

Minutes of the Regular Meeting of the Aromas Water District Board of Directors January 23, 2024

- I. CALL TO ORDER.** The regular meeting of the Aromas Water District Board of Directors was called to order by President Morris on Monday, January 23, 2024, at 7:00 p.m. in a hybrid setting; attendees were present in the Board Room, and online via Zoom.
- II. ROLL CALL.** President Morris, Vice-President Holman, Directors Powers, Norton, and Capron were present in the Board Room along with General Manager Johnson. Counsel Bosso attended via Zoom.
- III. PLEDGE OF ALLEGIANCE.** President Morris led the pledge of allegiance.
- IV. ELECTION OF BOARD OFFICERS.** President Morris and Vice-President Holman were re-elected to a second term.
- V. STATEMENTS OF DISQUALIFICATION.** There were no statements of disqualification.
- VI. ADDITIONS AND DELETIONS.** There were no additions or deletions.
- VII. REPORT OUT FROM CLOSED SESSION ON DECEMBER 18, 2023.** GM Johnson was given direction.
- VIII. MINUTES.** The minutes of the December 18, 2023, Board Meeting were presented for review and approval. Director Powers moved for approval of the minutes; Vice-President Holman seconded. Minutes were unanimously approved.
- IX. ORAL COMMUNICATION.** Ms. Vierra from Supervisor Church's office introduced herself to the Board via Zoom.

X. PRESENTATIONS & REPORTS

- A. Director's Report.** There were no Directors' reports.
- B. Attorney's Report.** Counsel Bosso reported there was no new legal items that would affect a District our size. He also reported that he and GM Johnson had communicated regarding a couple issues, and those would be discussed in Closed Session.

C. Manager's Report:

OPERATIONS & MAINTENANCE

Production & Well Levels

Total production in December 2023 was 5,865,589 gallons; roughly 13% lower than November's production, and 1% lower than December's average production. The average daily production was 189,213 gallons.

The District has 976 total connected meters – no new connections this month.

San Juan and Carpenteria wells were operated the entire month, while Pleasant Acres well was operated only one day. All water testing reports were filed on time.

Operational well levels: Carpenteria well was up three feet from last month, and San Juan well was up five feet from the previous month. Observational wells: The Marshall well level showed an increase of two feet from the previous month, while the Aimee Meadows level was up three feet.

INCIDENTS

A break in a service lateral which is the District's responsibility was discovered on January 8, 2024 and fixed on January 10, 2024. The location was at the base of a long driveway adjacent to 473 Carr Avenue. A neighbor indicated that the leak had been going for a week, so no estimate of water lost was attempted.

ADMINISTRATIVE

Staff & Board Recognition

GM Johnson reported on the following staff activities: 1) Accounting Clerk Cooky Hurst provided information for the Budget Adjustment, 2) Management Analyst (MA) Girõn worked with a parcel owner regarding an annexation, and assisted with the Budget Adjustment proposal, 3) Chief Operator (CO) DeAlba and Operator Smith assisted West Valley in the repair on the leak at 473 Carr Avenue, 4) GM Johnson, CO DeAlba and MA Girõn worked on the citation document requirements from the SWRCB DDW group that were a result of the Level 1 Assessment and violation, as well as a violation from November 2022 that was brought to the District's attention at the end of the current calendar year, and 5) GM Johnson researched a District easement as directed by the Board of Directors.

Conservation & Rainfall

The beginning of the new rainfall year was on October 1, 2023. Since then, 9.04 inches of precipitation has been recorded by the rain gauge at Chittenden Pass, with 3.96 inches recorded in January (to date).

PROJECTS

Cole and Rocks Road Annexation

Customers have been connected, based on initial request and payment timing. No new installations were performed this month.

New Water Source

This matter was discussed in the December Closed Session, and the General Manager was given direction.

Follow-up on the Kang Annexation effort

The Kang Annexation, approved by the District Board in November 2022, went to the PVWMA Board of Directors for approval on March 15, 2023, and after tabling it, was approved at their April meeting.

Staff continues to work on the LAFCo application as time allows, and hope to finish by the early part of this calendar year.

D. Correspondence:

GM Johnson went through the monthly correspondence list and provided information on specific items, especially regarding the State Water Resources Control Board related correspondence.

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XI. ACTION ITEMS

A. Presentation of Annual Financial Report for the Fiscal Years Ended June 2023 and 2022

Staff introduced Jonathan Abadesco (via Zoom) from C.J. Brown and Company CPAs, who presented the annual financial report information for fiscal years ending June 2023 and June 2022. Mr. Abadesco provided a summation of the financial reports, and answered Board of Directors' questions. There was a motion to approve this action by Director Norton that was seconded by Director Capron. The motion was unanimously approved.

B. Consider adopting a revision to the Fiscal Year 2023-2024 Expense Budget, and providing direction to staff

Staff presented the proposed revision to the Fiscal Year 2023-2024 Expense Budget. Staff discussed the budget revision, highlighting changes that were made to the original budget. There was a motion to approve this action by Director Capron that was seconded by Director Powers. The motion was unanimously approved.

C. Financial Reports for the Month of December 2023

Total Assets / Liabilities & Equity are \$16,452,333.45. In the P&L Report, Revenue for December was \$263,588.13. Total Expenditures were \$103,387.07 between December 12, 2023, and January 16, 2024.

President Morris moved to adopt the Financial Reports; seconded by Vice-President Holman. The Financial reports were unanimously approved.

XI. FUTURE MEETINGS & AGENDA ITEMS.

The next meeting date will be Tuesday, February 27, 2024, at the District office. At that meeting, there will be a Closed Session related to real property negotiations.

XII. ADJOURNMENT OF REGULAR MEETING TO CLOSED SESSION.

The regular meeting was adjourned at 8:23 pm.

XIII. CLOSED SESSION.

Closed Session discussion consisted of real property negotiations status and direction to the GM.

XIV. RETURN TO OPEN SESSION.

The Board returned to Open Session at 8:45pm.

XV. REPORT OUT FROM CLOSED SESSION.

The General Manager was given direction for real property negotiations.

XVI. ADJOURNMENT.

President Morris adjourned this meeting at 8:46 pm.

Read and approved by: UMorris
President, Vicki Morris

Date: 2-27-24

Attest: [Signature]
Board Secretary, Robert Johnson

Date: 2/27/24