



## REGULAR MEETING OF THE BOARD OF DIRECTORS

# AGENDA

TUESDAY, June 23, 2020, 7:00 PM

### Notice of Zoom Meeting

President- Wayne Holman  
Vice President- James Leap  
Director- Marcus Dutra  
Director- Wayne Norton  
Director- Richard Smith  
General Manager- Robert Johnson  
Board Secretary- Louise Coombes

*Pursuant to Governor Newsom's March 17, 2020 Executive Order N-29-20 regarding COVID-19, members of the Aromas Water District Board of Directors, staff and public may participate in this meeting via Zoom. Instructions on the following page.*

**I. CALL TO ORDER**

**II. ROLL CALL OF DIRECTORS:** President Wayne Holman, Vice President James Leap, Directors, Marcus Dutra, Wayne Norton and Richard Smith.

**III. PLEDGE OF ALLEGIANCE**

**IV. STATEMENTS OF DISQUALIFICATION**

**V. ADDITIONS AND DELETIONS**

**VI. REPORT OUT FROM MAY 26, 2020 CLOSED SESSION**

**VII. MINUTES:** Motion to approve the Minutes of the May 26, 2020 Regular Board Meeting p.3-5

**VIII. ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*

**IX. PRESENTATIONS & REPORTS**

A. DIRECTORS' REPORTS

B. ATTORNEY'S REPORT

C. MANAGER'S REPORT p.6-9

D. CORRESPONDENCE p.10

**X. ACTION ITEMS:**

**A. Consider receiving a report on the Carpenteria Well Rehabilitation Project** p.11

Staff will present a report on the Carpenteria Well Rehabilitation Project for discussion and Board action.

**B. Consider receiving a report on the proposed purchase of the Solar Panel Array at the Carpenteria Well site, and providing direction to staff** p.12

Staff will present a report regarding the proposed purchase of the Solar Panel Array at the Carpenteria Well for discussion and Board action.

**C. Financial Reports for the Month of May 2020** p.13-18

Oakridge and Orchard Acres Assessment Districts are now included in the financial reports. Therefore, the reports show a Total Revenue of \$116,816.90; Total expenditures were \$84,420.25 between May 20, 2020 and June 16, 2020. These financials and monthly expenditures will be presented for discussion and approval.

**XI. FUTURE MEETINGS & AGENDA ITEMS** Next meeting – Tuesday, July 28, 2020

**XII. ADJOURNMENT**



## Zoom Meeting Instructions

In order to protect the health and safety of the public and Aromas Water District employees, the District office located at 388 Blohm Avenue, Aromas, CA 95004 has been closed to the public until further notice. In accordance with EO N-29-20, the public may participate in the District's Board meeting by teleconference or web conference via the instructions provided below.

The meeting materials will be available for download from the District's website at:

[www.aromaswaterdistrict.org](http://www.aromaswaterdistrict.org).

This meeting is being held via Zoom and all attendees are muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/82638014546>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call **(669) 900.9128** and enter the Webinar ID: **82638014546**

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press \*9 to raise your hand, \*6 to send a request to be unmuted to submit verbal comments.

**The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.**

Public engagement is important to the District, and meeting remotely is a new process.

We appreciate everyone's understanding as we work through this together.

**Minutes of the Regular Meeting of  
the Board of Directors of the Aromas Water District  
May 26, 2020**

- I. CALL TO ORDER.** The regular meeting of the Board of Directors of the Aromas Water District was called to order by President Holman on Tuesday, May 26, 2020 at 7:00 p.m. via Zoom online.
- II. ROLL CALL.** President Holman, Vice President Leap and Directors Dutra, Norton and Smith were present. Also in attendance were General Manager Robert Johnson, Counsel Bob Bosso, Board Secretary Louise Coombes and Management Consultant Vicki Morris.
- III. PLEDGE OF ALLEGIANCE.** President Holman led the pledge of allegiance.
- IV. STATEMENTS OF DISQUALIFICATION.** There were no disqualification statements.
- V. ADDITIONS AND DELETIONS.** There were no additions to, or deletions from, the Agenda.
- VI. MINUTES.** The minutes of the April 28, 2020 Board Meeting were presented for review and approval; Director Norton moved for approval of the minutes and Director Leap seconded. Minutes were unanimously approved by roll-call vote with all Directors present.
- VII. ORAL COMMUNICATION.** There were no public comments.

**VIII. REPORTS/PRESENTATIONS**

- A. Director's Reports.** Director Norton attended virtual legislative days with the CSDA. There are many upcoming legislations that may affect the District, but COVID-19 has stalled their progress.
- B. Attorney's Report.** Counsel Bosso reported few cases pending, however, two legislative items currently active are Prevailing Wage; the CSDA are providing a webinar in June which Counsel Bosso plans to attend, and the other is regarding AB 5 defining Independent Contractor employment status.

**C. Manager's Report**

***OPERATIONS***

***Production & Well Levels***

GM Johnson reported total production in April 2020 was 6,340.214 gallons, with a daily average of 211,340 gallons per day. GM Johnson and President Holman expressed surprise that there has not been a larger increase considering the shelter-in-place order.

One new connection was established on May 14, so the total number of connections is now 965.

All water testing continues to be both, filed on time and represent satisfactory results. In April, the finished water from the treatment plant showed no trace of iron and manganese.

Reporting operational well levels for April; Carpenteria Well's level is down four feet; San Juan Well was down eight feet. Observational well levels: Marshall Well was down three feet; and Aimee Meadows Well which was down eight feet.

***MAINTENANCE***

***Incidents***

No incidents at the time of writing the General Manager's report.

***ADMINISTRATIVE***

***Staff & Board Recognition***

CSR Bowman and AC Girōn are working through the Billing process to incorporate changes due to the Governor's executive order regarding late or lack of payment and no shut-off. The amount not being collected is being monitored. Director Smith expressed an interest in seeing how this is affecting the District's financial situation.

AC Girōn has been preparing documentation for the annual Audit Interim Testing later this week.

ASO Coombes has completed the annual Water Quality Report (aka CCR) which is currently being printed and then will be distributed ahead of schedule.

CO DeAlba and Op Smith will be replacing broken or under-reporting meters as time allows now that meters are finally being delivered from the manufacturer.

The District has been issued FEMA face masks as part of the CalWARN program.

***Conservation & Rainfall***

Since October 1, 2019, a total of 16.4” of rainfall has been recorded up to May 26, with just over .25” of rain falling in May.

***Projects***

**Carpenteria Well Rehabilitation**

The start date is still set for June 8.

**Ad-Hoc Personnel Committee Meeting**

GM Johnson reported that this committee will be meeting to review and amend the employee handbook.

**Technology Upgrade for SCADA – XiO Phase 3**

The schedule to implement Phase 3 is still delayed due to COVID-19, plus the Electrician is currently unavailable for personal reasons.

**D. Correspondence:** Not much Correspondence this month and there were no questions from Directors.

**IX. CONSENT CALENDAR**

**Resolutions 2020-06 & 2020-07**

Two Resolutions were presented for Board adoption, regarding the Annual Tax Levies for both Assessment Districts.

Director Norton moved to approve the Consent Calendar Items as presented; seconded by Director Smith. There was no discussion and the Consent Calendar Items were unanimously adopted by roll-call vote with all Directors present.

**X. ACTION ITEMS**

**A. XiO Water SCADA System Informational Report**

SCADA systems have been used by water districts for 30 years. Since 2004 the District has used various SCADA consultants include TelStar \$96K (today \$122,250) for a smaller system than current; 2008-2010 CalCon \$41K (today \$50K) ; 2012-early 2019 Tesco \$55k (\$60,500).

Costs to date for XiO Water at \$49,200 plus \$3,400 (annual) for monitoring. The major differences are XiO equipment have minimal components, requires no maintenance and repairs are performed by replacing modules shipped to the District and installed with remote support. Their technological approach is so different that no programming is required by visiting consultants – this is done remotely; data loss is very minimal; cloud backup is much more reliable than a single PC at a District facility; continuous monitoring takes place by XiO staff in addition to direct alerts to our Operations staff.

Augmenting the current XiO system is part of the 2019 Rate Study prerequisites for approximately \$90,000. Three phases of the four have been purchased; Phase 1 (Rancho Larios – previously no telemetry) and Phase 2 (Pleasant Acres Well and Pine Tree Tank) have been installed so far. Phase 3 (Cole Tank, Carr Tank and Boosters) are purchased and soon to be installed. For Phase 4, parts of the system to be included are San Juan Well, Carpenteria Well, Rea Tank and Boosters, Oakridge Tank and Cole Boosters for approximately \$70K plus the installation cost of an Electrician and monthly communication costs.

Director Norton expressed concern regarding whether this new technology will be supported for a long period of time into the future. GM Johnson believes it will, based on his extensive research before presenting the original proposal to the Board.

Director Norton moved to accept the XiO Water SCADA System Informational Report as presented; seconded by Vice President Leap. There was no further discussion and the Report was unanimously adopted by roll-call vote with all Directors present.

**B. Proposed New Fees for FY 2020-21**

GM Johnson presented a proposal for a new fee of approximately \$50 to customers for the State required annual backflow testing which could generate around \$5,000 annual income for the District. This is a specialized testing for which the District Operations team have to be biennially certified with associated cost to the District. There are currently 91 backflow devices in the District system. The customer has the prerogative to employ a certified backflow tester to perform the test instead of the District Operations Team. These fees are not intended as punitive, but rather a fee for a specialized task. All other local Districts charge for this service.

In addition, a new fee for hydrant testing is proposed. For the last two years, about two hydrants tested per year have been requested. This involves considerable man hours and de-chlorination of released water.

Director Norton agreed with the hydrant testing fee, but not with the backflow device testing, primarily because performing this task accurately and well protects the Districts' system. Director Norton prefers that our staff perform this action so that the District stays in control of the process. He also expressed concern about the increase in administration of this task, on top of the recent increase in water rates adopted in July 2019.

President Holman expressed agreement with the new fee to be in alignment with current industry standards, which he feels will be no surprise to those customers. Director Leap felt that the fee is very reasonable, especially since this is an industry standard. Counsel Bosso commented that all the other Districts he has represented have always had the customers be responsible for the backflow testing from a list of Certified Backflow Prevention Technicians. Management Consultant Morris understands that other Districts charge, though having the customer pay could potentially create a customer relations issue since it has previously been performed for free.

Director Smith moved to adopt the New Fees as presented; seconded by Director Dutra. There was no further discussion and the New Fees were adopted by roll-call vote, as follows, with all Directors present.

AYES: Directors Dutra, Holman, Leap, Smith. NOES: Director Norton

**C. Financial Reports for the Month of April 2020**

On the **Balance Sheet**, *Total Assets / Liabilities & Equity* are \$11,645,349.02, of which *Total Current Assets* are \$4,475,496.18, and *Total Fixed Assets* are \$6,505,483.84. In *Liabilities*, the *Total Current Liabilities* are \$245,266.59 and *Long-Term Liabilities* are \$4,309,299.04.

In the **P&L Report**, *Water Revenue* for April was \$82,212.28. The total revenue for April was \$158,451.98, often below budget on expenditures. Total expenditures were \$141,806.72 between April 22 and May 19, 2020, which include the biannual solar loan payment.

Director Smith moved to accept the Financial Reports as presented; seconded by Vice President Leap. The Financial Reports were unanimously approved by roll-call vote with all Directors present.

**X. ADJOURN TO CLOSED SESSION.** At 8:25pm the Board adjourned to Closed Session to conduct the GM Performance Evaluation as permitted by Government Code §54956.9.

**XII. RETURN TO OPEN SESSION.** At 8:50pm President Holman attempted to return to the Board's open session; unfortunately, the Zoom meeting connection was lost.

**XIII. FUTURE MEETINGS & AGENDA ITEMS.** The next meeting will be on Tuesday June 23, 2020.

**XIV. ADJOURNMENT.** President Holman adjourned the meeting at 8:55pm until Tuesday, June 23, 2020.

Read and approved by: \_\_\_\_\_  
President, Wayne Holman

Attest: \_\_\_\_\_  
Board Secretary, Louise Coombes

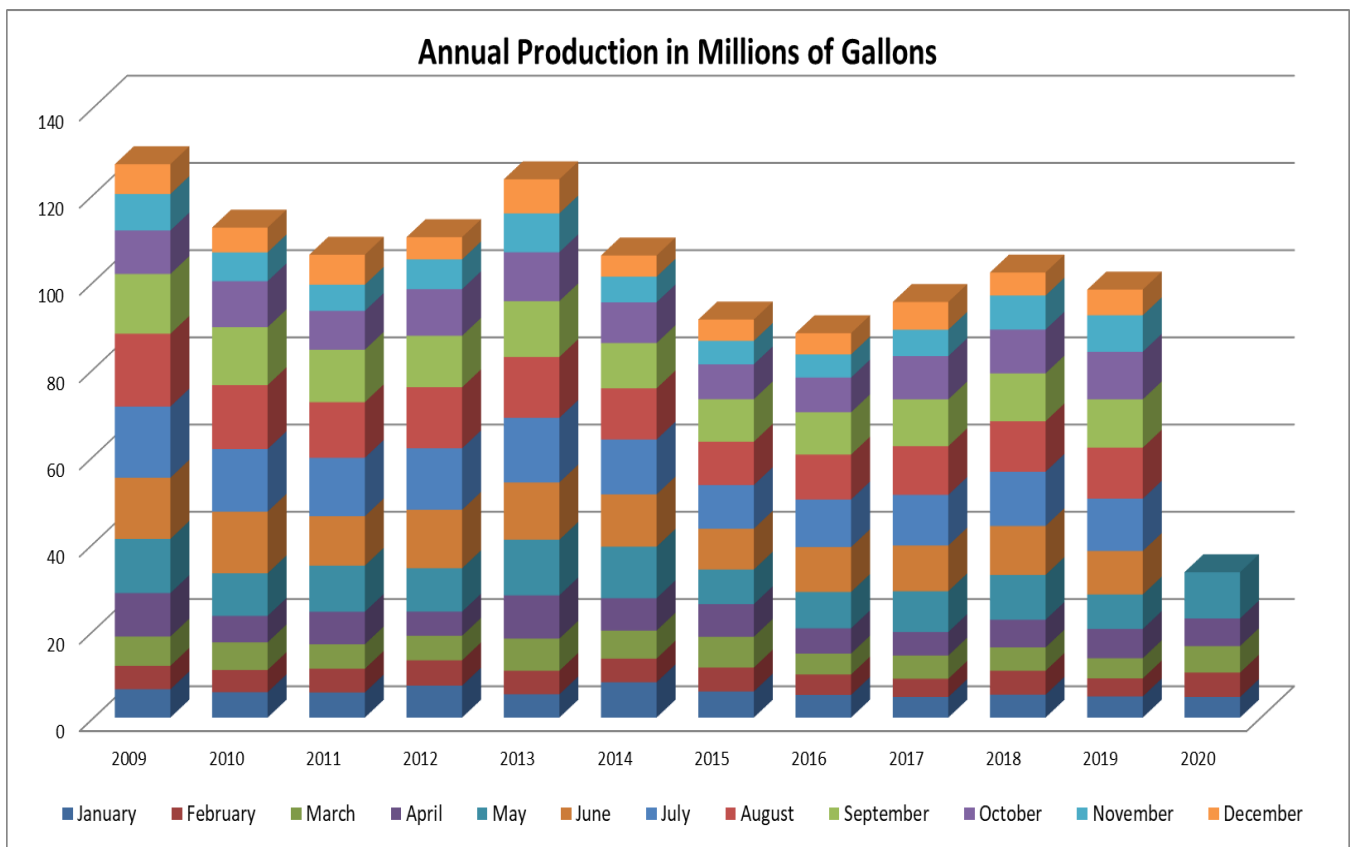
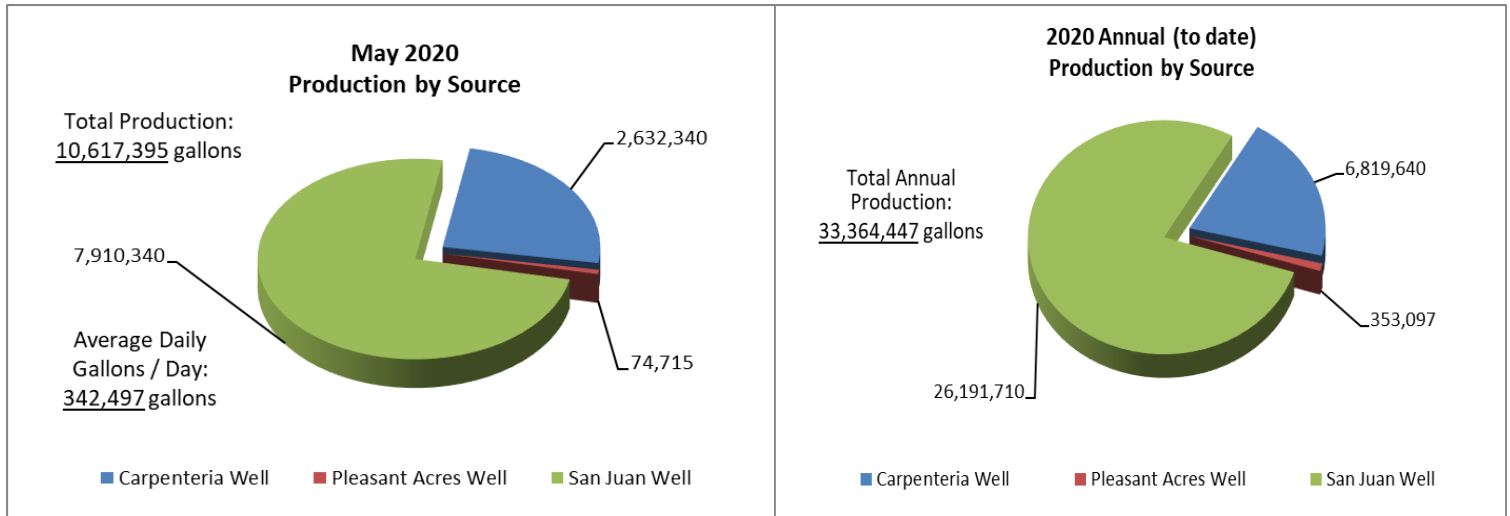
Date: \_\_\_\_\_

Date: \_\_\_\_\_

# General Manager's Report May 2020



## PRODUCTION REPORT



Totals	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Million Gal	126.9	112.37	106.15	110.17	123.42	105.97	91.27	88.152	95.304	102.07	98.141	<b>33.346</b>
Acre Ft	<b>389.4</b>	<b>344.8</b>	<b>325.7</b>	<b>338.05</b>	<b>378.7</b>	<b>325.16</b>	<b>280.05</b>	<b>270.49</b>	<b>292.43</b>	<b>313.18</b>	<b>301.13</b>	<b>102.32</b>

# OPERATIONS AND MAINTENANCE REPORT

## OPERATIONS:

- There are 965 total meters installed.
- San Juan and Carpentaria wells were operated the entire month, while Pleasant Acres well was used 21 days this month.
- Water Treatment Plant: finished water was free of both iron and manganese this month.
- Distribution testing for total Coliform; all samples negative.
- All monthly DWR reports on Coliform, and Fe / Mn were filed on time.
- WTP filters are being backwashed when necessary.
- Monthly Generator in-house 15-minute testing under load.
- Monthly well-level monitoring (see attached chart).

## MAINTENANCE:

- Preventative maintenance and flushing were performed, as needed
- Chlorine chemical pump maintenance and analyzer maintenance at all wells was performed
- Additional maintenance tasks are being performed as time allows

## INCIDENTS:

- None at the time of this writing

# ADMINISTRATIVE REPORT

## STAFF & BOARD RECOGNITION:

- CSR Bowman and AC Girõn are working through the billing process to incorporate the changes based on the Governor's Executive Orders regarding late or non-payments, as well as no shutoffs during the COVID-19 pandemic. This continues to change as restrictions begin to lift.
- ASO Coombes received the Consumer Confidence Report (CCR) from the printers and has distributed it to customers ahead of the deadline.
- AC Girõn is working through the necessary yearend financial steps.
- CO DeAlba and Operator Smith continued to replace broken or under-reporting meters as time allows. Additional meters have arrived and are being installed. A new order of meters will be released in July, once the new fiscal year begins.
- GM Johnson continues to work with the Executive Committee and staff to develop strategies and protections as a result of the COVID-19 virus situation. Protection of staff and water delivery to customers are the highest priorities during these challenging times.
- GM Johnson developed and disseminated information for our staff and customers regarding the COVID-19 situation.
- GM Johnson continues to attend webinars related to the COVID-19 virus regarding: 1) measures taken by water districts, 2) new parameters regarding shut-offs and late fees, 3) the financial future as it relates to COVID-19, and 4) employee and employer changes at CalPERS.

## **CONSERVATION UPDATE:**

May 2020 usage figures are showing the expected increase in water use, with usage going from roughly 6.3 million gallons to 10.6 million gallons (about a 40% increase).

October 1, 2019 marked the start of a new water year. As of the date of this report (June 17), the rain gauge at Chittenden Pass has recorded 16.72 inches of precipitation this water year, with zero inches of rain so far in the month of June. The water year ends in September 2020.

## **PROJECTS:**

### **1. Response to COVID-19 virus**

Staff has been working to keep up with the ever-changing COVID-19 (coronavirus) situation. Staff's focus has been on a variety of strategies to maintain high-quality water delivery to our customers and keeping staff safe from exposure.

### **2. Carpenteria Well Rehabilitation Project**

The project is being carried out in two phases. Phase 1 started on June 8, with the pulling of the pump column and motor, as well as videoing and brushing of the well casing. The second phase began on June 15, with the well being superchlorinated and jetted, then videoed again to evaluate effectiveness of the jetting, followed by putting the pump, motor and column back in place.

### **3. Ad-Hoc Personnel Committee progress**

The Ad-Hoc Personnel Committee has produced the Board of Directors' Handbook, and has started work on the Employee's Handbook, though that work has been delayed due to the COVID-19 pandemic. GM Johnson will schedule a meeting with the Ad-Hoc Personnel Committee soon to work through the remainder of the Employee Handbook.

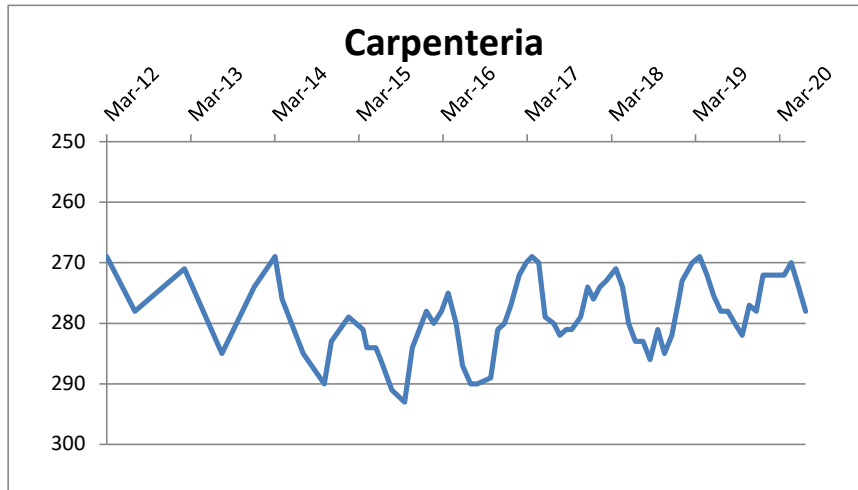
### **4. Technology upgrade – SCADA (delayed due to COVID-19 pandemic)**

In the Fiscal Year 2019-2020 Budget, Phase 3 of the XiO (SCADA) implementation was budgeted. The configuration for this phase will include the outfitting of the Carr Booster Station and Carr Tank. Additional installs were added due to price reductions in XiO hardware. Additionally, Cole Tank will be placed on the XiO System and a special antenna will be placed on the Oakridge Tank as a data reception device, thus saving the monthly charges related to utilizing additional communication equipment.

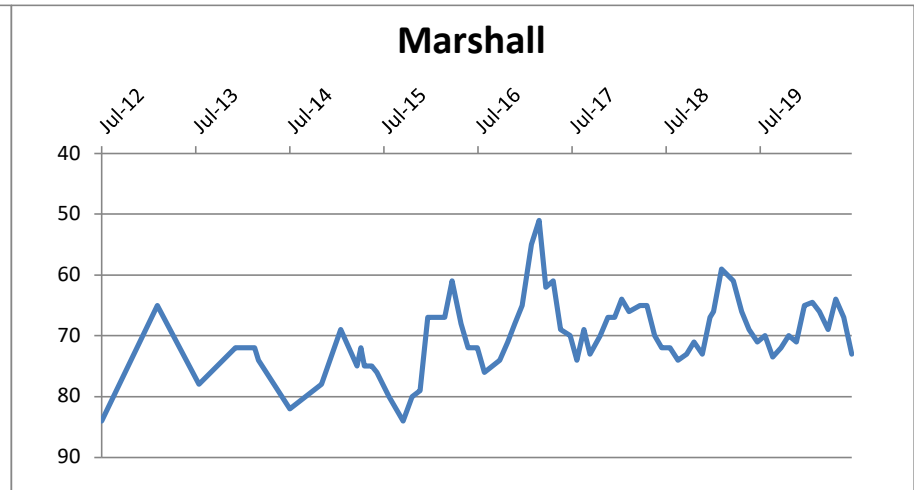
Robert Johnson  
General Manager  
June 17, 2020



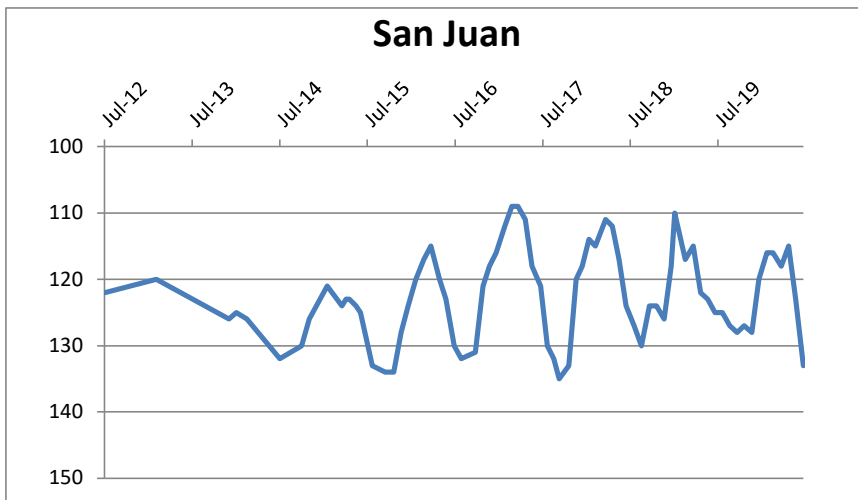
Well Water Level Monitoring  
 Depth to Water Measurements  
 Date: June 16, 2020



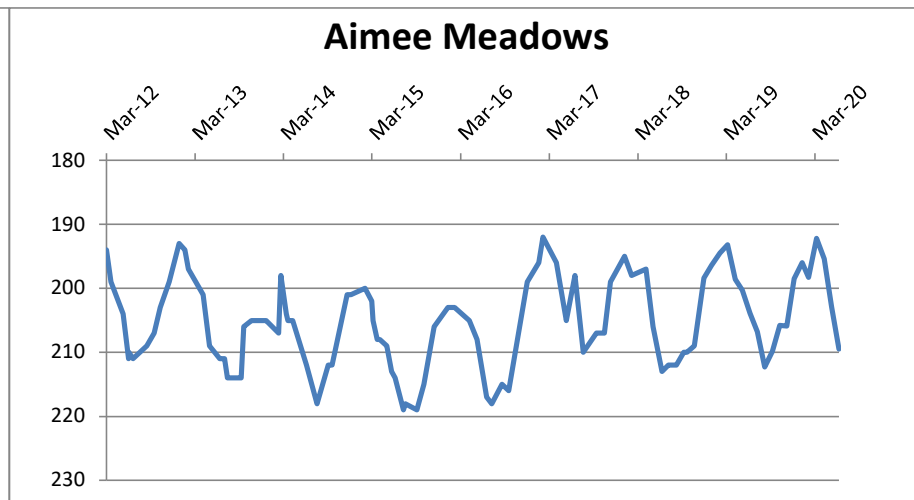
Carpenteria Well (production): Previous Read = 274 feet; Current Read = 278 feet



Marshall Well (monitoring): Previous Read = 67 feet; Current Read = 73 feet



San Juan Well (production): Previous Read = 123 feet; Current Read = 133 feet



Aimee Meadows (monitoring): Previous Read = 203 feet; Current Read = 210 feet

## CORRESPONDENCE LIST: 5/19/2020 - 6/15/2020

DATE	TYPE	TO	FROM	SUBJECT
5/14/20	M	AWD	San Benito LAFCo	Regular Meeting Agenda
5/27/20	E	AWD	Government System for Award Management	Confirmation of Registration Submittal
5/29/20	M	Hon. Toni Atkins Hon. Anthony Rendon Hon. Gavin Newsom Hon. Holly Mitchell Hon. Phil Ting Hon. Bill Monning Hon. Mark Stone K Bosley, Dir CA Finance A Silhi, Leg. Rep, CSDA	R Johnson, AWD	Special District COVID-19 Fiscal Impacts and Request for Access to Fiscal Assistance
5/29/20	E	AWD	C Holifield, CSDA	California Reopening: What it means for Special Districts
6/2/20	E	SWRCB	R Johnson, AWD	Chlorine or Chloramines Std Report Form 2020 Q2 [Quarterly Report for Disinfectant Residuals]
6/2/20	E	SWRCB	R Johnson, AWD	Monthly Summary of Coliform Monitoring
6/2/20	E	R Johnson, AWD	R Guerrero, PV Water	Quarterly Water Production Report Request
6/2/20	E	J Peairs, XiO Water	R Johnson, AWD	Phase 4 Proposal Acceptance
6/3/20	E	R Johnson, AWD	D Ambrogio, Technology Credit Corporation	Solar Project – Power Purchase Agreement No. 1278 (Carpenteria Rd.)
6/3/20	E	R Johnson, AWD	[P Riso for] C Holifield, CSDA	CSDA Call to Action: HR 7073, Special Districts Provide Essential Services Act.
6/3/20	E	D Zarate, NBS	L Coombes, AWD	Tax Levy Resolution 2020-07 [for Oakridge]
6/4/20	E	SWRCB	R Johnson, AWD	Monthly Fe & Mn Field Test Results
6/4/20	E	R Guerrero, PV Water	R Johnson, AWD	Second Quarter Water Production Report
6/5/20	E	R Johnson, AWD	N Bowman, AWD	Update: Delinquent Payments
6/8/20	E	N Santos, COSB	L Coombes, AWD	Tax Levy for Orchard Acres Assessment District
6/11/20	M	AWD	San Benito LAFCo	Regular Meeting Agenda
6/12/20	E	L Coombes, AWD	I Kranjceec, SmartProcure	Public Records Request & Response

# Staff Report



To: Board of Directors

Re: Item X.A – Consider receiving a report on the Carpenteria Well Rehabilitation Project

Date: June 17, 2020

## Summary / Discussion

In early 2017, the Carpenteria Well was treated with a chemical mixture to facilitate the removal of iron bacteria. Due to circumstances beyond staff’s control, the entire volume of treatment solution was not able to be utilized in the well.

Over the last year or so, the Carpenteria Well has had some production challenges that have been discussed at various Board of Directors’(BOD) meetings. In response to these production challenges, a rehabilitation strategy was developed with the help of Martin Feeney, Consulting Hydrogeologist. Initially, the District could not perform any type of cleaning or rehabilitating work since the summer months (summer 2019) were coming when the well was needed most. Using the Carpenteria Well is beneficial to the District’s bottom line with the offset in costs related to the use of solar power.

The Carpenteria Well Rehabilitation Project was sent out to bid in December 2019, with responses coming back in January. Five entities were mailed the Request for Proposal (RFP) package, along with placing the project on the CSDA RFP Clearinghouse; in the end only two contractors applied for the project.

The project was initially scheduled to start in February/March 2020. Unfortunately, due to circumstances out of the District’s control (COVID-19 pandemic, subcontractor scheduling conflicts), the rehabilitation project did not get started until June 8<sup>th</sup>. The project should be wrapping up the week of the June Board meeting. At the meeting, a report will be given regarding the process the contractor used to rehabilitate the well, and any statistics that will show the effectiveness of the rehabilitation effort.

Staff did purchase a new pump column check valve and new well pump. Since the well was already unassembled, it seemed prudent to purchase these items and have the contractors install them.

## Staff Recommendation

Receive the Carpenteria Well Rehabilitation Project report

## Submitted by:

Robert Johnson  
General Manager

# Staff Report



To: Board of Directors

Re: Item X.B – Consider receiving a report on the proposed purchase of the Solar Panel Array at the Carpenteria Well site, and providing direction to staff

Date: June 17, 2020

## Summary / Discussion

At the Aromas Water District (District) February 24, 2015 Board of Directors (BOD) Meeting, the BOD approved the proposal by Solar Technologies, Technology Credit Corp and the quote from CSDA to implement the Solar System Project at the Carpenteria well site and directed staff to do so.

The District then worked with Solar Technologies (ST), who designed and built the solar array system for a negotiated price of \$338,670. Since the District is a special district, it is not eligible for Federal solar tax credits, usually around 30%. ST connected the District with Technology Credit Corporation (TCC) to help monetize the Federal subsidy and allow the District to benefit from the subsidy; this was done with a Power Purchase Agreement “PPA”.

Under the PPA, TCC would pay the \$338,670 invoice to Solar Technologies and receive title the system. In exchange the District agreed to purchase a fixed amount of energy, designed in kWh units to be generated and delivered by the system over an approximate 20-year period, in advance for \$276,837. Further, the District would have the option at the end of the fifth service year to purchase the system for a predetermined fair-market value purchase price of \$193,459. The fix purchase option would be subject to a credit due the District for any energy that was not delivered at the time of exercise, all calculated on a present value basis. As of the purchase option date (6/23/20) the calculated estimate of the credit owed the District is in excess of the purchase price (credit of \$196,170) resulting in a net credit owed the District of approximately \$2,711. Please note the credit considers the actual energy delivered by the system through May 31, 2020 and estimates the energy for the 22 days in June. The actual impact of the estimate is negligible to the overall calculation since the impact would be about \$100.00 either way.

The end result is the District, through the use of TCC and the Power Purchase Agreement, being able to acquire the system originally intended to purchase for \$338,670 for a discounted all-in price of \$274,126 (representing just over 19% cash savings); that, when considering the pre-purchased energy chunk, means the District can acquire the system for no cash outlay, and receive a credit around \$2,711.

## Staff Recommendation

Staff recommends the purchase of the Solar Panel Array at the Carpenteria Well Site

## Submitted by:

Robert Johnson  
General Manager

Aromas Water District  
Balance Sheet Prev Year Comparison

As of May 31, 2020

	May 31, 20	May 31, 19
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
UB Checking	113,801.74	116,424.23
UB Bk Money Market xxxx7853	381,306.65	223,628.60
LAIF-State of Ca xx-05	830,410.34	812,734.39
Petty Cash	100.00	100.00
Assessment District Banks		
OAWA Union Bank Checking 7741	23,348.42	24,671.58
OAWA Union Bank 101 Redemption	0.00	19.41
OAWA Union Bank 102 Reserve	35,767.72	35,768.90
Oakridge Union Checking 5587	410,067.55	459,710.89
Total Assessment District Banks	469,183.69	520,170.78
Total Checking/Savings	1,794,802.42	1,673,058.00
Other Current Assets		
ACWA Deposit	2,080.80	2,080.80
1292 · Accounts Rec - USDA Loan	2,125,884.30	2,215,666.00
1291 · Accounts Rec - Orchard Acres	323,112.17	335,320.03
Prepaid Insurance	16,689.16	18,241.06
128 · Inventory	49,460.11	26,885.37
1200.1 · Accounts Receivable--UBMax	140,204.32	113,726.01
1201.9 · Less Allowance for doubtful Acc	-500.00	-500.00
1203 · Property Taxes Receivable	4,343.14	0.00
Total Other Current Assets	2,661,274.00	2,711,419.27
Total Current Assets	4,456,076.42	4,384,477.27
Fixed Assets		
1900 · Water System	11,830,989.26	11,782,530.25
1915 · Office Building & Improvements	398,261.43	398,261.43
1970 · Office Equipment & Fixtures	93,584.68	93,467.05
1980 · District Vehicles	117,577.39	117,577.39
1990 · Land and Easements	331,195.78	331,195.78
1995 · Idle Assets	43,400.00	43,400.00
1998 · Less Accum Depr Idle Assets	-42,400.00	-42,400.00
1999 · Less Accumuated Depreciation	-6,297,748.75	-5,722,923.75
Total Fixed Assets	6,474,859.79	7,001,108.15
Other Assets		
Deferred Outflow of Resources	138,369.00	187,200.00
Total Other Assets	138,369.00	187,200.00
<b>TOTAL ASSETS</b>	<b>11,069,305.21</b>	<b>11,572,785.42</b>

Aromas Water District  
Balance Sheet Prev Year Comparison

As of May 31, 2020

	May 31, 20	May 31, 19
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	18,560.61	38,676.53
Total Accounts Payable	18,560.61	38,676.53
Credit Cards		
Valero Fleet	334.23	0.00
First Bankcard - S Smith #07	280.08	0.00
First Bankcard - E Giron #86	0.00	18.02
First Bankcard - R. Johnson #31	62.99	53.20
First Bankcard - L Coombes #92	0.00	375.68
Valero - Fuel	0.00	615.45
First Bankcard -- D DeAlba #35	86.53	485.24
Total Credit Cards	763.83	1,547.59
Other Current Liabilities		
Current Portion UB OAWA	10,000.00	0.00
Current Portion USDA Oakridge	34,000.00	0.00
Current Portion City National	115,073.16	0.00
2100 · Payroll Liabilities	108.67	535.48
Deferred Inflows- Actuarial	0.00	7,709.00
CUSTOMER DEPOSITS		
Connection Deposits Payable	2,000.00	4,000.00
Hydrant Meter Deposit	800.00	150.00
Total CUSTOMER DEPOSITS	2,800.00	4,150.00
Accrued Vacation Payable	17,907.50	19,106.97
Interest Payable	51,670.74	52,480.90
Payroll Taxes Payable		
State Payroll Taxes Payable		
Payroll-SDI	0.00	15.56
Total State Payroll Taxes Payable	0.00	15.56
Total Payroll Taxes Payable	0.00	15.56
PVWMA Payable	5,903.64	17,441.90
Total Other Current Liabilities	237,463.71	101,439.81
Total Current Liabilities	256,788.15	141,663.93
Long Term Liabilities		
2392 · Long-term Debt - USDA (Oakrdge)	2,459,480.00	2,629,000.00
2391 · Long-term Debt - Orchard Acres	380,000.00	400,000.00
GASB 68 Pension Liability	544,625.00	562,232.00
City National Bank	869,001.20	1,097,386.26
Total Long Term Liabilities	4,253,106.20	4,688,618.26
Total Liabilities	4,509,894.35	4,830,282.19
Equity		
Investment in Capital Assets	6,420,006.53	6,420,006.53
Unrestricted Net Assets	2,791,376.36	2,877,112.95
Allocation of Net Assets	-2,637,574.59	-2,637,574.59
Net Income	-14,397.44	82,958.34
Total Equity	6,559,410.86	6,742,503.23
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>11,069,305.21</b>	<b>11,572,785.42</b>

Aromas Water District  
Profit & Loss Budget Performance

May 2020

	May 20	Budget	Jul '19 - May 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
303 · Water Revenue	115,713.22	112,500.00	1,095,100.17	1,072,500.00	1,207,500.00
307 · Bulk Water	139.75	800.00	4,220.33	6,200.00	7,000.00
302 · Connection	0.00	0.00	27,240.00	27,300.00	41,820.00
301 · Taxes Rcvd - AWD					
3090 · Oakridge / OAWA Assess...	0.00	0.00	164,725.22	194,200.00	194,200.00
301 · Taxes Rcvd - AWD - Other	0.00	0.00	57,191.28	57,000.00	66,000.00
Total 301 · Taxes Rcvd - AWD	0.00	0.00	221,916.50	251,200.00	260,200.00
304 · Other Office Income & Reimbu...	0.00	40.00	501.65	440.00	500.00
306 · Interest	963.93	1,650.00	16,680.66	18,150.00	20,000.00
312 · Grant Revenue	0.00	0.00	1,000.00	1,000.00	2,000.00
Total Income	116,816.90	114,990.00	1,366,659.31	1,376,790.00	1,539,020.00
Gross Profit	116,816.90	114,990.00	1,366,659.31	1,376,790.00	1,539,020.00
Expense					
Operations					
403 · Fuel	705.98	1,300.00	12,561.27	13,300.00	14,500.00
404 · Truck Maint	867.84	500.00	6,683.29	5,500.00	6,000.00
431 · System Repair & Maint	4,761.34	5,500.00	54,140.29	59,500.00	65,000.00
463 · Water Analysis	154.00	500.00	4,057.00	5,500.00	6,000.00
464 · Water Treatment	998.94	1,200.00	16,115.96	11,800.00	13,000.00
468 · Tools	287.54	580.00	4,590.56	6,380.00	7,000.00
470 · Public Outreach / Annexation	0.00	200.00	1,245.51	2,200.00	2,500.00
Total Operations	7,775.64	9,780.00	99,393.88	104,180.00	114,000.00
Power					
449.75 · 388 Blohm, # C	4.33	33.00	213.75	363.00	400.00
449.5 · 388 Blohm, A & B Office	79.71	150.00	1,283.45	1,550.00	1,700.00
461.5 · RLS Tank Booster	9.53	12.50	106.45	137.50	150.00
447 · Leo Ln Booster	44.66	33.00	414.54	368.00	400.00
448 · Aimee Mdws Well	10.19	12.50	105.80	137.50	150.00
451 · Marshall Corp Yard	40.52	42.00	431.75	458.00	500.00
452 · Rea Booster @ Seely	50.15	37.50	483.60	412.50	450.00
454 · Carr Booster	536.73	418.00	5,040.87	4,582.00	5,000.00
458 · Pleasant Acres Well	94.04	1,083.00	7,505.09	11,917.00	13,000.00
459 · Seely Booster @ Carpenteria	25.46	42.00	249.92	458.00	500.00
460 · San Juan Well	4,922.88	4,100.00	47,036.22	44,800.00	49,000.00
461 · Cole Tank	12.98	18.00	139.78	182.00	200.00
462 · Rea Tank	13.27	18.00	138.84	182.00	200.00
465 · Lwr Oakridge Boost	74.31	85.00	950.94	917.00	1,000.00
465.5 · Upper Oakridge Booster	0.00	0.00	450.00	500.00	700.00
466 · Pine Tree Tank	13.43	18.00	139.60	182.00	200.00
Total Power	5,932.19	6,102.50	64,690.60	67,146.50	73,550.00
Payroll					
Gross	30,568.03	33,852.00	354,820.03	372,381.00	406,233.00
Comp FICA	1,895.22	2,098.00	20,957.69	23,078.00	25,186.00
Comp MCARE	443.24	490.00	5,144.88	5,390.00	5,890.00
Comp SUI	39.90	195.00	1,772.63	2,140.00	2,335.00
Total Payroll	32,946.39	36,635.00	382,695.23	402,989.00	439,644.00
Employee / Labor Costs					
407 · Outside Services	60.88	500.00	4,285.10	5,500.00	6,000.00
408 · Uniform Allowance	187.37	100.00	1,291.37	2,250.00	3,000.00
409 · Workers Comp	1,034.20	1,031.00	10,589.19	11,281.00	12,306.00
410 · Health Ins	5,941.44	5,942.00	68,211.45	64,942.00	70,842.00
474 · Education	0.00	625.00	3,334.06	6,875.00	7,500.00
477 · Retirement	6,435.52	6,176.00	71,956.63	67,916.00	74,090.00
Total Employee / Labor Costs	13,659.41	14,374.00	159,667.80	158,764.00	173,738.00

Aromas Water District  
Profit & Loss Budget Performance

May 2020

	May 20	Budget	Jul '19 - May 20	YTD Budget	Annual Budget
Office					
440 · Misc Exp	156.91	340.00	2,574.04	3,660.00	4,000.00
444 · Postage	473.07	600.00	3,544.28	3,400.00	4,000.00
445 · Office Supplies	68.90	330.00	3,135.66	3,630.00	4,000.00
446 · Office Eqpmt and Maint	303.89	300.00	18,782.53	19,085.00	20,000.00
Total Office	1,002.77	1,570.00	28,036.51	29,775.00	32,000.00
Communications					
455 · Phone, Off	352.08	330.00	3,904.03	3,630.00	4,000.00
456 · Telemetry	675.18	550.00	6,117.98	6,050.00	6,600.00
457 · Answ Serv/Cellular Phone	281.91	300.00	2,911.58	3,300.00	3,600.00
Total Communications	1,309.17	1,180.00	12,933.59	12,980.00	14,200.00
Administrative & General					
4591 · Admin Fee (Bond Admin N...	0.00	0.00	4,221.19	4,100.00	5,000.00
4590 · Bond Interest Exp - Assess...	0.00	0.00	126,300.18	128,000.00	128,000.00
417 · Capital Loan Interest	17,298.23	16,500.00	33,670.24	35,000.00	35,000.00
467 · Depreciation Reserve	37,165.00	37,165.00	408,815.00	408,815.00	445,988.00
406 · Liability Ins	1,541.97	1,650.00	15,033.54	18,150.00	20,000.00
420 · Legal Fees	1,300.00	1,700.00	14,300.00	14,700.00	16,000.00
422 · Bank Charges	182.96	158.00	1,994.94	1,738.00	1,900.00
423 · Litigation Contingency	0.00	0.00	0.00	5,000.00	10,000.00
425 · Audit	2,000.00	1,000.00	10,343.00	11,000.00	12,500.00
471 · Bad Debts	0.00	0.00	15.00	0.00	500.00
473 · Memberships	0.00	0.00	18,946.05	17,000.00	17,000.00
Total Administrative & General	59,488.16	58,173.00	633,639.14	643,503.00	691,888.00
Total Expense	122,113.73	127,814.50	1,381,056.75	1,419,337.50	1,539,020.00
Net Ordinary Income	-5,296.83	-12,824.50	-14,397.44	-42,547.50	0.00
Net Income	-5,296.83	-12,824.50	-14,397.44	-42,547.50	0.00



06/17/20

Aromas Water District  
**Monthly Expenditures**  
 May 20 through June 16, 2020

Date	Num	Name	Amount
UB Checking			
05/20/2020	E-pay	Employment Development Dept	-640.34
05/20/2020	E-pay	United States Treasury (EFTPS)	-3,770.16
05/21/2020	EFT	QuickBooks Payroll Service	-6,048.32
05/22/2020	DD1514	Coombes (P), Louise P	0.00
05/22/2020	17759	DeAlba (P), David	-2,794.29
05/22/2020	DD1515	Giron (P), Ester	0.00
05/22/2020	DD1516	Johnson (P), Robert L	0.00
05/22/2020	17760	Smith (P), Shaun	-1,311.26
05/22/2020	DD1513	Bowman (P), Naomi	0.00
05/22/2020	17761	Dutra (P), Marcus	-219.24
05/22/2020	17762	Holman (P), Wayne R	-219.24
05/22/2020	DD1517	Leap (P), James E	0.00
05/22/2020	DD1518	Norton (P), K W	0.00
05/22/2020	DD1519	Smith (P), Richard	0.00
05/22/2020	EFT	CalPERS	-892.14
05/22/2020	EFT	CalPERS	-2,234.83
05/22/2020	NSF	Bill Adjustment Report	-190.85
05/25/2020	Paid Online	P G & E	-181.78
05/28/2020	17763	Annabelle Covington	-30.00
05/28/2020	17764	A.L. Lease Co.	-29.08
05/28/2020	17765	Armer Grading & Paving	-960.00
05/28/2020	17766	CALNET3	-299.18
05/28/2020	17767	CSSC	-133.13
05/28/2020	17768	First Bankcard	0.00
05/28/2020	17769	Iflow Energy Solutions Inc.	-6,592.29
05/28/2020	17770	Osuna Auto Electric	-264.66
05/28/2020	17771	Rob Johnson	-50.00
05/28/2020	17772	United Way serving San Benito County	-32.00
05/28/2020	17773	USA BlueBook	-336.18
05/28/2020	17774	Verizon Wireless	-98.78
05/28/2020	17775	Wright Bros Industrial Supply	-287.54
05/28/2020	Paid Online	P G & E	-5,720.62
05/28/2020	Paid Online	Valero Fleet	-921.39
05/28/2020	Paid Online	First Bankcard	-1,672.71
05/29/2020	NSF	Bill Adjustment Report	-145.69
05/31/2020	EFT	Bank Service Fees	-155.96
06/01/2020	17776	USPO	-202.07
06/02/2020	EFT	CalPERS	-3,889.97
06/03/2020	E-pay	Employment Development Dept	-636.65
06/03/2020	E-pay	United States Treasury (EFTPS)	-3,633.68
06/04/2020	EFT	QuickBooks Payroll Service	-5,433.25
06/04/2020	17779	Clayton Clark Grading	-800.00
06/04/2020	17780	ACWA JPIA, Emp. Ben. Prog.	-5,941.44
06/04/2020	17781	CALNET3	-287.88
06/04/2020	17782	David DeAlba	-46.00
06/04/2020	17783	Fedak & Brown LLP	-2,000.00
06/04/2020	17784	Mid Valley Supply	-998.94
06/04/2020	17785	R & B Company	-880.65

06/17/20

Aromas Water District  
**Monthly Expenditures**  
 May 20 through June 16, 2020

Date	Num	Name	Amount
06/04/2020	17786	Shaun Smith	-10.12
06/04/2020	17787	Streamline	-100.00
06/04/2020	17788	USA BlueBook	-945.81
06/04/2020	17789	Viking Septic	-425.00
06/05/2020	DD1520	Bowman (P), Naomi	0.00
06/05/2020	DD1521	Coombes (P), Louise P	0.00
06/05/2020	17777	DeAlba (P), David	-2,821.32
06/05/2020	DD1522	Giron (P), Ester	0.00
06/05/2020	DD1523	Johnson (P), Robert L	0.00
06/05/2020	17778	Smith (P), Shaun	-1,337.35
06/05/2020	EFT	CalPERS	-892.67
06/05/2020	EFT	CalPERS	-2,242.94
06/10/2020	17790	Jacqueline Burse	-9.65
06/10/2020	EFT	A T & T U-verse	-64.20
06/10/2020	17791	Brigantino Irrigation	-114.52
06/10/2020	17792	Interstate All Battery Center	-14.15
06/10/2020	17793	Recology San Benito County	-53.21
06/10/2020	17794	Robert E. Bosso	-1,300.00
06/10/2020	17795	Xerox Corp	-14.36
06/10/2020	Paid w/cred	P G & E	0.00
06/10/2020	17796	Aromas Water District (Petty Cash)	-140.00
06/11/2020	EFT	Google	-18.00
06/11/2020	Paid Online	P G & E	-25.46
06/11/2020	17797	Ryan Ranch Printers	-1,176.25
06/11/2020	17798	Softline Data, Inc.	-565.00
06/11/2020	17799	Spec. Districts Risk Management Auth	-10,655.53
06/11/2020	17800	Ryan Ranch Printers	-91.16
06/12/2020	17801	USPO	-421.36
Total UB Checking			-84,420.25
TOTAL			-84,420.25