

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

TUESDAY, September 22, 2020, 7:00 PM

Notice of Zoom Meeting

President- Wayne Holman
Vice President- James Leap
Director- Marcus Dutra
Director- Wayne Norton
Director- Richard Smith
General Manager- Robert Johnson
Board Secretary- Louise Coombes

Pursuant to Governor Newsom's March 17, 2020 Executive Order N-29-20 regarding COVID-19, members of the Aromas Water District Board of Directors, staff and public may participate in this meeting via Zoom. Instructions on the following page.

- I. **CALL TO ORDER**
- II. **ROLL CALL OF DIRECTORS:** President Wayne Holman, Vice President James Leap, Directors, Marcus Dutra, Wayne Norton, and Richard Smith.
- III. **PLEDGE OF ALLEGIANCE**
- IV. **STATEMENTS OF DISQUALIFICATION**
- V. **ADDITIONS AND DELETIONS**
- VI. **MINUTES:** Motion to approve the Minutes of the August 25, 2020 Regular Board Meeting p.3-5
- VII. **ORAL COMMUNICATION:** *Anyone wishing to address the Board on informational items, staff reports or matters not listed on the agenda may do so during Oral Communications. Please limit your comment to three (3) minutes. The public may comment on listed Action and Public Hearing items at the time they are considered by the Board.*
- VIII. **PRESENTATIONS & REPORTS**
 - A. DIRECTORS' REPORTS
 - B. ATTORNEY'S REPORT
 - C. MANAGER'S REPORT p.6-9
 - D. CORRESPONDENCE p.10
- IX. **CONSENT CALENDAR**
 - A. Consider adopting Resolution #2020-08 regarding the Aromas Water District initiating proceeding with the BRAVO (Parcel Number: #011-260-005) Annexation into the Aromas Water District p.11
 - B. Consider adopting Resolution #2020-09 regarding the Aromas Water District recognizing October 3 – 11, 2020, as “Water Professionals Appreciation Week” p.12-13
- X. **ACTION ITEMS:**
 - A. **Consider approving a Master Services Agreement with MNS Engineers, Inc., for general engineering services; and providing direction to staff** p.14-27
Staff will present a Master Services Agreement with MNS Engineers, Inc. for general engineering services, for discussion and Board action. p.28-29
 - B. **Consider adopting a resolution (Resolution #2020-10) certifying a Categorical Exemption for the Bravo Annexation (530 Cole Road) into the Aromas Water District boundary, and providing direction to staff** p.30
Staff will present a report on the Bravo Annexation process and seeking the Board’s adoption of a resolution finding the annexation “Categorically Exempt” from CEQA.
 - C. **Financial Reports for the Month of August 2020** p.31-36
Including both Assessment Districts, the financial reports show a Total Revenue of \$143,668.42; Total expenditures were \$86,006.13 between August 19, 2020 and September 15, 2020. These financials and monthly expenditures will be presented for discussion and approval.
- XI. **FUTURE MEETINGS & AGENDA ITEMS** Next meeting – Tuesday, October 27, 2020
- XII. **ADJOURNMENT**

Next Res. # 2020-11

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of the board. Such records shall be available at the District office located at 388 Blohm Avenue, Aromas, CA.



Zoom Meeting Instructions

In order to protect the health and safety of the public and Aromas Water District employees, the District office located at 388 Blohm Avenue, Aromas, CA 95004 has been closed to the public until further notice. In accordance with EO N-29-20, the public may participate in the District's Board meeting by teleconference or web conference via the instructions provided below.

The meeting materials will be available for download from the District's website at:

www.aromaswaterdistrict.org.

This meeting is being held via Zoom and all attendees are muted by default. To join the meeting from a computer, tablet, or smartphone via the Zoom app (free at <http://www.zoom.us>), click the link on the meeting date and time: <https://us02web.zoom.us/j/83183932515>

If you do not have speakers or a microphone on your computer, you can dial in for audio.

Call (669) 900.9128 and enter the Webinar ID: 83183932515

If you would like to speak during the public comment portion of the meeting, you have the following options:

1. **Online** – raise your hand or use the Q&A panel to submit written comments.
2. **Phone** – press *9 to raise your hand, *6 to send a request to be unmuted to submit verbal comments.

The meeting officially will start at 7:00pm, though remote access will be open 15 minutes before the start of the meeting.

Public engagement is important to the District, and meeting remotely is an evolving process.

We appreciate everyone's understanding as we work through this together.