

Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
March 27th, 2012

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Huggins on Tuesday, March 27, 2012 at 7:00 p.m. at the District Office located at 387 Blohm Ave, Aromas, CA.

II. ROLL CALL:

Pres. Huggins, Vice President Dutra, Directors Holman, Mahler and Borchard were present. General Manager Vicki Morris, Counsel Bob Bosso, and Gina Patten were also present. Staff Maureen Cain is substituting as secretary for Laurie Goodman.

III. PLEDGE OF ALLEGIANCE: Pres. Huggins led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the February 28, 2012 Regular Meeting and the March 12, 2012 Special Meeting were presented for acceptance and approval.

President Huggins moved and Director Holman seconded that the minutes be collectively approved. Approval was unanimous.

VII. ORAL COMMUNICATION: None

VII. PRESENTATIONS

A. Director's Reports: None

B. Attorney's Report: None

C. Manager's Report:

Operations: All lab results have shown non-detect for coliform, iron and manganese. February water production was 5.81 million gallons. Operators are doing backflow prevention testing of about 57 devices. Gina researched and updated to a better cell phone system allowing much better communications and reception for a small cost. Projects: Escrow for the *New Administrative Office* and purchase of 388 Blohm Ave. is expected to close as early as this week. The Monterey County Supervisors approved advancing an additional \$50,000 for the *Oakridge and Via del Sol Subdivisions Project*. GM Morris was in attendance along with a good representation of residents from the proposed territory. Laurie has begun the annexation and Sphere application. We now have a fully executed utility agreement with Caltrans for the *San Juan Interchange Relocation Project*. GM Morris has sent the first request for funds in the amount of \$19,000 to be reimbursed for expenses incurred thus far. The *Carpenteria Well* is completed along with the SCADA system associated with it and is now on line. The Calif. Dept. of Public Health issued an interim permit amendment on March 20, 2012. The San Juan Well is currently off and saving operating costs for pumping and treatment there.

VIII. ACTION ITEMS

A. New Administrative Office for Aromas Water District: Certificate of Acceptance and Contract in amount of \$1200 with Etow Architects: The purchase of a commercial building at 388 Blohm Ave. in the amount of \$187,000 is expected to close soon and a Certificate of Acceptance must be passed by the Board to be recorded with the deed to show that the District has full knowledge and approval of the conveyance. Director Holman moved to adopt the resolution 2012-03 and Pres. Huggins seconded. It passed with the following vote:

Ayes: Huggins, Dutra, Mahler, Holman, Borchard

Noes: None
Abstain: None

Etow Architects have proposed to design and prepare construction documents for ADA improvements to new back entrance, front porch and bathroom replacement in the amount of \$1200 for government approval by County of Monterey.

Director Holman moved to accept the contract and Pres. Huggins seconded it. The Board approved it unanimously.

B. Resolutions 2012-04 Amending Monterey County Sphere of Influence and 2012-05 for the Annexation of Oakridge/Via del Sol: The resolutions are a necessary step to initiate proceedings for application to LAFCo of Monterey County to amend the Sphere of Influence and annexation so that AWD can provide service to the existing subdivisions with insufficient supply and/or poor quality water. GM Morris explained the map showing the proposed Sphere and Annexation boundaries.

Director Holman moved to adopt both resolutions and Director Borchard seconded the motion. It passed with the following votes:

Ayes: Huggins, Dutra, Holman, Mahler, Borchard
Noes: None
Abstain: None

C. Financial Report: GM Morris presented the financials for the month of February 2012. Total assets are \$6.8 million. Income for February 2012 was \$52,861.68. President Huggins reviewed the payments from February 21st to March 20th 2012 which totaled \$93,690 and includes a progress payment to Don Chapin Co. for work done on the Carpenteria Well Replacement in the amount of \$40,700. There was discussion about costs associated with the Calpers defined benefit retirement program. The cost to the District has gone up to 17% and employees also contribute 7%. VM explained some other expenses and the advantage of memberships to California Special District's Association, Association of California Water Agencies, and California Rural Water.

Director Dutra moved to accept the financials and it was seconded by Director Mahler. They were approved unanimously as presented.

XII. FUTURE MEETINGS & AGENDA

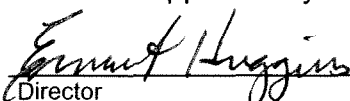
The next Regular Meeting will be Tuesday, April 24th, 2012 at 7:00 pm at the District Office at 387 Blohm Avenue.

XIII. ADJOURNMENT


President Huggins adjourned the meeting at 8:01 PM.
Report submitted by Laurie Goodman, Board Secretary

Date: April 24th, 2012

Read and approved by:



Director

Attest: 

Laurie Goodman, Board Secretary