

Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
February 28th, 2012

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Huggins on Tuesday, February 28, 2012 at 7:00 p.m. at the District Office located at 387 Blohm Ave, Aromas, CA.

II. ROLL CALL:

Pres. Huggins, Vice President Dutra, Directors Holman, Mahler and Borchard were present. General Manager Vicki Morris, Counsel Bob Bosso, and Staff Maureen Cain and Gina Patten were also present.

III. PLEDGE OF ALLEGIANCE: Pres. Huggins led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the January 24, 2011 Regular Meeting and the February 8, 2012 Special Meeting were presented for acceptance and approval.

Director Holman moved and Director Mahler seconded that the minutes be collectively approved. Approval was unanimous.

VII. ORAL COMMUNICATION: None

VII. PRESENTATIONS

A. Director's Reports: Director Holman visited the construction of the new Carpentaria Well many times and found the operation to be managed meticulously well.

B. Attorney's Report: Counsel Bosso informed us that he received a letter from LAFCo of Monterey County that they are satisfied with the authority of AWD to provide service to Oakridge/Via Del Sol.

C. Manager's Report:

Operations: All lab results have shown non-detect for coliform, iron and manganese. January water production was up slightly to 7.33 million gallons. Operators repaired a main leak on Marilyn Lane. *Projects:* The *Oakridge and Via del Sol Subdivisions Project* has estimated additional expenditures of \$50,000 and will be reviewed by the Monterey County Supervisors on March 13th. If the requested funds are approved, staff will begin the annexation application and funding procurement to move the project forward. The *Carpentaria Well Replacement* project is nearing completion and the old well building has been demolished. Production has been logged at over 400 GPM. The Health Department has given verbal interim approval. SCADA will be connected by an outside contractor. *San Juan Interchange Relocation* work is moving forward slowly and the reimbursement funds have been encumbered by Caltrans so that AWD should be fully reimbursed under a utility agreement with them.

VIII. ACTION ITEMS

A. Annual Review of District Red Flag Rule: Staff Laurie Goodman explained the Federal Trade Commission regulation requiring us to have procedures in place to protect AWD and customers from identity theft. The Board reviewed the Resolution 2009-03 outlining our

program and asked a few questions about sharing information. Staff is diligent about safeguards. No action was necessary.

B. New Administration Office for Aromas Water District: The offer in the amount of \$187,000 for the commercial building at 388 Blohm was accepted by the sellers and the Board has 17 days to make all inspections and a final decision. GM Morris has set up a septic inspection and is in the process of putting together criteria for inspections and estimated costs for repairs and improvements so that Board will be able to make their final decision in the necessary time frame. Chris McDougall of APEX Home Inspection and Frank Maynard, of Coldwell Banker Realtors were available to answer questions. Both of them stated the building is a great value at a low cost. Mr. McDougall stated that the building is solid and built with heart redwood frame and has a level foundation. He went over his recommendations for repairs and improvements including some foundation work, electrical junction boxes, new roofing over the eastern annex (former deli) portion, new decking, tempered glass front windows and venting for plumbing and insulation. Mr. Maynard cautioned AWD to not over-improve the property out pricing the building for future resale. It was decided to have a special meeting before March 13th in order to make the final decision, giving staff time for fact gathering.

C. Financial Report: GM Morris presented the financials for the month of January 2012. Actual figures are running very close to budgeted amounts. Total assets are \$6.8 million. Income for January 2012 was \$58,221.44. President Huggins reviewed the payments from January 18th to February 21st 2012 which totaled \$134,646.04 and included a payment of \$40,718.52 to Don Chapin Co. for the new well and a deposit of \$5,610 on the real estate transaction. It was noted that Staff Gina Patten saved the District \$600 by appealing to CSDA to not increase our annual membership fee.

Director Dutra moved to accept the financials and it was seconded by Director Mahler. They were approved unanimously as presented.

XII. FUTURE MEETINGS & AGENDA

A special meeting will be held Monday, March 12, 2012 at 7:00 PM to discuss the purchase of the downtown commercial building.

The next Regular Meeting will be Tuesday, March 27th, 2012 at 7:00 pm. The location for both meetings will be at the District Office at 387 Blohm Avenue.

XIII. ADJOURNMENT


President Huggins adjourned the meeting at 8:17 PM.
Report submitted by Laurie Goodman, Board Secretary

Date: March 27th, 2012

Read and approved by:



Director

Attest: 
Laurie Goodman, Board Secretary