.31
Credit Cards		
First Bankcard -- M Dias #30	608.28	0.00
First Bankcard - L Coombes #92	68.51	54.79
First Bankcard -- T. Zelmar #67	517.11	3,712.63
Valero - Fuel	716.11	365.98
First Bankcard -- D DeAlba #35	4,705.07	-95.47
First Bankcard -- V Morris #24	355.64	419.41
Total Credit Cards	6,970.72	4,457.34
Other Current Liabilities		
2100 · Payroll Liabilities	-4,905.87	0.00
City National Bank - Current	105,477.00	105,477.00
Deferred Inflows- Actuarial	48,026.00	48,026.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	4,000.00	4,000.00
Hydrant Meter Deposit	150.00	150.00
Total CUSTOMER DEPOSITS	4,150.00	4,150.00
Accrued Vacation Payable	22,769.14	17,011.82
Interest Payable	0.00	5,472.36
Payroll Taxes Payable		
State Payroll Taxes Payable		
Payroll-SWHCA	125.85	0.00
Total State Payroll Taxes Payable	125.85	0.00
Total Payroll Taxes Payable	125.85	0.00
PVWMA Payable	8,170.26	6,027.96
Total Other Current Liabilities	183,812.38	186,165.14
Total Current Liabilities	201,526.04	210,819.79
Long Term Liabilities		
GASB 68 Pension Liability	436,183.00	436,183.00
City National Bank	1,212,273.51	1,317,750.52
Total Long Term Liabilities	1,648,456.51	1,753,933.52
Total Liabilities	1,849,982.55	1,964,753.31
Equity		
Investment in Capital Assets	6,396,001.53	6,396,001.53
Unrestricted Net Assets	3,285,112.44	696,941.79
Allocation of Net Assets	-2,588,320.07	-2,588,320.07
Net Income	39,737.60	2,588,170.65
Total Equity	7,132,531.50	7,092,793.90
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>8,982,514.05</b>	<b>9,057,547.21</b>

Aromas Water District  
Profit & Loss Budget Performance

June 2017

	Jun 17	Budget	Jul '16 - Jun 17	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	107,666.73	90,000.00	949,063.96	925,000.00	925,000.00
307 · Bulk Water	120.68	100.00	1,201.61	1,000.00	1,000.00
302 · Connection	0.00	12,790.00	0.00	12,790.00	12,790.00
301 · Taxes Rcvd	599.18	2,000.00	64,294.95	68,000.00	68,000.00
304 · Misc Income	0.00	215.00	1,200.00	2,500.00	2,500.00
306 · Interest	606.22	420.00	5,924.87	5,000.00	5,000.00
312 · Grant Revenue	0.00	1,000.00	1,000.00	2,000.00	2,000.00
Total Income	108,992.81	106,525.00	1,022,685.39	1,016,290.00	1,016,290.00
Gross Profit	108,992.81	106,525.00	1,022,685.39	1,016,290.00	1,016,290.00
Expense					
Operations					
403 · Fuel	557.29	670.00	7,570.78	8,000.00	8,000.00
404 · Truck Maint	1,446.88	600.00	3,731.44	5,000.00	5,000.00
431 · System Repair & Maint	5,190.69	5,000.00	59,476.62	58,000.00	58,000.00
463 · Water Analysis	395.00	400.00	7,680.00	6,000.00	6,000.00
464 · Water Treatment	1,040.07	750.00	8,148.67	8,500.00	8,500.00
468 · Tools	2,284.73	500.00	7,295.35	5,000.00	5,000.00
470 · Annexation/EIR/Planning	0.00	1,250.00	1,845.00	5,000.00	5,000.00
Total Operations	10,914.66	9,170.00	95,747.86	95,500.00	95,500.00
Power					
449.75 · 388 Blohm, # C	20.47	10.00	211.38	120.00	120.00
449.5 · 388 Blohm, A & B Office	128.48	125.00	1,569.63	1,500.00	1,500.00
461.5 · RLS Tank Booster	10.51	13.00	115.62	150.00	150.00
447 · Leo Ln Booster	38.62	15.00	395.96	175.00	175.00
448 · Aimee Mdws Well	9.86	11.00	115.40	130.00	130.00
451 · Marshall Corp Yard	41.48	60.00	341.35	550.00	550.00
452 · Rea Booster @ Seely	27.20	60.00	508.10	700.00	700.00
454 · Carr Booster	480.16	450.00	4,500.80	4,500.00	4,500.00
458 · Pleasant Acres Well	191.14	500.00	4,390.68	4,000.00	4,000.00
459 · Seely Booster @ Carpent...	35.47	25.00	114.92	300.00	300.00
460 · San Juan Well	5,458.29	3,500.00	36,463.84	39,000.00	39,000.00
461 · Cole Tank	12.47	13.00	142.18	150.00	150.00
462 · Rea Tank	12.37	13.00	144.30	150.00	150.00
465 · Lwr Oakridge Boost	133.91		272.23		
466 · Pine Tree Tank	12.25	13.00	142.38	150.00	150.00
Total Power	6,612.68	4,808.00	49,428.77	51,575.00	51,575.00
Payroll					
Gross	38,543.78	33,000.00	384,038.57	387,000.00	387,000.00
Comp FICA	2,029.17	2,000.00	23,625.57	24,000.00	24,000.00
Comp MCARE	474.59	470.00	5,525.35	5,600.00	5,600.00
Comp SUI	33.75	270.00	1,854.14	3,200.00	3,200.00
Total Payroll	41,081.29	35,740.00	415,043.63	419,800.00	419,800.00
Employee Costs					
407 · Outside Services	79.25	500.00	4,661.80	6,000.00	6,000.00
408 · Uniform Allowance	399.93	65.00	1,121.28	1,000.00	1,000.00
409 · Workers Comp	604.00	915.00	7,527.35	9,915.00	9,915.00
410 · Health Ins	6,596.92	6,600.00	73,227.94	73,000.00	73,000.00
474 · Education	1,103.23	500.00	5,256.21	6,000.00	6,000.00
477 · Retirement	5,178.04	5,200.00	63,162.26	62,700.00	62,700.00
Total Employee Costs	13,961.37	13,780.00	154,956.84	158,615.00	158,615.00
Office					
440 · Misc Exp	206.00	250.00	4,735.30	3,000.00	3,000.00
444 · Postage	909.99	400.00	4,086.20	4,500.00	4,500.00
445 · Office Supplies	531.15	550.00	3,674.57	4,500.00	4,500.00
446 · Office Eqpmt and Maint	240.90	500.00	4,254.77	5,000.00	5,000.00
Total Office	1,888.04	1,700.00	16,750.84	17,000.00	17,000.00

Aromas Water District  
 Profit & Loss Budget Performance  
 June 2017

	Jun 17	Budget	Jul '16 - Jun 17	YTD Budget	Annual Budget
Communications					
455 · Phone, Off	318.78	310.00	3,796.87	3,700.00	3,700.00
456 · Telemetry	298.36	305.00	3,593.93	3,600.00	3,600.00
457 · Answ Serv/Cellular Phone	277.70	300.00	3,370.55	3,500.00	3,500.00
<b>Total Communications</b>	<b>894.84</b>	<b>915.00</b>	<b>10,761.35</b>	<b>10,800.00</b>	<b>10,800.00</b>
Administrative & General					
417 · Capital Loan Interest	0.00	0.00	36,032.77	41,400.00	41,400.00
467 · Depreciation	12,500.00	12,500.00	150,000.00	150,000.00	150,000.00
405 · Election	0.00	0.00	400.00	0.00	0.00
406 · Liability Ins	1,545.09	1,580.00	8,473.47	19,000.00	19,000.00
420 · Legal Fees	1,250.00	1,300.00	15,000.00	15,600.00	15,600.00
422 · Bank Charges	666.11	125.00	1,773.62	1,500.00	1,500.00
423 · Litigation Contingency	0.00	10,000.00	0.00	10,000.00	10,000.00
425 · Audit	0.00	0.00	12,350.00	9,000.00	9,000.00
471 · Bad Debts	0.18	50.00	1,151.24	1,500.00	1,500.00
473 · Memberships	55.00	0.00	15,077.40	15,000.00	15,000.00
<b>Total Administrative &amp; General</b>	<b>16,016.38</b>	<b>25,555.00</b>	<b>240,258.50</b>	<b>263,000.00</b>	<b>263,000.00</b>
<b>Total Expense</b>	<b>91,369.26</b>	<b>91,668.00</b>	<b>982,947.79</b>	<b>1,016,290.00</b>	<b>1,016,290.00</b>
<b>Net Ordinary Income</b>	<b>17,623.55</b>	<b>14,857.00</b>	<b>39,737.60</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>17,623.55</b>	<b>14,857.00</b>	<b>39,737.60</b>	<b>0.00</b>	<b>0.00</b>

07/21/17

Aromas Water District  
**Monthly Expenditures**  
 June 22 through July 19, 2017

Date	Num	Name	Amount
UB Checking			
06/22/2017	16262	Alex Tree Climber	-150.00
06/26/2017	16263	Aromas Water District (Petty Cash)	-206.00
06/26/2017	16264	CSSC	-79.00
06/26/2017	16265	First Bankcard	-3,020.36
06/26/2017	16266	Green Rubber Kennedy	-63.07
06/26/2017	16267	Monterey Bay Analytical Services Inc	-369.00
06/26/2017	16268	Simonds Machinery Co.	-2,785.37
06/26/2017	16269	United Way serving San Benito County	-58.00
06/26/2017	16271	Valero	-525.63
06/26/2017	16272	Verizon Wireless	-148.70
06/26/2017	16273	USA BlueBook	-40.96
06/26/2017	16270	VOID	
06/27/2017	16274	State Water Resources Control Board	-55.00
06/27/2017	16275	Dan Scrodin	-62.99
06/27/2017	Online	P G & E	-6,549.69
06/28/2017	E-pay	Employment Development Dept	-580.25
06/28/2017	E-pay	United States Treasury (EFTPS)	-4,184.58
06/29/2017	EFT	QuickBooks Payroll Service	-9,030.54
06/30/2017	DD1076	Coombes (P), Louise P	0.00
06/30/2017	DD1077	DeAlba (P), David	0.00
06/30/2017	DD1078	Dias (P), Mark R	0.00
06/30/2017	DD1079	Giron (P), Ester	0.00
06/30/2017	DD1080	Morris (P), Vicki	0.00
06/30/2017	DD1081	Zelmar (P), Trevor J	0.00
06/30/2017	16279	David DeAlba	-42.80
06/30/2017	16285	Trevor J. Zelmar	-16.05
06/30/2017	16286	USPO	-272.76
06/30/2017	EFT	Bank Service Fees	-685.91
07/05/2017	16276	A T & T U-verse	-60.00
07/05/2017	16277	CALNET3	-557.14
07/05/2017	16278	Craig Evans Pump Testing Service	-225.00
07/05/2017	16280	Fedak & Brown LLP	-1,392.00
07/05/2017	16281	Mark Dias	-50.00
07/05/2017	16282	R & B Company	-269.52
07/05/2017	16283	Sierra Chemical Co.	-632.60
07/05/2017	16284	Streamline	-100.00
07/05/2017	16287	Xerox Corp	-21.64
07/06/2017	E-pay	Employment Development Dept	-187.15
07/06/2017	ACH	CalPERS	-2,338.56
07/06/2017	ACH	CalPERS	-2,355.54
07/06/2017	EFT	CalPERS	-2,969.24
07/11/2017	16288	Dias (P), Mark R	-2,691.25
07/12/2017	E-pay	Employment Development Dept	-325.53
07/12/2017	E-pay	United States Treasury (EFTPS)	-1,485.08
07/13/2017	EFT	QuickBooks Payroll Service	-7,545.04
07/14/2017	DD1085	Coombes (P), Louise P	0.00
07/14/2017	DD1086	DeAlba (P), David	0.00
07/14/2017	DD1087	Giron (P), Ester	0.00

07/21/17

Aromas Water District  
Monthly Expenditures  
June 22 through July 19, 2017

---

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
07/14/2017	DD1088	Morris (P), Vicki	0.00
07/14/2017	DD1089	Zelmar (P), Trevor J	0.00
07/14/2017	16289	Dutra (P), Marcus	-210.34
07/14/2017	16290	Holman (P), Wayne R	-206.34
07/14/2017	DD1082	Leap (P), James E	0.00
07/14/2017	DD1083	Norton (P), K W	0.00
07/14/2017	DD1084	Smith (P), Richard	0.00
07/14/2017	E-pay	Employment Development Dept	-385.43
07/14/2017	E-pay	United States Treasury (EFTPS)	-3,354.20
07/14/2017	16291	Andrew Manville	-46.30
07/14/2017	16292	Aromas Auto Repair	-1,932.09
07/14/2017	16293	D & G Sanitation	-80.81
07/14/2017	16294	R & B Company	-53.58
07/14/2017	16295	Recology San Benito County	-34.66
07/14/2017	16296	Robert E. Bosso	-1,250.00
07/14/2017	16297	Scotts Valley Sprinkler & Pipe	-197.28
07/14/2017	16298	USA BlueBook	-1,094.98
07/14/2017	16299	Viking Septic	-300.00
07/19/2017	16300	ACWA JPIA, Emp. Ben. Prog.	-6,596.92
07/19/2017	16301	PVWMA	-12,181.83
07/19/2017	16302	R & B Company	-214.61
07/19/2017	16303	Simonds Machinery Co.	-3,530.86
Total UB Checking			-83,802.18
TOTAL			-83,802.18

---

---