

## REGULAR MEETING OF THE BOARD OF DIRECTORS

# AGENDA

TUESDAY, October 25, 2022, 7:00 PM

### Notice of HYBRID Meeting

President- James Leap  
Vice President- Vicki Morris  
Director- Marcus Dutra  
Director- Richard Smith  
Director- Wayne Holman  
General Manager- Robert Johnson  
Board Secretary- Louise Coombes

*The Aromas Water District Board of Directors meeting will be conducted in a hybrid setting. Directors, staff and public may attend the meeting remotely or in person. Public participation is encouraged – participation instructions are on the following page.*

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Jim Leap, Vice President Vicki Morris, Directors Marcus Dutra, Richard Smith and Wayne Holman.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES:** Review the Minutes of the September 27, 2022, Regular Board Meeting for Board approval. p.3-5
- VII. **REPORT OUT FROM LAST MEETING'S CLOSED SESSION**
- VIII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- IX. **PRESENTATIONS & REPORTS**
  - A. DIRECTORS' REPORTS
  - B. ATTORNEY'S REPORT
  - C. MANAGER'S REPORT p.6-9
  - D. CORRESPONDENCE p.10
- X. **CONSENT CALENDAR:**
  - A. Consider adopting Resolution #2022-20, extending the need for hybrid meetings, as presented in AB 361 p.11-12
- XI. **ACTION ITEMS:**
  - A. Consider approving a proposal from MNS Engineers, Inc to develop a “Water System Capital Improvement Plan” for the Aromas Water District, and providing direction to staff p.13-19  
Staff will present a proposal to develop a “Water System Capital Improvement Plan” for the District
  - B. Financial Reports for the Month of September 2022 p.20-25  
Including both Assessment Districts, the financial reports show a Total revenue of \$197,743.77; Total expenditures were \$142,455.76 between September 21, 2022, and October 19, 2022. These financials and monthly expenditures will be presented for discussion and Board approval.
- XII. **FUTURE MEETINGS & AGENDA ITEMS** – Next meeting – November 22, 2022
- XIII. **ADJOURNMENT**



## **Hybrid Meeting Attendance Instructions**

The public may participate in the District's Board meeting either in person, or by teleconference / web conference via the instructions provided below. In person attendees will be subject to current mask and distancing protocols.

The meeting materials will be available for download from the District's website at:

[www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org)

For those who choose to attend this meeting via Zoom will be muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/86154296781>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: 86154296781

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press \*9 to raise your hand, \*6 to send a request to be unmuted to submit verbal comments.

**The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.**

Public engagement is important to the District, and hybrid meeting protocols are an evolving process. We appreciate everyone's understanding as we work through this together

# **Minutes of the Regular Meeting of the Aromas Water District Board of Directors September 27, 2022**

- I CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Leap on Tuesday, September 27, 2022, at 7:00 p.m. in a hybrid setting; attendees were present both in the Board Room and online via Zoom.
- II ROLL CALL.** President Leap, Vice President Morris and Directors Dutra, Holman and Smith were present. Also present was General Manager Johnson and Acting Board Secretary Girón. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Leap led the pledge of allegiance.
- IV STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI MINUTES.** The minutes of the August 23, 2022, Board Meeting were presented for review and approval. Director Smith moved for approval of the minutes as presented; Vice President Morris seconded. Minutes were unanimously approved with all Directors present.
- VII ORAL COMMUNICATION.** There were no public comments.

## **VII REPORTS/PRESENTATIONS**

- A. Director's Report(s).** There were no Director's reports.
- B. Attorney's Report.** Counsel Bosso reported on a case regarding endangered species where the District Court of Appeals ruled that bumble bees are protected as an invertebrate under the Fish portion of the Endangered Species Act. This ruling stands in the absence of the Supreme Court's refusal to take the case, which may change in the future.

In addition, Counsel Bosso will prepare an outline of changes to the recently passed statute regarding the changes to meetings that occurred during the pandemic are now being formalized.

### **C. Manager's Report**

#### ***OPERATIONS & MAINTENANCE***

##### ***Production & Well Levels***

GM Johnson apologized for an error in total production and the values for Carpenteria and San Juan Wells that occurred in the Manager's Report sent electronically this month; addendums were provided at the meeting.

Total production in August 2022 was 10,740,700 gallons, with a daily average of 346,474 gallons. August's production was about 4% lower than July 2022.

The District now has 972 total connected meters with a new installation on Seely Avenue.

Carpenteria and San Juan Wells were used for the entire month and Pleasant Acres was used for one day. All water testing reports were filed on time and represent satisfactory results.

Operational well levels; Carpenteria Well is down one foot and San Juan Well is up three feet. Observational wells; Marshall Well is up one foot and Aimee Meadows is down one foot.

## ***INCIDENTS***

The Carr Avenue resurfacing project has resulted in a total of six line breaks so far. The first was fixed by AWD Operations Team, the second was too large so West Valley were called in; some reimbursement is expected at some point. A small break occurred when a small undocumented connection was being removed; this was repaired in less than four hours.

WUSp Girõn and ASO Coombes effectively utilized the Public Alert program to automate messages via voicemail, text and email to all ninety six customers affected during these breaks instead of telephoning customers, saving valuable staff time.

## ***ADMINISTRATIVE***

### ***Staff & Board Recognition***

WUSp Girõn and Operator Smith are continuing the Valve Marking and Exercising Program in the field as other duties allow, information obtained will be returned to ASO Coombes to update data in the GIS mapping.

## ***PROJECTS***

### **Orchard Hill Road proposed annexation progress**

Counsel Bosso and GM Johnson continue to answer questions on an ongoing basis. The requestors are working on recruiting other interested parties and arranging a public meeting to discuss alternative configurations. Meanwhile the temporary line is still in place.

### **Cole and Rocks Road Annexation**

The Protest Hearing meeting was held in the District Board Room on September 15, 2022. There were no objections to the annexation either via mail beforehand or at the meeting. The final authorization by LAFCo needs to occur on October 13, 2022 due to the fact that the annexation involves multiple parcels. Once this is done and the Authorization Agreement has been received by the District, customers can connect.

### ***Conservation & Rainfall***

Since the start of the rainfall year on October 1, 2021, a total of 16.60 inches of precipitation have been recorded by the rain gauge at Chittenden pass including the recent 0.28" of rainfall.

**Correspondence:** GM Johnson brought the Board's attention to an email sent by NHA Advisors related to the reporting on the loan; the District is handling everything correctly. Additionally, the email regarding the State Business ID # for the District; the number still continues to be elusive.

## **X CONSENT CALENDAR**

- A. Consider adopting Resolution 2022-18 authorizing the continuation of hybrid/remote teleconferencing meetings pursuant to AB 361.**
- B. Consider adopting Resolution 2022-19 declaring October 1-9, 2022, Water Professionals Appreciation Week.**

Vice President Morris moved to adopt Resolutions 2022-18 and 2022-19 as presented; seconded by Director Smith. The consent calendar was unanimously adopted by roll call vote with all Directors present.

**XI ACTION ITEMS**

**A. Consider receiving an update on the Marshall Well Replacement Project**

The search for an additional site has potentially been identified; further discussion will occur later in this meeting during closed session.

The grant application has been submitted after being re-written to be more general, however, there is currently no information on the award schedule.

A draft final layout has now been developed to build the 40' x 60' Operations Shop at Marshall Yard, with a loft area for organized storage and a specialized "hot room" for welding. Ancillary tasks to ready the site include installing a septic system with leach field, moving the power pole and performing a lot line adjustment.

This report was received by Board consensus.

**B. Financial Reports for the Month of August 2022**

Total Assets / Liabilities & Equity are \$16,572,966.75, of which Total Current Assets are \$10,333,615.51, and Total Fixed Assets are \$6,090,231.24. In Liabilities, the Total Current Liabilities are \$368,544.53, Total Long Term Liabilities now stands at \$9,687,340.61. In the P&L Report, Water Revenue for August was \$186,316.80. Total Expenditures were \$268,851.69 between August 17 and September 20, 2022.

On the graphical representation of the Financials, when compared to the current budget there is 6.8% difference of budgeted revenue versus actual income. The Expenditures had a 3.2% difference above budget.

Director Smith moved to adopt the Financial Reports as presented; seconded by Director Holman. With all Directors present, the Financial Reports were unanimously adopted by roll call vote.

**XII FUTURE MEETINGS & AGENDA ITEMS.** The next meeting date will be on Tuesday, October 25, 2022, and will be the same hybrid format as this meeting.

**XIII ADJOURN TO CLOSED SESSION.** President Leap adjourned the open meeting at 7:58pm to begin the closed session. Pursuant to California Government Code section 54956.8, the closed session is to discuss the real property located at 300 Aromas Road, owned by Aromas Community Center Foundation (ACCF).

**XIV RETURN TO OPEN SESSION:** 8:30pm. GM Johnson was directed on property negotiations.

**XV ADJOURNMENT.** President Leap adjourned the open meeting at 8:32pm until Tuesday, October 25, 2022.

Read and approved by: \_\_\_\_\_  
President, Jim Leap

Attest: \_\_\_\_\_  
Board Secretary, Louise Coombes

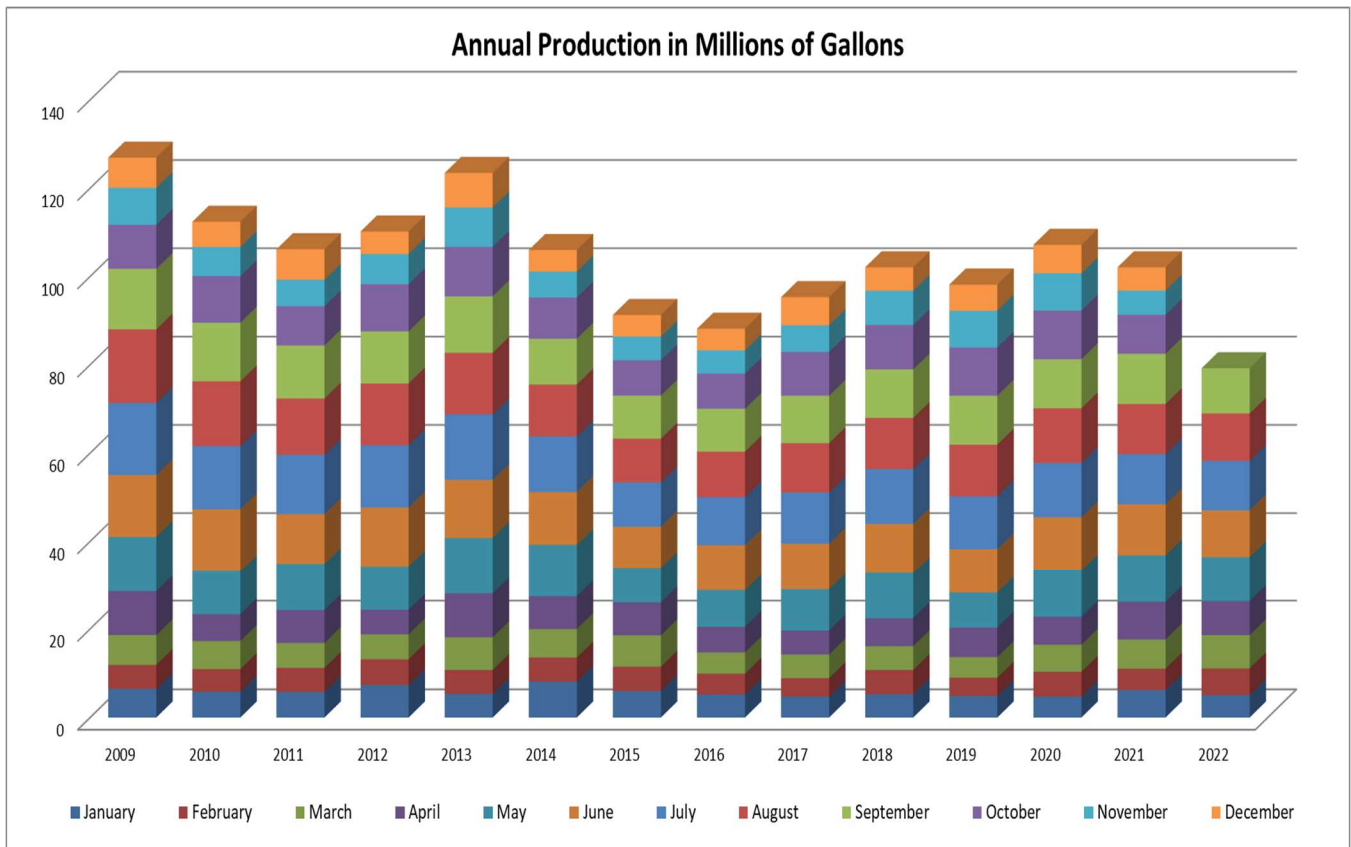
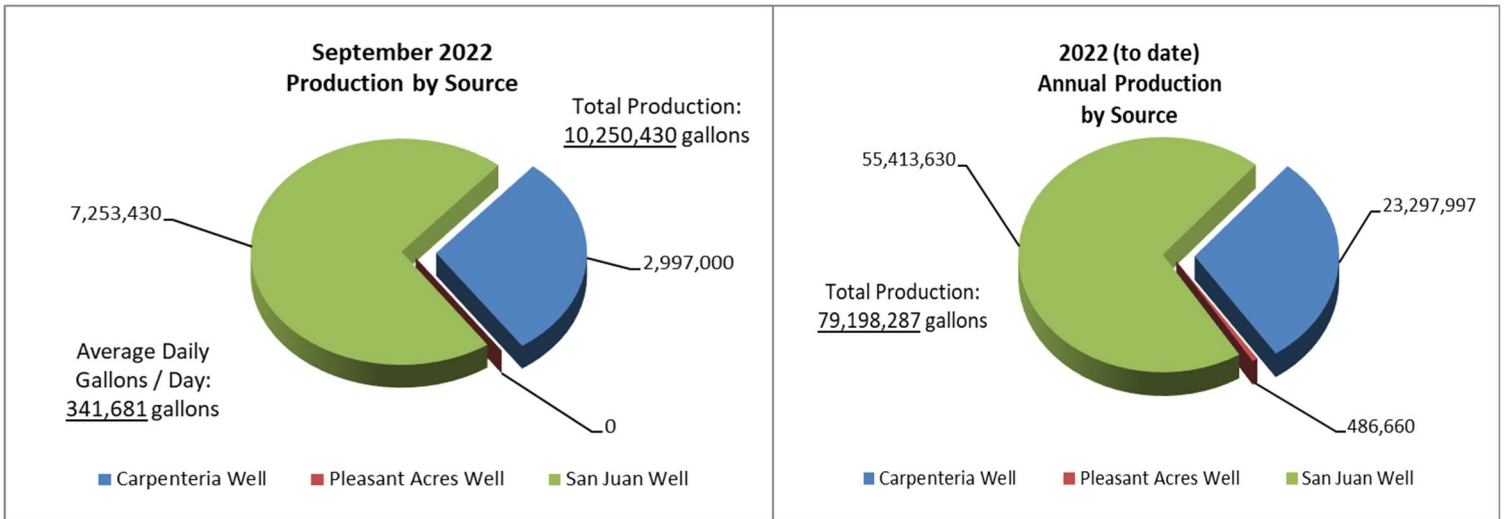
Date: \_\_\_\_\_

Date: \_\_\_\_\_

# General Manager's Report September 2022



## PRODUCTION REPORT



Totals	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Million Gal</b>	106.15	110.17	123.42	105.97	91.27	88.152	95.304	102.07	98.141	107.1	102.07	<b>79.20</b>
<b>Acre Ft</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>292.43</b>	<b>313.18</b>	<b>301.13</b>	<b>328.8</b>	<b>313.19</b>	<b>243.02</b>

# OPERATIONS AND MAINTENANCE REPORT

## OPERATIONS:

- There are 972 total meters installed, the '0' Seely meter was activated.
- San Juan and Carpentaria wells were operated the entire month, while Pleasant Acres well was not used.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples were negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are being backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see chart following this report in Board Packet).

## MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed.
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed.
- Additional maintenance tasks are being performed as time allows.

## INCIDENTS:

- None to report at the time of this writing

## ADMINISTRATIVE REPORT

### STAFF & BOARD RECOGNITION:

- WUSp Girõn is working to incorporate the Auditor's Journal Entries into the books.
- WUSp Girõn and Operator Smith are working on a Valve Marking and Exercising Program. This program will establish clear markings for system valves, as well as exercise all the system valves.
- Operator Smith has been signed up for a Cross Connection training course in December.
- ASO Coombes continues to work through mapping issues as new position data is collected and incorporated into the GIS.
- CO DeAlba and Operator Smith have been working to upgrade the look of the District's booster stations.
- GM Johnson has received the invoices from West Valley related to the breaks that occurred during the resurfacing work along Carr Avenue. A package of these invoices and an explanation letter will be released by the end of the month.
- GM Johnson hired the services of an appraiser to appraise the potential replacement well site. It was challenging to find a land appraiser that could complete this work before February 2023. It is hoped that the District will have an appraisal to work with by mid-December.

**CONSERVATION UPDATE:**

September 2022 usage figures are showing a decrease in usage when compared to August 2022 usage figures. August's use was 10,740,700 gallons and September's usage was 10,250,430 gallons, a decrease of 490,270 gallons or about 4.6%.

October 1, 2022, marked the start of a new water year. As of the date of this report (October 20), the rain gauge at Chittenden Pass has recorded zero inches of precipitation, with no precipitation falling this month. Therefore, last year's precipitation total (October 2021 to September 2022) of 16.60 inches is a 75% increase over the precipitation received the previous water year (9.48 inches).

**PROJECTS:**

**1. Response to COVID-19 virus**

Staff has been staying current on the ever-changing COVID-19 situation. There have been recent changes in a couple of areas: 1) The mask mandate has been lifted for vaccinated people; however, staff cannot evaluate the vaccination status of those who enter the office, therefore, masks are required for customers to enter, 2) the plexiglass screen in front of the WUSp was removed, and 3) staff has stopped recording body temperature upon entry to the office.

Note: Governor Newsom is calling for the COVID Emergency to end in February 2023.

**2. Orchard Hill Road proposed annexation progress**

MNS Engineers released an updated Technical Memorandum (TM) that the interested parties have reviewed. GM Johnson and AWD Counsel have provided answers to this group's questions. It is now up to them to take the next steps to move this proposal forward. These steps include, but are not limited to requesting a public meeting to present alternatives and answer additional questions.

**3. Progress on the Cole Road Outreach / Annexation Project**

This annexation effort is now complete except for one task – recognition by the State Board of Equalization. The District sent in the related fees this month. Installations will begin soon, and there will be a priority given to those who have paid their fees already, and those who have been waiting the longest.

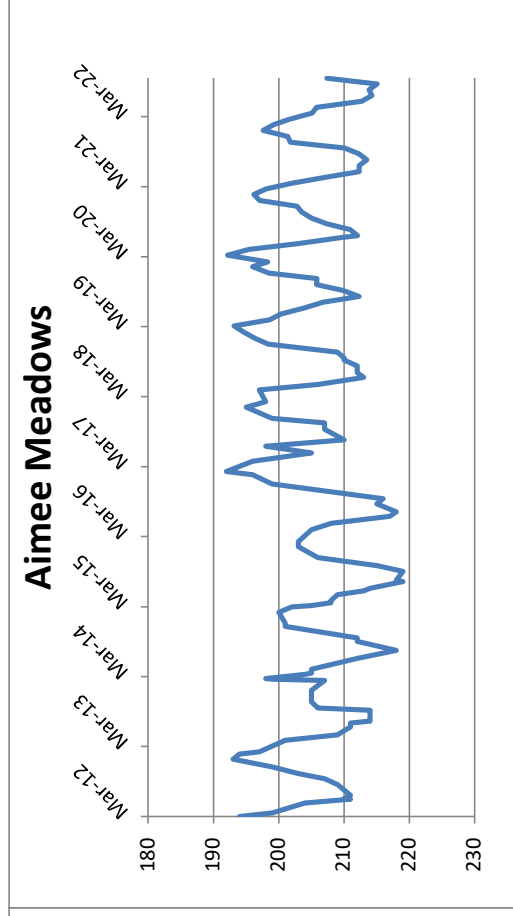
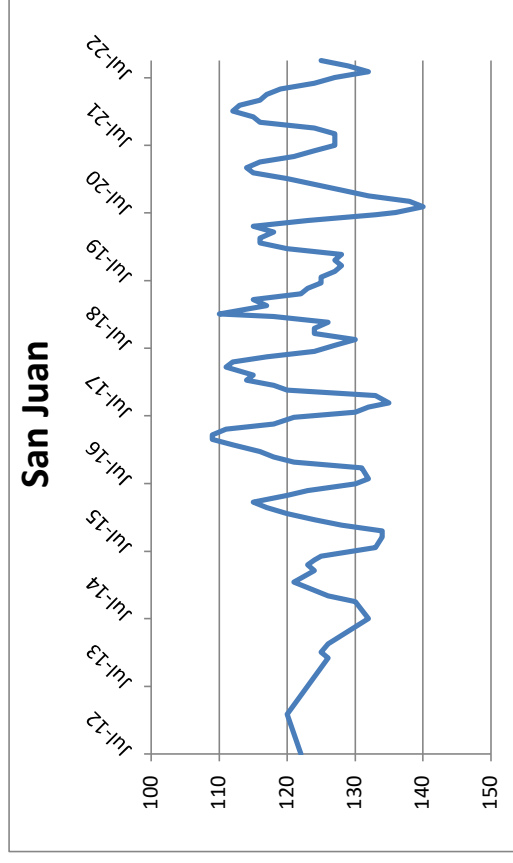
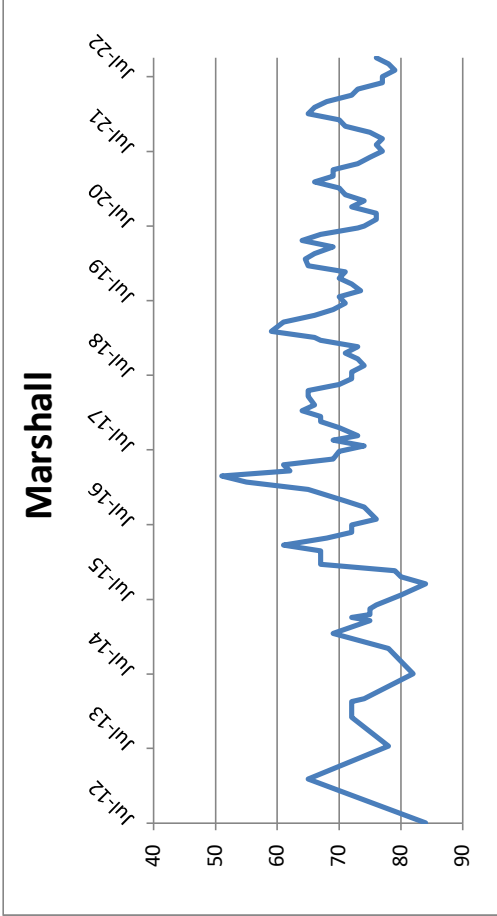
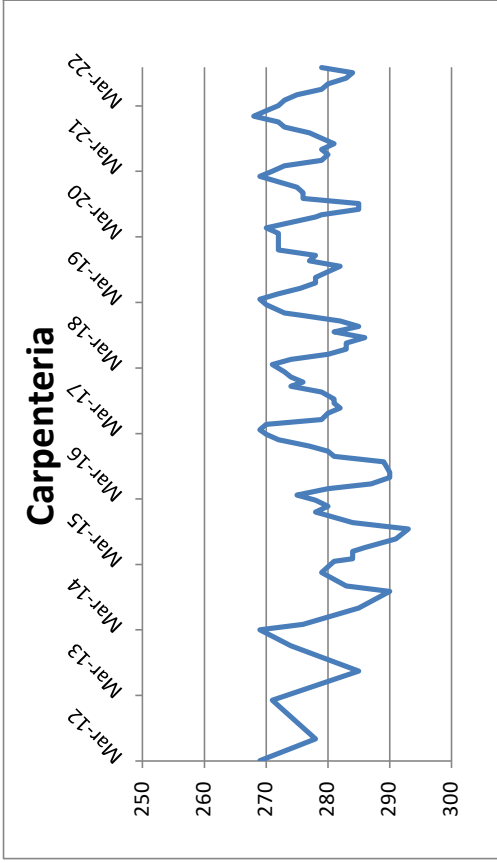
**4. Progress on Finding a New Water Source Project**

An appraiser has been hired and he will begin work in November. It is hoped that the District will have an appraisal to work with by mid-December.

Robert Johnson  
General Manager  
October 20, 2022



Well Water Level Monitoring  
 Depth to Water Measurements  
 Date: October 12, 2022



## CORRESPONDENCE LIST: 9/22/2022 - 10/19/2022

DATE	TYPE	TO	FROM	SUBJECT
9/22/22	E	R Johnson, AWD P Harmon, SVWD	B Bosso, AWD Counsel	Almond Alliance
9/22/22	E	AWD	ACWA Advisory	California Supreme Court Declines to Review Case that Classifies Bees as Fish Under CESA
9/26/22	E	SWRCB	E Girōn, AWD	September Summary of Coliform Monitoring
9/26/22	E	SWRCB	E Girōn, AWD	Q3 -2022 Chlorine of Chloramines
9/29/22	E	R Johnson, AWD	R Reimer, Community Water Center	Question re: Aromas Water District interested in expanding?
10/3/22	E	R Johnson, AWD	B Bosso, AWD Counsel	Well Project
10/6/22	E	R Reimer, Community Water Center	R Johnson, AWD	Question re: Aromas Water District interested in expanding?
10/7/22	L	D Newman, 3510 Pleasant Acres Lane	R Johnson, AWD	FINAL NOTICE-Payment for consultant services as a result of damaging District infrastructure at 3510 Pleasant Acres Ln
10/8/22	E	R Johnson, AWD	E Scholz, Cole Road	Cole Road
10/10/22	E	E Scholz, Cole Road	R Johnson, AWD	[Response to] Cole Road
10/10/22	E	R Johnson, AWD	R Reimer, Community Water Center	Question re: Aromas Water District interested in expanding? [& Response from both parties]
10/10/22	E	R Johnson, AWD	B Nicholson, LAFCo	Fees for Cole & Rocks Road Annexations
10/10/22	E	SWRCB	E Girōn, AWD	Monthly Fe & Mn Field Test Results
10/10/22	E	SWRCB	E Girōn, AWD	October Summary of Coliform Monitoring
10/12/22	E	E Scholz, Cole Road	R Johnson, AWD	Cole Road
10/12/22	E	P. McElroy. Metropolitan Appraisal Services	R Johnson, AWD	Aromas Water District – Land Appraisal Request
10/14/22	E	P. McElroy. Metropolitan Appraisal Services	R Johnson, AWD	Agreement for Appraisal Services
10/19/22	E	A Beck, Fedak & Brown	R Johnson. AWD	Comments to Financial Report and related documents



## **RESOLUTION 2022-20**

### **RESOLUTION AUTHORIZING THE CONTINUATION OF HYBRID/REMOTE TELECONFERENCE MEETINGS PURSUANT TO AB 361**

WHEREAS, the Aromas Water District (District) Board of Directors (BOD) is committed to preserving public access and participation in BOD's meetings; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 that provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act providing the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the BOD deems it necessary to find a requirement to meet in person for meetings of the District could present imminent risks to the health and safety of attendees, and thus, intends to invoke the provisions of AB 361 related to teleconferencing; and

WHEREAS, the BOD has considered all information related to this matter, as presented at the public meetings of the BOD, including but not limited to the current circumstances related to the state of emergency, which continues to remain active; and

WHEREAS, the BOD further finds that the state of emergency continues to directly impact the ability of the members to meet safely in person.

(continued on next page)

**NOW, THEREFORE BE IT RESOLVED, the Aromas Water District Board of Directors hereby resolves, and order as follows:**

- 1. The BOD finds that the facts set forth in the recitals to the Resolution are true and correct.**
- 2. The above findings and this resolution apply to all meeting of the Aromas Water District subject to the Brown Act for the period of October 29, 2022, to November 28, 2022.**
- 3. As long as the State Emergency remains in effect or until directed otherwise by the BOD, staff shall present to the BOD at every meeting necessary, an item to continue the findings required by AB 361.**
- 4. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the BOD adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the BOD may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953; and**
- 5. The General Manager and District Counsel are directed to take such other necessary actions to implement the intent and purposes of the Resolution.**

PASSED AND ADOPTED by the Board of Directors of the Aromas Water District, Aromas, Monterey and San Benito Counties, California, at a Regular meeting duly held on this 25<sup>th</sup> day of OCTOBER 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

ATTEST:

\_\_\_\_\_  
James Leap, Board President

\_\_\_\_\_  
Board Secretary, Louise Coombes

# Staff Report



To: Board of Directors

Re: Item XI.A – Consider approving a proposal from MNS Engineers, Inc. to develop a “Water System Capital Improvement Plan” for the Aromas Water District, and providing direction to staff

Date: October 19, 2022

## Summary / Discussion

The District utilizes groundwater to supply its customers. The water is distributed through complex infrastructure using a series of wells, water treatment facilities, storage tanks, booster stations and many miles of transmission and distribution lines. This infrastructure is aging, and needs to be replaced; and that replacement needs to be evaluated, documented and strategically implemented over time. The use of a “Water System Capital Improvement Plan” (Plan) can provide direction and priority to the maintenance and replacement of the District’s infrastructure. The Plan would also be used as foundational information to support the need for future effective water rate evaluations and grant fund applications.

MNS Engineers, Inc. has provided a proposal to develop this type of plan. This proposal would provide the following elements, necessary to establish the Plan as a reliable document for the District with the following components:

- Water System Overview including a system map, a pressure zone map, and hydraulic profiles
- An Existing Water Demand Summary
- An Existing Water Supply Conditions Analysis
- An Existing Water Storage Conditions Analysis
- Summary of Capital Improvement Recommendations

Attached is the Plan proposal for review, as well as possible approval and future implementation. The District is scheduled to perform a “Rate Study” next year to determine if the rates the District charges adequately covers the activities the District provides to our customers. This Plan will be a key document in the development of those rates, now and into the future.

Funding for this effort is in the Fiscal Year 2022-2023 Capital Budget.

## Staff Recommendation

Approve the MNS “Water System Capital Improvement Plan” proposal and provide direction to staff

## Submitted by:

Robert Johnson  
General Manager

October 6, 2022

**Robert Johnson**  
**General Manager, Aromas Water District**  
**388 Blohm Avenue**  
**Aromas, CA 95004**

**SUBJECT: Proposal for Professional Engineering Services - Water System Capital Improvement Plan Development**

Dear Mr. Johnson,

MNS Engineers, Inc. (MNS) appreciates the opportunity to submit this proposal for Professional Engineering Services to Prepare a Water System Capital Improvement Plan (Project) for the Aromas Water District (District). We offer our highly qualified team to provide services for this Project.

## Project Understanding

The District was formed in 1959, and provides potable water supplies to approximately 972 connections in eastern Monterey and western San Benito Counties. The District is proactively working to maintain and upgrade infrastructure to reliably serve high quality potable water to its customers.

The District utilizes local groundwater as its potable water supply, and is working to maintain sufficient and long term reliable supplies. Due to the rural nature and varied topography of the District's service area, the potable water distribution system is more complex, and includes more miles of pipeline and pressure zones than water systems with similar numbers of connections which are more densely located and less geographically diverse.

Like many water systems in the United States, a history of underinvestment has resulted in aging and deteriorating water system infrastructure. In addition, a lack of holistic planning has limited the District's ability to effectively plan and budget for future water system upgrades. The District has requested MNS prepare this proposal to prepare a water system capital plan as a first step in developing and implementing a long term capital improvement program to improve water system condition, operation, reliability, supply security, and fire protection for the community.

The proposed Water System Capital Plan is anticipated to include the following elements:

- Water System Overview including system map, pressure zone map, and hydraulic profiles
- Existing Water Demand Summary
- Existing Conditions Water Supply Analysis
- Existing Conditions Water Storage Analysis
- Capital Plan Development

### MNS DETAILS

**LEGAL NAME**

MNS Engineers, Inc.

**FIRM OWNERSHIP TYPE**

C-Corporation

**YEAR FIRM ESTABLISHED**

1962

**CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS**

DIR No. 1000003564

**CORPORATE OFFICE**

201 N. Calle Cesar Chavez,  
Suite 300

Santa Barbara, CA 93103

805.692.6921 Office/Fax

[mnsengineers.com](http://mnsengineers.com)

**LOCAL OFFICE**

811 El Capitan Way, Suite 130

San Luis Obispo, CA 93401

(805) 787-0326

**PROJECT CONTACT**

Nick Panofsky, PE

Lead Engineer

(805) 722-2734

[npanofsky@mnsengineers.com](mailto:npanofsky@mnsengineers.com)

**AUTHORIZED SIGNATURE**

James Salvito

President and CEO

(805) 692-6921

[jsalvito@mnsengineers.com](mailto:jsalvito@mnsengineers.com)

## Scope of Work

MNS staff will support the District to prepare a water system capital improvement plan per the following tasks.

### **Task 1 – Project Management, Quality Assurance/Quality Control, and Meetings**

MNS will take a comprehensive approach to the Project by actively managing the individual tasks, minimizing the District's effort to move the Project forward. We have developed the following scope of work specifically for the Project.

#### **Subtask 1.1 – Project Management**

The Project Manager, Paul Greenway, PE, will provide ongoing coordination between the District and the internal team throughout the Project. Paul will be supported by Nick Panofsky, PE as the technical lead. Paul will monitor the budget and serve as the main point of contact with the District. Regular phone calls and e-mail updates will be sent from Paul to the District's Project Manager to keep lines of communication open and up to date. He will submit monthly invoices with required supporting documentation in a format acceptable to the District and manage contract terms. He will also provide updated Project schedules as requested by the District.

Paul will be responsible for ensuring all deliverable deadlines are met, all internal quality control reviews are completed, and the final products meet the expectations of the District.

#### **Subtask 1.2 – Quality Assurance/Quality Control**

In accordance with MNS company policy for QA/QC, all deliverables, calculations, recommendations, and other documentation will be reviewed by an experienced engineer, not otherwise associated with the Project, prior to submittal to the District. Documents will be reviewed to ensure technical excellence, the goals, and expectations of the District are being met, and conformance with applicable design checklists and standards. For this project, all deliverables and other items requiring QA/QC reviews will be reviewed by Tyler Hunt, PE.

#### **Subtask 1.3 – Meetings**

Over the duration of the Project, MNS will lead meetings and conference calls as required to move the Project forward and ensure the District is informed and in concurrence with the progress of the Project. Meetings with the District will be held at key times to obtain data and to develop alternatives as needed for progress updates, discussion, clarifications, and direction.

We have budgeted for the following meetings over the course of the Project:

- Project Kick-off Meeting
- Capital Project Development and Prioritization Review Meeting
- Draft Capital Plan Review Meetings

We assume all meetings will be held virtually. The Project Manager will attend all meetings with additional support staff as appropriate.

### **Task 2 – Data Collection and Review**

MNS will coordinate with the District to collect information needed to prepare the Capital Improvement Plan. Upon Project initiation, MNS will prepare a detailed information request for items to be provided by the District. MNS will work with the District to collect existing water system data including, but not limited to, facility mapping, as-built drawings, reports, studies, calculations, and operational data for each site included in the Project for incorporation into the Capital Plan. No site visits are planned as part of the Project. MNS will review the provided information for completeness, and to gain an understanding of existing assets and conditions.

Results of the data collection effort will be documented by a data collection log that will be provided to the District and will be used by MNS in support of the Capital Plan.

### **Task 3 – Water System Capital Plan**

MNS will use the information collected under Tasks 2 and 3 to prepare a Water System Capital Improvement Plan for the District's conveyance and treatment infrastructure. The Master Plan will include the following sections and appendices:

- Executive Summary
- System Description
- Existing Water Demand Summary
- Existing Water Supply Analysis
- Existing Water Storage Analysis
- Existing Water Distribution System Analysis
- Summary of Capital Improvement Recommendations
- Appendix A – Capital Project Summary Sheets
- Appendix B – Capital Project Cost Opinions

#### **Subtask 3.1 – Document Existing Facilities**

MNS will document the District's existing facilities based on information provided by the District. Distribution system assets will be tabulated by age, pipe size, and material type.

#### **Subtask 3.2 – Water Supply/Demand Analysis**

MNS will develop a summary of current water supplies based on pumping capacity of existing wells. Supplies will be compared to current water system demands based on the District provided water meter data. The need for additional supplies will be identified to maintain reliable sources of water for the District.

#### **Subtask 3.3 – Water Storage Analysis**

MNS will document available distribution storage volumes for each pressure zone in the distribution system. We will conduct a storage volume sufficiency analysis for each storage tank based on maximum daily demand and required fire demand for zones served. Recommendations for storage volumes will be developed.

#### **Subtask 3.4 – Capital Project Development**

Based on the information collected and developed in previous tasks, MNS will review the District's assets holistically to develop recommended capital projects to address known condition issues, supply and storage deficiencies, improve system operation, or otherwise modify the water system for the benefit of the District and its customers. In addition, we will identify projects which will enhance the District's understanding and ability to manage the system such as development of a water system hydraulic model, preparation of a rate study, a comprehensive condition assessment of existing facilities, etc.

For each capital project, MNS will develop a project summary sheet which includes a brief project description, project budget, a project goal/benefit statement, and a project prioritization. A project timeline will be developed to provide an annual capital budget projection over a 10-year period.

For the purpose of this proposal, we assume 20 capital projects will be identified and documented.



**Subtask 3.5 – Draft Capital Plan**

MNS will prepare a Draft Water System Capital Plan for review and comment by the District. Following submittal, we will schedule a review meeting as discussed in Task 1.3.

**Subtask 3.6 – Final Capital Plan**

MNS will revise the Draft Water System Capital Plan to Final, based on discussion and comments received from the District. Comments received on the Draft Document will be formalized in a spread sheet log and provided to the District with responses. The Final Plan will be stamped and signed by a professional civil engineer, registered in California.

**TASK 3 DELIVERABLES:**

- Draft Master Plan
- Response to Review Comments Log
- Data Collection Log
- Final Master Plan

**Project Team**

MNS has assembled a qualified team with the skills and expertise to bring this Project to successful completion. Our team will be led by Nick Panofsky, PE, as Project Manager. Nick will be supported by Nick Boswell, PE, as Senior Project Engineer, and Tyler Hunt, PE, will provide quality assurance/quality control (QA/QC) reviews of each deliverable prior to submittal.

Resumes for staff are available upon request.

**Schedule**

We are prepared to meet or exceed the schedule provided in the following table, assuming a Notice to Proceed date of November 1, 2022.

Kick-off Meeting and Data Request	November 3, 2022
Capital Project Development and Prioritization Review Meeting	6 Weeks Following Notice to Proceed
Draft Master Plan	3 Weeks Following Capital Project Development and Prioritization Review Meeting
Draft Capital Improvement Plan Review Meeting	Upon Receipt of Comment on Draft
Final Master Plan	2 Weeks Following Draft Review Meeting

**Compensation**

MNS proposes to perform the services described herein for a not-to-exceed fee estimate of **\$45,003**. A breakdown by task is provided in the following table. A detailed fee proposal spreadsheet is provided as an attachment. All fees are in accordance with the MNS standard fee schedule, also provided as an attachment.

Task	Fee
Task 1 – Project Management, QA/QC, and Meetings	\$6,715
Task 2 – Data Collection and Review	\$2,907
Task 3 – Water System Capital Plan	\$35,381
<b>Total</b>	<b>\$45,003</b>

## Closing

Thank you for the opportunity to submit this proposal. We are excited and look forward to working with the District. Please feel free to contact Paul Greenway at 831.400.8964 or Paul@G7ei.com or, or me at 805.592.2074 or npanofsky@mnsengineers.com with any questions you may have about our proposal. Thank you for your consideration.

Sincerely,

**MNS Engineers, Inc.**



Nick Panofsky, PE  
Lead Engineer

Attachments: Fee Estimate Spreadsheet

# Aromas Water District Water System Capital Improvement Plan



	ENGINEERING						Total Resource Hours	Total Hours* Rates	Total Subcontractant Costs & All Reimbursable Expenses	Total MNS Resource Costs	Total
	PM	Lead Engineer - NEP	Lead Engineer - TNH	Senior Project Engineer	Project Engineer	Assistant Engineer					
<b>1 – Project Management, QA/QC, Meetings</b>											
1.1 Project Management	8	8				16	\$3,522	\$0	\$3,522	\$3,522	\$3,522
1.2 QA/QC			8			8	\$1,825	\$0	\$1,825	\$1,825	\$1,825
1.3 Meetings		6				6	\$1,369	\$0	\$1,369	\$1,369	\$1,369
<b>Task 1 Subtotal</b>	<b>8</b>	<b>14</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>\$6,715</b>		<b>Task 1 Subtotal</b>	<b>\$6,715</b>	<b>\$6,715</b>
<b>2 – Data Collection and Review</b>											
2.1 Data Collection and Review	2	4		8		14	\$2,907	\$0	\$2,907	\$2,907	\$2,907
<b>Task 2 Subtotal</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>14</b>	<b>2,907</b>		<b>Task 2 Subtotal</b>	<b>\$2,907</b>	<b>\$2,907</b>
<b>3 – Water System Capital Plan</b>											
3.1 Document Existing Facilities	2	2		4	8	16	\$2,854	\$0	\$2,854	\$2,854	\$2,854
3.2 Water Supply/Demand Analysis		4		4	4	12	\$2,292	\$0	\$2,292	\$2,292	\$2,292
3.3 Water Storage Analysis		4		4		8	\$1,697	\$0	\$1,697	\$1,697	\$1,697
3.4 Capital Project Development		24		40		64	\$13,325	\$0	\$13,325	\$13,325	\$13,325
3.5 Draft Capital Plan	4	24		20		48	\$10,248	\$0	\$10,248	\$10,248	\$10,248
3.6 Final Capital Plan		8		16		24	\$4,965	\$0	\$4,965	\$4,965	\$4,965
<b>Task 3 Subtotal</b>	<b>6</b>	<b>66</b>	<b>0</b>	<b>88</b>	<b>12</b>	<b>172</b>	<b>\$35,381</b>		<b>Task 3 Subtotal</b>	<b>\$35,381</b>	<b>\$35,381</b>
<b>Sub-Total</b>	<b>\$3,395</b>	<b>\$19,160</b>	<b>\$1,825</b>	<b>\$18,842</b>	<b>\$0</b>	<b>\$1,782</b>	<b>\$ 45,003</b>	<b>\$0</b>	<b>\$45,003</b>	<b>\$45,003</b>	<b>\$45,003</b>

Aromas Water District  
Balance Sheet Prev Year Comparison

As of September 30, 2022

	Sep 30, 22	Sep 30, 21
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	126,222.39	143,916.56
UB Bk Money Market xxxx7853	615,745.55	850,762.50
LAIF-State of Ca xx-05	6,540,032.34	836,538.41
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA US Bank 102 Reserve	53,313.74	38,200.52
OAWA Union Bank Checking 7741	18,864.27	30,441.89
Oakridge Union Checking 5587	357,789.57	343,893.54
Total Assessment District Banks	429,967.58	412,535.95
Total Checking/Savings	7,712,067.86	2,243,853.42
Accounts Receivable		
1200 · Accounts Rec - Spec Proj/Taxes	5,672.58	0.00
Total Accounts Receivable	5,672.58	0.00
Other Current Assets		
ACWA Deposit	0.00	2,080.80
1292 · Accounts Rec - USDA Loan	2,040,446.37	2,040,446.37
1291 · Accounts Rec - Orchard Acres	289,594.03	289,594.03
Prepaid Insurance	10,377.80	22,640.24
128 · Inventory	89,819.71	63,177.31
1200.1 · Accounts Receivable--UBMax	211,087.56	202,593.69
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
Total Other Current Assets	2,640,825.47	2,620,032.44
Total Current Assets	10,358,565.91	4,863,885.86
Fixed Assets		
1900 · Water System	12,236,793.11	12,027,659.59
1910 · Construction in Progress	266,176.63	0.00
1915 · Office Building & Improvements	440,291.33	398,261.43
1970 · Office Equipment & Fixtures	93,467.05	93,467.05
1980 · District Vehicles	117,577.39	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-7,445,161.75	-6,981,950.75
Total Fixed Assets	6,041,339.54	5,987,210.49
Other Assets		
Deferred Outflow of Resources	149,120.00	149,120.00
Total Other Assets	149,120.00	149,120.00
<b>TOTAL ASSETS</b>	<b>16,549,025.45</b>	<b>11,000,216.35</b>

Aromas Water District  
Balance Sheet Prev Year Comparison

As of September 30, 2022

	Sep 30, 22	Sep 30, 21
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	51,883.41	73,805.92
Total Accounts Payable	51,883.41	73,805.92
Credit Cards		
First Bankcard - S Smith #0239	448.25	257.12
First Bankcard - E Giron #1086	72.00	65.80
First Bankcard -R.Johnson #9031	15.00	80.02
First Bankcard-L Coombes #3294	19.40	0.00
First Bankcard - D DeAlba #2486	80.47	0.00
Valero Fleet	330.90	516.98
Total Credit Cards	966.02	919.92
Other Current Liabilities		
Accrued Sick Payable	5,016.44	3,177.04
Accrued Wages Payable	19,565.97	19,565.97
Current Portion UB OAWA	15,000.00	0.00
Current Portion City National	87,521.00	115,073.16
2100 · Payroll Liabilities	137.33	255.76
Deferred Inflows- Actuarial	4,337.00	4,337.00
CUSTOMER DEPOSITS		
Water Customer	0.00	5,300.00
Connection Deposits Payable	15,500.00	2,000.00
Hydrant Meter Deposit	7,800.00	7,800.00
Total CUSTOMER DEPOSITS	23,300.00	15,100.00
Accrued Vacation Payable	44,338.03	34,129.54
Interest Payable	68,516.73	0.00
PVWMA Payable	9,147.33	9,998.22
Total Other Current Liabilities	276,879.83	201,636.69
Total Current Liabilities	329,729.26	276,362.53
Long Term Liabilities		
Truist Bank	5,635,404.00	0.00
2392 · Long-term Debt - USDA (Oakrdge)	2,395,739.90	2,433,739.90
2391 · Long-term Debt - Orchard Acres	355,000.00	370,000.00
GASB 68 Pension Liability	608,060.00	608,060.00
City National Bank	693,136.71	750,538.78
Total Long Term Liabilities	9,687,340.61	4,162,338.68
Total Liabilities	10,017,069.87	4,438,701.21
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,779,180.21	2,751,025.55
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	-29,656.57	28,057.65
Total Equity	6,531,955.58	6,561,515.14
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,549,025.45</b>	<b>11,000,216.35</b>

Aromas Water District  
Profit & Loss Budget Performance

September 2022

	Sep 22	Budget	Jul - Sep 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	159,418.63	173,000.00	460,693.95	477,000.00	1,584,700.00
307 · Bulk Water	5,830.80	750.00	11,051.02	2,250.00	9,000.00
302 · Connection	15,400.00	16,170.00	30,800.00	32,340.00	80,850.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	6,432.00	0.00	178,400.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	1,436.99	0.00	76,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	7,868.99	0.00	254,400.00
304 · Other Office Income & Reimbur...	11,143.97	125.00	11,143.97	375.00	1,500.00
306 · Interest	5,950.37	400.00	18,117.98	1,200.00	4,800.00
312 · Grant Revenue	0.00	0.00	200.00	0.00	1,000.00
Total Income	197,743.77	190,445.00	539,875.91	513,165.00	1,936,250.00
Gross Profit	197,743.77	190,445.00	539,875.91	513,165.00	1,936,250.00
Expense					
Operations					
403 · Fuel	2,260.15	1,815.00	6,344.18	5,775.00	16,500.00
404 · Truck Maint	36.75	688.00	1,903.28	2,058.00	8,250.00
431 · System Repair & Maint	10,065.66	6,416.00	30,118.42	19,248.00	77,000.00
463 · Water Analysis	290.00	596.00	2,539.00	1,786.00	7,150.00
464 · Water Treatment	6,289.42	2,420.00	11,816.48	7,700.00	22,000.00
468 · Tools	0.00	688.00	872.85	2,064.00	8,250.00
470 · Public Outreach / Annexation	673.00	350.00	1,111.81	1,050.00	33,000.00
Total Operations	19,614.98	12,973.00	54,706.02	39,681.00	172,150.00
Power					
449.75 · 388 Blohm, # C	58.19	48.00	174.31	154.00	440.00
449.5 · 388 Blohm, A & B Office	70.90	206.00	200.84	654.00	1,870.00
461.5 · RLS Tank Booster	10.51	18.00	26.59	58.00	165.00
447 · Leo Ln Booster	72.41	73.00	190.27	231.00	660.00
448 · Aimee Mdws Well	9.86	18.00	25.30	58.00	165.00
451 · Marshall Corp Yard	47.54	61.00	111.62	189.00	550.00
452 · Rea Booster @ Seely	72.43	76.00	187.00	242.00	688.00
454 · Carr Booster	820.09	835.00	2,194.42	2,656.00	7,590.00
458 · Pleasant Acres Well	78.95	220.00	334.03	700.00	2,000.00
459 · Seely Booster @ Carpenteria	24.64	605.00	1,454.50	1,925.00	5,500.00
460 · San Juan Well	7,578.05	7,623.00	18,981.20	24,255.00	69,300.00
461 · Cole Tank	15.70	24.00	41.32	78.00	220.00
462 · Rea Tank	16.37	24.00	42.12	78.00	220.00
465 · Lwr Oakridge Boost	143.92	182.00	326.32	574.00	1,650.00
465.5 · Upper Oakridge Booster	150.00	150.00	150.00	150.00	770.00
466 · Pine Tree Tank	15.31	24.00	35.29	78.00	220.00
Total Power	9,184.87	10,187.00	24,475.13	32,080.00	92,008.00
Payroll					
Gross	33,740.46	37,080.00	113,364.97	111,238.00	444,958.00
Comp FICA	2,101.35	2,299.00	7,034.87	6,896.00	27,587.00
Comp MCARE	491.43	538.00	1,651.48	1,610.00	6,452.00
Comp SUI	19.20	182.00	46.72	550.00	2,188.00
Total Payroll	36,352.44	40,099.00	122,098.04	120,294.00	481,185.00
Employee / Labor Costs					
407 · Outside Services	75.97	583.00	1,197.91	1,753.00	7,000.00
408 · Uniform Allowance	0.00	0.00	289.44	300.00	4,000.00
409 · Workers Comp	419.63	1,109.00	1,258.89	3,325.00	13,306.00
410 · Health Ins	5,803.08	5,949.00	17,485.20	17,846.00	71,387.00
474 · Education	106.61	667.00	106.61	1,997.00	8,000.00
477 · Retirement	5,171.06	3,500.00	74,523.80	72,500.00	104,015.00
Total Employee / Labor Costs	11,576.35	11,808.00	94,861.85	97,721.00	207,708.00

Aromas Water District  
Profit & Loss Budget Performance

September 2022

	Sep 22	Budget	Jul - Sep 22	YTD Budget	Annual Budget
Office					
440 · Misc Exp	1,328.35	367.00	3,342.56	1,097.00	4,400.00
444 · Postage	326.45	315.00	1,052.45	945.00	4,400.00
445 · Office Supplies	68.65	367.00	394.22	1,101.00	4,400.00
446 · Office Eqpmt and Maint	116.50	900.00	1,389.75	2,700.00	16,500.00
Total Office	1,839.95	1,949.00	6,178.98	5,843.00	29,700.00
Communications					
455 · Phone, Off	536.95	417.00	1,587.95	1,247.00	5,000.00
456 · Telemetry	780.75	625.00	2,342.25	1,875.00	7,500.00
457 · Answ Serv/Cellular Phone	331.19	350.00	1,058.04	1,050.00	4,200.00
Total Communications	1,648.89	1,392.00	4,988.24	4,172.00	16,700.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	985.24	1,000.00	985.24	1,000.00	5,200.00
4590 · Bond Interest Exp - Assess...	47,924.79	53,125.00	59,399.79	64,600.00	128,000.00
417 · Capital Loan Interest	0.00	0.00	38,295.87	39,150.00	149,700.00
467 · Depreciation Reserve	47,017.00	47,017.00	141,047.00	141,047.00	564,199.00
405 · Election	0.00	0.00	0.00	0.00	5,000.00
406 · Liability Ins	1,948.94	1,667.00	5,846.82	4,997.00	20,000.00
420 · Legal Fees	1,460.44	1,417.00	5,024.26	4,247.00	17,000.00
422 · Bank Charges	116.00	167.00	396.20	497.00	2,000.00
423 · Litigation Contingency	0.00	833.00	0.00	2,503.00	10,000.00
425 · Audit	0.00	1,100.00	10,150.00	3,300.00	13,200.00
471 · Bad Debts	0.00	42.00	0.00	122.00	500.00
473 · Memberships	675.00	740.00	1,079.04	1,040.00	22,000.00
Total Administrative & General	100,127.41	107,108.00	262,224.22	262,503.00	936,799.00
Total Expense	180,344.89	185,516.00	569,532.48	562,294.00	1,936,250.00
Net Ordinary Income	17,398.88	4,929.00	-29,656.57	-49,129.00	0.00
Net Income	17,398.88	4,929.00	-29,656.57	-49,129.00	0.00

10/21/22

Aromas Water District  
**Monthly Expenditures**  
 September 21 through October 19, 2022

Date	Num	Name	Amount
UB Checking			
09/21/2022	E-pay	Employment Development Dept	-752.11
09/21/2022	E-pay	United States Treasury (EFTPS)	-4,276.46
09/22/2022	EFT	QuickBooks Payroll Service	-6,902.71
09/23/2022	DD1855	Coombes (P), Louise P	0.00
09/23/2022	18958	DeAlba (P), David	-3,027.61
09/23/2022	DD1856	Giron (P), Ester	0.00
09/23/2022	DD1857	Johnson (P), Robert L	0.00
09/23/2022	18959	Smith (P), Shaun	-1,378.63
09/23/2022	DD1854	Bowman (P), Naomi	0.00
09/23/2022	18960	Dutra (P), Marcus	-243.64
09/23/2022	18961	Holman (P), Wayne R	-243.64
09/23/2022	DD1858	Leap (P), James E	0.00
09/23/2022	DD1859	Smith (P), Richard	0.00
09/23/2022	EFT	CalPERS	-2,589.08
09/23/2022	EFT	CalPERS	-715.61
09/25/2022	NSF	Bill Adjustment Report	-239.54
09/26/2022	NSF	Bill Adjustment Report	-331.94
09/26/2022	Pd Online	Charter Communications - Spectrum	-97.98
09/28/2022	18962	Jimmy Z Cardenas	-770.00
09/28/2022	18963	ACWA JPIA, Emp. Ben. Prog.	-5,651.16
09/28/2022	18964	Aromas Water District (Petty Cash)	-673.00
09/28/2022	18965	CALNET3	-306.75
09/28/2022	18966	Monterey Bay Analytical Services Inc	-290.00
09/28/2022	18967	R & B Company	-2,060.17
09/28/2022	18968	Rob Johnson	-50.00
09/28/2022	18969	United Way serving San Benito County	-32.00
09/28/2022	18970	Xerox Corp	-16.76
09/28/2022	18971	XIO, INC.	-948.00
09/30/2022	18986	Peter Mu	-150.00
09/30/2022	EFT	Bank Service Fees	-136.00
10/04/2022	Pd Online	P G & E	-9,034.87
10/04/2022	Pd Online	Valero Fleet	-549.62
10/04/2022	Pd Online	Verizon Wireless	-174.19
10/04/2022	Pd Online	First Bankcard	-3,575.99
10/05/2022	E-pay	Employment Development Dept	-766.16
10/05/2022	E-pay	United States Treasury (EFTPS)	-4,255.30
10/05/2022	E-pay	Employment Development Dept	-67.30
10/06/2022	EFT	QuickBooks Payroll Service	-6,554.55
10/07/2022	DD1860	Bowman (P), Naomi	0.00
10/07/2022	DD1861	Coombes (P), Louise P	0.00
10/07/2022	18973	DeAlba (P), David	-3,077.28
10/07/2022	DD1862	Giron (P), Ester	0.00
10/07/2022	DD1863	Johnson (P), Robert L	0.00
10/07/2022	18974	Smith (P), Shaun	-1,471.49
10/07/2022	EFT	CalPERS	-850.75
10/07/2022	EFT	CalPERS	-2,635.79
10/07/2022	18972	USPO	-254.45
10/07/2022	18975	USPO	-60.00
10/07/2022	18976	CALNET3	-438.97



10/21/22

Aromas Water District  
**Monthly Expenditures**  
 September 21 through October 19, 2022

Date	Num	Name	Amount
10/07/2022	18977	CSSC	-107.00
10/07/2022	18978	Iconix Waterworks	-1,744.42
10/07/2022	18979	Mid Valley Supply	-2,287.06
10/07/2022	18980	R & B Company	-793.11
10/07/2022	18981	Recology San Benito County	-60.58
10/07/2022	18982	Sage Software Inc	-1,407.00
10/07/2022	18983	Shaun Smith	-46.80
10/07/2022	18984	Streamline	-100.00
10/07/2022	18985	USA BlueBook	-1,506.68
10/18/2022	18987	ACE Hardware Prunedale	-34.00
10/18/2022	18988	ACWA JPIA, Emp. Ben. Prog.	-5,651.16
10/18/2022	18989	Ferguson Waterworks	-951.74
10/18/2022	18990	Iflow Energy Solutions Inc.	-374.50
10/18/2022	18991	Interstate All Battery Center	-154.90
10/18/2022	18992	Luhdorff & Scalmanini Consulting Engineer	-112.48
10/18/2022	18993	Mid Valley Supply	-190.59
10/18/2022	18994	MNS Engineers Inc.	-2,562.50
10/18/2022	18995	Monterey Bay Analytical Services Inc	-352.00
10/18/2022	18996	Old Firehouse Market	-1,733.19
10/18/2022	18997	Patrick W. McElroy	-1,125.00
10/18/2022	18998	PVWMA	-26,242.14
10/18/2022	18999	State Board of Equalization	-3,600.00
10/19/2022	E-pay	Employment Development Dept	-751.89
10/19/2022	E-pay	United States Treasury (EFTPS)	-4,305.98
10/19/2022	19004	ACWA	-7,035.00
10/19/2022	19005	California Special Districts Assoc	-7,162.00
10/19/2022	19006	Monterey County Tax Collector	-32.32
10/19/2022	19007	Osuna Auto Electric	-1,215.63
10/19/2022	19008	R & B Company	-2,540.56
10/19/2022	19009	Robert E. Bosso	-1,460.44
10/19/2022	19010	USA BlueBook	-728.83
10/19/2022	19011	Viking Septic	-420.00
10/19/2022	19012	Xerox Corp	-16.76
Total UB Checking			-142,455.76
TOTAL			-142,455.76