

Minutes of the Regular Meeting of
The Board of Directors of the
Aromas Water District
July 23rd, 2013

I. CALL TO ORDER:

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Holman on Tuesday, July 23rd, 2013 at 7:00 p.m. at the District Office located at 388 Blohm Ave, Aromas, California.

II. ROLL CALL:

President Holman, Vice President Mahler, Directors Dutra, Norton and Leap were present. General Manager Vicki Morris, Counsel Bob Bosso and Engineer Mike Freitas were also present. We welcomed Monterey County Supervisor Lou Calcagno. Staff Cain and Patten were present.

III. PLEDGE OF ALLEGIANCE: President Holman led the pledge of allegiance.

IV. STATEMENTS OF DISQUALIFICATION: There were no disqualification statements

V. ADDITIONS AND DELETIONS: There were no additions or deletions.

VI. MINUTES: The minutes of the June 25, 2013 Regular Meeting were presented for acceptance and approval.

Vice Pres. Mahler moved and Director Norton seconded that the minutes be approved. They were unanimously accepted as written.

VII. ORAL COMMUNICATION: None

VIII. PRESENTATIONS

A. Director's Reports: None

B. Attorneys Report: None

C. Manager's Report:

Operations: Production in June was 13.14 million gallons. All sampling has met State Health Standards. System is running well. Operators are working on some SCADA issues related to our radio transmissions. Reports show that, despite the dry winter and it being mid-July, the static water level is up. GM Morris is trying to resolve a rust issue on the Carr Tank with MPE. Staff: GM Morris attended the General Manager Leadership Summit held in Newport Beach in July. It was paid for by a grant from the California Special Districts Assoc. Projects: The *Seely Area Annexation* application has been submitted to LAFCO of SB County and GM Morris has spoken with their new Executive Director, Bob Braitman. The Oakridge/Via del Sol Assessment is on the agenda as items IXA and IXB.

IX. ACTION ITEMS

A. Resolution 2013-08 Resolution of Intention to make Acquisitions and Improvements for Assessment District 2013-1: Scott Ferguson of Jones Hall Law firm discussed this resolution which formally states the District's intention to form an Assessment District to provide water and/or fire service to particular residences on Oakridge Drive and Via del Sol. He went over the process to form the assessment district including the balloting and the Engineer's formula to proportion the assessment to the various properties. Property owners were given the opportunity to ask questions. GM Morris asked for clarification on the deadline for property owners to change from fire service only to opting for water and fire service. Mr. Ferguson stated it must be decided before the September 24th public hearing in order to revise the Engineer's Report. It is remotely possible to be changed before closure of the USDA loan by amending and re-adopting the Engineer's Report at that time. If the

ballots voted approval at the September 24th meeting, and at a later date (before the USDA Loan funding) there are more property owners requesting to be included in the water assessment, a revised Engineering Report could be prepared if recommended by the Board.

The Final Engineer's Report is scheduled to be adopted as presented at the September 24th meeting if the ballots are counted in favor of the assessment.

President Holman made a motion to adopt the resolution. V. Pres. Mahler seconded it. The Resolution was adopted with the following vote:

Ayes: Holman, Mahler, Dutra, Norton, Leap

Noes: None

Absent: None

B. Resolution 2013-09 for Preliminary Approval of Engineer's Report and Balloting Procedure for Oakridge/Via del Sol Assessment District: Engineer Mike Freitas presented maps and cost breakdown for the current total of 47 water and fire service connections and 12 fire service only connections at an estimated cost of \$3,076,000. The cost for water and fire service shall not exceed \$61,669 plus allocated annual costs for administration and reserve assessment, or \$14,835 for fire service only. The Resolution adopts the Engineer's Assessment Report in the form presented, authorizes the ballots to be mailed to the property owners and sets public hearing date for Sept 24, 2013. There will be an informational meeting on August 27th at 7:00 P.M. to answer any questions.

Director Norton moved to adopt the Resolution and President Holman seconded. It passed with the following vote:

Ayes: Holman, Mahler, Dutra, Norton, Leap

Noes: None

Absent: None

After the votes on the two resolutions, Supervisor Calcagno thanked the Board and AWD Staff for the work done to bring the proposed Oakridge/Via del Sol Assessment District this far. He spoke to the enduring benefit for the properties affected.

C. Engine Generator for Seely Booster Station: Engineer Mike Freitas presented plans and bid documents for the proposed 250 kilowatt diesel generator estimated to cost about \$100,000. The Tier IV generator will meet the requirements of the Monterey Bay Area Air Pollution Control District. The generator will be connected to our existing manual transfer switch, come with sound proofing, and will be weather tight. It will run automatically on a schedule to keep it in working order.

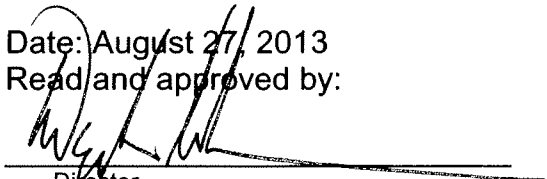
Director Leap moved to approve the bid documents and Director Norton seconded. The motion passed unanimously.

D. Presentation of Financial Reports for the Month of June 2013: Revenue for June was \$76,679. Total assets are \$6.56 million. Total liabilities are \$1.43 million. Expenses from June 18th to July 16th, 2013 were \$71,980.16. Payments were reviewed by Pres. Holman.


Pres. Holman moved to accept the financials as presented and Dir. Norton seconded. The financials were accepted unanimously.

XII. ADJOURNMENT

President Holman adjourned the meeting at 8:15 PM.
Report submitted by Laurie Goodman, District Secretary

Date: August 27, 2013
Read and approved by:


Director

Attest: 

Laurie Goodman, Board Secretary