

Minutes of the Regular Meeting of  
The Board of Directors of the  
Aromas Water District  
December 20, 2011

**I. CALL TO ORDER:**

The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Holman on Tuesday, December 20, 2011 at 6:30 p.m. at the District Office located at 387 Blohm Ave, Aromas, CA.

**II. ROLL CALL:**

Pres. Holman, Vice President Mahler, Directors Dutra, Huggins and Borchard were present. General Manager Vicki Morris was also present, Counsel Ed Chun arrived during the closed session.

**III. PLEDGE OF ALLEGIANCE:** Pres. Holman led the pledge of allegiance.

**IV. STATEMENTS OF DISQUALIFICATION:** There were no disqualification statements

**V. ADDITIONS AND DELETIONS:** There were no additions or deletions.

**VI. MINUTES:** The minutes of the November 22, 2011 Regular Meeting and the November 29 and December 14, 2011 Special Meetings were presented for acceptance and approval.

Vice Pres. Mahler moved and Director Huggins seconded that the minutes be collectively approved. Approval was unanimous.

**VII. ADJOURN TO CLOSED SESSION.** The meeting was adjourned to closed session as permitted by Government Code Sec. 54956.8 at 6:37 PM.

**VIII. RETURN TO OPEN SESSION.** The meeting returned to open session at 7:30 PM. Pres. Holman reported no action was taken.

**IX. ORAL COMMUNICATION:** None

**X. PRESENTATIONS**

**A. Director's Reports:** Director Dutra was unable to visit the office during the past month, but will do so in the coming month.

**B. Attorney's Report:** None

**C. Manager's Report:**

Operations: All lab results have shown non-detect for coliform, iron and manganese. Water production was the lowest November in the past 10 years. Staff Development: Operators are working with a new electrician, Advanced Electric, from Watsonville and are working to develop their knowledge and skills with the SCADA system. Projects: The Initial Study for the *Oakridge and Via del Sol Subdivisions Project* has completed the public review period and will come before the Board in January. Letters have gone out to property owners for a public forum to be held on January 17<sup>th</sup> 2012. Director Dutra requested that owners be contacted a second time to remind them of the opportunity. Staff will follow up with a second mailing. Don Chapin Company was given a Notice of Award for the *Carpenteria Well New Well Equipping* on 10/27/11 and Notice to Proceed was issued 11/16/11 after Performance and Payment Bonds were received. Work will begin with Maggiora Bros portion of the work when their equipment is ready.

## XI. ACTION ITEMS

- A. Contract Negotiations with Monterey Peninsula Engineering:** GM Morris met with a team from Monterey Peninsula Engineering to discuss the \$19,100 (5%) retained because of additional costs incurred by the District in engineering, overtime and water loss from complications on the Carr Booster Station construction. In the negotiations, MPE agreed to allow the District costs in the amount of \$11,100.

Director Holman moved and Director Huggins seconded that the District accept the offer and pay MPE \$8,000 of the retention. The motion passed unanimously.

- B. Financial Report:** GM Morris presented the financials for the month of November 2011. Total assets are \$6.8 million. Income for November was \$60,438.93. President Holman reviewed the payments from November 17<sup>th</sup> to December 15<sup>th</sup> 2011 which totaled \$77,899.94 and included the final payment to Maggiora Bros. Drilling for the Carpenteria Well drilling.

Director Huggins moved to accept the financials and it was seconded by Director Dutra. They were approved unanimously as presented.

- C. Election of Officers for 2012:** President Holman called for nominations for president. He was nominated by VP Mahler. Director Borchard nominated Director Huggins. Director Huggins was elected President with three votes. Dir. Huggins nominated Director Dutra for Vice President. He was elected unanimously.

## XII. FUTURE MEETINGS & AGENDA

A special meeting with closed session to discuss possible property acquisition may be held next week.

The next Regular Meeting will be Tuesday, January 24<sup>th</sup>, 2012 at 7:00 pm. The location will be at the District Office at 387 Blohm Avenue.

## XIII. ADJOURNMENT

President Holman adjourned the meeting at 8:20 pm.

Report submitted by Laurie Goodman, Board Secretary

Date: January 24<sup>th</sup>, 2012

Read and approved by:

  
Director

Attest:

  
Laurie Goodman, Board Secretary